



MINUTES

COMMUNITY LEARNING BOARD

Held on Thursday 20 June at 1.00pm in Cameron & Richards Training Rooms, Melton Library and Learning Hub

Present: Trish Heffernan, Djerriwarrh Community & Education Services
Colleen Bergin, YouthNow
Jane Sultana, U3A
Deirdre Hardy, Future Connect
Matthew Wilson, Melton City Council
Frances O' Reilly, Merrimu Services
Pam Madej, Melton South Community Centre
Susie Prestney, Melton City Council

Chairperson: Sally Edwards, Melton City Council

1. Welcome

S Edwards welcomed members, declared a quorum was present and opened the meeting.

2. Apologies

Cr Kathy Majdlik,
Kelvin Tori, CEO,
Troy Watson, Melton City Council
Dr Michael Gruis, Lakeview Senior Secondary College
Mark Corrie, Western BACE
Bruce Marshall, Melton City Council
Maria Filis, Victoria University Polytechnic
Karen Curson, Melton City Council

3. Declaration of interests and/or conflict of interests

Nil.

4. Confirmation of minutes of previous meeting

Motion

T Heffernan / J Sultana

To confirm that there were no minutes as the meeting of 25 April was cancelled.

5. Business Arising

Nil.

6. General Business**6.1 Melton Learning (S Edwards)**

Term 3 2019 enrolments for Community Activation & Learning programs opened on Tuesday 18 June with all running smoothly. There are minimal issues with enrolments and we are seeing consistent numbers across all programs and venues. Melton Learning continues to receive steady visitor numbers. Surveys for all enrolled participants are now being sent automatically 48 hours after the program completes and are providing good information that will prove valuable for forward planning.

6.2 2019 Community Learning Board Projects (All)**a. Lifelong Learning Festival (M Wilson)**

M Wilson gave an update of the progress of the 2019 Lifelong Learning Festival. The Festival will run again in 2019, however this year it will run for 10 days from Friday 18 October to Sunday 27 October. The PWG has made some significant changes to the Festival based on the evaluation and feedback from 2018. The changes include the increased duration, reducing the number of Council venues to host events and offering providers in the libraries to participate in a learning expo in addition to hosting participatory events.

b. Future Skills and Employability (FSE) & Enterprise (S Edwards)

S Edwards gave a brief overview of the progress made to date with this project in 2019. There have only been two meetings due to lack of availability of PWG members and S Edwards as Project Manager. A draft version of the Future Skills & Employability Charter was presented at the last PWG meeting and will be discussed further at the next meeting. The Charter will be included as part of the new Learning Strategy once it is completed.

6.3 Community Activation & Learning Team**a. Update of Community Planning Structure (M Wilson)**

M Wilson gave an update of the service review and consequent restructure of the Community Planning department. The restructure included the creation of the new Community Activation & Learning team which has brought all members of the previous Neighbourhood Houses, Community Activation and Venues teams into one comprehensive community focused team led by Sally Edwards as the Coordinator Community Activation & Learning. The significant change also includes a new Lifelong Learning Projects Officer, a new Community Activation & Learning Marketing Officer as well as a new Team Leader into this team.

6.4 Community Learning Strategy Update**a. Evaluation of current plan (S Edwards)**

S Edwards provided an update on the evaluation of the 2015-2018 Community Learning Plan. All of the consultation has been finalised and the next step is the actual writing of the evaluation and the new strategy. S Edwards is planning to have a draft to the Board by September.

b. Learning Ecosystem & City of Learning Spine Concepts (S Edwards)

This was not tabled during the meeting and will be held over to the next meeting in August.



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6.5 Community Facilities Update

a. **Melton Central Community Hub & Kurunjang Community Hub (M Wilson)**

M Wilson gave a presentation to the Board on Melton Central Community Hub and the Kurunjang Community Hub and provided an insight into the type of community activities and initiatives that will operate at each facility. Both of these new community facilities are examples of Council leading the way in wanting to do something differently. The presentation is attached to these minutes.

7. Other Business

a. **Pam Madej, EO, Melton South Community Centre (MSCC)**

MSCC has a new TV in the foyer of the community centre that encourages visitors to sit and connect with each other and the programs on offer. Space continues to be of concern for MSCC with all rooms booked with current programs. The food bank attracts in excess of 150 people each week. MSCC now has a Pink Box onsite to provide sanitary items for women provided by Free Dignity.

b. **Deirdre Hardy, EO, Future Connect (FC)**

FC have undertaken a Structured Workplace Learning project with a number of students in the Logistics sector to determine why despite the availability of jobs in the industry, not many young people are taking up the opportunities. The findings will be available when the students report back to the peak body on how to better attract young people to the industry.

FC has also provided 50 young people with PPE and an additional class set to enable further training.

c. **Colleen Bergin, CEO, YouthNow**

YouthNow have been running Youth Learning Pathways workshops in Melton where young people referred by the Justice System are assigned Case Workers who assist them with training and employment opportunities. They are finding it difficult to source space to hold program in the municipality.

YouthNow is also involved in a research project into the infrastructure changes in Western Melbourne and how it impacts on young people in the West. They are looking for local solutions and forming an alliance of local organisation to address youth employment and to grow opportunities in the West.

d. **Susie Prestney, Acting Manager Libraries, Melton City Council**

Libraries are currently working on the development of the Library & Arts Strategy 2030. They have a strong focus on ease of access and inclusion with the library programming, especially for social and digital programs.

A new program, Shared Reading has been launched that focuses on adults with disabilities and operates similar to Next Chapter Book Club. It encourages participants to have new conversations, social engagement and increased literacy outcomes.

e. **Jane Sultana, Secretary, U3A**

Things are going well and new enrolments are coming in. U3A are finding they have an increased number of female members whose husbands have passed and they are finding it difficult to manage basic household maintenance items. Jane would like to partner with another organisation, potentially the Men's Shed to run a couple of short courses on home and vehicle maintenance.

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f. Trish Heffernan, EO, Djerriwarrh Community & Education Services

2019 is the 10th anniversary of the L2P program. This wonderful partnership program has seen over 150 licences earned by participants.

Djerriwarrh have access to ACFE funding for Financial Wellbeing for Women and will be providing new programs on this topic.

g. Frances O'Reilly, CEO, Merrimu Services

NDIS is proving challenging for the organisation and the people they serve, particularly in the housing area. They are looking for solutions for social housing for local residents.

8. Next meeting 22 August 2019, Cameron & Richards Training Rooms, Melton Library and Learning Hub