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HERITAGE ADVISORY COMMITTEE

Held on 25 July, 2019 at 5:30pm in Civic Room 2

Present: Alan Perry (AP), Community Representative
Carolyn MacGavin (CM), Community Representative
Deborah Slattery (DS), Community Representative
Erica Walther (EW), Community Representative
Matthew Milbourne (MM), Acting Coordinator City Strategy
Sera Jane Peters (SJP), Heritage Advisor

Chairperson: Bob Turner (BT), Councillor

Minute Taker: Georgina Borg (GB), Senior Strategic Planner

1. Welcome

2. Apologies

Benjamin Petkov (BP), Community Representative

3. Declaration of interests and/or conflict of interests

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee held on 23 May 2019:

- GB to advise the Committee of the Exhibition date for the C198 (conservation desirables) in due course. GB informed the Committee that we are still awaiting instruction from DELWP. This item is ongoing.
- SJP to contact the contractor of Applicant 16 of the Heritage Assistance Fund. SJP informed the Committee that works have not been completed as the applicant is overseas. This item is ongoing.
- Committee to review the images of the original Melton Heritage Brochure and provide comment at the next Committee meeting. There were no review comments from the Committee.
- DS to enquire with the Melton Family History Group in regards to the 'Women Paving the Way' project. DS enquired with the group in regards to gathering information regarding the deceased women nominated for the project and discussed the issues of privacy with SJP.

Action

GB to advise the Committee of the Exhibition date for Amendment C198 (conservation desirables) in due course.

5. General Business

- Heritage Festival 2020 Planning – SJP asked the Committee to begin thinking of ideas for the 2020 Heritage Festival. DS advised that it is likely the Willows will not be able to be used during the Festival as there will be works undertaken to underpin the

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building. SJP asked that the Committee email ideas to her before the next Committee meeting.

- Round 8 of the Heritage Assistance Fund – Refer to the *Business Arising* section of these minutes.
- Amendment C198: Conservation desirable's project – Refer to the *Business Arising* section of these minutes. In addition, SJP informed the Committee that preparation for additional work is being undertaken for the next round of conservation desirables, it is still unknown how many places will be assessed.
- Actions of the Heritage Strategy: Melton Heritage Trail brochure digitalisation – Refer to the *Business Arising* section of these minutes. In addition, SJP informed the Committee that this project is ongoing and that it has been identified that the brochure doesn't reflect the signage at key sites. SJP also informed HAC that signage works are currently under preparation for Morton Homestead, the Drovers Hut and Hannah Watts Park.
- Upcoming Heritage Assistance Fund Round 9 and ideas to attract more applicants – SJP asked the Committee for ideas of how we can make this year's fund more appealing and therefore increase the amount of applicants that apply. SJP asked the Committee to reach out to their networks to inform others of the upcoming application period.
- 'Click go the Shears' website development – SJP informed the Committee that she, along with the Digital Librarian are developing a website for the iconic 'Click go the Shears' song that originated in Eynesbury. SJP informed the Committee that the website will be an educational tool that will include the history of Eynesbury and audio files from academics on the subject. The website will launch during History Week in October. SJP has asked the Committee to help with locating former workers at Eynesbury and to inform her of anything else that would be relevant for the website.

Action

- Committee to email Heritage Festival 2020 ideas to SJP.
- Committee to inform networks of upcoming Heritage Assistance Fund opportunities.
- Committee to provide SJP with contact details for former Eynesbury workers.

6. Other Business

- DS enquired about the status of the Rockbank Inn. SJP replied that the developer is in discussions with Heritage Victoria to undertake works at the former Inn site. No permit has been issued to date.
- SJP provided DS a letter which requested help in regards to family history. DS is a member of the community led Family History Group.
- SJP advised that the 2 year term for DS will be concluding in September 2019. GB to update the Committee in regards to advertising via email.

Action

- GB to inform the Committee via email regarding advertising of Committee member terms.

7. Next Meeting

The next meeting is to be held on Thursday 10 October, 2019 commencing at 5.30pm in Civic Room 2 at the Melton Civic Centre.



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8. Close of Business

The meeting closed at 6.13pm.

Community Representative Member Terms

Name	Vacant	Deborah	Alan	Carolyn	Erica	Benjamin
Term Ends		Sep 2019	Dec 2019	Dec 2019	May 2020	May 2020