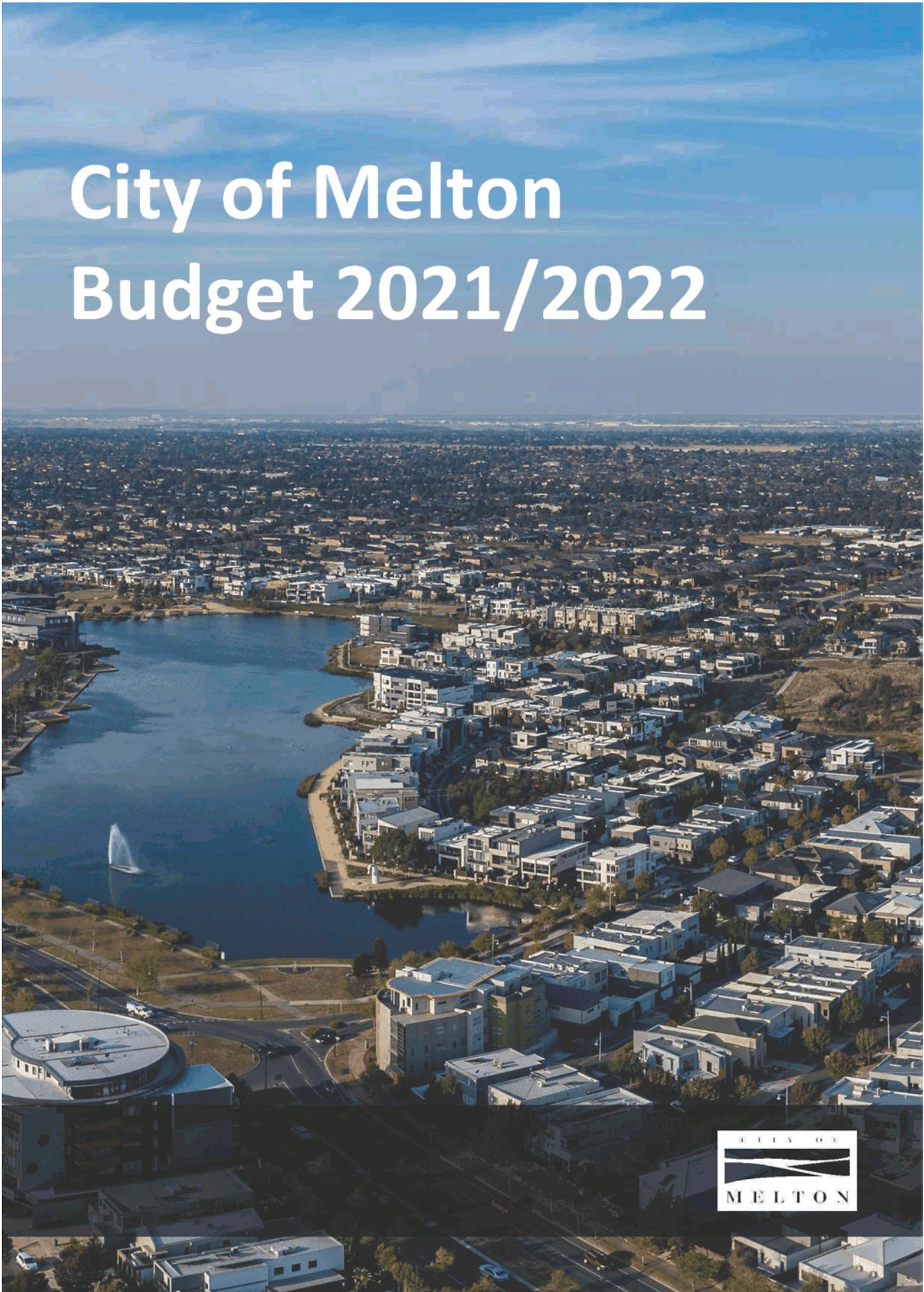


# City of Melton Budget 2021/2022



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### Mayor's Foreword



On behalf of Melton City Council, it's a pleasure to present our 2021/2022 Budget.

This budget demonstrates Council's commitment to delivering on our key priorities, and providing high quality, programs, services, facilities, and infrastructure to our residents.

In the wake of COVID-19, Council has continued to focussed its energy on developing a budget that is not only financially responsible, but also takes into account

the many residents who experienced financial hardship as the result of economic and social restrictions implemented to manage the coronavirus pandemic.

To this end, Melton City Council's 2021/2022 budget has been reframed around an average rate increase of 1.5 per cent.

This demonstrates that we are a fiscally sustainable Council that can be responsive to the current climate, and that strives to provide valuable services, programs, and facilities to ratepayers by investing in new and renewal infrastructure projects.

In the upcoming financial year, expenditure on these infrastructure projects will total \$153.57 million and include roads (\$70.27 million); buildings (\$39.66 million); recreational, leisure and community facilities (\$17.50 million); footpaths and cycle-ways (\$2.56 million); bridges (\$4.22 million); library books (\$450,000); and public art (\$214,300).

The more significant projects in the 2021/2022 budget include: construction of Bridge Road Community Hub (\$5.13 million); construction of the Mt Atkinson East Community Hub (\$8.46 million); expansion of the Melton Recycling Facility Stage 2 (\$7.55 million); signalisation of the intersection at Taylors Road and Westwood Drive (\$5.24 million), Caroline Springs Boulevard and The Crossing, Caroline Springs (\$2.32 million) and Taylors and Sinclairs Road, Deanside (\$3.38 million); duplication of Hume Drive (\$2.00 million); urbanisation of Bulmans Road (\$4.80 million); extension of Boundary Road from Mt Cottrell Road to Mall Road, Melton (\$4.41 million); extension of Taylors Hill Youth and Community Centre (\$1.89 million); and sealed road renewal program (\$6.59 million); along with a traffic management devices program (\$1.46 million).

Recreational projects include completion of Cobblebank Indoor Stadium, Pavilion and Grandstand (\$6.00 million); construction of Diggers Rest Community Pavilion and Oval (\$6.93 million); MacPherson Park redevelopment Stage 2 (\$4.88 million); construction of

Melton Recreation Reserve Pavilion (\$3.30 million); sports field upgrades at Burnside Heights Recreation Reserve (\$1.62 million); and purchasing land for the Plumpton Aquatic and Leisure Centre (\$4.00 million).

An \$85 pensioner rebate will also be available to eligible property owners.

Once again, community consultation informed Council's 2021/2022 Budget deliberations. I'd like to extend my personal thanks to all the residents and community groups who shared their ideas and visions for the City during the budget engagement sessions, as well as those who put forward submissions as part of our community consultation process.

Your insight has been invaluable and has enabled us to prepare a budget that's not only fair, equitable, but also strives to achieve the timely delivery of infrastructure, programs and services for our community.

**Cr Kathy Majdlik**

**Mayor, City of Melton**

## CEO's Introduction

### Executive summary

Melton City Council's budget for 2021/22 has been prepared through a rigorous process of review by the officers, management and Councillors to ensure that it is aligned to the vision and the objectives as set out in the Council's latest adopted Council Plan, Council strategies and management plans. It seeks to maintain, improve and significantly enhance the level of infrastructure within the City as well as deliver projects and services that are valued by our community and do this within the rate increase mandated by the State Government.

This Budget projects an operating surplus of \$279.09 million and an adjusted underlying deficit of \$3.59 million after adjusting for capital grants, developer contributions, gifted assets and asset sales.

### Key things we are funding

1. Ongoing delivery of services to the Melton City community funded by a budget of \$163.28 million, attributable to the following Strategic Objectives:
  - 1) **\$30.92 million** - A proud, inclusive and safe community: A City of people leading happy and healthy lives.
  - 2) **\$65.90 million** - A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations
  - 3) **\$16.80 million** - A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way
  - 4) **\$4.91 million** - A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities
  - 5) **\$44.75 million** - A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

These Strategic Objectives and their underlying services are summarised in Section 2.3.

2. Continue to make significant investment in Infrastructure assets in the order of \$153.56 million in capital works in 2021/22.

Roads (\$70.27 million), Buildings (\$39.65 million), Land (\$10.49 million), Recreational, leisure and community facilities (\$17.50 million), Bridges (\$4.22 million), Car Parks (\$2.70 million), Footpaths and cycleways (\$2.56 million), Traffic Management Devices (\$1.46 million), Drainage (\$0.77 million), Public Art (\$0.21 million), Kerb & Channel (\$0.12 million), Other Infrastructure (\$2.44 million), Computers and telecommunications (\$0.59 million), Library books (\$0.45 million), Fixtures, fittings and furniture (\$0.12 million).

The Statement of Capital Works can be found in Section 3 and further details on the capital works budget is also provided in Section 4.5.

### Rate Rise

The average rate will rise by 1.5% in line with the Victorian Government's Fair Go Rates System.

## Other Key Drivers

1. To fund the increase in the level of infrastructure needs of the growing population and the resultant impact this has on the operating costs in 2021/22 and future years in a rate capped environment.
2. Keeping the cumulative net adjusted underlying surplus positive over the medium term (2021/22 – 2024/25) in a rate capping environment.

## Key Statistics

- **Total Revenue:** \$489.6 million (2020/21 forecast = \$525.7 million)
- **Total Revenue** (Excluding non-cash revenue) \$326.0 million (2020/21 forecast = \$305.6 million)
- **Total Expenditure:** \$210.5 million (2020/21 forecast = \$195.2 million)
- **Accounting Result: Surplus** \$279.1 million\* (2020/21 forecast = \$330.6 million\*)  
\*Before revaluation increment

(Note: Accounting result is based on total income of \$489.6 million which includes capital grants, cash and non-cash contributions (Refer to Income Statement in Section 3)

- **Underlying Operating Result:** Deficit of \$3.6 million (2020/21 forecast Surplus of \$1.9 million\*)  
(\*Note: The underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses-Refer to Analysis of operating Budget in Section 5)

- **Cash result:** \$1.6 million deficit (2020/21 forecast \$183.0 million surplus)

(Refer Statement of Cash Flows in Section 3)

The net decrease in cash and cash equivalents is the net funding result for the year after considering the funding requirements to meet capital expenditure, loan principal repayments and reserve transfers.

- **Total Capital Works Program** of \$153.57 million which includes \$44.97 million carry forward works from 2020/21. The total capital works program is funded as follows:
  - \$78.70 million from Council operations (\$44.97 is carry forward funds from 2020/21)
  - \$31.60 million from contributions
  - \$16.85 million from reserve funding
  - \$16.70 million from borrowings
  - \$9.72 million from capital grants

### Strategic Objectives

The key objective of the Budget (a rolling four-year plan) is financial sustainability in the medium term, and to enable achievement of Council's strategic objectives as specified in the Council Plan. The budget will sit within a longer term prudent financial framework (The Financial Plan) when it is adopted later in 2021, alongside the Council Plan. At the time of preparing this document, the 2021 Council Plan has not been adopted by Council.

The Council's operating result is projecting an underlying deficit of \$3.6 million in 2021/22. The deficit is projected to be a short term occurrence as Council's strong financial management, good governance practices and reserves will ensure that we emerge strongly with a significant turnaround in the medium term with underlying surplus projected at \$5.1 million in 2022/23 to \$17.7 million by 2024/25.

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.

Melton City Council has a strong track record of sound management of the fiscal resources of the community of Melton. Council has a heavy responsibility for the stewardship and governance of the assets entrusted to it by the community. I believe that the 2021/22 Budget represents a continuation of those efforts.

The 2021/22 proposed budget highlights Council's key priorities for the upcoming financial year. We encourage everyone to look through the document and see the wide variety of infrastructure projects, initiatives and services proposed for 2021/22 at City of Melton.



**Kelvin Tori**  
Chief Executive

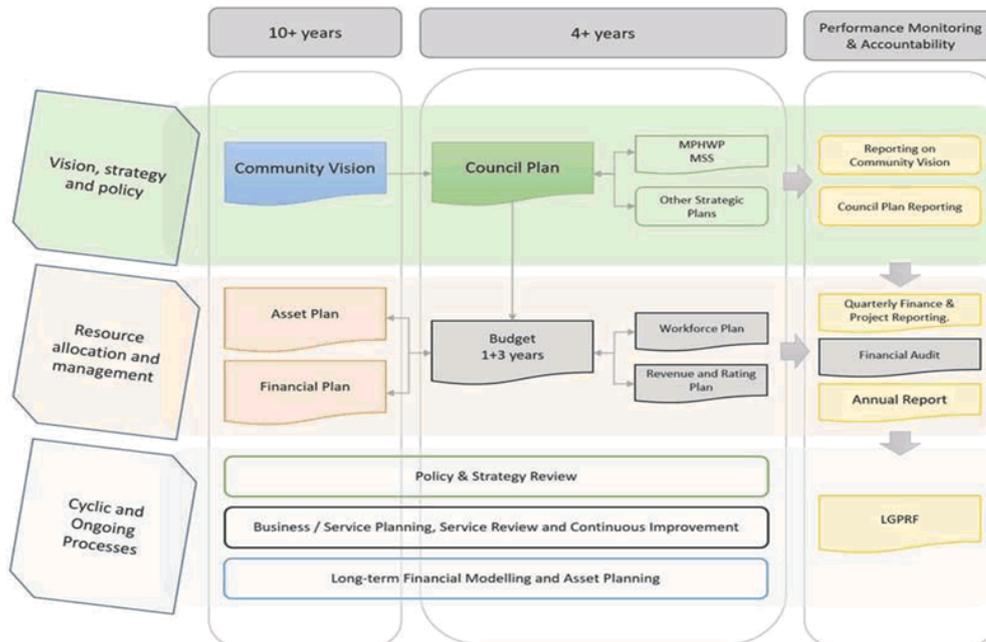
**1. Link to the Integrated Planning and Reporting Framework**

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision, Asset Plan and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

**At the time of preparing this document, the Council Plan has not been adopted by Council. The vision, mission, strategic objectives and descriptions will require updating upon adoption of the Council Plan.**

**1.1 Legislative planning and accountability framework**

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

**1.1.2 Key planning considerations**

**Service level planning**

Although councils have a legal obligation to provide some services—such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

## 1.2 Our purpose

### **Our Vision**

*A Thriving Community Where Everyone Belongs*

### **Our mission**

*Support the growth, wellbeing and aspirations of our community through leadership, excellence and inclusion.*

### **Our values**

#### **Motivate**

We are motivated by:

Our essential responsibility to strive and to deliver the best possible outcomes for community.  
Creativity, innovation and co-design approaches, with people at the heart of everything we do.  
Our commitment to continuous improvement.  
Our ability to maximise our time and resources.  
The pride we take in our work and the quality of our outcomes.

#### **Empower**

We are empowered to:

Involve others in solving problems, making decisions, and celebrate success.  
Encourage and recognise the contributions of others.  
Build capacity of staff and community.  
Take responsibility and be accountable for our decisions and actions.  
Be curious, think differently and try new things.

#### **Lead**

We lead by:

Demonstrating our Vibrant MELTON Values.  
Embracing challenges and seeking to understand the drivers of future change.  
Encouraging creativity, innovation, design thinking and continuous improvement.  
Welcoming new ideas and ways of working from all levels of the organisation and community.

#### **Trust**

We build trust by:

Demonstrating kindness, respecting all people and valuing differences.  
Learning from others experiences and perspectives.  
Dealing with others fairly and equitably by actively listening and responding appropriately.  
Taking responsibility to follow through on the commitments we make.

#### **Open**

We demonstrate openness and integrity by:

Creating an environment that fosters honest communication.  
Collaborating with community and partners to achieve outcomes.  
Developing clear plans, policies and procedures and consistently applying them.  
Being transparent, accessible and providing relevant and timely feedback.

#### **Nurture**

We nurture by:

Supporting growth and learning to achieve organisational and community goals.  
Being responsible for the way we treat others, and the natural environment.  
Encouraging a sense of belonging by sharing knowledge and actively supporting colleagues and community.  
Enriching the wellbeing and needs of current and future communities.  
Recognising people and projects that exceed expectations, celebrating achievements individually and together.

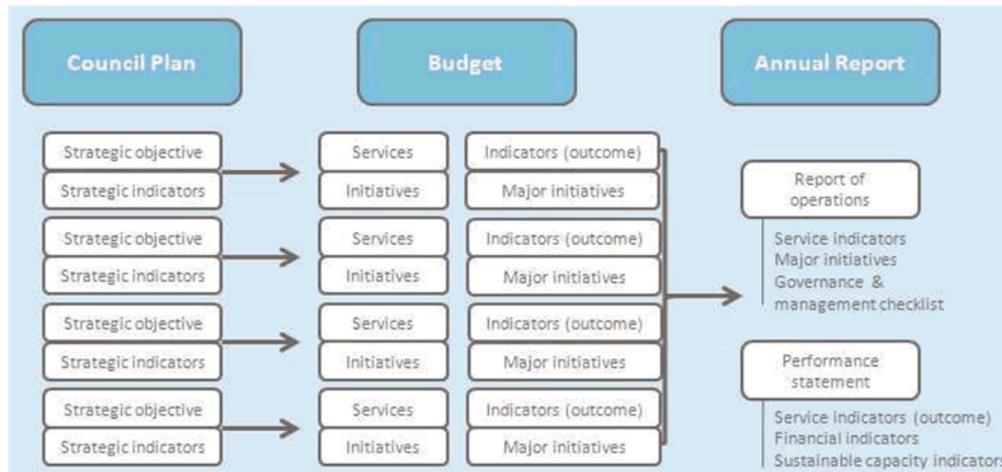
## 1.3 Strategic objectives

*Insert introduction to Council's strategic objectives*

Strategic Objective	Description
1. A Proud, Inclusive and Safe Community - a City of people leading happy and healthy lives	Our community is at the heart of everything we do. Council is committed to supporting a strong and inclusive community that elicits pride. People in our City have told us they value a sense of community, want to feel and be safe in their homes and neighbourhoods and want opportunities to participate in community programs and gatherings. Proud, inclusive and safe communities are created through strong partnerships, local leadership, services and programs and environments that promote and protect community wellbeing
2. A Thriving and Resilient Natural Environment - a City that preserves and enhances its natural environment for future generations	Council is committed to protecting and enhancing its natural environments including grasslands, forests, waterways and its flora and fauna. We recognise the adverse effects of climate change and are committed to actively taking steps to reduce its effects. Our community values the City's natural spaces and wants to ensure that they are preserved, accessible and welcoming now and for future generations. They recognise the many benefits of the natural environment - including for health and wellbeing. A whole-of-community commitment will be required to ensure a thriving natural environment for current and future generations
3. A Well Planned & Built City - a City with a clear vision to manage growth in a sustainable and accessible way	Council is committed to ensuring that the growth and development of the City occurs in an accessible, fair and responsible way. Our community has told us that community infrastructure and connected and flexible transport networks will continue to be important. Public spaces should be created and maintained, providing places for everyone. The City should grow in a way that supports the health and wellbeing of the community. Council will not be able to achieve this alone and will be an advocate and partner with planning and service providers to work towards achieving this
4. A Strong Local Economy and a Lifelong Learning City - a City rich in local employment and education opportunities	A strong local economy offers a variety of education, training, employment and visitor opportunities for all ages and life stages. Our community has told us that as the population grows, the need for local schools and tertiary providers will become critical. They want to study and work locally and have more local employment opportunities. Council is committed to creating a lifelong learning City, full of opportunities for all. We will work in partnership with the community, private sector and other levels of government to achieve this
5. A High Performing Organisation Demonstrating Leadership and Advocacy - an organisation operating with innovation, transparency, accountability and sustainability	Council is committed to providing strategic leadership and working in collaboration to better engage, represent and communicate with our diverse community. We will ensure our services and facilities are efficient, effective and appropriate to get the best outcomes for our community. We will manage the municipality in an innovative, responsible and financially sustainable way that meets the needs and aspirations of current and future communities

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

*Note: A minor organisational realignment has been undertaken by Council in recent months which has impacted the alignment of costs and revenues associated to strategic objectives.*

### 2.1 Strategic Objective 1

A proud, inclusive and safe community: A City of people leading happy and healthy lives

#### Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Families and Children's Services	Provision of services for children 0-12 years and their families. Programs include Maternal and Child Health, Child Care services, Kindergarten enrolment, playgroup and children's programs, family parenting programs, family support services, preschool field officer program, best start program and housing support (to vulnerable individuals and families). The service also facilitates Council's Early Years Partnership committee delivering Melton's Municipal Early Years Plan	<i>Exp</i>	8,841	9,404	10,774
		<i>Rev</i>	5,334	5,818	6,177
		<i>Surplus / (Deficit)</i>	(3,507)	(3,586)	(4,597)
Community Care	Provision of a range services and programs for the older people, people with a disability and their carers including delivered and centre based meals, personal care, domestic assistance, community transport property maintenance, community and centre based respite and Men's Shed.	<i>Exp</i>	8,505	7,289	8,691
		<i>Rev</i>	5,939	6,077	5,449
		<i>Surplus / (Deficit)</i>	(2,566)	(1,212)	(3,242)

Recreation and Youth	Provision of leisure and aquatic centres, sports infrastructure, reserves, youth support services and youth programs through Melton and Taylors Hill Youth Centres. The service also provides advice to Council on open space planning, sport development, leisure needs and access to recreation activities.	<i>Exp</i>	5,430	5,440	5,844
		<i>Rev</i>	1,540	1,064	1,634
		<i>Surplus / (Deficit)</i>	(3,890)	(4,376)	(4,210)
Community Planning	Plans, promotes and supports a more inclusive, engaged, sustainable, healthier, learned and safer community. This is delivered through the provision of strategic planning, policy development, and program delivery services in the functions of Council planning, social research, social planning, community infrastructure planning, health and wellbeing, community safety, road safety and active travel, the prevention of violence against women, community capacity development, reconciliation, culturally and linguistically diverse engagement, community engagement, policy management, community funding, neighbourhood houses, community facilities management, and community learning planning and programs.	<i>Exp</i>	4,813	5,395	5,613
		<i>Rev</i>	1,109	1,350	1,275
		<i>Surplus / (Deficit)</i>	(3,704)	(4,045)	(4,338)

**Major Initiatives**

- 1) Hillside pavilion and Recreation Centre - Extra funding be allocated to an existing project to allow for completion of the project (Net Cost \$200,000)
- 2) Macpherson Park - Extra funding for new works (carpark) (Net Cost \$500,000)

**Other Initiatives**

- 3) Youth Engagement Grant Fund (Net Cost \$100,000)
- 4) Satellite City United Soccer Club - Extra storage room (Net Cost \$30,000)
- 5) Baseball Fencing at McPherson Park - to replace the back fencing at the baseball club (Net Cost \$90,000)
- 6) Caroline Springs Tennis Centre - Investigate decommissioning the Book A Court system on the 6 courts allocated to the club and supporting the club to install a club based lock system similar to that in place at other tennis venues (Net Cost \$22,000)
- 7) Hillside Recreation Reserve - Installation of fencing around sporting oval (Net Cost \$65,000)
- 8) Installation of turf wicket Melton Recreation Reserve (Net Cost \$120,000)
- 9) Western Chances support funding (Net Cost \$15,000)
- 10) Melton Country Fire Authority - design of Judges Box (Net Cost \$10,000)
- 11) Melton Country Fire Authority - Fencing (Net Cost \$25,000) - Melton CFA to contribute an additional \$5,000
- 12) Melton Model Aircraft - Shipping Container funding (Net Cost \$3,500)
- 13) 2nd Melton Scout Group - Additional funds for essential maintenance of the Scout Hall in Blackwood Drive (Net Cost \$170,000)
- 14) Northcott Street Recreation Reserve car park - Upgrade to carpark and lighting (Net Cost \$670,000)

**Service Performance Outcome Indicators**

Service	Indicator
Maternal and Child Health(MCH)*	Participation
Aquatic Facilities*	Participation

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

**2.2 Strategic Objective 2**

A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations

**Services**

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
City Design & Strategy	Provision of strategic planning and administration of the Melton Planning Scheme, urban design and landscape architecture for assessment of planning permits, design and delivery of council assets and facilities.	<i>Exp</i>	4,200	3,403	4,926
		<i>Rev</i>	663	1,301	1,805
		<i>Surplus / (Deficit)</i>	(3,537)	(2,102)	(3,121)
Operations	Maintenance of our parks, open spaces, trees, property, drainage and roads. Management of municipal fire prevention, business continuity and community emergency management (planning, preparedness and recovery).	<i>Exp</i>	27,232	31,562	28,120
		<i>Rev</i>	820	5,029	849
		<i>Surplus / (Deficit)</i>	(26,412)	(26,533)	(27,271)
Environment & Waste	Provision of waste management, graffiti removal and cleaning services that include kerbside waste, recycling and organics collection, street and footpath sweeping services, Hardwaste and Dumped Rubbish collection, graffiti removal, cleaning of Council's buildings, public toilets and BBQs . The team also oversees the operations of the Melton Recycling Facility. Provision of environmental planning and administering Council's Environmental Enhancement Program. Creating, maintaining and implementing council's environment, climate change, sustainability and integrated water management policies and plans. Delivery of Council's environmental outreach activities to the community.	<i>Exp</i>	24,562	29,020	32,853
		<i>Rev</i>	19,045	18,312	18,607
		<i>Surplus / (Deficit)</i>	(5,517)	(10,708)	(14,246)

**Major Initiatives**

- 15) Banchory Green in Banchory Park Rejuvenation (Net Cost \$350,000)  
 16) Twelve month trial for a second hard waste collection for households in the municipality (Net Cost \$450,000)

**Other Initiatives**

- 17) Improvement of existing facilities within the municipality - an internal working group be established for external specialist advice relating to the development of a Dog Park Strategy (Net Cost \$20,000)  
 18) Rubbish Dumping Campaign - Camera installation (Net Cost \$30,000)  
 19) Parkwood Green Reserve, Catherine Drive - Installation of football goals and soccer nets (Net Cost \$10,000)  
 20) Parkwood Green Reserve, Catherine Drive - installation of exercise stations (Net Cost \$30,000)  
 21) Construction of a crushed rock pathway from Nash Boulevard to Rockbank Train Station and associated fencing costs (Net Cost \$65,000)  
 22) Hillside Recreation Reserve - Turf wicket irrigation system (Net Cost \$10,000)

**Service Performance Outcome Indicators**

Service	Indicator
Maternal and Child	Participation
Aquatic Facilities*	Participation

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

**2.2 Strategic Objective 3**

A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way

**Services**

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Engineering Services	Provision of design for capital works, traffic management planning, built assets management, civil and landscape infrastructure planning, and geographic information systems.	<i>Exp</i>	8,163	9,896	10,010
		<i>Rev</i>	8,218	8,898	7,927
		<i>Surplus / (Deficit)</i>	55	(998)	(2,083)
Planning	Provision of assessment of planning and subdivision proposals under the relevant planning and subdivision legislation, and ensuring compliance with the planning controls. Services provided include the assessment of Planning and Subdivision Applications, pre-application consultation, planning advice, post permit approvals, issue of Statements of Compliance, and collection, monitoring and reporting of development contributions.	<i>Exp</i>	2,730	3,242	3,752
		<i>Rev</i>	1,446	1,640	1,532
		<i>Surplus / (Deficit)</i>	(1,284)	(1,602)	(2,220)
Capital Projects	Capital Projects is responsible for the planning, design and construction of a complex suite of new civil and community infrastructure within an operational framework delivering a works program via project management processes and controls. The unit's primary responsibility is to achieve the timely programming and roll-out of Council's capital projects	<i>Exp</i>	2,438	3,838	3,036
		<i>Rev</i>	55	144	-
		<i>Surplus / (Deficit)</i>	(2,383)	(3,694)	(3,036)

**Major Initiatives**

23) Construction of a fully signalised intersection and removal of roundabout - Caroline springs Blvd & "The Crossing" (Net Cost \$2,320,000)

24) Hume Drive Duplication - Calder Park Drive to Gourlay Rd. Taylors Hill (Net Cost \$2,000,000)

**Other Initiatives**

25) Undertake a holistic review of the Westwood Drive corridor from Taylors Road to Western Highway (Net Cost \$60,000)

26) Lighting around Navan Park Lake - assess /investigate lighting options and cost (Net Cost \$20,000)

27) Beautification of the Caroline Springs Boulevard and Westwood Drive entry points (Net Cost \$80,000)

28) Preparation of the Lake Caroline Masterplan (Net Cost \$50,000)

29) Relocation of the existing picnic table and seat near the playground near Chisholm Park Wetland Reserve (Net Cost \$5,000)

**Service Performance Outcome Indicators**

Service	Indicator
Planning Services*	Decision making
Roads*	Satisfaction

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

**2.2 Strategic Objective 4**

A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities

**Services**

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Libraries	Provision of public library services including collections, programs, activities and access to technology from two library locations, online and via outreach services to promote reading, learning and literacy. Provision of arts and cultural activities	<i>Exp</i>	4,373	4,206	4,914
		<i>Rev</i>	1,166	1,011	1,286
		<i>Surplus / (Deficit)</i>	(3,207)	(3,195)	(3,628)

**Service Performance Outcome Indicators**

Service	Indicator
Libraries*	Participation

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

**2.2 Strategic Objective 5**

A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

**Services**

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Community Safety	Administer general local laws enforcement, planning enforcement, building services, environmental health (Food Safety & Immunisation programs), animal management, parking enforcement and school crossings.	<i>Exp</i>	6,033	6,513	6,951
		<i>Rev</i>	6,486	5,670	5,051
		<i>Surplus / (Deficit)</i>	453	(843)	(1,900)
Engagement & Advocacy	Provision of inbound call handling and counter services, communication campaigns and media management, hosting of events, artistic and cultural activities, facilitation of economic development & tourism outcomes and advocacy promoting Council priorities.	<i>Exp</i>	5,666	6,834	7,685
		<i>Rev</i>	445	1,313	1,060
		<i>Surplus / (Deficit)</i>	(5,221)	(5,521)	(6,625)
Finance	Provision of financial services to both internal and external customers including the management of Council's finances, raising and collection of rates and charges and property valuation.	<i>Exp</i>	6,314	3,239	4,448
		<i>Rev</i>	7,018	4,554	6,709
		<i>Surplus / (Deficit)</i>	704	1,315	2,261
Information Services	Information Services provides leadership, support and improvement capability in the area of information and technology so that the organisation can deliver effective services.	<i>Exp</i>	15,159	16,001	15,074
		<i>Rev</i>	75	35	70
		<i>Surplus / (Deficit)</i>	(15,084)	(15,966)	(15,004)
People and Culture	Provision of human resources, learning and development payroll, industrial relations. Provides occupational health and safety programs, workers' compensation services, health and wellbeing initiatives.	<i>Exp</i>	2,323	2,356	2,958
		<i>Rev</i>	-	-	-
		<i>Surplus / (Deficit)</i>	(2,323)	(2,356)	(2,958)

Executive and Councillors	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which cannot be easily attributed to the direct service provision areas. Provides performance management through corporate planning and performance reporting functions.	<i>Exp</i>	2,436	1,738	2,411
		<i>Rev</i>	176	193	180
		<i>Surplus / (Deficit)</i>	(2,260)	(1,545)	(2,231)
Legal & Governance	Provision of a range of internal services to Council including governance, legal, procurement, insurance, contractual and internal audit services. Also administrative support to the Mayor and Councillors. Provides risk management services and fraud and corruption control.	<i>Exp</i>	3,474	4,279	4,489
		<i>Rev</i>	666	550	846
		<i>Surplus / (Deficit)</i>	(2,808)	(3,729)	(3,643)
Property & Projects	Provision of strategic management of Council's property and projects portfolio, as well as leading Council's input into key State capital projects to support their timely, planned and efficient delivery. Also provides Council's Corporate Planning and Performance functions including the development and revision of the Council and Wellbeing Plan, Annual Report and Council's non-financial end-of-year reporting.	<i>Exp</i>	223	538	734
		<i>Rev</i>	-	-	-
		<i>Surplus / (Deficit)</i>	(223)	(538)	(734)

**Service Performance Outcome Indicators**

Service	Indicator
Governance*	Satisfaction
Animal Management*	Health and Safety
Food Safety*	Health and Safety

\* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

**Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with the performance of Council in making decisions in the interest of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100

Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library borrowers. (Percentage of the population that are active library borrowers)	[The sum of the number of active library borrowers in the last 3 financial years / The sum of the population in the last 3 financial years] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation Participation	Participation in the MCH service. (Percentage of Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at [Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

## 2.3 Reconciliation with budgeted operating result

	Net Cost Surplus / (Deficit) \$'000	Expenditure \$'000	Revenue \$'000
Strategic Objective 1	(16,387)	30,922	14,535
Strategic Objective 2	(44,638)	65,899	21,261
Strategic Objective 3	(7,339)	16,798	9,459
Strategic Objective 4	(3,628)	4,914	1,286
Strategic Objective 5	(30,834)	44,750	13,916
<b>Total</b>	<b>(102,826)</b>	<b>163,283</b>	<b>60,457</b>
<b>Expenses added in:</b>			
Depreciation		45,078	
Other		2,121	
<b>Deficit before funding sources</b>	<b>(150,024)</b>	<b>210,481</b>	<b>60,457</b>
<b>Funding sources added in:</b>			
Rates and charges revenue			146,436
Capital grants			9,720
Contributions			260,544
Net gain (loss) on disposal of property, infrastructure, plant and equipment			12,415
<b>Total funding sources</b>			<b>429,114</b>
<b>Operating (surplus)/deficit for the year</b>	<b>279,090</b>	<b>210,481</b>	<b>489,571</b>

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020 and the Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

### Comprehensive Income Statement

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Income</b>						
Rates and charges	4.1.1	134,585	146,436	168,155	190,302	207,855
Statutory fees and fines	4.1.2	10,124	9,924	12,060	13,086	13,849
User fees	4.1.3	9,857	11,049	11,907	12,249	12,535
Grants - Operating	4.1.4	36,972	32,290	33,259	34,340	35,456
Grants - Capital	4.1.4	20,262	9,720	9,720	9,720	9,720
Contributions - monetary	4.1.5	78,314	96,942	59,404	56,483	48,287
Contributions - non monetary	4.1.5	220,150	163,601	195,316	153,650	195,414
Net gain (loss) on disposal of property, infrastructure, plant and equipment	4.1.6	9,975	12,415	16,274	10,863	14,506
Other income	4.1.7	5,505	7,194	7,434	8,021	7,835
<b>Total income</b>		<b>525,745</b>	<b>489,571</b>	<b>513,529</b>	<b>488,713</b>	<b>545,456</b>
<b>Expenses</b>						
Employee costs	4.1.8	60,059	69,316	73,756	78,062	81,961
Materials and services	4.1.9	91,073	93,965	101,074	107,395	116,613
Depreciation	4.1.10	42,122	45,078	50,836	55,185	59,561
Amortisation - intangible assets	4.1.11	327	327	327	327	327
Amortisation - right of use assets	4.1.12	348	676	676	683	689
Bad and doubtful debts		678	440	448	457	466
Borrowing costs		525	646	550	375	201
Finance Costs - leases		27	32	40	44	29
<b>Total expenses</b>		<b>195,159</b>	<b>210,481</b>	<b>227,707</b>	<b>242,529</b>	<b>259,847</b>
<b>Surplus/(deficit) for the year</b>		<b>330,586</b>	<b>279,090</b>	<b>285,822</b>	<b>246,185</b>	<b>285,610</b>
<b>Other comprehensive income</b>						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		45,781	50,955	55,796	59,914	66,595
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods		-	-	-	-	-
<b>Total comprehensive result</b>		<b>376,367</b>	<b>330,045</b>	<b>341,618</b>	<b>306,099</b>	<b>352,205</b>

**Balance Sheet**

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		329,872	328,295	366,834	418,984	368,939
Trade and other receivables		45,377	58,419	57,419	57,443	65,445
Other financial assets		-	-	-	-	-
Inventories		40	24	6	6	6
Non-current assets classified as held for sale		1,183	2,662	1,792	1,792	762
Other assets		16,040	19,551	26,218	25,506	19,132
<b>Total current assets</b>	4.2.1	392,512	408,951	452,269	503,731	454,285
<b>Non-current assets</b>						
Inventories		45	21	16	10	4
Property, infrastructure, plant & equipment		2,822,843	3,142,312	3,440,427	3,693,846	4,105,832
Right-of-use assets	4.2.4	1,113	1,037	1,635	1,076	1,160
Investment property		7,280	7,380	7,490	7,600	7,710
Intangible assets		2,704	2,377	2,050	1,723	1,396
<b>Total non-current assets</b>	4.2.1	2,833,985	3,153,127	3,451,617	3,704,254	4,116,102
<b>Total assets</b>		3,226,498	3,562,078	3,903,886	4,207,985	4,570,387
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		48,563	45,116	47,745	54,087	66,875
Trust funds and deposits		8,350	8,294	8,298	8,312	8,310
Provisions		12,202	12,568	12,945	13,333	13,733
Interest-bearing liabilities	4.2.3	2,402	6,143	8,748	3,065	1,748
Lease liabilities	4.2.4	595	531	674	674	610
<b>Total current liabilities</b>	4.2.2	72,112	72,653	78,411	79,471	91,276
<b>Non-current liabilities</b>						
Provisions		1,739	1,813	1,890	1,970	2,054
Trust funds and deposits		17,128	15,146	15,291	15,769	15,687
Interest-bearing liabilities	4.2.3	8,272	15,185	8,937	5,872	4,124
Lease liabilities	4.2.4	531	521	980	427	567
<b>Total non-current liabilities</b>	4.2.2	27,670	32,665	27,098	24,039	22,432
<b>Total liabilities</b>		99,782	105,317	105,509	103,510	113,707
<b>Net assets</b>		3,126,716	3,456,760	3,798,377	4,104,475	4,456,679
<b>Equity</b>						
Accumulated surplus		1,877,983	2,091,838	2,351,519	2,575,982	2,939,705
Reserves		1,248,732	1,364,921	1,446,858	1,528,493	1,516,975
<b>Total equity</b>		3,126,716	3,456,759	3,798,377	4,104,475	4,456,680

**Statement of Changes in Equity**

For the four years ending 30 June 2025

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2021 Forecast Actual</b>					
Balance at beginning of the financial year		2,750,348	1,584,786	931,889	233,673
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		-	-	-	-
Surplus/(deficit) for the year		330,586	330,586	-	-
Net asset revaluation increment/(decrement)		45,781	-	45,781	-
Transfers to other reserves		-	(133,313)	-	133,313
Transfers from other reserves		-	95,924	-	(95,924)
<b>Balance at end of the financial year</b>		<b>3,126,716</b>	<b>1,877,983</b>	<b>977,671</b>	<b>271,062</b>
<b>2022 Budget</b>					
Balance at beginning of the financial year		3,126,716	1,877,983	977,671	271,062
Surplus/(deficit) for the year		279,089	279,089	-	-
Net asset revaluation increment/(decrement)		50,955	-	50,955	-
Transfers to other reserves	4.3.1	-	(138,149)	-	138,149
Transfers from other reserves	4.3.1	-	72,915	-	(72,915)
<b>Balance at end of the financial year</b>	4.3.2	<b>3,456,759</b>	<b>2,091,838</b>	<b>1,028,626</b>	<b>336,296</b>
<b>2023</b>					
Balance at beginning of the financial year		3,456,759	2,091,838	1,028,626	336,296
Surplus/(deficit) for the year		285,822	285,822	-	-
Net asset revaluation increment/(decrement)		55,796	-	55,796	-
Transfers to other reserves		-	(106,545)	-	106,545
Transfers from other reserves		-	80,404	-	(80,404)
<b>Balance at end of the financial year</b>		<b>3,798,377</b>	<b>2,351,519</b>	<b>1,084,422</b>	<b>362,437</b>
<b>2024</b>					
Balance at beginning of the financial year		3,798,377	2,351,519	1,084,422	362,437
Surplus/(deficit) for the year		246,184	246,184	-	-
Net asset revaluation increment/(decrement)		59,914	-	59,914	-
Transfers to other reserves		-	(90,736)	-	90,736
Transfers from other reserves		-	69,016	-	(69,016)
<b>Balance at end of the financial year</b>		<b>4,104,475</b>	<b>2,575,982</b>	<b>1,144,336</b>	<b>384,157</b>
<b>2025</b>					
Balance at beginning of the financial year		4,104,475	2,575,982	1,144,336	384,157
Surplus/(deficit) for the year		285,610	285,610	-	-
Net asset revaluation increment/(decrement)		66,595	-	66,595	-
Transfers to other reserves		-	(84,007)	-	84,007
Transfers from other reserves		-	162,119	-	(162,119)
<b>Balance at end of the financial year</b>		<b>4,456,680</b>	<b>2,939,705</b>	<b>1,210,931</b>	<b>306,044</b>

**Statement of Cash Flows**

For the four years ending 30 June 2025

Notes	Forecast	Budget	Projections			
	Actual					
	2020/21	2021/22	2022/23	2023/24	2024/25	
	\$'000	\$'000	\$'000	\$'000	\$'000	
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	
<b>Cash flows from operating activities</b>						
Rates and charges	141,216	146,020	167,392	189,524	207,238	
Statutory fees and fines	9,143	9,444	11,572	12,589	13,342	
User fees	9,857	11,049	11,907	12,249	12,535	
Grants - operating	36,972	32,290	33,259	34,340	35,456	
Grants - capital	20,690	9,720	9,720	9,720	9,720	
Contributions - monetary	78,314	96,942	59,404	56,483	48,287	
Interest received	2,059	2,930	3,098	3,599	3,324	
Dividends received	-	-	-	-	-	
Trust funds and deposits taken	7,288	(2,038)	149	492	(85)	
Other receipts	3,351	4,343	4,542	4,634	4,660	
Net GST refund / payment	(184)	313	(455)	108	(2,186)	
Employee costs	(59,632)	(68,876)	(73,302)	(77,593)	(81,477)	
Materials and services	(90,318)	(93,147)	(100,240)	(106,548)	(115,732)	
Other payments	(168)	(170)	(188)	(194)	(180)	
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	158,589	148,820	126,857	139,402	134,902
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment	(101,970)	(177,883)	(105,942)	(99,464)	(213,332)	
Proceeds from sale of property, infrastructure, plant and equipment	25,229	18,152	22,490	22,014	32,350	
Payments for investments	-	-	-	-	-	
Proceeds from sale of investments	104,351	-	-	-	-	
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	27,610	(159,731)	(83,452)	(77,450)	(180,982)
<b>Cash flows from financing activities</b>						
Finance costs	(525)	(646)	(550)	(375)	(201)	
Proceeds from borrowings	-	16,698	5,000	-	-	
Repayment of borrowings	(2,306)	(6,043)	(8,643)	(8,748)	(3,065)	
Repayment of lease liabilities	(362)	(674)	(672)	(677)	(698)	
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	(3,193)	9,334	(4,865)	(9,801)	(3,965)
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		183,006	(1,577)	38,540	52,152	(50,044)
Cash and cash equivalents at the beginning of the financial year		146,866	329,872	328,295	366,834	418,984
<b>Cash and cash equivalents at the end of the financial year</b>	4.4.4	329,872	328,295	366,834	418,984	368,939

**Statement of Capital Works**

For the four years ending 30 June 2025

NOTES	Forecast	Budget	Projections		
	Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Property</b>					
Land	1,799	10,491	6,448	7,821	39,078
Land improvements	-	-	-	-	-
<b>Total land</b>	<b>1,799</b>	<b>10,491</b>	<b>6,448</b>	<b>7,821</b>	<b>39,078</b>
Buildings	47,999	39,655	14,999	10,878	76,116
Heritage buildings	-	-	-	-	-
Building improvements	-	-	-	-	-
Leasehold improvements	-	-	-	-	-
<b>Total buildings</b>	<b>47,999</b>	<b>39,655</b>	<b>14,999</b>	<b>10,878</b>	<b>76,116</b>
<b>Total property</b>	<b>49,798</b>	<b>50,146</b>	<b>21,448</b>	<b>18,699</b>	<b>115,194</b>
<b>Plant and equipment</b>					
Heritage plant and equipment	-	-	-	-	-
Plant, machinery and equipment	40	-	-	-	-
Fixtures, fittings and furniture	63	122	133	145	174
Computers and telecommunications	200	594	634	675	720
Library books	518	450	489	530	574
<b>Total plant and equipment</b>	<b>821</b>	<b>1,166</b>	<b>1,256</b>	<b>1,351</b>	<b>1,468</b>
<b>Infrastructure</b>					
Roads	9,440	70,268	61,277	52,840	69,538
Bridges	564	4,218	6,540	586	194
Footpaths and cycleways	1,280	2,560	330	68	230
Drainage	549	769	642	501	487
Recreational, leisure and community facilities	17,500	17,498	7,743	8,837	7,684
Car Parks	-	2,703	-	-	-
Parks, open space and streetscapes	-	-	-	-	-
Public Art	83	214	455	98	321
Kerb & Channel	-	123	129	933	146
Traffic Management Devices	-	1,461	309	720	333
Other Infrastructure	465	2,440	2,690	2,879	3,185
<b>Total infrastructure</b>	<b>29,881</b>	<b>102,253</b>	<b>80,114</b>	<b>67,463</b>	<b>82,119</b>
<b>Total capital works expenditure</b>	4.5.1 <b>80,499</b>	<b>153,565</b>	<b>102,818</b>	<b>87,513</b>	<b>198,782</b>
<b>Represented by:</b>					
New asset expenditure	48,324	63,316	58,332	40,071	160,930
Asset renewal expenditure	9,672	17,076	9,826	11,094	11,310
Asset expansion expenditure	9,619	41,949	9,512	25,851	5,873
Asset upgrade expenditure	12,884	36,572	25,149	10,497	20,669
Non capitalised expenditure	-	(5,347)	-	-	-
<b>Total capital works expenditure</b>	4.5.1 <b>80,499</b>	<b>153,565</b>	<b>102,818</b>	<b>87,513</b>	<b>198,782</b>
<b>Funding sources represented by:</b>					
Grants	20,263	9,720	9,721	9,721	9,721
Developer Contributions & Other Reserves	203,469,136	48,384	57,268	41,438	150,292
Contributions (Other)	-	67	-	-	-
Council cash	28,049	78,696	30,680	36,355	38,768
Borrowings	-	16,698	5,150	-	-
<b>Total capital works expenditure</b>	4.5.1 <b>203,517,449</b>	<b>153,565</b>	<b>102,818</b>	<b>87,513</b>	<b>198,782</b>

**Statement of Human****Resources**

For the four years ending 30 June 2025

	Forecast	Budget	Projections		
	Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Staff expenditure</b>					
Employee costs - operating	60,059	69,316	73,756	78,062	81,961
Employee costs - capital	-	-	-	-	-
<b>Total staff expenditure</b>	<b>60,059</b>	<b>69,316</b>	<b>73,756</b>	<b>78,062</b>	<b>81,961</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	557.7	609.1	618.5	629.0	640.0
<b>Total staff numbers</b>	<b>557.7</b>	<b>609.1</b>	<b>618.5</b>	<b>629.0</b>	<b>640.0</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2021/22 \$'000	Comprises		
		Permanent Full Time \$'000	Part time \$'000	Casual \$'000
Executive Management	2,373	2,357	-	16
Corporate Services Management	16,050	14,408	1,643	-
Community Services Management	28,442	15,941	11,544	957
Planning & Development Management	22,451	19,368	2,703	380
<b>Total staff expenditure</b>	<b>69,316</b>	<b>52,074</b>	<b>15,889</b>	<b>1,353</b>

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2021/22	Comprises		
		Permanent Full Time	Part time	Casual
Executive Management	16.1	16.0	-	0.1
Corporate Services Management	133.0	114.0	13.0	6.0
Community Services Management	258.0	145.0	105.0	8.0
Planning & Development Management	202.0	172.0	24.0	6.0
<b>Total staff FTE</b>	<b>609.1</b>	<b>447.0</b>	<b>142.0</b>	<b>20.1</b>

### Summary of Planned Human Resources Expenditure For the four years ended 30 June 2025

The below figures have apportioned total budgeted spend per Directorate across total FTE per Directorate, while new positions have been allocated to gender based on historical trend. Council is currently undertaking Workforce Planning which will provide greater insight going forward.

	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Executive Management</b>				
Permanent - Full time	2,357	2,470	2,571	2,487
Female	1,621	1,698	1,767	1,658
Male	737	772	803	829
Permanent - Part time	-	-	161	332
Female	-	-	80	166
Male	-	-	80	166
<b>Total CEO / Executive</b>	<b>2,357</b>	<b>2,470</b>	<b>2,731</b>	<b>2,819</b>
<b>Corporate Services</b>				
Permanent - Full time	14,408	15,230	16,125	16,924
Female	8,847	9,270	9,923	10,240
Male	5,561	5,959	6,202	6,684
Permanent - Part time	1,643	1,986	2,205	2,418
Female	1,517	1,655	1,792	1,849
Male	126	331	413	569
<b>Total Corporate Services</b>	<b>16,050</b>	<b>17,216</b>	<b>18,331</b>	<b>19,342</b>
<b>Community Services</b>				
Permanent - Full time	15,941	16,820	17,624	18,310
Female	12,643	13,248	13,788	14,351
Male	3,298	3,571	3,837	3,959
Permanent - Part time	11,544	12,269	12,948	13,609
Female	10,884	11,520	12,109	12,619
Male	660	749	839	990
<b>Total Community Services</b>	<b>27,485</b>	<b>29,089</b>	<b>30,573</b>	<b>31,919</b>
<b>Planning &amp; Development</b>				
Permanent - Full time	19,368	20,650	21,613	22,683
Female	8,220	8,850	9,210	9,757
Male	11,148	11,800	12,403	12,925
Permanent - Part time	2,703	2,832	3,193	3,421
Female	1,576	1,593	1,842	1,901
Male	1,126	1,239	1,351	1,521
<b>Total Planning &amp; Development</b>	<b>22,071</b>	<b>23,481</b>	<b>24,806</b>	<b>26,104</b>
<b>Casuals, temporary and other expenditure</b>	<b>1,353</b>	<b>1,500</b>	<b>1,621</b>	<b>1,777</b>
<b>Total staff expenditure</b>	<b>69,316</b>	<b>73,756</b>	<b>78,062</b>	<b>81,961</b>

	2021/22 FTE	2022/23 FTE	2023/24 FTE	2024/25 FTE
<b>Executive Management</b>				
Permanent - Full time	16.0	16.0	16.0	15.0
Female	11.0	11.0	11.0	10.0
Male	5.0	5.0	5.0	5.0
Permanent - Part time	0.0	0.0	1.0	2.0
Female	0.0	0.0	0.5	1.0
Male	0.0	0.0	0.5	1.0
<b>Total CEO / Executive</b>	<b>16.0</b>	<b>16.0</b>	<b>17.0</b>	<b>17.0</b>
<b>Corporate Services</b>				
Permanent - Full time	114.0	115.0	117.0	119.0
Female	70.0	70.0	72.0	72.0
Male	44.0	45.0	45.0	47.0
Permanent - Part time	13.0	15.0	16.0	17.0
Female	12.0	12.5	13.0	13.0
Male	1.0	2.5	3.0	4.0
<b>Total Corporate Services</b>	<b>127.0</b>	<b>130.0</b>	<b>133.0</b>	<b>136.0</b>
<b>Community Services</b>				
Permanent - Full time	145.0	146.0	147.0	148.0
Female	115.0	115.0	115.0	116.0
Male	30.0	31.0	32.0	32.0
Permanent - Part time	105.0	106.5	108.0	110.0
Female	99.0	100.0	101.0	102.0
Male	6.0	6.5	7.0	8.0
<b>Total Community Services</b>	<b>250.0</b>	<b>252.5</b>	<b>255.0</b>	<b>258.0</b>
<b>Planning &amp; Development</b>				
Permanent - Full time	172.0	175.0	176.0	179.0
Female	73.0	75.0	75.0	77.0
Male	99.0	100.0	101.0	102.0
Permanent - Part time	24.0	24.0	26.0	27.0
Female	14.0	13.5	15.0	15.0
Male	10.0	10.5	11.0	12.0
<b>Total Planning &amp; Development</b>	<b>196.0</b>	<b>199.0</b>	<b>202.0</b>	<b>206.0</b>
<b>Casuals and temporary staff</b>	<b>20.1</b>	<b>21.0</b>	<b>22.0</b>	<b>23.0</b>
<b>Total staff numbers</b>	<b>609.1</b>	<b>618.5</b>	<b>629.0</b>	<b>640.0</b>

## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

This will raise total rates and charges for 2021/22 to \$146.436m.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21 Forecast Actual \$'000	2021/22 Budget \$'000	Change \$'000	%
General rates*	104,259	112,218	7,959	7.63%
Municipal charge*	9,770	10,713	943	9.65%
Waste management charge	16,100	19,500	3,400	21.12%
Environmental enhancement rebate	(1,890)	(1,789)	101	-5.34%
Council pensioner rebate	(655)	(636)	19	-2.90%
Supplementary rates and rate adjustments	6,500	5,900	(600)	-9.23%
Interest on rates and charges	500	530	30	6.00%
<b>Total rates and charges</b>	<b>134,584</b>	<b>146,436</b>	<b>11,852</b>	<b>8.81%</b>

\*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2020/21 cents/\$CIV	2021/22 cents/\$CIV	Change
General Rate	0.25825	0.25574	-0.97%
Vacant Land	0.38738	0.38361	-0.97%
Extractive Industry Land	0.74376	0.73653	-0.97%
Commercial/Industrial Developed Land	0.41320	0.40918	-0.97%
Commercial/Industrial Vacant Land	0.51650	0.51148	-0.97%
Retirement Village Land	0.21951	0.21738	-0.97%
Rural Living Land	0.23243	0.23017	-0.97%
Rural Land	0.18594	0.18413	-0.97%
Urban Growth Land	0.19369	0.19181	-0.97%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2020/21 \$'000	2021/22 \$'000	\$'000	Change %
General Rate	75,770	81,597	5,827	7.69%
Vacant Land	10,133	11,855	1,722	16.99%
Extractive Industry Land	374	363	(11)	-2.94%
Commercial/Industrial Developed Land	11,595	12,099	504	4.35%
Commercial/Industrial Vacant Land	2,214	2,154	(60)	-2.71%
Retirement Village Land	452	447	(5)	-1.11%
Rural Living Land	652	646	(6)	-0.92%
Rural Land	1,819	1,811	(8)	-0.44%
Urban Growth Land	1,225	1,246	21	1.71%
<b>Sub-Total</b>	104,234	112,218	7,984	7.66%
Less EER Rebate	(1,890)	(1,789)	101	-5.34%
Less Pension Rebate	(612)	(636)	(24)	3.92%
<b>Total amount to be raised by general rates</b>	101,732	109,793	16,045	15.77%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2020/21 Number	2021/22 Number	Number	Change %
General Rate	53,799	57,113	3,314	6.16%
Vacant Land	6,830	8,637	1,807	26.46%
Extractive Industry Land	8	8	0	0.00%
Commercial/Industrial Developed Land	2,635	2,870	235	8.92%
Commercial/Industrial Vacant Land	328	320	(8)	-2.44%
Retirement Village Land	560	560	0	0.00%
Rural Living Land	224	224	0	0.00%
Rural Land	548	548	0	0.00%
Urban Growth Land	204	203	(1)	-0.49%
<b>Total number of assessments</b>	65,136	70,483	5,347	8.21%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2020/21	2021/22		Change	
	\$'000	\$'000	\$'000	\$'000	%
General Rate	29,339,688	31,906,045	2,566,357		8.75%
Vacant Land	2,615,825	3,090,305	474,480		18.14%
Extractive Industry Land	50,332	49,254	(1,078)		-2.14%
Commercial/Industrial Developed Land	2,806,074	2,956,944	150,870		5.38%
Commercial/Industrial Vacant Land	428,716	421,196	(7,520)		-1.75%
Retirement Village Land	205,920	205,795	(125)		-0.06%
Rural Living Land	280,320	280,710	390		0.14%
Rural Land	978,445	983,430	4,985		0.51%
Urban Growth Land	632,355	649,670	17,315		2.74%
<b>Total value of land</b>	<b>37,337,675</b>	<b>40,543,349</b>	<b>3,205,674</b>		<b>8.59%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change
	2020/21	2021/22	
	\$	\$	
Municipal	150	152	1.33%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2020/21	2021/22		Change
	\$	\$	\$	%
Municipal	9,770	10,713	943	9.65%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change
	2020/21	2021/22	
	\$	\$	
Waste Service – Option A 120L Garbage, 240L Recycling, 240L Green	370	332	-10.27%
Waste Service – Option B * 80L Garbage, 240L Recycling, 240L Green	329	332	0.91%
Waste Service – Option C 120L Garbage, 240L Recycling, 120L Green	316	332	5.06%
Waste Service – Option D * 80L Garbage, 240L Recycling, 120L Green	276	332	20.29%
Waste Service – Option E 120L Garbage, 240L Recycling	263	332	26.24%
Waste Service – Option F * 80L Garbage, 240L Recycling	226	332	46.90%
Waste Service – Additional bin	161	177	9.94%

\* These Waste Services will not be offered from 01/07/2021. Council will have one standard Waste Service including 120L Garbage, 240L Recycling. A 120L or 240L Green bin can be provided free of charge.

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2020/21	2021/22	Change
	\$	\$	
<b>Waste Service</b>	<b>16,100</b>	<b>19,500</b>	<b>21.12%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2020/21	2021/22	Change
	\$'000	\$'000	
<i>Rates and charges after rebates</i>	101,732	109,793	7.92%
<i>Municipal charge</i>	9,770	10,713	9.65%
<i>Waste service charge</i>	16,100	19,500	21.12%
<i>Supplementary rates (including new Waste Services)</i>	4,600	5,900	28.26%
<b>Total Rates and charges</b>	<b>132,202</b>	<b>145,906</b>	<b>10.37%</b>

4.1.1(l) Fair Go Rates System Compliance

Melton City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total Rates	\$ 114,005,674	\$ 121,118,179
Number of rateable properties	65,136	70,483
Base Average Rate	\$ 1,750	\$ 1,718
Maximum Rate Increase (set by the State Government)	2.00%	1.50%
Capped Average Rate	\$ 1,785	\$ 1,744
Maximum General Rates and Municipal Charges Revenue	\$ 116,285,787	\$ 122,934,591
Budgeted General Rates and Municipal Charges Revenue	\$ 114,004,227	\$ 122,931,471
Budgeted Supplementary Rates	\$ 4,600,000	\$ 5,900,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 118,604,227	\$ 128,831,471

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2021/22: estimated \$5,900,000 and 2020/21: \$4,600,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believe each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate are set out below.

### General Rate

General Rate is any land which does not have the characteristics of:

1. Vacant Land;
2. Extractive Industry Land;
3. Commercial/Industrial Developed Land;
4. Commercial/Industrial Vacant Land;
5. Retirement Village Land;
6. Rural Living Land;
7. Rural Land; or
8. Urban Growth Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

### Vacant Land

Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. located in a precinct structure plan, and with an approved planning permit for residential subdivision; and
3. which does not have the characteristics of:
  - 3.1 Commercial/Industrial Vacant Land;
  - 3.2 Rural Living Land;
  - 3.3 Rural Land; or
  - 3.4 Urban Growth Land.

The objective of this differential is to encourage the development of land for non-commercial and non-industrial purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of residential zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

### Extractive Industry Land

Extractive Industry Land is any land which is:

1. used primarily for the extraction or removal of stone, including the treatment of stone; and
2. located within a Special Use Zone 1 under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

### Commercial/Industrial Developed Land

Commercial/Industrial Developed land is any land which:

1. is used or adapted or designed to be used primarily for commercial or industrial purposes; or
2. does not have the characteristics of Extractive Industry Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be used to yield income and the demands such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

### Commercial/Industrial Vacant Land

Commercial/Industrial Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. which is located within:
  - 2.1 a Business 1 Zone
  - 2.2 a Comprehensive Development Zone;
  - 2.3 a Mixed Use Zone;
  - 2.4 an Industrial Zone 1;
  - 2.5 an Industrial Zone 3;
  - 2.6 Special Use Zone 4;
  - 2.7 Special Use Zone 3;
  - 2.8 Special Use Zone 6;
  - 2.9 Special Use Zone 7; or
  - 2.10 Urban Growth Zone located in a precinct structure plan, and with an approved planning permit for commercial/industrial use under the Melton Planning Scheme.

The objective of this differential is to encourage the commercial/industrial development and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of commercial/industrial zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

### Retirement Village Land

Retirement Village Land is any land which is located within a retirement village land under the Retirement Villages Act 1986.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Recognition of the services undertaken by the retirement village sector.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

### Rural Living Land

Rural Living Land is any land which is:

1. two (2) or more hectares but less than ten (10) hectares in area; and
2. located within:
  - 2.1 a Green Wedge A Zone;
  - 2.2 a Green Wedge Zone;
  - 2.3 a Rural Conservation Zone;
  - 2.4 a Farming Zone; or
  - 2.5 Special Use Zone 5.under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To assist in the maintenance of rural properties.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## Rural Land

Rural Land is any land which is:

1. ten (10) hectares or more in area; and
2. located within:
  - 2.1 a Green Wedge A Zone;
  - 2.2 a Green Wedge Zone;
  - 2.3 a Rural Conservation Zone;
  - 2.4 a Farming Zone; or
  - 2.5 Special Use Zone 5.under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To recognise the impact of urban land speculation on the valuation of farm land; and
7. To encourage agricultural activity.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## Urban Growth Land

Urban Growth Land is any land which is:

1. two (2) or more hectares in area; and
2. located within an Urban Growth Zone under the Melton Planning Scheme in respect of which no precinct structure plan has been approved.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be developed (or future developed) and the demands that such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Planning & preparation of Precinct Structure Plan.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

## 4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
Infringements and costs	2,385	2,089	(296)	-12.4%
Court recoveries	116	730	614	530.9%
Land information certificates	235	232	(3)	-1.2%
Permits	4,730	4,608	(122)	-2.6%
Other	908	854	(55)	-6.0%
Property information requests	1,750	1,412	(338)	-19.3%
<b>Total statutory fees and fines</b>	<b>10,124</b>	<b>9,924</b>	<b>(200)</b>	<b>-2.0%</b>

## 4.1.2 Statutory fees and fines (\$0.200 million decrease)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking infringement fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are projected to decrease by \$0.200 million or 2.0% compared to 2020/21 forecast. The decrease is mainly attributable to the move to a surge in property information requests in late 2020/21.

## 4.1.3 User fees

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
Aged and health services	330	500	169	51.3%
Leisure centre and recreation	724	2,102	1,378	190.5%
Child care/children's programs	585	820	235	40.1%
Registration and other permits	644	475	(170)	-26.4%
Building services	758	501	(258)	-34.0%
Other fees and charges	1,280	1,531	251	19.6%
Youth program fees	35	121	86	242.8%
Subdivision fees	5,500	5,000	(500)	-9.1%
<b>Total user fees</b>	<b>9,857</b>	<b>11,049</b>	<b>1,192</b>	<b>12.1%</b>

## 4.1.3 User fees (\$1.192 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases are in line with the increases in the cost of providing the services and/or market pricing levels.

User fees and charges are also projected to increase by \$1.192 million or 12.1% over 2020/21 forecast. This is due to the move to Covid-Normal operations with a number of facilities and services anticipated return to pre Covid activity levels in 2021/22.

A detailed listing of fees and charges is included in section 6.

## 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast	Budget	Change	
	Actual 2020/21 \$'000	2021/22 \$'000	\$'000	%
<b>Grants were received in respect of the following:</b>				
Summary of grants				
Commonwealth funded grants	22,839	23,824	985	4.3%
State funded grants	14,133	8,466	(5,667)	-40.1%
<b>Total grants received</b>	<b>36,972</b>	<b>32,290</b>	<b>(4,682)</b>	<b>-12.7%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Family day care	1,477	1,687	210	14.2%
Other	4,215	3,571	(645)	-15.3%
Victoria Grants Commission	17,147	18,566	1,419	8.3%
<b>Recurrent - State Government</b>				
Aged care	645	549	(96)	-14.9%
Libraries	960	984	24	2.5%
Other	500	497	(3)	-0.5%
Other community	50	100	50	100.0%
Youth services	403	69	(334)	-82.8%
Community health	101	97	(4)	-3.8%
Community support and development	1,205	1,126	(79)	-6.6%
Children's services	3,139	3,165	26	0.8%
<b>Total recurrent grants</b>	<b>29,843</b>	<b>30,412</b>	<b>569</b>	<b>1.9%</b>
<b>Non-recurrent - State Government</b>				
Community health	14	2	(12)	-85.6%
Family and children	129	30	(99)	-76.7%
Other	5,395	904	(4,491)	-83.2%
Children's services	380	340	(40)	-10.4%
Community support and development	749	2	(747)	-99.7%
Community safety	26	-	(26)	-100.0%
Environment	337	600	263	77.9%
Family, youth and housing	100	-	(100)	-100.0%
<b>Total non-recurrent grants</b>	<b>7,129</b>	<b>1,878</b>	<b>(5,251)</b>	<b>-73.7%</b>
<b>Total operating grants</b>	<b>36,972</b>	<b>32,290</b>	<b>(4,682)</b>	<b>-12.7%</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	1,261	1,277	16	1.2%
<b>Recurrent - State Government</b>				
Other	23	23	-	0.0%
<b>Total recurrent grants</b>	<b>1,284</b>	<b>1,300</b>	<b>16</b>	<b>1.2%</b>
<b>Non-recurrent - State Government</b>				
Buildings	13,811	2,583	(11,228)	-81.3%
Roads	1,773	1,184	(588)	-33.2%
Bridges	-	600	600	-
Footpaths and cycleways	200	100	(100)	-50.1%
Recreational, leisure and community facilities	3,196	1,828	(1,368)	-42.8%
Car Parks	-	2,125	2,125	-
Other Infrastructure	-	-	-	-
<b>Total non-recurrent grants</b>	<b>18,980</b>	<b>8,420</b>	<b>(10,559)</b>	<b>-55.6%</b>
<b>Total capital grants</b>	<b>20,262</b>	<b>9,720</b>	<b>(10,543)</b>	<b>-52.0%</b>
<b>Total Grants</b>	<b>57,235</b>	<b>42,010</b>	<b>(15,225)</b>	<b>-26.6%</b>

**4.1.4 Operating Grants (\$4.682 million decrease)**

Operating grants include all monies received from state and federal sources for the purposes of funding the delivery of Council's services to ratepayers.

The level of operating grants is projected to decrease by \$4.682 million or 12.7% compared to 2020/21 forecast. This is mainly due to grants which were predominantly single application, non-reoccurring grants received in 2020/21:

**(\$4.10m)** - Covid-19 Working for Victoria.

**(\$0.70m)** - CALD Communities Taskforce.

**(\$0.66m)** - Commonwealth Home Support Programme related grants.

**(\$0.50m)** - Melton Town Centre Revitalisation.

**(\$0.50m)** - Melton South Scott Street Neighbourhood.

**(\$0.35m)** - Youth Learning Pathways.

**(\$0.66m)** - Other minor grants including Centenary Park Revitalisation [(\$0.15m)], Black Knight Way Park Revitalisation [(\$0.15m)], Rockbank North UDF [(\$0.15m)], Sports Facilities & Ground Lighting Maintenance [(\$0.14m)], and net of other grants [(\$0.07m)].

Partly offset by:

**\$1.19m** - Projected 8.0% increase in Grants Commission aided by greater than average population increase relative to other Councils.

**\$1.14m** - New single application, non-reoccurring grants supporting revitalisation projects across the municipality such as kid zones, transport, and outdoor dining/shop fronts.

**\$0.24m** - Increase in Child Care Benefit including family day care, occasional care and holiday care.

**\$0.22m** - Increase in Home and Community Care Program.

**4.1.4 Capital Grants (\$10.543 million decrease)**

Capital grants include all monies received from State, Federal and community sources for the purpose of funding the capital works program.

The 2021/22 budget is \$10.543 million or 52.0% lower than the 2020/21 forecast. The level of capital grants varies from year to year depending on the range of the Council's capital works programs and projects that are supported by funding agencies. The 2021/22 capital grants of \$9.720 million are for the following projects:

**\$1.43m** - Diggers Rest Community Centre

**\$1.20m** - Creamery Road Sealing LRCI

**\$0.95m** - Renewal Program (Open Space) Synthetic Playing Surfaces

**\$0.75m** - Arnolds Creek Children's & Community Centre

**\$0.75m** - MacPherson Park Car Park Upgrade

**\$0.71m** - Other Car Park Upgrades including Blackwood Drive; Hillside Recreation Reserve and Ian Cowie Recreation Reserve

**\$0.67m** - Northcott Street Melton South unsealed car park upgrade

**\$0.63m** - Road Urbanisation; Bulmans Road- Melton West

**\$0.63m** - Troups Rd South Road Construction

**\$0.60m** - Pedestrian Bridge; Isabella Memorial Reserve to Illawong Terrace- Burnside

**\$0.50m** - Burnside Heights Recreation Reserve Upgrades

**\$1.72m** - Other Capital Works projects

A detailed listing of Capital Grants and is included in section 4.6.

## 4.1.5 Contributions

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
Monetary	78,314	96,942	18,628	23.8%
Non-monetary	220,150	163,601	(56,549)	-25.7%
<b>Total Contributions</b>	<b>298,464</b>	<b>260,544</b>	<b>(37,921)</b>	<b>-12.7%</b>

## 4.1.5 Contributions (\$37.921 million decrease)

Monetary contributions relate to monies paid by developers in regard to Precinct Structure Plan (PSP), Developer Contributions Plans (DCP) and Infrastructure Contribution Plans (ICP) agreements for public open space and construction of infrastructure in accordance with planning permits issued for property development. Monetary developer contributions are projected to increase in 2021/22 by \$18.628 million or 23.8%. The projected increase is due to timing of developments and the split between cash and non-monetary contributions during the 2021/22 year. The level of Monetary contribution receipts in the order of \$78.31 million and \$96.9 million in 2020/21 and 2021/22 respectively are an indication of the level of growth and development that is underway in the municipality. While the contributions received are treated as income in the accounting period they are received, they are nevertheless set aside during the year in reserve funds for future capital works.

Projected non-monetary contributions decreased in 2021/22 relative to 2020/21 by \$56.549 million or 25.7%, however the amount received is still substantial at \$163.601 million and is again based on continued growth of property developments in the municipality. This figure includes in-kind assets provided by developers to offset their DCP contributions payable to Council.

## 4.1.6 Net gain (loss) on disposal of property, infrastructure, plant and equipment

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
<b>Land Held for Sale</b>				
Proceeds of sale	23,865	21,011	(2,853)	-12.0%
Written down value of assets disposed	(9,303)	(9,296)	6	-0.1%
<b>Total Net Gain on Disposal of Land</b>	<b>14,562</b>	<b>11,715</b>	<b>(2,847)</b>	<b>-19.6%</b>
<b>Plant Machinery &amp; Equipment</b>				
Proceeds of sale	2,501	2,094	(407)	-16.3%
Written down value of assets disposed	(1,640)	(1,394)	246	-15.0%
<b>Total Net Gain on Disposal of Plant Machinery &amp; Equipment</b>	<b>861</b>	<b>700</b>	<b>(161)</b>	<b>-18.7%</b>
<b>Infrastructure</b>				
Written down value of assets disposed	(5,448)	-	5,448	-100.0%
<b>Total Net Gain Infrastructure</b>	<b>(5,448)</b>	<b>-</b>	<b>5,448</b>	<b>-100.0%</b>
<b>Total Net Gain / (Loss) on Disposals</b>	<b>9,975</b>	<b>12,415</b>	<b>2,440</b>	<b>24.5%</b>

## 4.1.6 Net Gain on Disposal of Assets (\$2.440 million increase)

The net gain on disposal of assets in 2021/22 is higher than 2020/21 forecast by \$2.44 million or 24.5%.

Proceeds from the sale of Council assets are budgeted at \$23.105 million for 2021/22 which relates mainly to income from sale of Council land assets which are under joint development agreement with Lend Lease Communities. The value of assets sold is also projected to be higher than 2021/22 forecast which is consistent with the level of land sales.

Plant Machinery & Equipment sales relate mostly to the sale of Council's fleet as it transitions to a fleet leasing model.

Forecasted written down value of infrastructure assets in 2020/21 is due to a number of factors including disposal of Council assets that are being replaced with new assets.

## 4.1.7 Other income

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Interest	2,227	2,942	715	32.1%
Investment property rental	472	623	151	31.9%
Waste facility	1,883	2,264	381	20.2%
Festival sponsorship	12	278	266	2216.7%
Program revenue	335	453	118	35.3%
Other	577	634	58	10.0%
<b>Total other income</b>	<b>5,505</b>	<b>7,194</b>	<b>1,689</b>	<b>30.7%</b>

**4.1.7 Other Income (\$1.690 million increase)**

Other income relates to a range of items such as interest revenue on investments (excluding interest on rate arrears), and other miscellaneous income items.

Other income is forecast to increase by \$1.690 million or 30.7% compared to 2020/21 primarily due to interest on investments being projected to be higher than 2020/21 forecast by \$0.715 million. This is due to the projected higher levels of average cash funds available for investment.

## 4.1.8 Employee costs

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Wages and salaries	52,670	59,472	6,803	12.9%
WorkCover	1,111	1,203	92	8.3%
Casual staff	542	1,338	796	146.9%
Superannuation	4,800	5,794	994	20.7%
Fringe benefits tax	150	40	(110)	-73.3%
Other	786	1,468	683	86.9%
<b>Total employee costs</b>	<b>60,059</b>	<b>69,316</b>	<b>9,258</b>	<b>15.4%</b>

**4.1.8 Employee costs (\$9.258 million increase)**

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, annual leave loading, long service leave, superannuation and work cover premium. Payments to contract employees are not included in this cost category.

Employee costs are forecast to increase by \$9.258 million or 15.4% compared to 2020/21 forecast result. This increase relates to a number of key factors:

\*\* Impact of unfilled vacancies across Council in 2020/21. The budget for 2021/22 of \$69.316m is based on the assumption that every position will be filled throughout the year and Council will not have any savings derived from vacancies. Much of the vacancies in 2020/21 were backfilled by contract labour (forecasted as contract labour in materials and services).

\*\* Current Enterprise Bargaining Agreement (EBA) increase in 2021/21 at an increment of 2.5%;

\*\* Increase in the Superannuation Guarantee from 9.5% in 2020/21 to 10% in 2021/22;

\*\* The balance of the increase is attributable to reclassification of existing staff positions and band movements; and

\*\* Other increase in costs related to employee oncosts expenditure such as, annual leave loading, long service leave, workcover premium and maternity leave back pay.

## 4.1.9 Materials and services

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Contract payments	38,086	38,403	317	0.8%
General maintenance	6,400	7,137	737	11.5%
Utilities	5,949	5,772	(178)	-3.0%
Information technology	5,045	4,967	(78)	-1.6%
Insurance	1,683	1,804	121	7.2%
Consultants	542	498	(44)	-8.0%
Other	3,649	3,814	165	4.5%
Garbage collection and disposal	3,593	6,015	2,422	67.4%
Contract labour	8,764	4,824	(3,941)	-45.0%
Administrative support	8,006	8,378	372	4.6%
Program expenses	5,175	6,842	1,667	32.2%
Professional fees	3,033	3,995	962	31.7%
Auditors' remuneration	60	63	3	5.0%
Councillors allowances	398	404	6	1.5%
Contributions and donations	638	920	282	44.2%
Auditors' remuneration - internal	51	129	78	154.4%
<b>Total materials and services</b>	<b>91,073</b>	<b>93,965</b>	<b>2,893</b>	<b>3.2%</b>

**4.1.9 Materials and services (\$2.893 million increase)**

Materials and services include the purchases of consumables and payments to contractors for the provision of services, and include contract employees.

Materials and services are forecast to increase by \$2.893 million or 3.2% in 2021/22 compared to 2020/21 due to: **(\$2.92m)** - Increase in payments for waste disposal charges to operator for Transfer Station operations, Kerbside, Hard Waste and Public Waste Collection levies are projected to increase.

**(\$1.48m)** - revitalisation projects across the municipality such as kid zones, transport, and outdoor dining/shopfronts. This expenditure is funded primarily through new non-reoccurring grants.

**(\$0.99m)** - Increase in contracted graffiti and cleaning services due to the addition of new buildings to the contract. Waste disposal revenue noted under other income will partly offset this charge.

**(\$0.96m)** - Increase in professional fees relating to professional advisory and legal costs, due to Covid normal operating environment projected in 2021/22.

**(\$0.74m)** - Increase in maintenance costs of Council Buildings due mainly to Council facilities which requiring lower repairs due to lower use during Covid in 2020/21, and returning to a Covid normal operating environment in 2021/22.

**(\$0.68m)** - Increase in vehicle operating costs due to lower use during Covid, and returning to a Covid normal operating environment in 2021/22.

**(\$0.39m)** - Higher program expenses for new programs such as High Street Structure Plan, Industrial and Employment Land Supply Review, Conservation Assessment and other programs.

**(\$0.37m)** - Higher expenses associated with returning to the office such as Printing & Photocopy Paper, Stationary, Postage, and Corporate Consumables.

This is partly offset by decreases attributable to:

**\$3.94m** - Reduction in contract labour of is primarily due to anticipation that vacancies backfilled by contract staff in 2020/21 become filled with staff in 2021/22.

**\$1.66m** - Expiry of projects funded through Covid-19 Working for Victoria in 2020/21, the bulk of which was in contract payments.

## 4.1.10 Depreciation

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Property	7,110	7,968	858	12.1%
Plant & equipment	1,042	1,019	(23)	-2.2%
Infrastructure	33,970	36,091	2,121	6.2%
<b>Total depreciation</b>	<b>42,122</b>	<b>45,078</b>	<b>2,956</b>	<b>7.0%</b>

## 4.1.10 Depreciation (\$2.956 million increase)

Depreciation charge is projected to increase by \$2.956 million or 7.0% from 2020/21 levels. The increase in depreciation in 2021/22 is mainly due to significant increase in the value of Council's infrastructure assets. Council's infrastructure asset values are increasing at a very significant rate each year. This is not only due to increasing levels of capital expenditure and the combined impact of asset revaluations, but also due to the substantial levels of contributed assets from Precinct Structure Plan in-kind assets transferred over to Council each year from completed development works within the municipality.

## 4.1.11 Amortisation - Intangible assets

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Intangible assets	327	327	-	0.0%
<b>Total amortisation - intangible assets</b>	<b>327</b>	<b>327</b>	<b>-</b>	<b>0.0%</b>

## 4.1.11 Amortisation of Intangible Assets (\$nil increase)

The Amortisation charge is applicable to non-exclusive licence granted to Melton City Council by Department of Education and the Caroline Springs College for the use of CS College Creekside Campus and the Spring side Children's and Childcare facility built on DOE land and Kororoit Creek Learning Centre.

## 4.1.12 Amortisation - Right of use assets

	Forecast	Budget	Change	
	Actual 2020/21	2021/22	\$'000	%
	\$'000	\$'000	\$'000	%
Equipment	348	676	328	94.2%
<b>Total amortisation - right of use assets</b>	<b>348</b>	<b>676</b>	<b>328</b>	<b>94.2%</b>

## 4.1.12 Amortisation - Right of Use Assets and Finance cost of Lease (\$0.328 million increase)

The amortisation of the right of use assets of existing lease arrangements are reported in accordance with current legislation, and is set to increase by \$0.328 million due to new lease arrangements entered into for Council's fleet in 2020/21.

## 4.2 Balance Sheet

### 4.2.1 Assets

#### 4.2.1.1 Current Assets (\$16.439 million increase)

The current assets in 2021/22 are projected to increase by \$16.439 million compared to 2020/21 forecast. Increase in current assets is mainly attributable to an increase in developer contributions. Trade receivables and assets held for resale are also expected to be higher than last year, as are other assets reflecting anticipated increased accrued land sales.

#### 4.2.1.2 Non-Current Assets (\$319.142 million increase)

Non-current assets are budgeted increase by \$319.142 million. This is mainly attributable to the increase in property plant and equipment of \$319.469 million, which is the net result of developer contributed assets and the projected capitalised component of the planned capital works program. The net increase of assets is partly offset by the depreciation of non-current assets for the 2021/22 year and the written down value of assets disposed during the year through sale of assets.

### 4.2.2 Liabilities

#### 4.2.2.1 Current Liabilities (\$0.541 million increase)

The current liabilities (that is, obligations Council must pay within the next year) are expected to increase by \$0.541 million. The increase is primarily due to interest-bearing loans payable as at balance date is expected to be higher by \$3.741 million than 2020/21 balance, which is the net effect of new loan borrowings offset by principal repayments. Other increases relative to 2020/21 include lease liabilities at \$0.543 million higher than 2020/21 reflecting Council's transitions to a fleet leasing model; and provisions for employee entitlements are expected to increase by \$0.367 million. Offsetting these increases is an expected decrease in trade payables by \$3.447 million.

#### 4.2.2.2 Non-Current Liabilities (\$4.995 million increase)

Non-current liabilities (that is, obligations Council must pay beyond the next year) is expected to increase by \$4.995 million. Non-current loan borrowings balance at year-end will be higher by \$6.913 million.

This is partially offset by a \$1.982 million decrease in trust funds and deposits which mainly relate to items such as maintenance bonds, pre-paid burial rights and Precinct Structure Plan (PSP) non-current creditors. The decrease mainly to increase in PSP creditors at balance date compared to 2020/21. These are assets provided in kind by developers that are higher than their developer contributions liability

Non-current lease liabilities have remained steady with a \$0.010 million decrease compared to 2020/21 as existing lease obligations are rolled over.

#### 4.2.3 Borrowings

##### 4.2.3 Interest Bearing Loans & Borrowings

In developing the budget, borrowings were identified as an important funding source for capital works programs. Council has borrowed in the past to finance large infrastructure projects and recently has been in a phase of debt reduction. This has resulted in a reduction in debt servicing costs. Council has resolved to take out new borrowings of \$16.698 million in 2021/22 to bridge the funding shortfall for the significant capital works investments. The following table sets out future loan repayments, and total loan balances up to 2024/25 based on the forecast financial position of Council as at 30 June 2025.

The table below shows information on borrowings specifically required by the Regulations.

	Forecast	Budget	Projections		
	Actual 2020/21	2021/22	2022/23	2023/24	2024/25
	\$	\$	\$	\$	\$
Amount borrowed as at 30 June of the prior year	12,980	10,674	21,329	17,685	8,937
Amount proposed to be borrowed	-	16,698	5,000	-	-
Amount projected to be redeemed	(2,306)	(6,043)	(8,643)	(8,748)	(3,065)
<b>Amount of borrowings as at 30 June</b>	<b>10,674</b>	<b>21,329</b>	<b>17,685</b>	<b>8,937</b>	<b>5,872</b>

#### 4.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast	Budget	Projections		
	Actual 2020/21	2021/22	2022/23	2023/24	2024/25
	\$	\$	\$	\$	\$
<b>Right-of-use assets</b>					
Furniture & Equipment	339	137	699	439	179
Vehicles	774	900	936	637	982
<b>Total right-of-use assets</b>	<b>1,113</b>	<b>1,037</b>	<b>1,635</b>	<b>1,076</b>	<b>1,160</b>
<b>Lease liabilities</b>					
<b>Current lease Liabilities</b>					
Furniture & Equipment	242	142	255	263	185
Vehicles	353	389	419	411	424
<b>Total current lease liabilities</b>	<b>595</b>	<b>531</b>	<b>674</b>	<b>674</b>	<b>610</b>
<b>Non-current lease liabilities</b>					
Furniture & Equipment	142	-	449	185	-
Vehicles	388	521	532	242	567
<b>Total non-current lease liabilities</b>	<b>531</b>	<b>521</b>	<b>980</b>	<b>427</b>	<b>567</b>
<b>Total lease liabilities</b>	<b>1,126</b>	<b>1,052</b>	<b>1,654</b>	<b>1,101</b>	<b>1,176</b>

### 4.3 Statement of changes in Equity

#### 4.3.1 Reserves

	Opening Balance 30/06/2021	Transfers IN	Transfers OUT	Closing Balance 30/06/2022
<b>Restricted Reserves</b>				
Street Trees & Drainage	942	-	-	942
Community Infrastructure	183,298	117,137	(56,066)	244,369
<b>Discretionary Reserves</b>				
Perpetual Maintenance	131	-	-	131
Public Art	44	-	(40)	4
Infrastructure & Strategic Investment	86,274	21,011	(16,808)	90,477
Defined Benefit Call	372	-	-	372
<b>Total Other Reserves</b>	<b>271,062</b>	<b>138,149</b>	<b>(72,915)</b>	<b>336,296</b>

#### Street Trees & Drainage

Developer contributions for provision of drainage assets and street beautification.

#### Community Infrastructure

Developer contributions collected to deliver community infrastructure within PSP and non-PSP areas in accordance with the Planning and Environment Act and section 173 agreements.

#### Perpetual Maintenance

Provision for perpetual maintenance of Melton Cemetery.

#### Public Art

Provision for installation and maintenance of public art throughout the municipality.

#### Infrastructure & strategic investment (Previously Atherstone Investment)

Income generated from Atherstone estate set aside for major capital works and investments to diversify Council's income streams.

#### Defined Benefit Call

Provision for potential future funding call under the Defined Benefits Superannuation scheme.

#### 4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus, which is the value of all net assets, less reserves that have accumulated over time plus the increase in equity (or net assets) which is the net effect of operating surplus for the year plus the net transfers to/from reserves. The accumulated surplus at the end of 2021/22 is budgeted at \$2.092 billion.
- Asset revaluation reserve, which represents the difference between the previously recorded values of assets and their current valuations. The asset revaluation reserve balance as at the end of 2021/22 is budgeted at \$1.029 billion.
- Other reserves are mainly funds that Council wishes to separately identify as being set aside to meet a specific purpose. This includes developer contributions reserves set aside for future capital works. Other reserve balances as at the end of year amounted to \$336.296 million. These include Developer Contributions Reserve of \$244.369 million and Strategic Infrastructure and Investment Reserve of \$90.477 million, which are specifically set aside to fund major infrastructure, generate income and make strategic land purchases. Other reserves amounting to \$1.450 million are set aside to meet specific purposes.

#### 4.4 Statement of Cash Flows

##### 4.4.1 Net cash flows provided by/used in operating activities (\$9.769 million decrease)

Cash flow from operating activities refers to the cash generated or used in the normal service delivery functions of Council. The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

The 2021/22 budget for net cash provided by operating activities is \$9.769 million lower than 2020/21 forecast. This represents an increase in cash operating expenditure of \$12.075 million, partially offset by an increase in cash receipts of \$2.305 million.

##### Outflows

Operating payments are higher than 2020/21 forecast by \$12.075 million. This is attributable to projected increases in employee costs of \$9.244 million, and an increase in payments for materials and services of \$2.829 million.

##### Receipts

Grants income is expected to decrease by \$15.653 million due to \$10.971 million in capital grants received in 2020/21 which are not anticipated to be matched in 2021/22, and \$4.682 million lower operating grants driven primarily by Covid-19 Working for Victoria grant being received in 2020/21.

An increase in cash collections from rates and charges are projected at \$4.803 million. User charges, and Statutory fees & fines are expected to increase by \$1.493 million. Cash receipts from interest income are expected to be higher by 0.871 million.

Contributions and are projected to increase by \$18.628 million, however will be partially offset by a \$9.326 payout of Trust funds and deposits.

##### 4.4.2 Net cash flows provided by/used in investing activities (\$187.340 million decrease)

The net cash used for investing activities is projected to be higher than current year forecast by \$187.340 million.

This variance primarily relates to the assumption that going forward Council's investments as at 30 June 2021 will be invested in term deposits with less than 90 days to maturity, causing the funds previously classified within Other financial asset to be reclassified to Cash and cash equivalents, thus resulting in a \$104.351 million increase.

Total capital expenditure, including carry forwards, as well as reimbursements to developers is anticipated to be higher than 2020/21 by \$75.913 million.

Cash receipts from the sale of assets are budgeted to decrease by \$7.077 million compared to the current year forecast with higher levels of land sales settlements forecast during 2020/21 compared with 2021/22.

##### 4.4.3 Net cash flows provided by/used in financing activities (\$12.527 million increase)

Financing activities refer to cash generated or used in the financing of Council activities which include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

New borrowings in 2021/22 are budgeted at \$16.698 million to fund the Melton Recycling Facility and the significant capital works investments in 2021/22.

The increase of \$3.737 million in repayment of borrowings is attributable to the difference between repayment of debt maturing in 2020/21 compared to 2021/22, which is \$2.306 million and \$6.043 million respectively. As a result, borrowing costs are projected to increase by \$0.121 million in 2021/22 compared to 2020/21.

Repayment of lease liabilities are expected to increase by \$0.312 million.

##### 4.4.4 Cash and cash equivalents at the end of the financial year (\$1.577 million decrease)

Overall cash and cash equivalent at year end is expected to be lower by \$1.577 million from \$329.872 million in 2020/21 to \$328.295 million in 2021/22.

The cash and investment balances at balance date is significant, however a major portion of the Council's cash balances are statutory reserves representing developer contributions for specific future capital works and projects which must be applied in accordance with legislative and contractual requirements and will need to remain in short to medium term investments for this reason.

4.5.1 Summary

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	%
Property	49,798	50,146	348	0.70%
Plant and equipment	821	1,166	345	42.09%
Infrastructure	29,881	102,253	72,372	242.20%
<b>Total</b>	<b>80,499</b>	<b>153,565</b>	<b>73,066</b>	<b>90.77%</b>

	Project Cost		Asset expenditure types				Summary of Funding Sources						
	\$'000	\$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Non Capitalised \$'000	Council cash \$'000	Grants \$'000	Council Reserves \$'000	Contributions \$'000	Developer Contributions \$'000	Borrowings \$'000
Property	50,146	50,146	33,146	3,225	5,177	10,353	(1,754)	27,940	2,583	6,625	22	5,026	7,950
Plant and equipment	1,166	1,166	72	500	-	594	-	1,143	23	-	-	-	-
Infrastructure	102,253	102,253	30,098	13,350	36,772	25,626	(3,593)	57,861	7,114	10,224	45	26,509	500
Additional borrowings to fund the capital program								(8,248)					8,248
<b>Total</b>	<b>153,565</b>	<b>153,565</b>	<b>63,316</b>	<b>17,076</b>	<b>41,949</b>	<b>36,572</b>	<b>(5,347)</b>	<b>78,696</b>	<b>9,720</b>	<b>16,848</b>	<b>67</b>	<b>31,536</b>	<b>16,698</b>

**NOTE: Non Capitalised**

Non capitalised expenditure refers to portions of a project cost which are recognised as an expense in the year it is made available to Council, rather than depreciated over the useful life of an asset. Non capitalised expenditure is funded from the operating budget (and included under Expenses in the Comprehensive Income Statement), thus have been removed from the capitalised project cost shown above.

The reason some project costs would not be capitalised include that individual prospective assets within a capital project may be under the asset capitalisation threshold, or that the expenditure relates to items which are not classified as assets for accounting purposes such as tree planting and landscaping.

4.5.2 Current Budget

2021/22	Project Cost \$'000	Asset Expenditure Types					Funding Sources					
		New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Non Capitalised \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Contributions \$'000	Developer Contributions \$'000	Borrowings \$'000
<b>Property</b>	<b>10,491</b>	10,491	-	-	-	-	10,491	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>10,491</b>	10,491	-	-	-	-	10,491	-	-	-	-	-
Buildings	39,655	22,655	3,225	5,177	10,353	(1,754)	17,450	2,583	6,625	22	5,026	7,950
Heritage Buildings	-	-	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>39,655</b>	22,655	3,225	5,177	10,353	(1,754)	17,450	2,583	6,625	22	5,026	7,950
<b>Total Property</b>	<b>50,146</b>	33,146	3,225	5,177	10,353	(1,754)	27,940	2,583	6,625	22	5,026	7,950
<b>Plant and Equipment</b>	<b>1,166</b>	72	500	-	594	-	1,143	23	-	-	-	-
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	122	72	50	-	-	-	122	-	-	-	-	-
Computers and telecommunications	594	-	-	-	594	-	594	-	-	-	-	-
Library books	450	-	450	-	-	-	427	23	-	-	-	-
<b>Total Plant and Equipment</b>	<b>1,166</b>	72	500	-	594	-	1,143	23	-	-	-	-
<b>Infrastructure</b>	<b>70,268</b>	14,368	8,236	31,268	19,065	(2,670)	38,335	2,461	9,704	-	19,768	-
Roads	4,218	4,050	168	-	-	-	1,368	600	-	-	2,250	-
Bridges	2,560	477	1,348	581	154	-	2,460	100	-	-	-	-
Footpaths and cycleways	769	394	258	-	143	(26)	769	-	-	-	-	-
Drainage	17,498	6,300	3,034	4,923	4,138	(898)	10,158	1,828	480	40	4,491	500
Recreational, leisure and community facilities	2,703	578	-	-	2,125	-	578	2,125	-	-	-	-
Car Parks	-	-	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	214	30	184	-	-	-	174	-	40	-	-	-
Public Art	123	-	123	-	-	-	123	-	-	-	-	-
Kerb & Chamel	1,461	1,461	-	-	-	-	1,461	-	-	-	-	-
Traffic Management Devices	2,440	2,440	-	-	-	-	2,435	-	-	5	-	-
Other Infrastructure	102,253	30,098	13,350	36,772	25,626	(3,593)	57,861	7,114	10,224	45	26,509	500
<b>Total Infrastructure</b>	<b>102,253</b>	30,098	13,350	36,772	25,626	(3,593)	57,861	7,114	10,224	45	26,509	500
<b>Borrowings to fund the capital program</b>	<b>153,565</b>	63,316	17,076	41,949	36,572	(5,347)	78,696	9,720	16,848	67	31,536	16,698
<b>Total Capital Works Expenditure</b>	<b>153,565</b>	63,316	17,076	41,949	36,572	(5,347)	78,696	9,720	16,848	67	31,536	16,698
							(8,248)					8,248

4.5.2 Capital Works Program 2021/22

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>												
<b>Land</b>												
Plumpton Aquatic & Leisure Centre	4,000	4,000					4,000					
Precinct Structure Plan	6,491	6,491					6,491					
<b>Total Land</b>	<b>10,491</b>	<b>10,491</b>	-	-	-	-	<b>10,491</b>	-	-	-	-	-
<b>Buildings</b>												
Mt Atkinson East Community Centre (Mt Atkinson East Community Hub)	8,461	8,461					4,959			3,502		
Aintree Children's & Community Centre	35	35								35		
Eynesbury Station Early Learning Centre-design and construction	15	15					15					
Cobblebank Indoor Stadium	6,000	6,000						6,000				
Bridge Road Community Hub	5,125	5,125					3,636			1,489		
Central Pavilion (Diggers Rest Community Hub)	1,433	1,433						1,433				
Arnolds Creek Children's & Community Centre	1,375			1,375				750	625			
Morton Homestead access ramp	45			45			45					
Caroline Springs Community facility extension	25			25			25					
Caroline Springs Sub Regional Tennis Centre	44			44			22		22			
Taylors Hill Youth & Community Centre - extension	1,890			1,890			1,890					
Hillside Recreation Pavilion and Recreation Centre	608	608					608					
Western Region Emergency Network Warehouse	800	800					800					
Mt. Atkinson Children's & Community Centre	168	168					168					
Renewal Program (Buildings) building components	2,095		2,095				2,095					
Brookside Pavilion redevelopment	1,130		1,130				1,130					
Pound Redevelopment Project	300				300		300					
Melton Recycling Facility (MRF) expansion - stage 2	7,548			1,798	5,750		2,898				4,650	
Melton Recreation Reserve Pavilion	3,300				3,300						3,300	
Sports Pavilion Kitchen upgrade program	159				159		159					
Female change room upgrade	800				800		400	400				
Courthouse Café	43				43		43					
Melton CFA - Design of Building	10	10					10					
Operating expenditure associated with capital projects	(1,754)					(1,754)	(1,754)					
<b>Total Building</b>	<b>39,655</b>	<b>22,655</b>	<b>3,225</b>	<b>5,177</b>	<b>10,353</b>	<b>(1,754)</b>	<b>17,450</b>	<b>2,583</b>	<b>6,625</b>	<b>22</b>	<b>5,026</b>	<b>7,950</b>
<b>Total PROPERTY</b>	<b>50,146</b>	<b>33,146</b>	<b>3,225</b>	<b>5,177</b>	<b>10,353</b>	<b>(1,754)</b>	<b>27,940</b>	<b>2,583</b>	<b>6,625</b>	<b>22</b>	<b>5,026</b>	<b>7,950</b>
<b>PLANT AND EQUIPMENT</b>												
<b>Furniture and Fittings</b>												
Office Furniture replacement program	72	72					72					
Library Furniture renewal program	50		50				50					
<b>Total furniture</b>	<b>122</b>	<b>72</b>	<b>50</b>	-	-	-	<b>122</b>	-	-	-	-	-
<b>IT Equipment</b>												
Corporate computer refresh program	594				594		594					
<b>Total IT Equipment</b>	<b>594</b>	-	-	-	<b>594</b>	-	<b>594</b>	-	-	-	-	-
<b>Library Books</b>												
Library collections renewal program	450		450				427	23				
<b>Total Library Books</b>	<b>450</b>	-	<b>450</b>	-	-	-	<b>427</b>	<b>23</b>	-	-	-	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,166</b>	<b>72</b>	<b>500</b>	-	<b>594</b>	-	<b>1,143</b>	<b>23</b>	-	-	-	-
<b>INFRASTRUCTURE</b>												
<b>Bridges</b>												
Bridge construction	2,000	2,000								2,000		
Pedestrian Bridge; Isabella Memorial Reserve to Illawong Terrace-Burnside	1,200	1,200					600	600				
Pedestrian Bridge; Modeina to Burnside Heights- Burnside Heights	850	850					600			250		
Renewal Program (Transport) Bridges	168		168				168					
<b>Total Bridge</b>	<b>4,218</b>	<b>4,050</b>	<b>168</b>	-	-	-	<b>1,368</b>	<b>600</b>	-	-	<b>2,250</b>	-
<b>Car Parks</b>												
Car Parks works on Macpherson Car Park	500	500					500					
MacPherson Park Car Park Upgrade	750				750			750				
Northcott Street Melton South unsealed car park upgrade	670				670			670				
Boronia Drive Recreation Reserve-Car Park	78	78					78					
Blackwood Drive	273				273			273				
Hillside Recreation Reserve	216				216			216				
Ian Cowie Recreation Reserve	216				216			216				
<b>Total Car Parks</b>	<b>2,703</b>	<b>578</b>	-	-	<b>2,125</b>	-	<b>578</b>	<b>2,125</b>	-	-	-	-
<b>Drainage</b>												
Drainage Infrastructure Program - unallocated projects	294	151			143		294					
Water Sensitive Urban Design Program	243	243					243					
Renewal Program - Drainage Systems	258		258				258					
Operating expenditure associated with capital projects	(26)					(26)	(26)					

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserve	Contribution	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Total Drainage</b>	769	394	258	-	143	(26)	769	-	-	-	-	-
<b>Footpaths</b>												
New Footpaths Construction Program	477	477					377	100	-	-	-	-
Shared Path Construction Program	735			581	154		735					
Footpath Renewal Program	1,348		1,348				1,348					
<b>Total Footpaths</b>	2,560	477	1,348	581	154	-	2,460	100	-	-	-	-
<b>Kerb and Channel</b>												
Renewal Program (Transport) Kerb and Channel	123		123				123		-	-	-	-
<b>Total Kerb and Channel</b>	123	-	123	-	-	-	123	-	-	-	-	-
<b>Public Art</b>												
Public Art Installation Street Art / Temporary Public Art	30	30					30		-	-	-	-
Public Art Rehabilitation	184		184				144	40				
<b>Total Public art</b>	214	30	184	-	-	-	174	40	-	-	-	-
Grasslands Early Learning Centre being undertaken by the Victorian School Building Authority.	70	70					70		-	-	-	-
Recreation Reserve Shelter Program	80	80					80		-	-	-	-
Environmental Reserve Fencing	52	52					52		-	-	-	-
Eynesbury Recreation Reserve AOS - Stage 1 and Stage 2	50	50					50		-	-	-	-
Ball Protection Fencing Program	80	80					80		-	-	-	-
Macpherson Park Redevelopment	40	40					40		-	-	-	-
Morton Homestead Playspace	20	20					20		-	-	-	-
Arbour Boulevard Reserve	20	20					20		-	-	-	-
Diggers Rest Oval No. 02 playing surfaces and other infrastructure	5,494	5,244		250			935	68		4,491		
Marlo Drive Reserve Development	20	20					20		-	-	-	-
Navan Park, Melton	20	20					20		-	-	-	-
Timber Edging around play spaces	41			41			41		-	-	-	-
Macpherson Park Redevelopment - Stage 2	4,882			4,882			4,087	295				500
Parkwood Green Reserve, Catherine Drive	40	40					40		-	-	-	-
Hillside Recreation Reserve Fencing	65	65					65		-	-	-	-
Park Signage Replacement Program	52		52				52		-	-	-	-
Renewal Program (Open Space) shade and shelter structures	185		185				185		-	-	-	-
Renewal Program (Open Space) Cricket Facilities	103		103				103		-	-	-	-
Renewal Program (Open Space) Playground Components	182		182				182		-	-	-	-
Turfing of Sports fields	100		100				100		-	-	-	-
Improvement of existing Dog Parks facilities within the municipality	20		20				20		-	-	-	-
Licensed Playspace upgrade program	100				100		100		-	-	-	-
Burnside Heights Recreation Reserve upgrade	1,621				1,621		1,120	500				
Black Knight Way Reserve, Kurunjang uograde	480				480		-	480				
Centenary Park development	280				280		280					
Installation of cricket wicket covers and storage facilities	60				60		60					
The Grange Reserve upgrade	190				190		190					
Arnolds Creek Recreation Reserve upgrade	100				100		100					
Stan Payne Streetscape upgrade	25				25		25					
Bloomsbury Drive Reserve upgrade-The construction of a play ground	25				25		25					
Ball Protection Fencing Program - MacPherson Park Oval 1 Extension	20				20		20					
Blackwood Drive upgrade of sports reserve lighting	16				16		-	16				
Satellite City United Soccer Club upgrade	30				30		30					
Renewal Program (Open Space) sportsground furniture	208		208				208					
Banchory Green in Banchory Park rejuvenation	350				350		350					
Baseball Fencing at McPherson Park	90				90		90					
Installation of turf wicket Melton Recreation Reserve	160				160		120		40			
Parks development program	120				120		120					
Renewal of synthetic playing surfaces	417		417				417					
Renewal Program (Open Space) Tennis/Netball Courts	401		401				401					
Renewal Program (Open Space) synthetic playing surfaces	1,367		1,367				417	950				
Eynesbury Sporting Facility	500	500					500					
Sporting Ground upgrade	222				222		222					
<i>Operating expenditure associated with capital projects</i>	<i>(898)</i>						<i>(898)</i>	<i>(898)</i>				
<b>Total Recreation</b>	17,498	6,300	3,034	4,923	4,138	(898)	10,158	1,828	480	40	4,491	500
<b>Other Infrastructure</b>												
Solar Retrofit Program	1,320	1,320					1,320					
Hillside Rec Reserve - Turf Wicket Irrigation System	10	10					10					
Silverdale Estate - Sound Walls	1,080	1,080					1,080					
Melton CFA - Fencing	30	30					25		5			
<b>Total Other Infrastructure</b>	2,440	2,440	-	-	-	-	2,435	-	5	-	-	-
<b>Roads</b>												
Bridge Road Construction	8,300	8,300					-	7,064		1,236		
Construction of acoustic sound wall - Silverdale Estate	1,000	1,000					1,000					
Roundabout - Minns Road/Coburns Road, Harkness	470	470					216			254		
Road duplication & intersection upgrade- Gourlay Rd	1,966			1,966			1,966					
Road Duplication; Hume Drive- Taylors Hill	2,000			2,000			2,000					
Road Safety Around Schools Program	7	7					7					

Project Name	Project Cost	New	Renewal	Expansion	Upgrade	Non Capitalised	Council cash	Grants	Council Reserves	Contributions	Developer Contributions	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Roadside Hazard Safety Improvements Program	243	243					243					
Bus stops and shelters	46	46					46					
Intersection - Westwood Drive	60	60					60					
Intersection: Hopkins Road and Neale Road	2,338			2,338						2,338		
Intersection-North-South Local Access Street and Neale Road	1,136			1,136						1,136		
DDA Program	25	25					25					
Public lighting installation	20	20					20					
Connector Road-Greigs Road: North-south	3,693			3,693						3,693		
Interim roundabout - Neale Road and Sinclairs Road	120			120			120					
Road extension - Hume Drive Stage 2 (Calder Park Drive- Gourlay Rd)	465			465			465					
Road expansion - Taylors Rd (West Botanical Dr to West City Vista)	793			793			793					
Road extension - Boundary Road (Mt. Cottrell Rd to Mall)	4,412			4,412			4,412					
Taylors Rd/Sinclairs Rd - Signalised Intersection	360				360		360					
Signalised Intersection/pedestrian crossing - Brooklyn/Station Rd	2,799			2,799			2,799					
Shogaki Drive, Cobblebank Road Construction	1,350			1,350			1,350					
Signalised intersection - Taylors Road/Plumpton Road	380			380			380					
Signalised intersection; Greigs Road / Mt Atkinson Road.	4,582			4,582						4,582		
Signals - Caroline Springs Blvd/Rockbank Middle Rd	4,074	4,074					4,074					
Street lighting improvements	155	62	93				155					
Cobblebank-Rd Construction - Alfred Rd.	1,500	62	1,438				1,500					
Sandalwood Drive - Wombat crossing and footpath improvements	35		35				35					
Renewal program (Transport) sealed roads	6,585		6,585				6,585					
Road urbanisation; Bulmans Road- Melton West	4,795		50		4,745		1,524	630	2,640			
Rural road construction	2,900				2,900		2,270	630				
Signalised Intersection - Taylors Rd/Westwood Drive	5,235			5,235			5,235					
Signalised Intersection; Taylors Road and Plumpton Road- Deanside	3,150				3,150					3,150		
Signalised Intersection; Caroline Springs Boulevard and The Crossing	2,320				2,320		2,320					
Signalised Intersection; Taylors Road and Sinclairs Road- Deanside	3,380				3,380					3,380		
Signalised Intersection; Caroline Springs Boulevard and Rockbank Middle Road- Caroline Springs	50				50		50					
Signalised Intersection and two Pedestrian Crossings; Taylors Road and Westwood Drive- Taylors Hill	40				40		40					
Road sealing - Creamery Road	1,200				1,200			1,200				
Road construction- Boundary Road, Mount Cottrell	662				662		662					
Corridor study - Westwood Drive	60				60		60					
Streetscape Improvements	35		35				35					
Raised pedestrian crossings - The Parade	65				65		65					
Disabled parking spaces - The Crossing	20				20		20					
Guard Rails - other identified	107				107		107					
Public lighting upgrade - Diggers Rest - Coimadaí Road	7				7		7					
Operating expenditure associated with capital projects	(2,670)					(2,670)	(2,670)					
<b>Total Roads</b>	<b>70,268</b>	<b>14,368</b>	<b>8,236</b>	<b>31,268</b>	<b>19,065</b>	<b>(2,670)</b>	<b>38,335</b>	<b>2,461</b>	<b>9,704</b>	<b>-</b>	<b>19,768</b>	<b>-</b>
<b>Traffic Management Devices</b>												
Traffic Management Devices Program	780	780					780					
Major Traffic Management Upgrade Program	681	681					681					
<b>Total Traffic Management Devices</b>	<b>1,461</b>	<b>1,461</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,461</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>102,253</b>	<b>30,098</b>	<b>13,350</b>	<b>36,772</b>	<b>25,626</b>	<b>(3,593)</b>	<b>57,861</b>	<b>7,114</b>	<b>10,224</b>	<b>45</b>	<b>26,509</b>	<b>500</b>
<b>Borrowings to fund the capital program</b>							<b>(8,248)</b>					<b>8,248</b>
<b>Total 2021/22 Capital works Program</b>	<b>153,565</b>	<b>63,316</b>	<b>17,076</b>	<b>41,949</b>	<b>36,572</b>	<b>(5,347)</b>	<b>78,696</b>	<b>9,720</b>	<b>16,848</b>	<b>67</b>	<b>31,536</b>	<b>16,698</b>

4.5.3 Works carried forward from the 2020/21 year

	Total \$'000	Asset Expenditure Types				Funding Sources					
		New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Developer Contributions \$'000	Borrowings \$'000	
<b>Property</b>	<b>4,000</b>	4,000	-	-	-	4,000	-	-	-	-	
Land	-	-	-	-	-	-	-	-	-	-	
Land improvements	-	-	-	-	-	-	-	-	-	-	
<b>Total Land</b>	<b>4,000</b>	4,000	-	-	-	4,000	-	-	-	-	
Buildings	8,267	1,535	-	5,188	1,543	8,267	-	-	-	-	
Heritage Buildings	-	-	-	-	-	-	-	-	-	-	
Building improvements	-	-	-	-	-	-	-	-	-	-	
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	
<b>Total Buildings</b>	<b>8,267</b>	1,535	-	5,188	1,543	8,267	-	-	-	-	
<b>Total Property</b>	<b>12,267</b>	5,535	-	5,188	1,543	12,267	-	-	-	-	
<b>Plant and Equipment</b>											
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-	
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-	
Fixtures, fittings and furniture	-	-	-	-	-	-	-	-	-	-	
Computers and telecommunications	-	-	-	-	-	-	-	-	-	-	
Library books	-	-	-	-	-	-	-	-	-	-	
<b>Total Plant and Equipment</b>											
<b>Infrastructure</b>	<b>27,042</b>	16,368	2,646	5,670	2,358	27,042	-	-	-	-	
Roads	-	-	-	-	-	-	-	-	-	-	
Bridges	60	-	-	-	60	60	-	-	-	-	
Footpaths and cycleways	112	112	-	-	-	112	-	-	-	-	
Drainage	2,201	1,234	417	-	550	2,201	-	-	-	-	
Recreational, leisure and community facilities	78	78	-	-	-	78	-	-	-	-	
Car Parks	-	-	-	-	-	-	-	-	-	-	
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-	
Public Art	-	-	-	-	-	-	-	-	-	-	
Kerb & Channel	-	-	-	-	-	-	-	-	-	-	
Traffic Management Devices	811	130	-	-	681	811	-	-	-	-	
Other Infrastructure	2,400	2,400	-	-	-	2,400	-	-	-	-	
<b>Total Infrastructure</b>	<b>32,703</b>	20,321	3,063	5,670	3,649	32,703	-	-	-	-	
<b>Total Capital Works Expenditure</b>	<b>44,970</b>	25,857	3,063	10,858	5,193	44,970	-	-	-	-	

4.6 Summary of Planned Capital Works Expenditure  
For the year ended 30 June 2023

2022/23	Project Cost \$'000	Asset Expenditure Types				Funding Sources				
		New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Developer Contributions \$'000	Borrowings \$'000
<b>Property</b>										
Land	6,448	6,448	-	-	-	6,448	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>6,448</b>	<b>6,448</b>	-	-	-	<b>6,448</b>	-	-	-	-
Buildings	14,999	12,808	1,942	-	249	5,787	1,666	206	7,341	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>14,999</b>	<b>12,808</b>	<b>1,942</b>	-	<b>249</b>	<b>5,787</b>	<b>1,666</b>	<b>206</b>	<b>7,341</b>	-
<b>Total Property</b>	<b>21,448</b>	<b>19,256</b>	<b>1,942</b>	-	<b>249</b>	<b>12,235</b>	<b>1,666</b>	<b>206</b>	<b>7,341</b>	-
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	133	77	57	-	-	133	-	-	-	-
Computers and telecommunications	634	-	-	634	-	634	-	-	-	-
Library books	489	-	489	-	-	466	24	-	-	-
<b>Total Plant and Equipment</b>	<b>1,256</b>	<b>77</b>	<b>546</b>	-	<b>634</b>	<b>1,233</b>	<b>24</b>	-	-	-
<b>Infrastructure</b>										
Roads	61,277	29,948	4,144	9,347	17,838	11,498	6,435	3,234	40,110	-
Bridges	6,540	6,398	141	-	-	234	-	-	6,306	-
Footpaths and cycleways	330	330	-	-	-	330	-	-	-	-
Drainage	642	642	-	-	-	642	-	-	-	-
Recreational, leisure and community facilities	7,743	322	828	165	6,428	1,602	991	-	-	5,150
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	455	444	11	-	-	383	-	71	-	-
Kerb & Channel	129	-	129	-	-	129	-	-	-	-
Traffic Management Devices	309	309	-	-	-	309	-	-	-	-
Other Infrastructure	2,690	605	2,085	-	-	2,085	605	-	-	-
<b>Total Infrastructure</b>	<b>80,114</b>	<b>38,999</b>	<b>7,338</b>	<b>9,512</b>	<b>24,266</b>	<b>17,212</b>	<b>8,031</b>	<b>3,305</b>	<b>46,415</b>	<b>5,150</b>
<b>Total Capital Works Expenditure</b>	<b>102,818</b>	<b>58,332</b>	<b>9,826</b>	<b>9,512</b>	<b>25,149</b>	<b>30,680</b>	<b>9,721</b>	<b>3,511</b>	<b>53,756</b>	<b>5,150</b>

4.6 Summary of Planned Capital Works Expenditure (Cont'd)  
For the year ended 30 June 2024

2023/24	Project Cost \$'000	Asset Expenditure Types				Funding Sources				
		New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Developer Contributions \$'000	Borrowings \$'000
<b>Property</b>										
Land	7,821	7,821	-	-	-	7,821	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>7,821</b>	<b>7,821</b>	-	-	-	<b>7,821</b>	-	-	-	-
Buildings	10,878	7,977	2,492	318	90	4,927	1,478	2,201	2,271	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>10,878</b>	<b>7,977</b>	<b>2,492</b>	<b>318</b>	<b>90</b>	<b>4,927</b>	<b>1,478</b>	<b>2,201</b>	<b>2,271</b>	-
<b>Total Property</b>	<b>18,698</b>	<b>15,798</b>	<b>2,492</b>	<b>318</b>	<b>90</b>	<b>12,748</b>	<b>1,478</b>	<b>2,201</b>	<b>2,271</b>	-
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	145	81	64	-	-	145	-	-	-	-
Computers and telecommunications	675	-	-	-	675	675	-	-	-	-
Library books	530	-	530	-	-	506	24	-	-	-
<b>Total Plant and Equipment</b>	<b>1,351</b>	<b>81</b>	<b>594</b>	-	<b>675</b>	<b>1,327</b>	<b>24</b>	-	-	-
<b>Infrastructure</b>										
Roads	52,840	21,518	4,630	19,121	7,571	9,909	6,580	2,680	33,671	-
Bridges	586	424	162	-	-	374	-	212	-	-
Footpaths and cycleways	68	68	-	-	-	68	-	-	-	-
Drainage	501	501	-	-	-	501	-	-	-	-
Recreational, leisure and community facilities	8,837	290	828	6,412	1,307	7,198	1,639	-	-	-
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	98	87	12	-	-	98	-	-	-	-
Kerb & Channel	933	-	138	-	796	933	-	-	-	-
Traffic Management Devices	720	662	-	-	58	318	-	-	402	-
Other Infrastructure	2,879	642	2,238	-	-	2,879	-	-	-	-
<b>Total Infrastructure</b>	<b>67,464</b>	<b>24,192</b>	<b>8,008</b>	<b>25,533</b>	<b>9,732</b>	<b>22,280</b>	<b>8,219</b>	<b>2,892</b>	<b>34,073</b>	-
<b>Total Capital Works Expenditure</b>	<b>87,513</b>	<b>40,071</b>	<b>11,094</b>	<b>25,851</b>	<b>10,497</b>	<b>36,355</b>	<b>9,721</b>	<b>5,093</b>	<b>36,344</b>	-

4.6 Summary of Planned Capital Works Expenditure (Cont'd)

For the year ended 30 June 2025

2024/25	Project Cost \$'000	Asset Expenditure Types				Funding Sources				
		New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Council Cash \$'000	Grants \$'000	Council Reserves \$'000	Developer Contributions \$'000	Borrowings \$'000
<b>Property</b>										
Land	39,078	39,078	-	-	-	-	-	-	39,078	-
Land improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>39,078</b>	<b>39,078</b>	-	-	-	-	-	-	<b>39,078</b>	-
Buildings	76,116	72,054	2,459	1,311	292	18,383	1,176	23,494	33,063	-
Heritage Buildings	-	-	-	-	-	-	-	-	-	-
Building improvements	-	-	-	-	-	-	-	-	-	-
Leasehold improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Buildings</b>	<b>76,116</b>	<b>72,054</b>	<b>2,459</b>	<b>1,311</b>	<b>292</b>	<b>18,383</b>	<b>1,176</b>	<b>23,494</b>	<b>33,063</b>	-
<b>Total Property</b>	<b>115,194</b>	<b>111,133</b>	<b>2,459</b>	<b>1,311</b>	<b>292</b>	<b>18,383</b>	<b>1,176</b>	<b>23,494</b>	<b>72,142</b>	-
<b>Plant and Equipment</b>										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	-	-	-	-	-	-	-	-	-	-
Fixtures, fittings and furniture	174	86	87	-	-	174	-	-	-	-
Computers and telecommunications	720	-	-	-	720	720	-	-	-	-
Library books	574	-	574	-	-	549	25	-	-	-
<b>Total Plant and Equipment</b>	<b>1,467</b>	<b>86</b>	<b>661</b>	-	<b>720</b>	<b>1,442</b>	<b>25</b>	-	-	-
<b>Infrastructure</b>										
Roads	69,538	42,343	4,460	4,561	18,173	13,073	6,831	885	48,750	-
Bridges	194	-	194	-	-	194	-	-	-	-
Footpaths and cycleways	230	230	-	-	-	230	-	-	-	-
Drainage	487	487	-	-	-	487	-	-	-	-
Recreational, leisure and community facilities	7,684	5,328	872	-	1,485	972	1,689	-	5,023	-
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	-	-	-	-	-	-	-	-	-	-
Public Art	321	309	12	-	-	321	-	-	-	-
Kerb & Channel	146	-	146	-	-	146	-	-	-	-
Traffic Management Devices	333	333	-	-	-	333	-	-	-	-
Other Infrastructure	3,185	681	2,505	-	-	3,185	-	-	-	-
<b>Total Infrastructure</b>	<b>82,120</b>	<b>49,711</b>	<b>8,190</b>	<b>4,561</b>	<b>19,658</b>	<b>18,943</b>	<b>8,520</b>	<b>885</b>	<b>53,772</b>	-
<b>Total Capital Works Expenditure</b>	<b>198,782</b>	<b>160,930</b>	<b>11,310</b>	<b>5,873</b>	<b>20,669</b>	<b>38,768</b>	<b>9,721</b>	<b>24,378</b>	<b>125,914</b>	-

### 5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives. The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Projections			Trend
						2022/23	2023/24	2024/25	
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-1.5%	1.0%	-1.7%	2.2%	6.0%	6.4%	
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	524.8%	544.3%	562.9%	576.8%	633.9%	497.7%	
Unrestricted cash	Unrestricted cash / current liabilities	3	153.9%	139.6%	114.2%	157.7%	220.6%	250.1%	
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	10.4%	7.9%	14.6%	10.5%	4.7%	2.8%	
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	4	2.9%	2.1%	4.6%	5.5%	4.8%	1.6%	
Indebtedness	Non-current liabilities / own source revenue	5	14.3%	17.3%	18.7%	13.6%	10.7%	9.3%	
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	6	86.4%	53.5%	119.0%	68.8%	39.1%	53.7%	
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	7	67.6%	68.3%	70.8%	72.2%	73.8%	74.9%	
Rates effort	Rate revenue / CIV of rateable properties in the municipality	8	0.0033	0.0034	0.0036	0.0040	0.0043	0.0044	
<b>Efficiency</b>									
Expenditure level	Total expenses/ no. of property assessments	9	\$2,865	\$2,772	\$2,632	\$2,581	\$2,539	\$2,595	
Revenue level	Total rate revenue / no. of property assessments	9	\$1,909	\$1,912	\$1,831	\$1,906	\$1,992	\$2,076	

**Key to Forecast Trend:**

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

Adjusted Underlying Surplus/(Deficit)	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance	Change	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Total Income	455,956	525,745	489,571	(36,173)	-6.9%	513,529	488,713	545,456
<b>Less</b>								
Grants - Capital Non Recurrent	8,659	20,262	9,720	(10,543)	-52.0%	9,720	9,720	9,720
Contributions - monetary	63,127	78,314	96,942	18,628	23.8%	59,404	56,483	48,287
Contributions - non monetary	211,065	220,150	163,601	(56,549)	-25.7%	195,316	153,650	195,414
Net gain on disposal of assets	(10,708)	9,975	12,415	2,440	24.5%	16,274	10,863	14,506
<b>Adjusted Underlying Revenue</b>	<b>183,813</b>	<b>197,043</b>	<b>206,893</b>	<b>9,851</b>	<b>5.0%</b>	<b>232,815</b>	<b>257,998</b>	<b>277,529</b>
<b>Less</b>								
Total Expenses	186,639	195,159	210,482	15,324	7.9%	227,707	242,529	259,847
<b>Adjusted Underlying Surplus (Deficit)</b>	<b>(2,825)</b>	<b>1,884</b>	<b>(3,589)</b>	<b>(5,473)</b>	<b>-290.5%</b>	<b>5,108</b>	<b>15,469</b>	<b>17,683</b>
<b>Indicator: Adjusted Underlying Result</b>	<b>-1.5%</b>	<b>1.0%</b>	<b>-1.7%</b>	<b>-2.7%</b>		<b>2.2%</b>	<b>6.0%</b>	<b>6.4%</b>

Underlying result is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. This ratio refers to the operational outcome as assessed in the comprehensive income statement, adjusted for non-operational items such as capital income, contributed monetary and non-monetary assets and non-operational asset sales.

The projected underlying deficit of \$3.589 million in 2021/22 is projected to be a short term occurrence. Council is anticipated to generate modest underlying surpluses going forward.

## 2. Working Capital

Working Capital	Actual	Forecast	Budget	Variance	Change	Budget	Budget	Budget	Budget
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	\$'000	%	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Current Assets	311,158	392,512	408,951	16,438	4.2%	452,269	503,731	454,285	
Current Liabilities	59,295	72,112	72,654	542	0.8%	78,411	79,471	91,276	
Working Capital	251,863	320,401	336,297	15,896	5.0%	373,857	424,260	363,009	
<b>Indicator: Working Capital</b>	<b>524.8%</b>	<b>544.3%</b>	<b>562.9%</b>	<b>18.6%</b>	<b>3.4%</b>	<b>576.8%</b>	<b>633.9%</b>	<b>497.7%</b>	
less									
- Statutory Reserves	137,546	184,240	245,311	61,071	33.1%	243,208	243,666	140,648	
<b>Working Capital (net of Stat. Reserves)</b>	<b>114,317</b>	<b>136,161</b>	<b>90,986</b>	<b>(45,175)</b>	<b>-33.2%</b>	<b>130,650</b>	<b>180,594</b>	<b>222,361</b>	
less									
- Discretionary Reserves	96,127	86,822	90,985	4,163	4.8%	119,229	140,491	165,396	
<b>Unrestricted Working capital</b>	<b>18,190</b>	<b>49,339</b>	<b>1</b>	<b>(49,338)</b>	<b>-100.0%</b>	<b>11,421</b>	<b>40,103</b>	<b>56,965</b>	

Working capital is a general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due. A working capital ratio of above 1 (100%) indicates that Council is able to adequately meet all of its short-term expenses. Council's working capital position is strong.

## 3. Unrestricted Cash

Restricted and Unrestricted Cash & Investments	Actual	Forecast	Budget	Variance	Change	Budget	Budget	Budget	Budget
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	\$'000	%	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Total Cash & Investments	251,200	329,872	328,295	(1,577)	-0.5%	366,834	418,984	366,939	
Restricted Cash & Investments									
- Statutory Reserves	137,546	184,240	245,311	61,071	33.1%	243,208	243,666	140,648	
- Cash to fund carry forward capital works	22,422	44,970	-	(44,970)	-100.0%	-	-	-	
<b>Unrestricted Cash and Investment</b>	<b>91,233</b>	<b>100,663</b>	<b>82,984</b>	<b>(17,679)</b>	<b>-17.6%</b>	<b>123,626</b>	<b>175,318</b>	<b>226,291</b>	
Current Liabilities	59,295	72,112	72,654	542	0.8%	78,411	79,471	91,276	
<b>Indicator: Unrestricted cash</b>	<b>153.9%</b>	<b>139.6%</b>	<b>114.2%</b>	<b>-25.4%</b>		<b>157.7%</b>	<b>220.6%</b>	<b>250.1%</b>	

Part of the cash and cash equivalents held by Council are restricted in their application and are not fully available for all Council's operations. The budgeted unrestricted cash statement above indicates Council's unrestricted cash and reserve balances, however a significant proportion of the unrestricted funds are earmarked as funding for the Infrastructure and Strategic Investment Reserve.

4. Debt compared to rates

Loans and borrowings	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
Rates and Charges Revenue	124,313	134,585	146,436	11,851	8.8%	168,155	190,302	207,855
Interest bearing loans and borrowings	12,980	10,674	21,329	10,655	99.8%	17,685	8,937	5,872
<b>Indicator: Loans and borrowings compared to Rates</b>	<b>10.4%</b>	<b>7.9%</b>	<b>14.6%</b>	<b>6.6%</b>	<b>83.6%</b>	<b>10.5%</b>	<b>4.7%</b>	<b>2.8%</b>
Interest and principal repayments on interest bearing loans and borrowings	3,595	2,831	6,690	3,859	136.3%	9,193	9,124	3,266
<b>Indicator: Loans and borrowings repayments compared to rates</b>	<b>2.9%</b>	<b>2.1%</b>	<b>4.6%</b>	<b>2.5%</b>	<b>117.2%</b>	<b>5.5%</b>	<b>4.8%</b>	<b>1.6%</b>

These indicators measures the level of Council's total debt as a percentage of rate revenue, and the percentage of rate revenue required to service that debt respectively. The ratios increases moderately in 2021/22 due to the planned borrowing of \$17.201 million. The ratios however are projected drop significantly in 2023/24 due to accelerated repayment of loans and the projected significant increase in rate revenue in 2022/23 and beyond.

5. Indebtedness

Indebtedness	Actual 2019/20 \$'000	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Variance \$'000	Change %	Budget 2022/23 \$'000	Budget 2023/24 \$'000	Budget 2024/25 \$'000
<b>Non-current liabilities</b>	<b>21,971</b>	<b>27,670</b>	<b>32,665</b>	<b>4,995</b>	<b>18.1%</b>	<b>27,098</b>	<b>24,039</b>	<b>22,432</b>
Adjusted Underlying Revenue	183,813	197,043	206,893	9,851	5.0%	232,815	257,998	277,529
<i>Less</i>								
Grants - operating	30,006	36,972	32,290	(4,682)	-12.7%	33,259	34,340	35,456
<b>Own Source Revenue</b>	<b>153,807</b>	<b>160,071</b>	<b>174,603</b>	<b>14,533</b>	<b>9.1%</b>	<b>199,557</b>	<b>223,658</b>	<b>242,074</b>
<b>Indicator: Indebtedness</b>	<b>14.3%</b>	<b>17.3%</b>	<b>18.7%</b>	<b>1.4%</b>	<b>8.2%</b>	<b>13.6%</b>	<b>10.7%</b>	<b>9.3%</b>

This indicator assesses an Council's ability to pay long term financial obligations (non-current liabilities) from the funds it generates. The higher the percentage, the less able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used (rather than total revenue) because it does not include contributions nor capital grants, which are usually tied to specific projects. The indicator for 2021/22 indicates Council's indebtedness is low, and is projected to improve further as own source revenue grows while council repays debt held in 2021/22 over the period to 2024/25.

6. Asset renewal

Asset renewal	Actual		Forecast		Budget		Change		Budget	
	2019/20	2020/21	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25	2022/23	2024/25
Asset Renewal & Upgrade Expenditure	\$3,710	\$22,556	\$53,648	\$31,092	137.8%	\$34,975	\$21,591	\$31,979	\$34,975	\$21,591
Depreciation	38,994	42,122	45,078	2,956	7.0%	50,836	55,185	59,561	50,836	55,185
<b>Indicator: Asset renewal</b>	<b>86.4%</b>	<b>53.5%</b>	<b>119.0%</b>	<b>65.5%</b>	<b>122.2%</b>	<b>68.8%</b>	<b>39.1%</b>	<b>53.7%</b>	<b>68.8%</b>	<b>39.1%</b>

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed. This would require future capital expenditure to renew assets base to their existing condition. The indicator for 2021/22 indicates Council's renewal expenditure (renewal plus upgrade) is higher than the annual depreciation charge, however the trend drops from 2022/23. While this is a useful indicator it should however be noted that depreciation is an accounting measure and may not always represent asset consumption on an annual basis, hence care should be used in its interpretation. Council also has a significant proportion of its assets constructed recently.

7. Rates concentration

Rates concentration	Actual		Forecast		Budget		Change		Budget	
	2019/20	2020/21	2020/21	2021/22	2021/22	2022/23	2023/24	2024/25	2022/23	2024/25
Rates and Charges Revenue	\$124,313	\$134,585	\$146,436	\$11,851	8.8%	\$168,155	\$190,302	\$207,855	\$168,155	\$190,302
Adjusted Underlying Revenue	183,813	197,043	206,893	9,851	5.0%	232,815	257,998	277,529	232,815	257,998
<b>Indicator: Rates concentration</b>	<b>67.6%</b>	<b>68.3%</b>	<b>70.8%</b>	<b>2.5%</b>	<b>3.6%</b>	<b>72.2%</b>	<b>73.8%</b>	<b>74.9%</b>	<b>72.2%</b>	<b>73.8%</b>

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to become reliant on rate revenue compared to all other revenue sources. Council aims to reduce this reliance over the long term with investment in other income generating activities through its Infrastructure and Strategic Investment Reserve.

8. Rates effort

	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Variance	Change	Budget 2022/23	Budget 2023/24	Budget 2024/25
	\$'000	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000
Rates and Charges Revenue	124,313	134,585	146,436	11,851	8.8%	168,155	190,302	207,855
CIV of rateable properties in the municipality	37,248,050	39,482,446	40,516,973	1,034,527	2.6%	42,542,821	44,689,963	46,903,461
<b>Indicator: Rates effort</b>	<b>0.00334</b>	<b>0.00341</b>	<b>0.00361</b>	<b>0.00021</b>	<b>6.0%</b>	<b>0.00395</b>	<b>0.00426</b>	<b>0.00443</b>

Rates effort is measured as rate revenue as a percentage of the capital improved value of rateable properties in the municipality.

9. Efficiency

	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Variance	Change	Budget 2022/23	Budget 2023/24	Budget 2024/25
	\$'000	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000
No. of property assessments	65,136	70,399	79,976	9,577	13.6%	88,214	95,534	100,124
Total expenses	186,639	195,159	210,482	15,323,701	7.9%	227,707	242,529	259,847
<b>Indicator: Expenditure level</b>	<b>\$ 2,865</b>	<b>\$ 2,772</b>	<b>\$ 2,632</b>	<b>\$ (140.35)</b>	<b>-5.1%</b>	<b>\$ 2,581</b>	<b>\$ 2,539</b>	<b>\$ 2,595</b>
Rates and charges Income	124,313	134,585	146,436	11,851,455	8.8%	168,155	190,302	207,855
<b>Indicator: Revenue level</b>	<b>\$ 1,909</b>	<b>\$ 1,912</b>	<b>\$ 1,831</b>	<b>\$ (80.73)</b>	<b>-4.2%</b>	<b>\$ 1,906</b>	<b>\$ 1,992</b>	<b>\$ 2,076</b>

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to be reliant on rate revenue compared to all other revenue sources. Council aims to reduce this reliance over the long term with investment in other income generating activities through its Infrastructure and Strategic Investment Reserve.

## 6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2021/22.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

# FEES AND CHARGES



A thriving community where everyone belongs



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	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

**Corporate Services Management**

**Risk & Performance**

**Fire Prevention**

Fire Prevention Notice	Administration Fee for Fire Prevention		Cost include any associated Contractor charges			Y	N	Administration Fee for Fire Prevention Cost includes Contractor charges
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**Engagement & Advocacy**

**Cemetery Operations**

Supply of Approved Products	\$175.00	0.00%	\$0.00	Per Product	Y	N	-
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**Right of Interment**

Agonas Standard Rose Memorial (Double)	\$2,005.00	1.25%	\$25.00	Per Unit	N	N	Cremation - Memorials
Agonas Tree Memorial (Multiple)	\$1,550.00	1.29%	\$20.00	Per Unit	Y	N	Burials - Graves
Garden Memorial (Bluestone/Beam edge)	\$545.00	0.92%	\$5.00	Per Unit	Y	N	Cremation - Memorials
Garden Memorial (Rock/Boulder)	\$605.00	1.65%	\$10.00	Per Unit	Y	N	Cremation - Memorials
Lawn Beam (Plaque/Headstone)	\$1,495.00	1.34%	\$20.00		Y	N	-
Lawn Beam Child (1- 5 years)	\$800.00	1.25%	\$10.00	Per Unit	Y	N	Burials - Graves
Lawn Beam Child (6-10 years)	\$875.00	1.14%	\$10.00	Per Unit	Y	N	Burial -Graves
Lawn Beam -Stillborn	\$545.00	0.92%	\$5.00	Per Unit	Y	N	Burials - Graves

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	(\$)	\$	(\$)				

**Right of Interment [continued]**

Manchurian Pear Trees	\$1,035.00	\$1,050.00	1.45%	\$15.00	Y	N	Cremation - Memorials
Monumental	\$1,550.00	\$1,570.00	1.29%	\$20.00	Y	N	-
Niche Wall (Single)	\$515.00	\$520.00	0.97%	\$5.00	Y	N	Cremation - Memorials
Pre Need – Lawn Beam – Plaque/Headstone Section	\$1,610.00	\$1,630.00	1.24%	\$20.00	Y	N	-
Pre Need– Monumental	\$1,730.00	\$1,750.00	1.16%	\$20.00	Y	N	-
Red and White Rose Gardens	\$2,805.00	\$2,840.00	1.25%	\$35.00	Y	N	-
Rose Garden/Garden Beds (Double)	\$1,035.00	\$1,050.00	1.45%	\$15.00	Y	N	Cremation - Memorials
Rose Garden/Garden Beds (Single)	\$545.00	\$550.00	0.92%	\$5.00	Y	N	Cremation - Memorials

**Interment**

Additional Inscription	\$70.00	\$70.00	0.00%	\$0.00	Y	N	-
Additional Operating Hours for Activity	\$155.00	\$155.00	0.00%	\$0.00	Y	N	-
Cancellation of Order to Dig Grave	\$265.00	\$270.00	1.89%	\$5.00	Y	N	-
Copy of Certificate of Right of Interment	\$35.00	\$35.00	0.00%	\$0.00	Y	N	-
Record Search Fee	\$35.00	\$35.00	0.00%	\$0.00	Y	N	Per hour or Part There Of
Sand or Special Material for Backfilling	\$220.00	\$225.00	2.27%	\$5.00	Y	N	-
Sinking Grave 1.8m deep (Single) / 2.2m (Double)	\$1,335.00	\$1,350.00	1.12%	\$15.00	Y	Y	-
Sinking Grave 2.2m (Double) Section 15 Only	\$1,650.00	\$1,670.00	1.21%	\$20.00	Y	Y	-
Sinking Grave 1.8m (Single) Section 15 Only	\$1,490.00	\$1,510.00	1.34%	\$20.00	Y	Y	-
Sinking Grave 2.7m deep (Triple)	\$1,640.00	\$1,660.00	1.22%	\$20.00	Y	Y	-
Stillborn	\$455.00	\$460.00	1.10%	\$5.00	Y	Y	-
Child (1-5yrs)	\$505.00	\$510.00	0.99%	\$5.00	Y	Y	-
Child (6-10yrs)	\$640.00	\$650.00	1.56%	\$10.00	Y	Y	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	%				

**Interment** [continued]

Additional – Oversize Casket/Coffin (greater than 650mm wide or 2050mm long)	\$250.00	\$255.00	2.00%	\$5.00	Per Unit	Y	Y	-
Additional – Inaccessible grave (Full or partial hand digging required)	\$640.00	\$650.00	1.56%	\$10.00	Per Unit	Y	Y	-
Reopen (Plaque/Headstone Section)	\$1,335.00	\$1,350.00	1.12%	\$15.00	Per Unit	Y	Y	-
Reopen (Monumental – no cover)	\$1,335.00	\$1,350.00	1.12%	\$15.00	Per Unit	Y	Y	-
Reopen (Monumental – chip top)	\$1,580.00	\$1,600.00	1.27%	\$20.00	Per Unit	Y	Y	-
Reopen (Monumental – ledger)	\$2,140.00	\$2,170.00	1.40%	\$30.00	Per Unit	Y	Y	-
Additional – Removal of ledger/monument	\$505.00	\$510.00	0.99%	\$5.00	Per Unit	Y	Y	-
Services outside prescribed hours 10.00am to 4.00pm Monday to Friday	\$345.00	\$350.00	1.45%	\$5.00	Per Unit	Y	N	-
Services on Saturday, Sunday & Public Holidays	\$655.00	\$675.00	3.05%	\$20.00	Per Unit	Y	N	-
Cremated remains into a grave site	\$225.50	\$230.00	2.00%	\$4.50	Per Unit	Y	Y	-
Cremated remains into a garden memorial	\$225.00	\$230.00	2.22%	\$5.00	Per Unit	Y	Y	-
Cremated remains into a wall memorial	\$135.00	\$135.00	0.00%	\$0.00	Per Unit	Y	Y	-
Cremated Remains – Scattering of Cremated Remains	\$210.00	\$215.00	2.38%	\$5.00	Per Unit	Y	Y	-
Exhumation Fee (as authorised)	\$4,805.00	\$4,865.00	1.25%	\$60.00	Per Unit	Y	Y	-
Lift & Reposition	\$3,215.00	\$3,255.00	1.24%	\$40.00	Per Unit	N	Y	-
Removal of ashes (Niche Wall)	\$90.00	\$90.00	0.00%	\$0.00	Per Unit	N	Y	-
Attendance for Ashes Interment	\$165.00	\$165.00	0.00%	\$0.00	Per Unit	Y	Y	-
Niche Wall (ashes only) Wall Bud Vase – screwed connection	\$110.00	\$110.00	0.00%	\$0.00	Per Unit	N	N	-
Location Probing	\$260.00	\$265.00	1.92%	\$5.00	Per Unit	N	Y	-

**Memorial**

Additional Inscription – Minor Renovation Work	\$120.00	\$120.00	0.00%	\$0.00	Per Permit	Y	N	Single Grave
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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) %				
	Fee Inc GST	\$	Fee Increase / (Decrease)	\$				

**Memorial** [continued]

Additional Inspection for Monument	\$44.00	\$44.00	0.00%	\$0.00	Per Permit	Y	N	Application for Second and for each additional inspection for Monument Completion Certificate
Affixing Bronze and or Granite Panel – Above Ground Cremation	\$44.00	\$44.00	0.00%	\$0.00	952	Y	N	Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Base by Cemetery	\$105.00	\$105.00	0.00%	\$0.00	Per Permit	Y	N	Affixing Bronze Externally Supplied Plaque and or Granite Panel Affixing or installation or placement fee
Base by Cemetery	\$105.00	\$105.00	0.00%	\$0.00	Per Permit	Y	N	Affixing Bronze Externally Supplied Plaque and or Granite Panel Supply of concrete rest, spacing block or other necessary base
Cemetery Trust Records – Search	\$35.00	\$35.00	0.00%	\$0.00	Per Item	Y	N	Fee charged to cover costs associated with providing the information, copies or extracts fro, cemetery trust records
Copy or Reissue of Certificate previously issued	\$35.00	\$35.00	0.00%	\$0.00	Per Copy	Y	N	Cremation or Interment Deed, Right of Interment
Crypt Shutters	\$105.00	\$105.00	0.00%	\$0.00	Per Crypt	Y	N	-
In Ground Cremation	\$105.00	\$105.00	0.00%	\$0.00	Per Permit	Y	N	Affixing Bronze And Or Granite Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Memorial** [continued]

Lawn Grave or Lawn Beam	\$44.00		\$44.00	0.00%	\$0.00	Per Permit	N	Affixing Bronze and or Granite Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Major Renovation Work – Additional	\$44.00		\$44.00	0.00%	\$0.00	Per Permit	N	Each additional contiguous grave forming the same monument
Major Renovation Work – Single Grave	\$165.00		\$165.00	0.00%	\$0.00	Per Permit	N	-
Memorialisation – Vase	\$110.00		\$110.00	0.00%	\$0.00	Per Unit	N	-
New Headstone and Base with Existing Foundation – Additional	\$44.00		\$44.00	0.00%	\$0.00	Per Permit	N	Each additional contiguous grave forming the same monument
New Headstone and Base with Existing Foundation – Single Grave	\$150.00		\$155.00	3.33%	\$5.00	Per Permit	N	-
New Headstone and Base without Existing Foundation – Additional	\$44.00		\$44.00	0.00%	\$0.00	Per Permit	N	Each additional contiguous grave forming the same monument
New Headstone and Base without Existing Foundation – Single Grave	\$165.00		\$165.00	0.00%	\$0.00	Per Permit	N	-
New Monument with Existing Foundation – Additional	\$55.00		\$55.00	0.00%	\$0.00	Per Permit	N	Each Monument with Existing Foundation
New Monument with Existing Foundation -Single Grave	\$190.00		\$190.00	0.00%	\$0.00	Per Permit	N	-
New Monument without Existing Foundation – Additional	\$70.00		\$70.00	0.00%	\$0.00	Per Permit	N	Each additional contiguous grave forming the same monument
New Monument without Existing Foundation -Single Grave	\$210.00		\$215.00	2.38%	\$5.00	Per Permit	N	-
Weekend or Public Holiday Access	\$120.00		\$120.00	0.00%	\$0.00	Per Permit	N	For memorial installation with prior approval
Weekend or Public Holiday Access +4 hours	\$230.00		\$235.00	2.17%	\$5.00	Per Permit	N	For Memorial Installation with Prior Approval

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	(\$ Increase / Decrease) %	(\$ Increase / Decrease)				

**Festival & Events**

**Events**

**Event Vendor Fees**

Event Vendor Fees Djerrivarrh Festival	\$400.00	\$400.00	0.00%	\$0.00	Per Event	N	Y	Vendor Fee
Event Vendor Fees Carols by Candlelight	\$300.00	\$300.00	0.00%	\$0.00	Per Event	N	Y	Vendor Fee

**Market Stall Fee**

Market Stall Fee	\$70.00	\$70.00	0.00%	\$0.00	Per Stall	N	Y	3m by 3m
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**Finance**

**Rates**

**Rates Information**

Copy of Previous Years Rates & Valuation Notice	\$15.45	\$15.68	1.49%	\$0.23	Per request	N	N	-
Interest on outstanding rates		Penalty interest rate approved by Minister			Per request	N	N	As set by Attorney General

**Land Information**

Land Information Certificates		Land Information Certificates - As per the Local Government (General) Regulations 2015			Per Certificate	N	N	-
Land Information certificates same day service (in additional to statutory fee)	\$45.00	\$45.00	0.00%	\$0.00	Per Certificate	N	N	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

**Land Information [continued]**

Rate History Search	\$51.50	\$51.50	0.00%	\$0.00	Per hour	N	N	-
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**Supplementary Valuations**

Supplementary Valuations City West Water	\$28.00	\$28.45	1.61%	\$0.45	Per Request	N	Y	-
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**Administration**

**Other**

Dishonoured Payment (Cheque, Direct debits) – Administration fee	\$15.00	\$15.00	0.00%	\$0.00	Per Dishonour	N	N	-
Water charges from stand pipe	\$5.40	\$5.40	0.00%	\$0.00	Per Kilo Litre	N	N	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) %				

**Planning & Development Management**

**City Design Strategy & Environment**

**Planning Scheme Amendments**

Planning Scheme Amendment – Stage 1	\$3,050.90		\$3,050.90	0.00%	\$0.00	Y	N	For a) Considering a request to amend a planning scheme and b) Taking Action required by Division 1 of Part 3 of the Act and c) Considering any submissions which do not seek a change to the amendment and d) If applicable, abandoning the amendment
Planning Scheme Amendment– Stage 2A up to (and including) 10 Submissions	\$15,121.00		\$15,121.00	0.00%	\$0.00	Y	N	For considering up to (and including) 10 submissions which seek to change an amendment and where necessary referring the submissions to a panel
Planning Scheme Amendment – Stage 2A – Between 11 (and including) 20 Submissions	\$30,212.40		\$30,212.40	0.00%	\$0.00	Y	N	For considering 11 (and including) 20 submissions which seek to change an amendment and where necessary referring the submission to the panel.
Planning Scheme Amendment – Stage 2A Exceeding 20 Submissions	\$40,386.90		\$40,386.90	0.00%	\$0.00	Y	N	For considering Submissions that exceed 20 submissions which include:

continued on next page ...

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) %				
	Fee Inc GST	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

**Planning Scheme Amendments [continued]**

Planning Scheme Amendment – Stage 2A Exceeding 20 Submissions	\$40,386.90	\$0	0.00%	\$0.00	(2727 fee units)	Y	N	For considering Submissions that exceed 20 submissions which include: a) Seek to change an amendment and where necessary referring the submissions to a panel b) Providing assistance to a panel in accordance with Section 158 of Act c) Making a submission to a panel under Part 8 of the Act at a hearing referred to in Section 24 (b) of the Act d) After considering submissions and the panel's report, abandoning the amendment
Planning Scheme Amendment – Stage 3	\$481.30	\$481.30	0.00%	\$0.00	(32.5 fee units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority	Y	N	For: a) Adopting the amendment or part of the amendment, in accordance with Section 29 of the Act b) Submitting the amendment for approval by the Minister in Accordance with Section 31 of the Act c) Giving Notice of the approval of the amendment required by section 36 (2) of the Act
Planning Scheme Amendment – Stage 4	\$481.30	\$481.30	0.00%	\$0.00	(32.5 fee units) if the Minister is	Y	N	Paid to the Minister for: a) Consideration by the Minister of a request to

continued on next page ...

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) / %				

**Planning Scheme Amendments [continued]**

Planning Scheme Amendment – Stage 4	\$481.30		\$481.30	0.00%	\$0.00	Y	N	not the planning authority or nil fee if the Minister is the planning authority – This Fee is paid to the Minister	approve the amendment in accordance if Section 35 of the Act b) Giving Notice of approval of the amendment in accordance with section (36)1 of the act
Planning Scheme Amendment – Minister Request – Section 20A	\$962.70		\$962.70	0.00%	\$0.00	Y	N	Per Application	Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act
Planning Scheme Amendment – Minister Request – Section 20(4)	\$3,998.70		\$3,998.70	0.00%	\$0.00	Y	N	Per Application	Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act

**Landscaping**

Fee charged to check the Landscape Plan			Landscape Plan check at 0.75% value of work			Y	N	Per Cost Of Works	-
Fee charged to supervise Landscape Works			Landscape Construction Supervision based on 2.5 % value of work			Y	N	Per Cost of works	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Operations**

**Asset Protection**

Asset Protection Permits	\$160.00	\$162.50	1.56%	\$2.50	Per Permit	N	Y	-
Work Within Road Reserve Permit			A per Road Management Act		No of fee units	Y	N	Statutory Fee Units as Per the Road Management Act. Fee unit set by state.
Sect 60(3) Ind. Construct or change the means of entry to or exit from a controlled access road without authority (Individual)			10 Penalty Units		No of Statutory Fee units	Y	N	Statutory Penalty Units

**Waste Services**

**Bins**

Bin Retrieval, Delivery or Exchange Fee	\$45.00	\$45.00	0.00%	\$0.00	Per Attendance	N	Y	Upgrade or Downgrade of Bin
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**Recycling Facility**

Bicycle Tyre – Non Resident	\$10.00	\$10.00	0.00%	\$0.00	Per Tyre	N	Y	Bicycle Tyre - Non Resident
Bicycle Tyre – Resident	\$6.00	\$6.00	0.00%	\$0.00	Per Tyre	N	Y	Bicycle Tyre - Resident
Car/Motorbike Tyre – Non Resident	\$15.00	\$15.00	0.00%	\$0.00	Per Tyre	N	Y	Car/Motorbike Tyre - Non Resident
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Non Resident (m3 rate, loads up to 1 tonne)	\$75.00	\$75.00	0.00%	\$0.00	Per Cubic Metre (Up to 1 tonne)	N	Y	Clean Inert Material - Non Resident - Up to 1 tonne (Bricks, Concrete or Tiles)
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Non Resident (per tonne rate, loads over 3m3)	\$187.50	\$187.50	0.00%	\$0.00	Per Tonne	N	Y	Clean Inert Material - Non Resident - Per Tonne - (Bricks, Concrete or Tiles)

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				
			Year 21/22 Increase / (Decrease) %	Fee Increase / (Decrease) \$				
<b>Recycling Facility [continued]</b>								
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Resident (m3 rate, loads up to 1 tonne)	\$60.00	\$60.00	0.00%	\$0.00	Per Cubic Metre (Up to 1 tonne)	N	Y	Clean Inert Materials - Resident - Up to 1 Tonne This includes loads of brick, concrete or tiles
Clean Inert Materials (clean loads of either brick, concrete or tiles) – Resident (per tonne rate, loads over 3m3)	\$150.00	\$150.00	0.00%	\$0.00	Per Tonne (Over 3m3)	N	Y	Clean Inert Material - Resident - Per Tonne - (Bricks, Concrete or Tiles)
Fridges & Air Conditioners – Non Resident	\$25.00	\$25.00	0.00%	\$0.00	Per Item	N	Y	Fridges & Air Conditioners - Non Resident
Gas Bottles – (up to 9kgs, excludes car gas bottles) – Non Resident	\$10.00	\$10.00	0.00%	\$0.00		N	Y	Gas Bottles - (up to 9kgs, not car gas bottles - Non Resident)
Green Waste – Non Resident – Station Wagon or Equivalent	\$25.00	\$25.00	0.00%	\$0.00		N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Non Resident (m3 rate, loads up to 1 tonne)	\$75.00	\$75.00	0.00%	\$0.00	Per Cubic Metre (Up to 1 tonne)	N	Y	Green Waste - Non Resident - Up to 1 tonne
Green Waste – Non Resident (Min Charge / Boot Load / Up to 0.25m3)	\$12.50	\$12.50	0.00%	\$0.00	Up to .25m Metre Cubed	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Non Resident (per tonne rate, loads over 3m3)	\$190.00	\$190.00	0.00%	\$0.00		N	Y	Green Waste - Non Resident Rate - Per Tonne
Green Waste – Resident – Station Wagon or Equivalent	\$20.00	\$20.00	0.00%	\$0.00	Per Load	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Green Waste – Resident (m3 rate, loads up to 1 tonne)	\$60.00	\$60.00	0.00%	\$0.00	Per Cubic Metre (Up to 1 tonne)	N	Y	Green Waste - Resident - Up to 1 tonne
Green Waste – Resident (Min Charge / Boot Load / Up to 0.25m3)	\$10.00	\$10.00	0.00%	\$0.00	Up to 0.25 Metres Cubed	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent



Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

**Recycling Facility** [continued]

Mixed Waste – Resident (Min Charge / Boot Load / Up to 0.25m3)	\$17.50	\$17.50	0.00%	\$0.00	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Resident (per tonne rate, loads over 3m3)	\$175.00	\$175.00	0.00%	\$0.00	N	Y	Mixed Waste - Resident - Station Wagon or Equivalent
Mixed Waste – Resident (Station Wagon or Equivalent)	\$25.00	\$25.00	0.00%	\$0.00	N	N	Mixed Waste - Resident - Station Wagon or Equivalent This fee applies to customers who do not reside in the City of Melton
Non Drum Muster Approved Drums – Non Resident	\$3.00	\$3.00	0.00%	\$0.00	N	Y	Non Drum Muster Approved Drums - Non Resident
Non Drum Muster Approved Drums – Resident	\$3.00	\$3.00	0.00%	\$0.00	N	Y	Non Drum Muster Approved Drums - Resident
Other Tyres – Non Resident	Other Tyres - Not Bicycle, Car, motorcycle, light truck, 4wd tyres, Truck Tyres up to 1100 mm- Price on Application				N	N	Other Tyres - Non Resident
Other Tyres – Resident	Other Tyres - Not bicycle, car, motorcycle, light truck, 4wd or Truck Tyres up to 1100 mm, price is on application				N	N	Other Tyres - Resident
Rims – Non Resident	\$5.00	\$5.00	0.00%	\$0.00	N	Y	Rims - Non Resident
Rims – Resident	\$2.00	\$2.00	0.00%	\$0.00	N	N	-
Small E- Waste Item – Non Resident	\$2.00	\$2.00	0.00%	\$0.00	N	Y	Small E- Waste Item - Non Resident
Truck Tyre up to 1100mm – Non Resident	\$35.00	\$35.00	0.00%	\$0.00	N	Y	Truck Tyre up to 1100mm - Non Resident
Truck Tyres (up to 1100mm) – Resident	\$30.00	\$30.00	0.00%	\$0.00	N	N	-
Car/Motorbike Tyres – Resident	\$10.00	\$10.00	0.00%	\$0.00	N	N	\$ 2.00 surcharge if tyre is still on rim.

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Recycling Facility [continued]**

Light truck/ 4 Wheel Drive Tyres – Resident	\$15.00	\$15.00	0.00%	\$0.00	Per Tyre	N	N	\$ 2.00 surcharge if tyre is still on rim.
Mattresses / Base – Resident	\$30.00	\$30.00	0.00%	\$0.00	Per Piece	N	Y	-
Mixed Waste – Non-Resident (Station Wagon or Equivalent)	\$40.00	\$40.00	0.00%	\$0.00	Per Load	N	N	-

**Engineering**

**Infrastructure Planning**

**Civil**

Engineering Civil Construction Supervision				2.5% Value of Work	Per Item	Y	N	Engineering Civil Construction Supervision
Engineering Civil Plan Checking				0.75% Value of Work		Y	N	10% of Cost of Lights, Supply and Installation.
Non Standard Public Lighting				10% of Costs of Lights - Supply & Installation		N	N	-

**Works Within Road Reserve**

Municipal Road Above 50 km/h – Nature Non Minor Works	\$349.00	\$355.00	1.72%	\$6.00	Per Works	Y	N	Municipal Road Speed Limit above 50 km/hr - Works Other than Minor Work.
Municipal Road Above 50km/h – Nature Minor Works	\$89.00	\$90.50	1.69%	\$1.50	Per Works	Y	N	Work conducted on a nature strip or reserve (Soil/Seeded Area)

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Works Within Road Reserve [continued]**

Municipal Road Above 50km/h – Nature Minor Works	\$89.00	\$90.50	1.69%	\$1.50	Per Works	Y	N	Municipal Road Speed Limit above 50km/h Roadway Minor Works Works conducted on nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Roadway Minor Works	\$138.00	\$140.50	1.81%	\$2.50	Per Works	Y	N	Municipal Road Speed Limit above 50km/h - Minor Works Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Above 50km/h – Roadway Non Minor Works	\$639.00	\$649.00	1.56%	\$10.00	Per Works	Y	N	Municipal Road Speed Limit above 50km/h - Works Other than Minor Works. Conducted on Roadway, shoulder, or pathway. (Asphalt/Gravel Road, kerb & channel, concrete vehicle crossing and footpaths) Conducted on roadway, shoulder or pathway. (Asphalt/Gravel road, kerb, & channel, concrete vehicle crossing and footpaths 43.1 fee units)
Municipal Road Below 50km/h – Roadway Minor Works	\$138.00	\$140.50	1.81%	\$2.50	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less- Minor Works Works conducted on roadway, shoulder or

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	%				

**Works Within Road Reserve [continued]**

Municipal Road Below 50km/h – Roadway Minor Works	\$138.00	\$140.50	1.81%	\$2.50	Per Works	Y	N	pathway. (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Below 50km/h – Nature Minor Works	\$89.00	\$90.50	1.69%	\$1.50	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less- Nature Minor Works Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Nature Non Minor Works	\$89.00	\$90.50	1.69%	\$1.50	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less. Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Roadway Non Minor Works	\$349.00	\$355.00	1.72%	\$6.00	Per Works	Y	N	Municipal Road Speed Limit 50 km/h or less. Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)

**Property Information**

**Property**

Stormwater Legal Point of Discharge	\$145.36	\$144.70	-0.45%	-\$0.66	Per Item	Y	N	Stormwater Legal Point of Discharge
Build over easements	\$150.00	\$150.00	0.00%	\$0.00	Per Item	N	N	Prescribed
Property Information				Prescribed	Per Item	Y	N	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$				

**Planning Services**

**Subdivision Fees**

Amendment Subdivision – Class 18	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 18 permit
Amendment Subdivision – Class 17	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 11 permit
Amendment Subdivision – Class 19	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 19 permit- Per 100 lots created
Amendment Subdivision – Class 20	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 20 permit
Amendment Subdivision – Class 21	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 21 permit
Amendment Subdivision – Class 22	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 16 permit
Subdivision Permit – Class 17	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	To subdivide an existing building (other than a class 9 permit)
Subdivision Permit – Class 18	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	To subdivide land into 2 lots (other than a class 9 or class 16 permit)
Subdivision Permit – Class 19	\$1,318.10	\$1,318.10	0.00%	\$0.00		Y	N	To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9)
Subdivision Permit – Class 20	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)
Subdivision Permit – Class 21	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	To complete a) Create, vary or remove a restriction within the

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) %				
	Fee Inc GST	\$	Fee Increase / (Decrease)	\$				

**Subdivision Fees [continued]**

Subdivision Permit – Class 21	\$1,318.10		\$1,318.10	0.00%	Per Application	Y	N	To complete a) Create, vary or remove a restriction within the meaning of the Subdivision Act 1988 b) Create or remove right of way c) Create, vary of remove an easement other than right of way d) Vary or remove a condition on the nature of an easement (other than right of way) in Crown grant
Subdivision Permit – Class 22	\$1,318.10		\$1,318.10	0.00%	Per Application	Y	N	Subdivision Permit - Class 22

**Planning Applications**

Change of Use – Class 1	\$1,318.10		\$1,318.10	0.00%	Per Application	Y	N	An Application for change of use only
Other Development – Class 11	\$1,147.80		\$1,147.80	0.00%	Per Application	Y	N	To develop land (other than class 2, class 3 or class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less \$100,000

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Fee Name	Year 20/21		Year 21/22			Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	Fee Inc GST	Fee Inc	Fee Increase / (Decrease)	Fee Increase / (Decrease)				
	\$	\$	%	\$	\$				

**Planning Applications [continued]**

Other Development – Class 12	\$1,547.60	\$1,547.60	0.00%	\$0.00	\$0.00	Per Application	Y	N	To develop land (other than a class 4, class 5 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1 million
Other Development – Class 13	\$3,413.70	\$3,413.70	0.00%	\$0.00	\$0.00	Per Application	Y	N	To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1 million and not more than \$5 million
Other Development – Class 14	\$8,700.90	\$8,700.90	0.00%	\$0.00	\$0.00	Per Application	Y	N	-
Other Development – Class 15	\$25,658.30	\$25,658.30	0.00%	\$0.00	\$0.00	Per Application	Y	N	To develop land (other than a class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$5 million and not more than \$15 million
Other Development – Class 16	\$57,670.10	\$57,670.10	0.00%	\$0.00	\$0.00	Per Application	Y	N	To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimate cost of development is more than \$50 million

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) %				
	Fee Inc GST	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

**Planning Applications [continued]**

Single Dwelling – Class 2	\$199.90	\$	\$199.90	0.00%	Per Application	Y	N	ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$10,000 or less
Single Dwelling – Class 3	\$629.40	\$	\$629.40	0.00%	Per Application	Y	N	To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$10,000 but not more than \$100,000
Single Dwelling – Class 6	\$1,495.80	\$	\$1,495.80	0.00%	Per Application	Y	N	To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$1 million and \$ 2 million
Single Dwelling -Class 4	\$1,288.50	\$	\$1,288.50	0.00%	Per Application	Y	N	To develop land or use and develop land if a single

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Planning Applications [continued]**

Single Dwelling -Class 4	\$1,288.50		\$1,288.50	0.00%	\$0.00	Y	N	Per Application dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$100,000 but not more than \$500,000
Single Dwelling— Class 5	\$1,392.10		\$1,392.10	0.00%	\$0.00	Y	N	Per Application To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$500,000 but not more than \$1 million
VicSmart Application – Class 7	\$199.90		\$199.90	0.00%	\$0.00	Y	N	Per Application VicSmart Application where the cost of develop is \$10,000 or less
VicSmart Application – Class 8	\$429.50		\$429.50	0.00%	\$0.00	Y	N	Per Application VicSmart Application if the estimated cost of development is more than \$10,000
VicSmart Application – Class 9	\$199.90		\$199.90	0.00%	\$0.00	Y	N	Per Application VicSmart Application to subdivide or consolidate land

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				
	\$	\$	%	\$				

**Planning Applications [continued]**

VicSmart Application – Other than Class 7, 8 or 9	\$199.90	\$199.90	0.00%	\$0.00	Per Application	Y	N	VicSmart Application Class 10
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**Planning Amendments**

Amend or End a Section 173 Agreement	\$659.00	\$659.00	0.00%	\$0.00	Per Agreement	Y	N	Fee for an agreement to a proposal to amend or end an agreement under 173 of the act.
Amendment Change of Use– Class 1	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to a permit to change the use of land allowed by the permit or allow a new use of land
Amendment Development other than Single Dwelling – Class 2	\$1,318.10	\$1,318.10	0.00%	\$0.00	Per Application	Y	N	Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.
Amendment Other Development – Class 11,12,13,14,15 or 16 permit if cost of development is \$100,000 or less	\$1,147.80	\$1,147.80	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 10 permit
Amendment Other Development – Class 11,12,13,14,15 or 16 permit if cost of development is between \$100,000 and \$1,000,000	\$1,547.60	\$1,547.60	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 11 permit
Amendment Other Development – Class 11,12,13,14,15 or 16 permit if the cost of development is more than \$1,000,000	\$3,413.70	\$3,413.70	0.00%	\$0.00	Per Application	Y	N	Amendment to Class 12,13,14 or 15 permit

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Planning Amendments [continued]**

Amendment Single Dwelling – Class 2,3,4,5 or 6 if cost of additional development is more than \$10,000 but not more than \$100,000	\$629.40	\$629.40	0.00%	\$0.00	Y	N	Amendment to a class 3 permit
Amendment Single Dwelling – Class 2,3,4,5 or 6 if cost of additional development is more than \$100,000 but not more than \$500,000	\$1,288.50	\$1,288.50	0.00%	\$0.00	Y	N	Amendment to Class 4 permit
Amendment Single Dwelling – Class 2,3,4,5 or 6 permit if cost of additional development is more than \$500,000	\$1,392.10	\$1,392.10	0.00%	\$0.00	Y	N	Amendment to a class 5 or class 6 permit
Amendment Single Dwelling – Class 2,3,4,5 or 6 Permit if cost of additional development is \$10,000 or less	\$199.90	\$199.90	0.00%	\$0.00	Y	N	Amendment to a Class 2 Permit
Amendment Single Vic Smart – Class 7	\$199.90	\$199.90	0.00%	\$0.00	Y	N	Amendment to Class 7 permit
Amendment VicSmart – Class 8	\$429.50	\$429.50	0.00%	\$0.00	Y	N	Amendment to Class 8 permit
Amendment VicSmart – Class 9	\$199.90	\$199.90	0.00%	\$0.00	Y	N	Amendment to Class 9 permit

**Other Planning Fees**

Advertising of Planning – Public Notice	\$20.00	\$21.00	5.00%	\$1.00	N	Y	Charge for each notice
Advertising of Planning applications – Over 10 notices	\$12.00	\$13.00	8.33%	\$1.00	N	Y	Per Letter after first 10 letters
Application – Property Planning Controls	\$150.00	\$160.00	6.67%	\$10.00	N	Y	Application for Information of Property Planning Controls
Certificate of Compliance	\$333.70	\$325.80	-2.37%	-\$7.90	Y	N	Issue a certificate of compliance
Demolition Approval	\$85.20	\$85.20	0.00%	\$0.00	Y	N	Request for demolition approval
Other Fees – Combined Permits	Value of the fee is sum of the highest of the fees which would have applied if separate applications						

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	(\$)	\$	(\$)				

**Other Planning Fees [continued]**

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	(\$)	\$	(\$)				
Other Fees – Combined Permits								
Planning Permit– Application Change of Use	\$1,318.10	\$0.00	\$1,318.10	0.00%	Per Permit	Y	N	Fee for combined permit applications
Pre Application – Prior to Application	\$150.00	\$10.00	\$160.00	6.67%	Each	N	Y	Planning Permit - Application for Change of Use Only
Satisfaction Matter	\$325.80	\$0.00	\$325.80	0.00%	Each	Y	N	Pre Application - Prior to Application Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council
Advertising of planning application – up to 10 notices	\$100.00	\$5.00	\$105.00	5.00%	Per Application	N	Y	Discretionary fees
Copy of planning Permit (with associated plans) -Other	\$150.00	\$10.00	\$160.00	6.67%	Per Application	N	Y	Discretionary fees - Other
Copy of planning Permit (with associated plans) -Residential	\$100.00	\$5.00	\$105.00	5.00%	Per Application	N	Y	Discretionary fees - Residential
Development plan approval	\$250.00	\$10.00	\$260.00	4.00%	Per Application	N	Y	Discretionary fees
Extension of time	\$175.00	\$10.00	\$185.00	5.71%	Per Application	N	Y	Discretionary fees
Planning Controls	\$160 or Planning Controls and Copy of Permit & Plans		Discretionary fees		Per Application	N	Y	-
Precinct plan approval	\$600.00	\$25.00	\$625.00	4.17%	Per Application	N	Y	Discretionary fees
Property enquiries & searches	\$150.00	\$10.00	\$160.00	6.67%	Per Application	N	Y	Discretionary fees

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee	Fee Inc GST	Fee Increase / (Decrease)				
	\$	%	\$	\$				

**Other Planning Fees [continued]**

Request to vary precinct plan approval	\$250.00	4.00%	\$260.00	\$10.00	Per Application	N	Y	Discretionary fees
Researching existing use right or non-conforming use right	\$230.00	4.35%	\$240.00	\$10.00	Per Application	N	Y	Discretionary fees
Secondary Consent Applications	\$500.00	4.00%	\$520.00	\$20.00	Per Application	N	Y	Discretionary Fees

**Subdivision Certification**

Amended Certified Plan	\$140.70	0.00%	\$140.70	\$0.00		Y	N	Certificate issues to show amended certified plan under Section 11(1) of the Act
Alteration of Plan	\$111.10	0.00%	\$111.10	\$0.00		Y	N	Alteration of plan under section 10(2) of the Act
Certification of Plan of Subdivision	\$174.80	0.00%	\$174.80	\$0.00	Per Certificate	Y	N	Certificate of Plan of Subdivision

**Community Safety**

Interest on Unpaid Money – Section 227 A Local Government Act	Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983		Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983		Per Application	Y	N	Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983
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**Accommodation**

Prescribed Accommodation Premises – Up to 5 people	\$220 plus \$22 Per Additional Person over 5				Per Application	Y	N	-
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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Accommodation [continued]**

Prescribed Accommodation Premises – rooming houses Up to 4 people					Per Application	Y	N	-
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**Animal Registration**

Fee Name	Year 20/21 Fee Inc GST	Year 21/22 Fee Inc GST	Year 21/22 Fee Increase / (Decrease) %	Year 21/22 Fee Increase / (Decrease) \$	Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
Deceased Refund					Per Half	N	N	Pro Rata 50% Reduction
Pro Rata Registration					Per Half	Y	N	Pro Rata Rate - 50% Reduction
Unsterilised Dog – Full Fee	\$150.00	\$153.00	2.00%	\$3.00	Per Animal	Y	N	-
Unsterilised Dog – Full Fee (Pensioner)	\$75.00	\$76.50	2.00%	\$1.50	Per Animal	Y	N	-
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption)	\$108.00	\$111.00	2.78%	\$3.00	Per Animal	Y	N	-
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption) Pensioner	\$54.00	\$55.00	1.85%	\$1.00	Per Animal	Y	N	-
Sterilised Dog – Reduced Fee	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Sterilised Dog – Reduced Fee (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Sterilised Cat – Reduced Fee	\$36.00	\$37.00	2.78%	\$1.00	Per Animal	N	N	-
Sterilised Cat – Reduced Fee (Pensioner)	\$18.00	\$18.50	2.78%	\$0.50	Per Animal	N	N	-
Micro chipped Dog (Registered Prior to 10th April 2013)	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Micro chipped Dog (Registered Prior to 10th April 2013) (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Micro chipped Cat (Registered prior to 10th April 2013)	\$36.00	\$36.50	1.39%	\$0.50	Per Animal	N	N	-
Micro chipped Cat (Registered prior to 10th April 2013) (Pensioner)	\$18.00	\$18.25	1.39%	\$0.25	Per Animal	N	N	-
Dog kept for breeding by Domestic Animal Business	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Dog kept for breeding by Domestic Animal Business (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Cat kept for breeding by Domestic Animal Business	\$36.00	\$37.00	2.78%	\$1.00	Per Animal	N	N	-
Cat kept for breeding by Domestic Animal Business (Pensioner)	\$18.00	\$18.50	2.78%	\$0.50	Per Animal	N	N	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Animal Registration [continued]**

Approved Applicable Obedience Trained Dog	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Approved Applicable Obedience Trained Dog (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Unsterilised Working Dog – Livestock	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Unsterilised Working Dog – Livestock(Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Sterilised Working Dog – Livestock	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	N	N	-
Sterilised Working Dog – Livestock (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	N	N	-
Dangerous Dog – Guard Dog Non-Residential Premises	\$171.50	\$174.50	1.75%	\$3.00	Per Animal	N	N	-
Declared Restricted Breed Dog	\$280.00	\$284.50	1.61%	\$4.50	Per Animal	N	N	-
Declared Dangerous Dog	\$280.00	\$284.50	1.61%	\$4.50	Per Animal	N	N	-
Declared Menacing dog	\$280.00	\$284.50	1.61%	\$4.50	Per Animal	N	N	-
Dog > 10 years old	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	Y	N	-
Dog > 10 years old (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	Y	N	-
Cat > 10 years old	\$36.00	\$36.50	1.39%	\$0.50	Per Animal	Y	N	-
Cat > 10 years old (Pensioner)	\$18.00	\$18.25	1.39%	\$0.25	Per Animal	N	N	-
FCC, CV or Approved Applicable Organisation Registered Cat	\$36.00	\$36.50	1.39%	\$0.50	Per Animal	N	N	-
FCC, CV or Approved Applicable Organisation Registered Cat (Pensioner)	\$18.00	\$18.25	1.39%	\$0.25	Per Animal	N	N	-
VCA or Approved Applicable Organisation Registered Dog	\$50.00	\$51.00	2.00%	\$1.00	Per Animal	Y	N	-
VCA or Approved Applicable Organisation Registered Dog (Pensioner)	\$25.00	\$25.50	2.00%	\$0.50	Per Animal	Y	N	-
Dog or Cat Surrender Fee	\$0.00	\$0.00	∞	∞	Per Animal	Y	Y	-
Microchip	\$85.50	\$87.00	1.75%	\$1.50	Per Animal	N	Y	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$	%				

**Animal Adoption**

Adoption Cost for Animal (Male) – Dog	\$311.00		\$316.00	1.61%	Per Animal	N	N	Does not include registration fee - Dog
Adoption Cost for Animal (Female) – Dog	\$373.00		\$379.00	1.61%	Per Animal	N	N	Does not include registration fee
Adoption Cost for Animal (Male) – Cat	\$60.00		\$61.00	1.67%	Per Animal	N	N	Does not include registration fee -Cat
Adoption Cost for Animal (Female) – Cat	\$80.00		\$81.50	1.88%	Per Animal	N	N	Does not include Registration Fee - Cat

**Building Lodgement**

Request for building Permit information – Regulation 51 (1), (2), & (3)				As per Regulations	Per Information	Y	N	-
Council consent/discretion – Part 5 Siting Requirements (Reg 73-97)				As per Regulations	Per Inspection	Y	N	-
Affected Owners Written Consultation Fee	\$129.00		\$131.00	1.55%	Per Lodgement	N	Y	-
Lodgement fees – Other Classes				As per Regulations	Per Lodgement	Y	N	-
Building permit lodgement fees (section 30)				As per Regulations	Per Lodgement	N	N	-
Council consent/discretion Non – Siting Matters (Reg 310, 513,515,604,801,802, & 806)				As per Regulations	Per Lodgement	Y	N	-
Domestic Building Plans Search Fee (non – refundable)	\$99.00		\$100.50	1.52%	Per Search	N	Y	-
Commercial Building Plans Search Fee (non – refundable)	\$191.00		\$194.00	1.57%	Per Search	N	Y	-
Copy of Building Permit Form	\$11.80		\$12.00	1.69%	Per Item	N	Y	-
Copies of plans (Maximum of 10 A3's) must also include search fee	\$56.00		\$57.00	1.79%	Per Search	N	Y	-
Copies of A1 Plans (each)	\$6.30		\$6.30	0.00%	Per Copy	N	Y	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee	Fee Inc GST	Fee				
	\$	Increase / (Decrease) %	\$	Increase / (Decrease) %				

**Building Lodgement [continued]**

Copies of occupancy Permits must also include search fee	\$27.95	1.61%	\$28.40	\$0.45	Per Permit	N	Y	-
Copies of Building Insurance certificate include search fee	\$27.95	1.61%	\$28.40	\$0.45	Per Certificate	N	Y	-
Copies of Soil Report must also include search fee	\$56.00	1.79%	\$57.00	\$1.00	Per Search	N	Y	-
Copies of Structural Computations must also include search fee	\$85.00	1.76%	\$86.50	\$1.50	Per Search	N	Y	-

**Building Permit**

Private function – Seniors Rate	\$233.00	0.00%	\$233.00	\$0.00	Per Hire	N	Y	-
Seniors Community Groups – Permanent	\$7.20	0.00%	\$7.20	\$0.00	Per Hour	N	Y	-
Domestic Building Work Value of Works < \$50,000	\$4,400.00	4.77%	\$4,610.00	\$210.00	Per Item	Y	Y	-
Domestic Building Work Value of Works \$50,001 < \$100,000	\$4,950.00	4.85%	\$5,190.00	\$240.00	Per Item	Y	Y	-
Domestic Building Work Value of Works \$100,001 < \$250,000	\$5,500.00	4.91%	\$5,770.00	\$270.00	Per Item	Y	Y	-
Domestic Building Work Value of Works \$250,001 < \$500,000	\$6,050.00	4.96%	\$6,350.00	\$300.00	Per Item	Y	Y	-
Two storey domestic building work additional fee	\$891.00	4.94%	\$935.00	\$44.00	Per Item	Y	Y	-
Relocated Dwelling	\$6,820.00	4.99%	\$7,160.00	\$340.00	Per Item	Y	Y	-
Commercial Building Work < 500 sq. M.	\$5,500.00	4.91%	\$5,770.00	\$270.00	Per Item	Y	Y	-
Sheds, Verandas, Pergolas, Carport, or Masks, etc	\$2,200.00	4.55%	\$2,300.00	\$100.00	Per Item	Y	Y	-
Building Permit – Fence	\$2,200.00	4.55%	\$2,300.00	\$100.00	Per Item	Y	Y	-
Building Permit – Retaining Wall	\$2,200.00	4.55%	\$2,300.00	\$100.00	Per Item	Y	Y	-
Building Permit – Restump	\$3,300.00	4.85%	\$3,460.00	\$160.00	Per Item	Y	Y	-
Building Permit – Swimming Pool	\$3,300.00	4.85%	\$3,460.00	\$160.00	Per Item	Y	Y	Include a Fence
Building Permit – Demolition	\$3,300.00	4.85%	\$3,460.00	\$160.00	Per Item	Y	Y	-
Building Permit – Temporary Structure & Special Use Permit	\$773.00	1.55%	\$785.00	\$12.00	Per Item	Y	Y	-
Building Permit – Illegal Building Works		125 % of Permit Fee			Per Item	Y	Y	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Building Permit [continued]**

Building Inspection	\$199.50	\$206.50	3.51%	\$7.00	Per Inspection	N	Y	-
Building Notice Administration Fee	\$518.00	\$526.00	1.54%	\$8.00	Per Inspection	N	Y	-
Building Inspection Compliance Certificate	\$247.00	\$251.00	1.62%	\$4.00	Per Inspection	N	Y	-

**Caravan Parks**

Fixed Statutory Fee						N	N	-
Transfer – % of Registration						N	N	-

**Environmental Health**

Copy of Document -Environmental Health Record	\$26.95	\$26.95	0.00%	\$0.00	Per Application	Y	Y	% of Registration
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**Food Act**

Health Food Act – Class 1	\$810.00	\$830.00	2.47%	\$20.00	Per Application	Y	N	-
Health Food Act – Class 2	\$730.00	\$750.00	2.74%	\$20.00	Per Application	Y	N	-
Health Food Act – Class 3	\$365.00	\$380.00	4.11%	\$15.00	Per Application	Y	N	-
Class 2 & Class 3 Premises (Sporting Body)				25% of Annual Fee	Per Application	Y	N	-
Short term Mobile / Temporary Food Premises >3 months				25% of Annual Fee	Per Application	Y	N	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Food Act [continued]**

Registration Renewal Fee reduced by 25% Per quarter (calendar year)			25% Per Quarter		Per Application	Y	N	-
Water Transport Vehicles – class 3 fee Per vehicle	\$365.00	\$380.00	4.11%	\$15.00	Per Application	Y	N	-
Application fee for plan assessment FA	\$350.00	\$360.00	2.86%	\$10.00	Per Application	N	N	% of Registration
Transfer of Registration FA			% of Registration		Per Application	Y	N	-
Transfer Inspection – within 5 days FA	\$365.00	\$380.00	4.11%	\$15.00	Per Application	Y	N	-
Transfer Inspection – within 24 hrs FA	\$690.00	\$700.00	1.45%	\$10.00	Per Application	Y	N	-
Hairdressers once off registration	\$200.00	\$210.00	5.00%	\$10.00	Per Application	Y	N	-

**Health Act**

Health Act Premises	\$200.00	\$210.00	5.00%	\$10.00	Per Application	Y	N	-
Registration Fees Reduced by 25% per Quarter HA			Registration fees reduced by 25% per quarter (calendar year)		Per Application	Y	N	-
Application fee for plan assessment HA	\$330.00	\$340.00	3.03%	\$10.00	Per Application	Y	N	-
Transfer of Registration HA			Transfer of registration 50%		Per Application	Y	N	-
Transfer Inspection – within 5 days	\$200.00	\$210.00	5.00%	\$10.00	Per Application	Y	N	-
Transfer Inspection – within 24 hrs	\$370.00	\$380.00	2.70%	\$10.00	Per Application	Y	N	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$					

**Impounded Animals**

Dangerous Dog – Collars	\$50.00		\$50.00	0.00%	Per Collar	N	N	Dangerous Dog Collar
Dangerous Dogs – Signs	\$70.00		\$70.00	0.00%		N	N	Dangerous Dogs - Sign
Impound Livestock – Labour Charge – Business Hours	\$50.00		\$50.00	0.00%	Per Hour	N	Y	Hourly charge Council Officer to attend to transportation of animals during normal business hours
Impound Livestock – Labour Charge – Double Time	\$100.00		\$100.00	0.00%	Per Hour	N	Y	Charge to council officers to attend to impound livestock.
Impound Livestock – Labour Charge -Time & Half	\$75.00		\$75.00	0.00%	Per Hour	N	Y	To attend to the transportation of stock by Council Officers outside of business hours
Stock Transportation Fee			Fee Range from \$10 to \$2000- At Cost		Per Animal	Y	N	Contractor Fee - Freight Cost of Contractor
Transport Livestock – Load	\$150.00		\$150.00	0.00%	Per Load	N	Y	Transportation of Animals - use of stock trailer
Animal Trap Hire – Deposit	\$54.00		\$55.00	1.85%	Per Animal	N	Y	-
Impounded Animal – Release Fee Dog	\$87.00		\$88.50	1.72%	Per Animal	Y	N	-
Impounded Animal – Release Fee Cat	\$43.50		\$44.50	2.30%	Per Animal	Y	N	-
Impounded Animal – Daily Fee – Dog	\$17.00		\$18.00	5.88%	Per Animal	Y	N	-
Impounded Animal – Daily Fee – Cat	\$15.00		\$15.50	3.33%	Per Animal	Y	N	-
Impounded Livestock – Release Fee (each animal)	\$59.00		\$60.00	1.69%	Per Animal	Y	N	-
Impounded Livestock – Daily Fee (each animal)	\$17.00		\$17.50	2.94%	Per Animal	Y	N	-
Registration and Renewal of Premises to Conduct DAB	\$550.00		\$550.00	0.00%	Per Animal	Y	N	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Parking**

Parking Penalty			0.5% of Penalty		Per Penalty	Y	N	Section 87 (4) of the Road Safety Act 1986
Impounded Vehicle – Small – Release Fee	\$456.00	\$463.00	1.54%	\$7.00	Per Vehicle	N	Y	Includes Station Wagons Small vehicle includes Sedans, Wagons etc.
Impounded Vehicle – Large – Release Fee	\$456.00	\$463.00	1.54%	\$7.00	Per Vehicle	Y	Y	Includes Vans & Trucks Large vehicle includes Vans, Trucks etc.
Impounded Vehicle Heavy – Release Fee				Release Fee	Per Vehicle	Y	Y	Vehicle with GVM of 4.5 tonne or more; including cost of towing Heavy Vehicle - vehicle with a GVM of 4.5 tonnes or more
Impounded Vehicle – Daily Fee	\$21.75	\$22.10	1.61%	\$0.35	Per Vehicle	Y	Y	-
Parking Permit for People with Disabilities – Replacement of lost or stolen Permits	\$0.00	\$0.00	∞	∞	Per Application	N	Y	-

**Regulatory Services**

General Inspection Fee	\$150.50	\$150.50	0.00%	\$0.00	Per Hour	N	N	-
Late fee % of Registration Fee				Late Fee % of Registration Fee	Per Fee	N	N	Applies when Registration Fees are not submitted by the due date
Impound Release Fee – Signs, Shopping Trolleys, Local Laws – Release from Impound	\$93.50	\$95.00	1.60%	\$1.50	Per Trolley	Y	N	-
Permit Application Fee (includes charity bin, display of goods, advertising board/A-frame, caravan, unregistered vehicle, street trade etc.)	\$107.50	\$107.50	0.00%	\$0.00	Per Permit	Y	N	-

continued on next page ...

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Regulatory Services [continued]**

General Local Law Application Fee – Permits – Shipping container up to 7 days	\$33.00	\$33.00	0.00%	\$0.00	Per Permit	Y	N	-
General Local Law Application Fee – Permits – Shipping container longer than 7 days up to 6 months	\$107.50	\$107.50	0.00%	\$0.00	Per Permit	Y	N	-
Amendment of an existing Permit	\$52.00	\$53.00	1.92%	\$1.00	Per Permit	Y	Y	-
Permit Application Fee – (Bi-Yearly) Multiple animals	\$107.50	\$110.00	2.33%	\$2.50	Per Permit	Y	N	-
Multiple Animal Permit Amendment Fee	\$52.00	\$53.00	1.92%	\$1.00	Per Permit	Y	Y	-
Local Laws Permit – Pro Rata Rate 50% reduction Per half				Pro Rata Rate 50% reduction Per half	Per Permit	N	N	-

**Septic Tanks**

Amend a Permit	\$0.00	\$151.70	∞	∞	Permit to amend a septic tank permit	Y	N	Permit to amend a septic tank permit
Construct, Install or Alter Septic Tank (OWMS)	\$0.00	\$723.90	∞	∞	Per Application	Y	N	A permit application for the difference in Council's cost base
Exemption – Septic Tank Permit	\$0.00	\$217.30	∞	∞	Per Application	Y	N	Application to exempt the requirement to renew permit for septic tanks
Minor Alteration to Septic Tank (OWMS)	\$0.00	\$551.70	∞	∞	Per Application	N	N	A flat fee for simple permit alterations - simpler and lower variability in accordance in new government legislation
Renew a Permit	\$0.00	\$123.10	∞	∞	Per Permit	Y	N	37.25 Fee units Fee to renew septic tank permit
Transfer a Permit	\$0.00	\$147.10	∞	∞	Per Permit	Y	N	Fee for transfer of a permit for septic tanks

continued on next page ...

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				
	\$	\$		\$				

**Septic Tanks [continued]**

Septic Tank Application	\$610.00	\$610.00	0.00%	\$0.00	Per Application	N	N	-
Septic Tank Alteration	\$500.00	\$500.00	0.00%	\$0.00	Per Application	N	N	-

**Council Land**

Permit Application Fee	\$107.50	\$110.00	2.33%	\$2.50	Per Application	N	N	-
Bond	\$643.00	\$653.00	1.56%	\$10.00	Per Application	N	N	-
Annual fee for Pointer Boards – Real Estate advertising signage	\$637.00	\$546.00	1.68%	\$9.00	Per Application	N	N	-
Permit Application Fee for Placement of Tables & Chairs (outdoor eating – street trade) etc.	\$107.50	\$110.00	2.33%	\$2.50	Per Application	N	N	-
Annual Renewal Fee (outdoor eating – street trade)	\$107.50	\$110.00	2.33%	\$2.50	Per Application	N	N	-
Outdoor eating – Per table (in addition to application fee & renewal fee)	\$26.95	\$27.35	1.48%	\$0.40	Per Application	N	Y	-
Outdoor eating – Per chair (in addition to application fee & renewal fee)	\$11.40	\$11.60	1.75%	\$0.20	Per Application	N	Y	-
Food Van Sites – Monday to Friday – Annual Permit Fee	Food Van Sites Monday to Friday Annual Permit Fee							
Food Van Sites Saturday and Sunday– Annual Permit Fee	\$1,200.00	\$1,220.00	1.67%	\$20.00	Per Application	N	N	-
Rubbish Skip / Bulk Waste Container	\$86.00	\$87.50	1.74%	\$1.50	Per Application	N	N	-
Hoarding Permit Application Fee	\$204.00	\$207.50	1.72%	\$3.50	Per Application	N	N	-
Occupation of Nature Strip / Footpath (eg Site hut)	\$103.50	\$105.50	1.93%	\$2.00	Per Application	N	N	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Council Land [continued]**

Parking Bay for Construction Activities Per Day	\$70.00	\$71.50	2.14%	\$1.50	Per Application	N	N	-
Bond – Occupation of Nature Strip / Footpath	\$214.50	\$218.00	1.63%	\$3.50	Per Application	N	N	-
Use of outdoor eating – Per bench seat (in addition to application fee & renewal fee)	\$21.75	\$22.10	1.61%	\$0.35	Per Application	N	N	-
Per A-frame – (Street trade – Application on its own with no Outdoor eating – No additional fee if Outdoor eating application made)	\$107.50	\$110.00	2.33%	\$2.50	Per Application	N	N	-
Busking, Soliciting, Pop up stalls, Sale of goods, Street selling collections and Distribution	\$107.50	\$110.00	2.33%	\$2.50	Per Application	N	N	Exemption- Charities, Not for profit, Community group/Individual - no fee to be applied)
Permit Application Fee – Circus	\$107.50	\$110.00	2.33%	\$2.50	Per Application	N	N	-
Rent Per day – Circus	\$225.50	\$225.50	0.00%	\$0.00	Per Application	N	Y	-
Bond – Circus	\$3,435.00	\$3,490.00	1.60%	\$55.00	Per Application	N	N	-

**Swimming Pools**

Lodgement of Compliance Certificate	\$20.40	\$20.40	0.00%	\$0.00	Per Certificate	Y	N	Lodgement of Compliance Certificate
Lodgement of Non Compliance Certificate	\$386.00	\$386.00	0.00%	\$0.00	Per Certificate	Y	N	Lodgement of Non Compliance Certificate
Registration of a Public Pool – Over Three Pools	Registration of Public Pools, which exceed 3 pools in per public space							
Registration of a Public Pool (Max Three Pools)	\$0.00	\$380.00	∞	∞	Per registration	Y	N	Public swimming Pools registration - over three pools Public pools - registration up to a maximum of three pools

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Fee Name	Year 20/21		Year 21/22		Statutory(Y) / Non Statutory(N)	Unit Measure	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				
	\$	\$		\$				

**Swimming Pools [continued]**

Registration of Swimming Pool/Spa	\$31.80	\$31.80	0.00%	\$0.00	Y	Per Pool/Spa	N	Registration of Swimming Pool or Spa
Search for Swimming Pool	\$47.20	\$47.20	0.00%	\$0.00	Y	Per Application	N	Search for Swimming Pool

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	\$	Fee Inc GST	Fee Increase / (Decrease) / %				

**Community Services Management**

**Community Care**

**Community Participation**

Seniors Exercise Programs				Cost \$3.00 to \$10.00 Depending on the Activity	Per Program	N	N	Seniors Exercise Programs
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**Community Transport**

Senior Community Transport	\$1.60	\$1.60	0.00%	\$0.00	Per Trip	N	N	-
Hire of Community Bus – Bond	\$201.00	\$204.50	1.74%	\$3.50		N	N	-
Hire of Community Bus – Daily Fee	\$63.50	\$64.50	1.57%	\$1.00	Daily Use	N	Y	-
Hire of Community Bus – Overnight Fee	\$150.50	\$153.00	1.66%	\$2.50		N	Y	-
Hire of Community Bus – Bond 5 hours	\$201.00	\$204.50	1.74%	\$3.50		N	N	-
Hire of Community Bus – Fee 5 hours	\$32.00	\$32.50	1.56%	\$0.50		N	Y	-
Excess applicable for Insurance	\$500.00	\$508.00	1.60%	\$8.00		N	N	-
Fuel Replacement & Administration Cost	\$50.50	\$51.50	1.98%	\$1.00	Per Litre	N	Y	-
Damage – Internal or External				Charges for internal or external damage to Community Bus	Associated Cost	N	Y	Associated Cost
Late Cancellation				Full scheduled booking fee	Full Scheduled Cost	N	Y	-

**Volunteer Transport**

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				

**Volunteer Transport [continued]**

Volunteer Transport – Low Fee Range		Charge for Volunteer Transport - Low Fee Range Range from \$1.65 to \$11.25			Per trip	Y	N	Dependent on Destination
Volunteer Transport – Medium Fee Range		Charge for Volunteer Transport - Medium Fee Range Fee Range from \$1.65 to \$11.25			Per trip	Y	N	Dependent on Destination

**Care Melton Expo**

Care Expo Site Fee	\$150.00		1.50%	\$2.25	Per Stall	N	Y	-
Exhibitor cancellation fee	\$322.00		1.55%	\$5.00		N	Y	-

**Men's Shed**

Men's Shed – Session		Dependent on Activity - Per Session Fee Range \$2.55 To \$22.80			Per Session	Y	N	-
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**Community Home Support**

**CHSP – Social Support**

Social Support Individual – High Fee Range	\$51.50	\$52.27	1.50%	\$0.77	Per Session	N	N	-
Social Support – High Fee Range Community Based	\$101.00	\$103.00	1.98%	\$2.00	Per Session	Y	N	Outing including meal
Social Support – Low Fee Range Community Based	\$23.85	\$24.25	1.68%	\$0.40	Per Session	Y	N	Outing including meal
Social Support – Medium Fee Range Community Based	\$24.00	\$24.40	1.67%	\$0.40	Per Session	Y	N	Outing including meal
Support for Carers Program – Low Fee Range	\$24.00	\$24.40	1.67%	\$0.40	Per Session	Y	N	-
Social Support Individual – Low Fee Range	\$5.00	\$5.10	2.00%	\$0.10	Per Session	Y	N	-

continued on next page ...

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	%				

**CHSP – Social Support [continued]**

Social Support Individual – Medium Fee Range	\$7.20	\$7.40	2.78%	\$0.20	Per Session	Y	N	-
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**CHSP – Social Support (Centre Based)**

Social Support – High Fee Range Centre Based	\$131.00	\$133.00	1.53%	\$2.00	Per Session	Y	N	-
Social Support – Low Fee Range Centre Based 1	\$6.00	\$6.10	1.67%	\$0.10	Per Session	Y	N	-
Social Support – Medium Fee Range Centre Based 1	\$6.00	\$6.10	1.67%	\$0.10	Per Session	Y	N	-
Social Support – Low Fee Range Centre Based 2	\$6.00	\$6.10	1.67%	\$0.10	Per Session	Y	N	-

**Domestic Assistance**

Domestic Assistance – High Fee Range	\$51.50	\$52.50	1.94%	\$1.00	Per Hour	N	N	-
Domestic Assistance – Low Fee Range	\$6.40	\$6.50	1.56%	\$0.10	Per Hour	N	N	Charge for Late Cancellation
Domestic Assistance – Medium Fee Range	\$10.40	\$10.60	1.92%	\$0.20	Per Hour	Y	N	-

**Food Services**

Food Service – High Fee Range	\$28.50	\$28.95	1.58%	\$0.45	Per Meal	Y	N	-
Food Service – Low Fee Range	\$8.70	\$8.90	2.30%	\$0.20	Per Meal	Y	N	-
Food Service – Medium Fee Range	\$8.70	\$8.90	2.30%	\$0.20	Per Meal	Y	N	-

**Personal Care**

Personal Care – High Fee Range	\$51.50	\$52.50	1.94%	\$1.00	Per Hour	Y	N	-
Personal Care – Low Fee Range	\$5.10	\$5.20	1.96%	\$0.10	Per Hour	Y	N	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$					

**Personal Care [continued]**

Personal Care – Medium Fee Range	\$7.20		\$7.40	2.78%	Per Hour	Y	N	-
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**Respite Care**

Respite – High Fee Range – In Home	\$51.50		\$52.50	1.94%	Per Hour	Y	N	-
Respite – Low Fee Range – In Home	\$3.60		\$3.70	2.78%	Per Hour	Y	N	-
Respite – Medium Fee Range – In Home	\$5.10		\$5.20	1.96%	Per Hour	Y	N	-

**Property Maintenance**

Property Maintenance – High Fee Range	High Fee Range - Minimum time - 1 hour - Costs for Materials are additional		Per Hour	Y	N	Minimum charge is \$49.50 per hour plus additional costs for materials
Property Maintenance – Low Fee Range	Low Fee Ranges - Minimum time - 1 hour - Costs for Materials are additional		Per Hour	Y	N	Minimum charge is \$10.10 per hour plus additional costs for materials
Property Maintenance – Medium Fee Range	Medium Fee Range - Minimum time - 1 hour - Costs for Materials are additional		Per Hour	Y	N	Minimum charge is \$18.70 per hour, plus additional cost for materials

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Community Planning**

**Community Facilities**

**Melton Community Hall**

PA System/Audio system – (no operator inc. Lectern and Microphone and access to lighting controls) – Commercial OR Private function	\$137.50	\$140.00	1.82%	\$2.50	Per Hire	N	Y	-
PA System/Audio system – (no operator inc. Lectern and Microphone and access to lighting controls) – Community group/Community agency	\$81.50	\$83.00	1.84%	\$1.50	Per Hire	N	Y	-
Staff: Set Up / Service Per Officer/Per Hour	\$51.00	\$52.00	1.96%	\$1.00	Per Hour	N	Y	-
Day booking (prior to 5pm) – Commercial OR Private function	\$94.50	\$96.00	1.59%	\$1.50	Per Hour	N	Y	-
Day booking (prior to 5pm) – Community group/Community agency	\$55.50	\$56.50	1.80%	\$1.00	Per Hour	N	Y	-
Evening booking (after 5pm) – Commercial OR Private function	\$107.00	\$109.00	1.87%	\$2.00	Per Hour	N	Y	-
Evening booking (after 5pm) – Community group/Community agency	\$64.00	\$65.00	1.56%	\$1.00	Per Hour	N	Y	-
Bond for Auditorium	\$500.00	\$500.00	0.00%	\$0.00	Per Booking	N	N	-
Bond for Auditorium – Meeting Rooms	\$200.00	\$200.00	0.00%	\$0.00	Per Booking	N	N	-
Meeting room 1 or 2/3 – Community group/Community agency – Per Hour	\$17.20	\$17.60	2.33%	\$0.40	Per Hour	N	Y	-
Meeting room 1 or 2/3 – Community group/Community agency – Per Day	\$85.50	\$87.00	1.75%	\$1.50	Per Day	N	Y	-
Meeting room 1, or 2/3 – Commercial – Per Day	\$116.50	\$118.50	1.72%	\$2.00	Per Day	N	Y	-
Meeting room 1, or 2/3 – Commercial – Per Hour	\$23.30	\$23.65	1.50%	\$0.35	Per Hour	N	Y	-
Meeting Room 4 – Commercial rate – Per Day	\$176.00	\$179.00	1.70%	\$3.00	Per Day	N	Y	-
Meeting Room 4 – Commercial rate – Per Hour	\$35.50	\$36.50	2.82%	\$1.00	Per Hour	N	Y	-
Meeting room 4 – Community group/Community agency Per Day	\$116.50	\$118.50	1.72%	\$2.00	Per Day	N	Y	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc GST	Fee Increase / (Decrease) %	Fee Increase / (Decrease) \$				
	\$	\$		\$				

**Melton Community Hall** [continued]

Meeting room 4 – Community group/Community agency – Per Hour	\$23.30	\$23.65	1.50%	\$0.35	Per Hour	N	Y	-
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**Melton Seniors Community Learning**

Permanent Community Room Hire – Community group	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Casual User Insurance	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Community Room hire – Casual Community Agency User (other than Seniors groups)	\$20.00	\$20.30	1.50%	\$0.30	Per Hour	N	Y	-
Community Room hire – Casual Community User (other than Seniors groups)	\$15.60	\$16.00	2.56%	\$0.40	Per Hour	N	Y	-
Community Room hire – Casual User Bond/Private function bond	\$500.00	\$500.00	0.00%	\$0.00	Per Hire	N	N	-
Community Room hire – Permanent and Casual Commercial Users OR Private function before 5pm (other than Seniors groups)	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Community Room hire – Permanent Community Agency users (other than Seniors groups)	\$14.40	\$14.80	2.78%	\$0.40	Per Hour	N	Y	-
Community Room hire – Permanent Community Users (other than Seniors groups)	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Function hire after 5pm (other than Seniors groups)	\$62.00	\$63.00	1.61%	\$1.00	Per Hour	N	Y	-

**Community Centres**

After Function Hire Clean	\$123.50	\$125.50	1.62%	\$2.00	Per Hire	N	Y	-
After Function Inspection	\$58.00	\$59.00	1.72%	\$1.00	Per Hire	N	Y	-
Insurance Casual User	\$29.50	\$29.95	1.53%	\$0.45	Per Hire	N	Y	-
Community Room – Casual Community Agency User	\$20.00	\$20.30	1.50%	\$0.30	Per Hour	N	Y	-
Community Room – Casual Community User	\$15.60	\$16.00	2.56%	\$0.40	Per Hour	N	Y	-
Community Room – Casual User Bond	\$500.00	\$500.00	0.00%	\$0.00	Per Hire	N	N	-

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	(\$)	\$	(\$)				

**Community Centres [continued]**

Community Room – Permanent and Casual Commercial Users OR Private function before 5pm	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Community Room – Permanent Community Agency users	\$14.40	\$14.80	2.78%	\$0.40	Per Hour	N	Y	-
Community Room – Permanent Community Users	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Community Room – Function Hire after 5pm	\$62.00	\$63.00	1.61%	\$1.00	Per Hour	N	Y	-
Meeting Room hire (<20 capacity) – Casual Community Agency Users	\$15.00	\$15.40	2.67%	\$0.40	Per Hour	N	Y	-
Meeting Room hire (<20 capacity) – Casual Community Users	\$11.40	\$11.60	1.75%	\$0.20	Per Hour	N	Y	-
Meeting room hire (<20 capacity) – Casual User Bond	\$200.00	\$200.00	0.00%	\$0.00	Per Hire	N	N	-
Meeting Room hire (<20 capacity) – Permanent and Casual Commercial Users	\$26.40	\$26.80	1.52%	\$0.40	Per Hire	N	Y	-
Meeting Room hire (<20 capacity) – Permanent Community Agency Users	\$10.80	\$11.00	1.85%	\$0.20	Per Hour	N	Y	-
Meeting Room hire (<20 capacity) – Permanent Community Users	\$9.20	\$9.40	2.17%	\$0.20	Per Hour	N	Y	-
Office Hire in Community Facilities	\$55.50	\$56.50	1.80%	\$1.00	Per Day	N	Y	-

**Neighbourhood House**

Casual Community – Room Hire – Community Agency	\$20.00	\$20.30	1.50%	\$0.30	Per Hour	N	Y	-
Casual Community Room Hire – Community Group	\$15.60	\$16.00	2.56%	\$0.40	Per Hour	N	Y	-
Class Fee				Fee for Class	Per Hour	N	Y	Dependent on Program 75% of Tutor Cost
Permanent & Casual Commercial Room Hire	\$29.50	\$29.95	1.53%	\$0.45	Per Hour	N	Y	-
Permanent Community Room Hire – Community Agency	\$14.40	\$14.80	2.78%	\$0.40	Per Hour	N	Y	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc	GST	Fee Inc	GST				
	\$	\$	Increase / (Decrease) %	Increase / (Decrease) \$				

**Families & Children**

**Early Childhood Programs**

**Family Day Care Services**

Booked Core Hours – 8am to 6pm			Fee Range (Hourly Rate) \$6.95 to \$9.45		Per Hour	N	N	Booked Core Hours - 8:00am to 6:00pm
Booked Non Core Hours – 6pm to 8am			Fee Range (Hourly Rate) \$7.65 to \$9.90		Per Hour	N	N	Booked Non Core Hours 6:00pm to 8:00am
Booked Weekend Care			Fee Range (Hourly Rate) \$9.80 to \$21.30		Per Hour	N	N	Booked Weekend Care
Casual Care – Weekdays			Fee Range (Hourly Rate) \$11.65 to \$15.90		Per Hour	N	N	-
Casual Care – Weekends			Fee Range (Hourly Rate) \$14.00 to \$21.30		Per Hour	N	N	-
Meals – Breakfast			Charge Range \$3.35 to \$5.60		Per Meal	N	N	-
Meals – Dinner			Charge Range \$6.65 to \$8.20		Per Meal	N	N	-
Meals – Lunch			Charge range \$5.15 to \$8.20		Per Meal	N	N	-
Meals – Snack			Charge Range \$2.65 to \$3.40		Per Meal	N	N	-
Merchandise– Receipt Book	\$12.70		\$0.30		Per Book	N	Y	-
Public Holiday In Care			Fee Range (Hourly Rate) \$12.70 to \$21.30			N	N	-
Timesheet Book	\$19.00		\$0.50		Per book	N	N	-
Transport – Local Trip			Charge Range \$3.80 to \$5.60		Per Trip	N	N	-
Administration Levy	\$2.15		\$0.10		Per Hour	Y	N	Per Hour Per Child nil capping
Educator Levy	\$0.25		\$0.00		Per Hour	Y	N	Per Hour Per Child nil capping

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	%	Increase / (Decrease)				

**Occasional Care Services**

3 hour session	\$45.00	\$46.35	3.00%	\$1.35	Per hour Per child	Y	N	-
3.5 hour session	\$52.50	\$54.00	2.86%	\$1.50	Per child	Y	N	-
4 hour session	\$60.00	\$61.80	3.00%	\$1.80	Per child	Y	N	-
Late pick up fee	\$15.00	\$15.50	3.33%	\$0.50	Per child Per 15 minutes	Y	N	-
Orientation session	\$15.00	\$15.50	3.33%	\$0.50	Per session	Y	N	-

**Kindergarten Enrolments**

Administration Levy for Enrolling in Kindergarten	\$30.00	\$31.00	3.33%	\$1.00	Per child	Y	N	-
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**Vacation Care**

Centre Days	\$75.00	\$77.25	3.00%	\$2.25	Per child	Y	N	-
Excursions	\$34.70	\$35.75	3.03%	\$1.05	Per child	Y	N	Maximum
Incursions	\$23.80	\$24.50	2.94%	\$0.70	Per child	Y	N	Minimum
Late Enrolment Fee	\$22.00	\$22.50	2.27%	\$0.50	Per booking	Y	N	-
Late Pickup Fee	\$5.00	\$5.00	0.00%	\$0.00	Per child Per minute	Y	N	-

**Recreation & Youth**

Office/Workstation Hire – Melton Youth Services – Permanent Agency User	\$1,395.00	\$1,395.00	0.00%	\$0.00	Per Day	N	Y	Office/Workstation Hire - Melton Youth Services - Permanent Agency User
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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	(\$/Decrease) / (\$/Increase)	\$	(\$/Decrease) / (\$/Increase)				

**Recreation & Youth [continued]**

Office/Workstation Hire – Youth Services – Permanent Agency User	\$6,960.00	\$0.00	\$6,960.00	0.00%	Annual – 5 days per week	N	Y	Office/Workstation Hire - Youth Services - Permanent Agency User
Teenage Holiday Program	Fee Range \$5 to \$40- dependent on activity				Per Participant	N	Y	Teenage Holiday Program

**Athletic Facilities**

Carnivals – Regional association/combined schools carnival hire fee	\$456.00	\$7.00	\$463.00	1.54%	Per Event	N	Y	Maximum 6 hours
Casual use/training – commercial use (including PT, coaches) and community use from outside the municipality (including schools, clubs)	\$78.00	\$1.50	\$79.50	1.92%	Per Event	N	Y	Hire fee per carnival (max 6 hrs booking) Fee per hour for commercial hire (e.g. personal training) and community hire from groups outside the municipality (e.g. schools, sporting clubs)
Casual use/training (local schools and clubs)	\$52.00	\$1.00	\$53.00	1.92%	Per hour	N	Y	Fe per hour - excludes lighting
School Carnivals – Local Schools	\$306.00	\$5.00	\$311.00	1.63%	Per event	N	Y	Hire fee per carnival for local schools (max 6 hrs booking)
School Carnivals – users from outside the municipality	\$408.00	\$7.00	\$415.00	1.72%	Per event	N	Y	Hire fee per carnival for schools outside the municipality (max 6 hrs booking)
Standard equipment hire (Core equipment)	\$205.00	\$3.50	\$208.50	1.71%	Per event	N	Y	Equipment hire fee for carnivals (max 6 hrs booking)

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Caroline Springs Leisure Centre**

Court 1: Show Court: courtside seating Capacity – 300 – Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per event	N	Y	Commercial Organisation Fee
Café (meetings / hire): Booking Per Hour	\$36.00	\$37.50	4.17%	\$1.50	Per hour	N	Y	-
Café (meetings / hire): Booking Per Hour – Commercial	\$58.50	\$61.00	4.27%	\$2.50	Per hour	N	Y	-
Court 1: Show Court: courtside seating Capacity – 300 – Community	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
Court 2 & 3: Booking Per Hour – Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per hour	N	Y	-
Court 2 & 3: Booking Per hour – Community Group	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
Events / Functions: Bonds – Community Group	\$1,180.00	\$1,225.00	3.81%	\$45.00	Per booking	N	Y	-
Events / Functions: Bonds	\$586.00	\$607.00	3.58%	\$21.00	Per booking	N	Y	-
Events / Functions: Monday – Friday (5pm – 12am – 7hrs) Community	\$397.00	\$411.00	3.53%	\$14.00	Per booking	N	Y	-
Events / Functions: Monday – Friday (5pm – 12am – 7hrs)	\$663.00	\$687.00	3.62%	\$24.00	Per booking	N	Y	-
Events / Functions: Saturday, Sunday & public holidays (10am – 12am = 14hrs)	\$730.00	\$756.00	3.56%	\$26.00	Per booking	N	Y	-
Events / Functions: Saturday, Sunday and public holidays (10am – 12am = 14hrs)	\$1,140.00	\$1,180.00	3.51%	\$40.00	Per booking	N	Y	-
Bonds – MIRC	\$1,075.00	\$1,115.00	3.72%	\$40.00	Per booking	N	Y	-
Bonds – MIRD Community	\$539.00	\$558.00	3.53%	\$19.00	Per booking	N	Y	-
Court 1: Show Court: courtside seating Capacity – 300 Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per hour	N	Y	-
Court 1: Show Court: courtside seating Capacity – 300	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
Court 2 & 3: Booking Per hour – Commercial	\$70.50	\$73.00	3.55%	\$2.50	Per hour	N	Y	-
Court 2 & 3: Booking Per hour	\$42.50	\$44.00	3.53%	\$1.50	Per hour	N	Y	-
General Purpose Room Capacity – 80: Booking Per hour – Commercial	\$55.00	\$57.00	3.64%	\$2.00	Per hour	N	Y	-
General Purpose Room Capacity – 80: Booking Per hour	\$34.50	\$36.00	4.35%	\$1.50	Per hour	N	Y	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$	\$	\$	\$				

**Recreation Reserves**

Casual Pavilion Hire	\$10.60	\$11.00	3.77%	\$0.40	N	Y	Casual Pavilion Hire
Bond for hire	\$500.00	\$500.00	0.00%	\$0.00	N	Y	Refundable
Cleaning after Pavilion Hire	\$121.50	\$123.50	1.65%	\$2.00	N	Y	Pavilion cleaning fee following casual/event hire
Hard Court Hire (Tennis & Netball) – Casual users from outside the municipality	\$13.20	\$13.40	1.52%	\$0.20	N	Y	Casual hire of tennis and netball courts by non-Melton groups - per court per hour
Hard Court Hire (Tennis & Netball) – Commercial Use	\$340.00	\$346.00	1.76%	\$6.00	N	Y	Monthly fee for hire of up to 4 courts
Hard Courts (Tennis & Netball) – Seasonal use local sporting clubs	\$425.00	\$432.00	1.65%	\$7.00	N	Y	Includes Pavillion & Ground Use
Sports Lighting	\$25.00	\$25.50	2.00%	\$0.50	N	Y	-
Sportsground Hire (Grass) – Casual users from outside the municipality	\$27.00	\$28.00	3.70%	\$1.00	N	Y	-
Sportsground Hire (Grass) – Commercial Use, Coaching, Academies, Events	\$220.00	\$223.50	1.59%	\$3.50	N	Y	-
Sportsground Hire (Grass) – Personal Trainers	\$110.00	\$112.00	1.82%	\$2.00	N	Y	-
Seasonal Use (Sportsgrounds) – local sporting clubs	\$425.00	\$432.00	1.65%	\$7.00	N	Y	Includes Pavilion and Ground (Grass and Synthetic Surfaces) Use
Synthetic Sportsground Hire – users from outside the municipality	\$80.00	\$81.50	1.88%	\$1.50	N	Y	Casual hire of synthetic sportsground per hour for non-melton schools and groups - does not include lighting or pavilion access
Synthetic Sportsground Hire – City of Melton Schools and Clubs	\$25.00	\$25.50	2.00%	\$0.50	N	Y	Hire of synthetic sportsground per hour - does not include lighting or pavilion access

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$	%				

**Libraries**

**Libraries Services**

**Consumables**

Basic Ear Phones	\$1.89	\$2.00	5.82%	\$0.11	Each	N	Y	-
USB 8GB	\$8.90	\$9.00	1.12%	\$0.10	Each	N	Y	-
Library Bags	\$2.00	\$2.00	0.00%	\$0.00	Per bag	N	Y	-

**Programs**

Annual charge for book club membership	\$55.50	\$55.50	0.00%	\$0.00	Per Person	N	Y	-
Per Person for some events and programs	Minimum Charge \$2.00. Charge varies depending on program.				Per Person	N	Y	-
Annual charge for book club membership – concession	\$44.00	\$44.00	0.00%	\$0.00	Per Person	N	Y	New Fee

**Faxing**

Sending ISD	Minimum charge \$1.00 for 2 pages or part. Each additional page \$1.60 inc GST.				First 2 pages + \$1.60 inc GST for each additional page	N	Y	-
Receiving or sending fax to a local or interstate number	Minimum charge \$4.50 for 10 pages or part. Each additional page \$0.50 plus GST.				First 10 pages + \$0.50 for each additional page	N	Y	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$					

**Membership**

Replacement of membership card	\$2.40		\$2.40	0.00%	\$0.00	Per item	N	Y	Replacement cost for lost, damaged or stolen library card.
Charge for late library item returns	\$0.20		\$0.20	0.00%	\$0.00	Per item Per day	N	N	Accrues daily to maximum of \$2.00 Per item
Inter-Library Loan requests outside of Swift Consortium	\$16.50		\$16.50	0.00%	\$0.00	Per item	N	Y	This is the standard national rate for inter-library loans, however the library passes on to customers any further charges levied by the lending library.
Lost Damaged & Stolen Items			Replacement cost for lost, damaged or stolen library items as recorded on the library database.				N	Y	-

**Photocopying/Printing**

Black and white A3	\$0.40		\$0.40	0.00%	\$0.00	Per page	N	Y	-
Black and white A4	\$0.20		\$0.20	0.00%	\$0.00	Per page	N	Y	-
Colour A3	\$2.00		\$2.00	0.00%	\$0.00	Per page	N	Y	-
Colour A4	\$1.00		\$1.00	0.00%	\$0.00	Per page	N	Y	-

**Venue Hire**

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$					

**Venue Hire [continued]**

Workstation Licence – Per Calendar Year	\$7,200.00		\$7,200.00	0.00%	\$0.00	N	Y	Per Workstation Workstation Licence - per calendar year
Workstation Licence – Per Quarter	\$1,800.00		\$1,800.00	0.00%	\$0.00	N	Y	Per Workstation Annual licence fee for community service organisation use of one desk in co-working space
Bond – after hours	\$227.00		\$227.00	0.00%	\$0.00	N	N	Per Booking Workstation licence - per quarter
Staff setup/Clean– Per Hour	\$51.00		\$51.00	0.00%	\$0.00	N	Y	Per Hour Quarterly Licence fee for community service organisation, use of one desk in co working space.
Balam Balam Seminar room – Commercial rate – Per Day	\$492.00		\$492.00	0.00%	\$0.00	N	Y	Per Day Per Staff officer
Balam Balam Seminar room – Commercial rate – Per Hour	\$98.50		\$99.00	0.51%	\$0.50	N	Y	Per Hour -
Balam Balam Seminar room – Community group/Community agency – Per Day	\$246.00		\$246.00	0.00%	\$0.00	N	Y	Per Day -
Balam Balam Seminar room – Community group/Community agency	\$49.50		\$50.00	1.01%	\$0.50	N	Y	Per Hour -
Butler AV room – Commercial – Per Day	\$212.00		\$212.00	0.00%	\$0.00	N	Y	Per Day -
Butler AV room – Commercial – Per Hour	\$43.00		\$43.00	0.00%	\$0.00	N	Y	Per Hour -
Butler AV room – Community group/Community agency – Per Day	\$105.00		\$105.00	0.00%	\$0.00	N	Y	Per Day -
Butler AV room – Community group/Community agency – Per Hour	\$21.00		\$21.00	0.00%	\$0.00	N	Y	Per Hour -
Double training room – Commercial – Per Day	\$339.00		\$339.00	0.00%	\$0.00	N	Y	Per Day -
Double training room – Commercial – Per Hour	\$68.00		\$68.00	0.00%	\$0.00	N	Y	Per Hour -
Double training room – Community group/Community agency – Per Day	\$164.00		\$164.00	0.00%	\$0.00	N	Y	Per Day -

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Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee Inc	Fee Inc GST	Fee Inc				
	\$		\$	%				

**Venue Hire [continued]**

Double training room – Community group/Community agency – Per Hour	\$33.00		\$33.00	0.00%	\$0.00	Per Hour	N	Y	-
Meeting room (8 maximum capacity) – Commercial Per Day	\$116.00		\$116.00	0.00%	\$0.00	Per Day	N	Y	-
Meeting room (8 maximum capacity) – Commercial Per Hour	\$23.50		\$24.00	2.13%	\$0.50	Per Hour	N	Y	-
Meeting room (8 maximum capacity) – Community group/Community agency – Per Hour	\$85.00		\$85.00	0.00%	\$0.00	Per Hour	N	Y	-
Meeting room (8 maximum capacity) – Community group/Community agency – Per Hour	\$17.20		\$18.00	4.65%	\$0.80	Per Hour	N	Y	-
Training/meeting room (20-25 maximum capacity) – Commercial Per Day	\$175.50		\$176.00	0.28%	\$0.50	Per Day	N	Y	-
Training/meeting room (20-25 maximum capacity) – Commercial Per Hour	\$35.50		\$36.00	1.41%	\$0.50	Per Hour	N	Y	-
Training/meeting room (20-25 maximum capacity) – Community group/Community agency Per Day	\$116.00		\$116.00	0.00%	\$0.00	Per Day	N	Y	-
Training/meeting room (20-25 maximum capacity) – Community group/Community agency Per Hour	\$23.00		\$23.00	0.00%	\$0.00	Per Hour	N	Y	-
Triple training room – Commercial Per Day	\$362.00		\$362.00	0.00%	\$0.00	Per Day	N	Y	-
Triple training room – Commercial Per Hour	\$73.00		\$73.00	0.00%	\$0.00	Per Hour	N	Y	-
Triple training room – Community group/Community agency Per Day	\$212.00		\$212.00	0.00%	\$0.00	Per Day	N	Y	-
Triple training room – Community group/Community agency Per Hour	\$43.00		\$43.00	0.00%	\$0.00	Per Hour	N	Y	-
Laptop Hire	\$2.80		\$3.00	7.14%	\$0.20	Per Hire	N	Y	-

Fee Name	Year 20/21		Year 21/22		Unit Measure	Statutory(Y) / Non Statutory(N)	GST Status	Fee Description
	Fee Inc GST	Fee	Fee Inc GST	Fee Increase / (Decrease)				
	\$	%	\$	(Decrease)				

**Freedom of Information**

Freedom Of Information – Application Fee	\$29.90	0.00%	\$29.90	\$0.00	Per Application	Y	N	-
Freedom of Information – Charge for Search and Supervision	\$22.20	0.00%	\$22.20	\$0.00	Per hour / Part Hour	Y	N	This fee is charged to undertake a search for documents
Freedom Of Information Photocopying – Colour	\$1.10	0.00%	\$1.10	\$0.00	Per Copy	Y	N	Freedom of Information- Colour
Freedom Of Information Photocopying – A3 Copy	\$0.60	0.00%	\$0.60	\$0.00	Per Copy	Y	N	Freedom of Information - A3 Black
Freedom Of Information Photocopying – A4 Copy	\$0.20	0.00%	\$0.20	\$0.00	Per Copy	Y	N	Freedom of Information - A4 Black