

# Request for Assessment of a registrable premises

Food Act 1984

Tax Invoice: GST inclusive

## 1. Business details

Business name \_\_\_\_\_  
Business address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_  
Registration type \_\_\_\_\_  
Class \_\_\_\_\_

## 2. Applicant's details

Full name \_\_\_\_\_  
Mailing address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_  
Email \_\_\_\_\_  
Phone number \_\_\_\_\_ Mobile number: \_\_\_\_\_

## 3. Business Description

Describe the proposed operation of the business.

List the type of food and ingredients that will be used, where it will be prepared, where will it is sold from.

How many staff will operate the business?

How many days do you want to operate etc.

## 4. Declaration

I/We, the undersigned, hereby request that an inspection of the premises identified above be carried out for assessment against the requirements of the Food Act 1984, and that a written report of the outcome of the inspection be provided to me.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

**Privacy Statement:** The personal information requested on this form is being collected by Council for the purpose of meeting its legal obligations under the Food Act 1984, the Public Health and Wellbeing Act 2008, Environmental Protection Act 1970 and associated or related legislation. The information will be kept confidential and identifying information will not be disclosed to any person for any other purpose. Confidential food information may be given to a public statutory body to enable that body to carry out any of its duties or functions under any Act or regulations. You may access your own information by contacting Council's Environmental Health Services on 9747 7200.

## Office Use Only

|               |                 |          |
|---------------|-----------------|----------|
| Receipt type: | Ledger number:  | Fee:     |
| 406           | 01805.0820.0831 | \$316.00 |

Please return completed form to:

**Mail:**  
Melton City Council  
PO Box 21  
Melton VIC 3337

**Email:**  
csu@melton.vic.gov.au  
(max. file size: 10MB)  
**ABN:** 22 862 073 889

**Phone:**  
9747 7200  
**Fax:**  
9743 9970

