



2025 Kindergarten Registration Form



Ph: 131 450





- * To attend 4 year old Kindergarten in 2025 your child will need to be 4 years of age by 30 April 2025.
- * To attend 3 year old Kindergarten in 2025 your child will need to be 3 years of age by 30 April 2025.

CHILD

Surname _____

First name _____

Date of Birth / / 20 Male Female

(All contact will be directed to parent / guardian 1 & all supporting documentation must be listed under Parent / Guardian 1.) **Required Information**

3 YEAR OLD KINDERGARTEN APPLICATION

4 YEAR OLD KINDERGARTEN APPLICATION

PARENT / GUARDIAN 1

Title: Mr / Mrs / Ms / Miss (Please circle)

Surname _____

First name _____

Relationship to child _____

Current Residential Address _____

Suburb _____ Postcode _____

Mailing Address (only complete if different from above)

AH Phone _____

BH Phone _____

Mobile _____

Email _____

Main Language spoken _____

Do you require an interpreter?

Yes No

PARENT / GUARDIANS 2

Title: Mr / Mrs / Ms / Miss (Please circle)

Surname _____

First name _____

Relationship to child _____

Current Residential Address _____

Suburb _____ Postcode _____

Mailing Address (only complete if different from above)

AH Phone _____

BH Phone _____

Mobile _____

Email _____

Main Language spoken _____

Do you require an interpreter?

Yes No

INFORMATION

I am a resident/ratepayer of the Melton City Council? Yes No

Please attach proof of your residency e.g. Copy of rates notice, lease agreement, land sale, driver's licence

Please note: Kindergarten registrations from families who reside outside of the City of Melton are required to be assessed by the Director City Life.

Registrations from families residing outside the municipality will not be assessed until November, the year of Kindergarten registration and will be determined in relation to the Kindergarten vacancies at the time.

Is your child a Twin Triplet Quadruplet N/A

In order to ensure all families are prioritised accordingly, please complete and attach any required documentation. If documentation is not provided, priority access WILL NOT be applied.

SUPPORT PERSON

If you would like a professional support person included in communications about your child's registration please complete details below:

Name

Organisation

Role

Mobile Phone

Email Address

PRIORITY ONE AND TWO ELIGIBILITY:

Priority of Access Criteria	Requirements for Eligibility	Please tick if appropriate
Priority One		
<p>Previous year Deferrals: Children of Melton residents who attended Kindergarten in Term One but withdrew.</p>	<p>Teacher/educator required to submit a referral outlining the child would benefit from deferring to the following year.</p> <p>Children who do not attend the program will not be entitled to a Deferral.</p>	<input type="checkbox"/>
<p>Children of Melton residents who are at risk of abuse or neglect or children in out-of-home care.</p>	<p>The child is:</p> <ul style="list-style-type: none"> ▶ eligible for ESK or AEL, and/or ▶ family, carer or legal guardian identifies the child as known to Child Protection or in out-of-home care, and/or <p>referred by one of the following:</p> <ul style="list-style-type: none"> ▶ Child Protection ▶ Child and family services (family services referral and support team, Child FIRST/integrated family services/Services Connect case worker) ▶ Maternal and Child Health nurse ▶ out-of-home care provider. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Children of Melton residents who are of Aboriginal/Torres Strait Islander descent.</p>	<p>Family identifies the child as Aboriginal/ Torres Strait Islander.</p>	<input type="checkbox"/>

Priority of Access Criteria	Requirements for Eligibility	Please tick if appropriate
Priority One		
Children of Melton residents where there is a risk of family violence	Copy of a signed letter from a case worker/manager from a family support agency stating that the child is at risk due to family violence.	<input type="checkbox"/>
Children of Melton residents where there is a risk of homelessness	Copy of a signed letter from a case worker/manager from a family support agency stating that the child is homeless or at risk of becoming homeless.	<input type="checkbox"/>
Children of Melton residents experiencing a situation resulting in vulnerability.	Copy of a signed letter from a case worker/manager from a family support agency or other.	<input type="checkbox"/>
Priority Two		
Children of Melton residents where the parent / guardian or child has a life threatening or debilitating illness or disease.	Copy of a signed letter from a General Practitioner.	<input type="checkbox"/>
Children of Melton residents where a parent / guardian has a disability.	One of the following: <ul style="list-style-type: none"> ▶ Copy of a signed letter from a General Practitioner. ▶ Copy of a signed letter from a disability support agency. 	<input type="checkbox"/> <input type="checkbox"/>

KINDERGARTEN PREFERENCES

Please list preferences in order 1-3 (1 being most preferred).

Arnolds Creek Kindergarten	19 Claret Ash Boulevard Harkness 3337	Ph: 9746 8317	<input type="checkbox"/>
Bellevue Hill Kindergarten	14 Royal Crescent Hillside 3037	Ph: 9390 4701	<input type="checkbox"/>
Brookfield Kindergarten	Brookfield Children's Centre 14-16 Black Dog Drive Brookfield 3338	Ph: 9971 5093	<input type="checkbox"/>
Bridge Road Kindergarten	260-266 Bridge Road Strathtulloh 3338	Ph: 8732 9385	<input type="checkbox"/>
Botanica Springs Kindergarten	249 Clarkes Road Brookfield West 3338	Ph: 9747 2409	<input type="checkbox"/>
Brookside Kindergarten	17-20 Federation Way Caroline Springs 3023	Ph: 9361 2456	<input type="checkbox"/>
Burnside Kindergarten	23 Lexington Drive Burnside 3023	Ph: 9363 0244	<input type="checkbox"/>
Cambrian Way Kindergarten	58-66 Cambrian Way Melton West 3337	Ph: 9743 8212	<input type="checkbox"/>
*Creekside Kindergarten	3-37 The Crossing Caroline Springs 3023	Ph: 8363 6400	<input type="checkbox"/>
Deanside Kindergarten	Meadows Drive, Deanside 3336	Ph: 0436 537 117	<input type="checkbox"/>
Diggers Rest Kindergarten	48-66 Plumpton Road Diggers Rest 3427	Ph: 9740-1337	<input type="checkbox"/>
Eynesbury Kindergarten	756 Eynesbury Rd Eynesbury 3338	Ph: 9118 7687	<input type="checkbox"/>
Fraser Rise Kindergarten	46 City Vista Court Fraser Rise 3336	Ph: 8348 2998	<input type="checkbox"/>
Kingsway Kindergarten	1 Kingsway Melton 3337	Ph: 9743 2691	<input type="checkbox"/>

*Kororoit Creek Kindergarten	130 Tenterfield Drive Burnside Heights 3023	Ph: 8358 0600	<input type="checkbox"/>
Melton Central Kindergarten	237-239 Station Road Melton 3337	Ph: 9743 3764	<input type="checkbox"/>
Melton Uniting Kindergarten	15-19 Yuille Street Melton 3337	Ph: 9743 4144	<input type="checkbox"/>
Melton West Kindergarten	2 West Melton Drive West Melton 3337	Ph: 9743 5914	<input type="checkbox"/>
Mt Atkinson Kindergarten	160 Clara Avenue Truganina 3029	9989 2882	<input type="checkbox"/>
Mt Carberry Kindergarten	31-41 Exford Road Melton South 3338	Ph: 9743 5755	<input type="checkbox"/>
Parkwood Green Kindergarten	88-94 Catherine Drive Hillside 3037	Ph: 8361 6506	<input type="checkbox"/>
Plumpton Children's & Neighborhood House	19 Pear Parade, Plumpton 3335	TBC	<input type="checkbox"/>
Rockbank Kindergarten	26 Old Leakes Road Rockbank 3335	Ph: 9747 1410	<input type="checkbox"/>
Thornhill Park Children's and Community Centre	18 Tower St Thornhill Park 3335	Ph: 0488 147 748	<input type="checkbox"/>
*Springside Kindergarten	22-50 Becca Way Caroline Springs 3023	Ph: 9449 6400	<input type="checkbox"/>
Taylors Hill Kindergarten	58-60 Jacaranda Drive Taylors Hill 3037	Ph: 9307 8722	<input type="checkbox"/>
Timbertop Kindergarten	1 Timbertop Parade Aintree 3336	Ph: 9112 7340	<input type="checkbox"/>

CHECK LIST

- I have read and understood the information provided in the Melton City Council Kindergarten Information Booklet.
- I declare that all of the information provided by me is true and correct.
- I have attached a copy of my proof of address as a resident/ratepayer of the Melton City Council.
- I have attached a copy of my child's birth certificate/passport.

DECLARATION

By signing below I acknowledge and confirm the preferences nominated for my child's registration into the Melton City Council's Kindergarten Central Registration scheme. I further acknowledge where incorrect information has been supplied on the registration form, offers for places may be retracted.

Name of parent / guardian(s)

Signature of parent / guardian(s)

Relationship to Child

Date / / 20

* Enrolling your child into a Melton City Council Kindergarten located on a school site does not automatically guarantee your child's entry into the school the following year.

3 Year old Registrations - completing this registration will also register your child into 4 year old Kindergarten in 2026. This does not guarantee your child a place into the above requested Kindergarten, however it means you will not have to re-apply for 4 year old Kindergarten in 2025. Normal offer processes and timelines will still apply.

Non resident's who have been accepted a placement for their child's 3 year old Kindergarten year in 2025 are not guaranteed a 4 year old placement the following year. Normal non resident process will still apply meaning your application will be reviewed by the Director City Life in November 2025.

Families will be notified of the outcome in late November / early December.

Please note: If you cancel your 3 year old placement prior to commencing then your 4 year old application will also be cancelled. You will then need to re-apply the following year.

PRIVACY STATEMENT

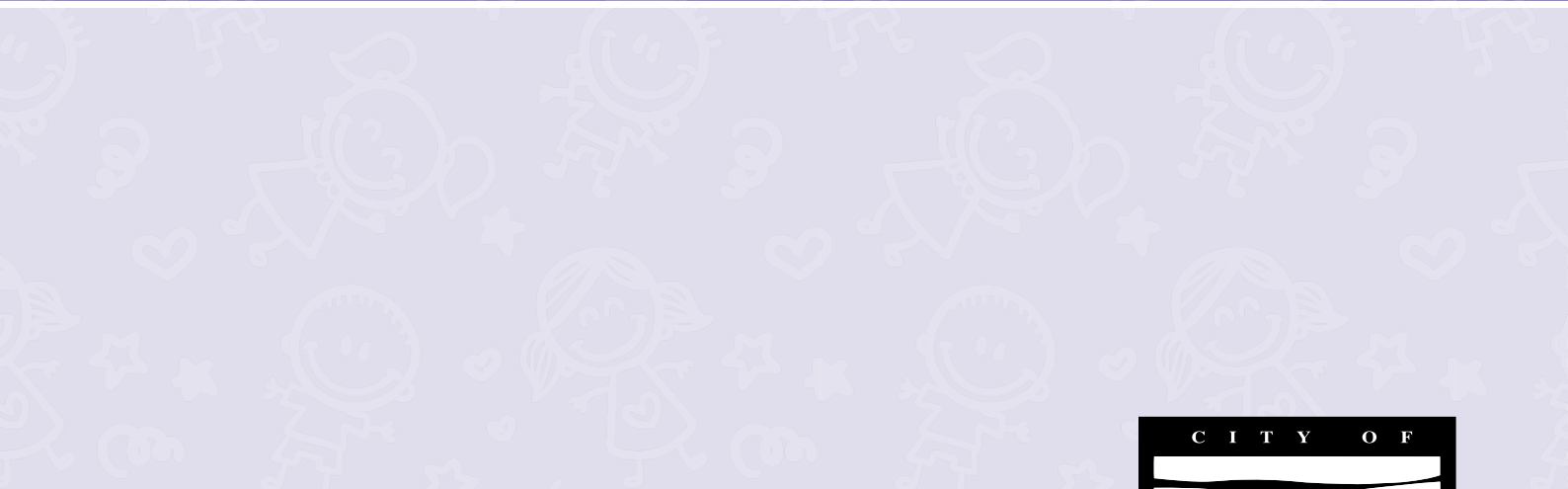
Melton City Council collects personal information to comply with the Education and Care Services National Regulations 2011 and Education and Care Services National Law Act 2010, and also for the purposes of processing your child's registration in the Kindergarten Central Registration Scheme. Council considers it necessary and important to collect this information to ensure that appropriate information is registered for your child. This information will be used for Council administrative purposes and will be provided to relevant Kindergarten Officers as required for the registration of your child's place at the Kindergartens listed in this booklet. This information will not be disclosed to any other party except as required by law. You may access this information by contacting Council on 9747 7200.

Please refer to Kindergarten fee subsidy section in the Kindergarten Information booklet .

Return this completed form in person to one of the following three locations.

Please ensure supporting documentation is attached to the application.

- 1 Melton City Council, Customer Service Desk - 232 High Street, Melton VIC 3337
- 2 Melton Library and Learning Hub - 31 McKenzie Street, Melton VIC 3337
- 3 Caroline Springs Civic Centre / Library - 193 - 199 Caroline Springs Blvd, Caroline Springs VIC 3023



For more information visit melton.vic.gov.au or call the Kindergarten Registration Team on 9747 7284.

