



MELTON CITY COUNCIL

Minutes of the Meeting of the Melton City Council

20 June 2022

**THESE MINUTES CONTAIN REPORTS DEALT WITH AT A
CLOSED MEETING OF COUNCIL**

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MELTON CITY COUNCIL

MINUTES OF THE MEETING OF THE MELTON CITY COUNCIL HELD VIA VIDEOCONFERENCE ON 20 JUNE 2022 AT 7:00PM

Present: Cr G Kesic (Mayor)
Cr L Carli (Deputy Mayor)
Cr S Abboushi
Cr M Deeming
Cr S Ramsey
Cr J Shannon
Cr B Turner
Cr A Vandenberg

Ms R Wai, Chief Executive Officer
Mr L Shannon, Acting General Manager Corporate Services
Mr T Scoble, Acting General Manager Community Services
Ms S Romaszko, Acting General Manager Planning and Development
Mr S McManus, Acting Executive Manager Corporate Strategy & Investment
Mr B Dosser, Manager Legal, Governance and Risk
Mr B Baggio, Manager Planning Services
Ms R Hodgson, Governance Coordinator

1. OPENING PRAYER AND RECONCILIATION STATEMENT

The Mayor, Cr Kesic opened the meeting at 7.01pm followed with the opening prayer and reconciliation statement.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr K Majdlik

3. CHANGES TO THE ORDER OF BUSINESS

Nil.

4. DEPUTATIONS

Nil.

5. DECLARATION OF ANY PECUNIARY INTEREST, OTHER INTEREST OR CONFLICT OF INTEREST OF ANY COUNCILLOR

Nil.

6. ADOPTION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Meeting of Council held on 30 May 2022 be confirmed as a true and correct record.

Motion

Crs Carli/Vandenberg.

That the Minutes of the Meeting of Council held on 30 May 2022 be confirmed as a true and correct record.

CARRIED

7. SUMMARY OF INFORMAL MEETING OF COUNCILLORS

7.1 SUMMARY OF INFORMAL MEETINGS OF COUNCILLORS IN ACCORDANCE WITH CHAPTER 6, RULE 1 OF THE COUNCIL'S GOVERNANCE RULES

- Monday 9 May 2022 Summary of Informal Meeting of Councillors
- Monday 16 May 2022 Summary of Informal Meeting of Councillors
- Monday 23 May 2022 Summary of Informal Meeting of Councillors

RECOMMENDATION:

That the Summaries of Informal Meetings of Councillors dated 9 May, 16 May and 23 May 2022, provided as **Appendices 1 - 3** respectively to this report, be received and noted.

Motion

Crs Ramsey/Abboushi.

That the Summaries of Informal Meetings of Councillors dated 9 May, 16 May and 23 May 2022, provided as **Appendices 1 - 3** respectively to this report, be received and noted.

CARRIED

LIST OF APPENDICES

1. Summary of Informal Meeting of Councillors, 9 May 2022
2. Summary of Informal Meeting of Councillors, 16 May 2022
3. Summary of Informal Meeting of Councillors, 23 May 2022



INFORMAL MEETING OF COUNCILLORS

Chapter 6, Rule 1 of the Governance Rules 2020

MEETING DETAILS:

Meeting Name:	Briefing of Councillors		
Meeting Date:	Monday 9 May 2022	Time Opened:	6.25 pm
		Time Closed:	10.06 pm
Councillors present:	Cr G Kesic (Mayor) (departed 9.41pm, returned 9.44pm) Cr L Carli (Deputy Mayor) (departed 9.10pm, returned 9.14pm) Cr S Abboushi (departed 7.34pm, returned 7.40pm) (departed 9.10pm, returned 9.11pm) Cr M Deeming Cr K Majdlik (departed 7.52pm, returned 7.55pm) Cr S Ramsey Cr J Shannon (departed 9.44pm, returned 9.46pm) Cr B Turner Cr A Vandenberg		
Officers present:	R Wai	Chief Executive Officer (departed 7.00pm, returned 7.01pm)	
	L Shannon	Acting General Manager Corporate Services	
	S Romaszko	Acting General Manager Planning and Development	
	T Scoble	Acting General Manager Community Services	
	S McManus	Acting Executive Manager Corporate Strategy & Investment (departed 6.34pm, returned 6.41pm)	
	B Dosser	Manager Legal, Governance and Risk (departed 9.20pm, returned 9.20pm) (departed 9.58pm, returned 9.59pm)	
	N Marino	Manager Finance (entered 9.08pm)	
	R Hodgson	Governance Coordinator	
	J Johnson	Senior Project Officer (entered 7.58pm, departed 9.08pm)	
	D Banneyake	Management Accountant (entered 9.08pm)	
	E Johnstone	Road and Community Safety Officer (departed 7.58pm)	
Guests	Inspector Lisa Prentice-Evans, Melton Local Area Commander (Vic Pol) (6.25pm – 7.56pm)		
Apologies	Nil		
Matters discussed:	1. Briefing from Inspector Lisa Prentice-Evans (6.25pm – 7.56pm) 2. Break (7.57pm – 8.07pm) 3. Councillor Photo (8.07pm – 8.19pm) 4. Refresh of Council Chamber and Councillor Lounge (8.19pm – 9.06pm) 5. Draft Budget 2022/23 (9.11pm – 10.04pm) 6. Future meetings (10.04pm – 10.06pm)		

CONFLICT OF INTEREST DISCLOSURES:

Were there any conflict of interest disclosures by Councillors?	No
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REPORT PRODUCED BY:

Officer name:	Renee Hodgson	Date:	Monday 9 May 2022
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INFORMAL MEETING OF COUNCILLORS

Chapter 6, Rule 1 of the Governance Rules 2020

MEETING DETAILS:

Meeting Name:	Briefing of Councillors		
Meeting Date:	Monday 16 May 2022	Time Opened:	6.16 pm
		Time Closed:	8.11 pm
Councillors present:	Cr G Kesic (Mayor) Cr L Carli (Deputy Mayor) Cr S Abboushi (arrived 6.18pm) Cr M Deeming Cr K Majdlik (arrived 6.37pm) Cr S Ramsey Cr J Shannon Cr B Turner (arrived 6.24pm) Cr A Vandenberg		
Officers present:	R Wai	Chief Executive Officer	
	L Shannon	Acting General Manager Corporate Services (arrived 6.18pm)	
	S Romaszko	Acting General Manager Planning and Development	
	T Scoble	Acting General Manager Community Services	
	S McManus	Acting Executive Manager Corporate Strategy & Investment	
	B Dosser	Manager Legal, Governance & Risk	
	E Rider	Manager Community Planning (departed 6.38pm)	
	A Biscan	Manager Recreation and Youth (departed 6.38pm)	
	A Tan	Acting Manager Community Care (departed 6.38pm)	
	M Welsh	Coordinator Early Childhood (departed 6.38pm)	
	J McBurnie	Coordinator Social Planning and Well-being (departed 6.38pm)	
	R Hodgson	Governance Coordinator	
Guests	Andrew Wegener and Stephen Allan (Andrew Wegener Consulting - arrived 7.00pm – departed 7.59pm)		
Apologies	Nil		
Matters discussed:	1) A Strategy for All Abilities and All Ages (6.17pm – 6.38pm) 2) Councillor Discussion (6.39pm – 6.44pm) a. Advocate for person with disability b. Organisational Chart 3) Mayor and Chief Executive Weekly Meeting (6.44pm – 6.48pm) a. eNews b. Advocacy c. Meetings MPs d. LeadWest Delegation WIFT onsite meeting e. Comms Team – all Councillors participate in videos 4) Councillor Discussion (6.48pm – 6.54pm) a. Mt Atkinson sod turn and photo shoot – extend invite to all Councillors b. Groundbreaking for James Hardie c. Special Meeting for Budget 27 June 2022 d. Availability of Deputy Mayor to Chair 20 June Council Meeting in case of any technical issues as Mayor will be attending remotely from Canberra e. 21- 29 May break for Mayor f. Capital works pack		

	g. Deputy Mayor to preside over Citizenship Ceremonies week beginning 23 May 5) Break (6.54pm – 7.00pm) 6) Capital Management Review overview (7.00pm – 8.07pm) 7) Sugargum hotel (8.07 – 8.08pm) 8) IDAHOBIT (8.09pm – 8.11pm)
CONFLICT OF INTEREST DISCLOSURES:	
Were there any conflict of interest disclosures by Councillors?	No
REPORT PRODUCED BY:	
Officer name:	Renee Hodgson
Date:	Monday 16 May 2022



INFORMAL MEETING OF COUNCILLORS

Chapter 6, Rule 1 of the Governance Rules 2020

MEETING DETAILS:

Meeting Name:	Briefing of Councillors		
Meeting Date:	Monday 23 May 2022	Time Opened:	6.18 pm
		Time Closed:	7.45 pm
Councillors present:	Cr S Abboushi (entered 6.29pm) Cr M Deeming Cr K Majdlik Cr S Ramsey Cr J Shannon Cr B Turner (departed 6.23pm, re-entered 6.23pm) Cr A Vandenberg		
Officers present:	R Wai	Chief Executive Officer	
	L Shannon	Acting General Manager Corporate Services	
	S Romaszko	Acting General Manager Planning and Development	
	T Scoble	Acting General Manager Community Services	
	S McManus	Acting Executive Manager Corporate Strategy & Investment	
	B Dosser	Manager Legal, Governance & Risk	
	B Baggio	Manager Planning Services (departed 7.20pm)	
	R Hodgson	Governance Coordinator	
Guests	Nil		
Apologies	Cr G Kesic (Mayor) Cr L Carli (Deputy Mayor)		
Matters discussed:	1. Council Meeting Agenda (6.18pm – 7.41pm) 2. Mayor and Chief Executive Weekly Meeting a) Mayor requested briefing with Recovered Energy (7.41pm – 7.42pm) 3. Councillor Discussion a) Computer upgrades (7.41pm) b) Rotary Functions (7.42pm) c) Capital Budget Packs (7.43pm – 7.44pm)		

CONFLICT OF INTEREST DISCLOSURES:

Were there any conflict of interest disclosures by Councillors?	No
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REPORT PRODUCED BY:

Officer name:	Renee Hodgson	Date:	Monday 23 May 2022
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8. CORRESPONDENCE INWARD

8.1 PARLIAMENTARIAN AND DEPARTMENTAL LETTERS RECEIVED BY THE MAYOR

- The Hon. Martin Foley MP, Minister for Health - Melton City Council's 2022-23 State Government Budget Submission

RECOMMENDATION:

That Council receive and note the following Parliamentarian and Departmental letters, received by the Mayor, provided as **Appendix 1** to this report:

- 1) The Hon. Martin Foley MP, Minister for Health, letter dated 2 June 2022.

Motion

Crs Turner/Vandenberg.

That Council receive and note the following Parliamentarian and Departmental letters, received by the Mayor, provided as **Appendix 1** to this report:

- 1) The Hon. Martin Foley MP, Minister for Health, letter dated 2 June 2022.

CARRIED

LIST OF APPENDICES

1. Correspondence Inwards - The Hon. Martin Foley MP, Minister for Health - dated 2 June 2022



Office of Martin Foley MP

Minister for Health
Minister for Ambulance Services
Minister for Equality

GPO Box 4057
Melbourne Victoria 3001
Telephone: +61 3 9096 8561
www.health.vic.gov.au

BAC-CO-23598

Cr Goran Kesic, Mayor
City of Melton
PO Box 21
Melton, VIC 3337

Dear Cr Kesic,

Thank you for your letter regarding Melton City Council's *2022-23 State Government Budget Submission*. I apologise for the delay in responding.

The 2022-23 Victorian Budget invested \$900 million - \$1.0 billion to construct a new Melton Hospital, supporting the growing and diverse communities of Caroline Springs, Rockbank, Melton and Bacchus Marsh.

The new hospital will include a 24-hour emergency department, over 100 medical and surgical beds, an intensive care unit, maternity and neonatal services, mental health services, radiology services, and ambulatory care. Supported by new models of care, including virtual healthcare and increased capacity for hospital in the home programs, the new Melton Hospital will allow almost 130,000 patient presentations, as well as almost 60,000 patients to be seen in the emergency department each year.

The new Melton Hospital will be designed as all-electric – powered by 100 per cent renewable energy – which will support Government's climate policy and renewable energy targets. It will also create more than 700 direct jobs and 1,700 indirect jobs during construction.

The hospital will also provide a new education and training hub for doctors and nurses in Melbourne's west. Its operations are expected to generate 3,975 direct jobs on-site in its first full year of operations, including medical and nursing staff, allied health professionals, technicians and administrative and facilities management staff. It will also generate 2,485 indirect jobs in surrounding health-related services and other businesses.



Construction of the new Melton Hospital is expected to commence in 2024 and be operational in 2029.

I trust this information has been of assistance and thank you again for taking the time to write to me.

Yours sincerely



Martin Foley MP
Minister for Health

02/06/2022

9. PETITIONS AND JOINT LETTERS

Nil.

10. RESUMPTION OF DEBATE OR OTHER BUSINESS CARRIED OVER FROM A PREVIOUS MEETING

Nil.

11. PUBLIC QUESTION TIME

Name	Question asked of Council
Ariadne Jones	Many councils have brought in a cat curfew, when will a cat curfew be brought in by council?
Resident of Diggers Rest	Is there any future plan of secondary school being constructed in Diggers Rest, if so, what is the timeline?
David O'Connor	Given the undertaking that the Diggers Rest Market Project was being assessed, would Council please provide an update in accordance with the information provided via email in January 2022?
David O'Connor	I'm interested to know whether the pop-up events referenced in Motion 809 (Cr Vandenberg) are instead of or in addition to the pre-budget style meetings previously held throughout the municipality prior to COVID-19?

12. PRESENTATION OF STAFF REPORTS

Procedural Motion

Crs Carli/Ramsey.

That the recommendations as printed in Items 12.1, 12.2, 12.3, 12.4 and 12.7 be adopted en bloc.

CARRIED

12.1 FINANCE REPORT - PERIOD ENDED 31 MARCH 2022

Author: Natalie Marino - Acting Finance Manager

Presenter: Luke Shannon - Acting General Manager Corporate Services

PURPOSE OF REPORT

To present the 2021/2022 Finance Report for the 9 months ended 31 March 2022.

RECOMMENDATION:

That Council note the report and the finance report contained at **Appendix 1**.

Motion

Crs Carli/Ramsey.

That Council note the report and the finance report contained at **Appendix 1**.

CARRIED

REPORT

1. Executive Summary

Section 97 of the Local Government Act 2020 specifies as soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a quarterly budget report is presented to the Council at a Council meeting which is open to the public.

The purpose of this report is to provide Council with this information, comparing actuals for the 9 months ending 31 March 2022 and the approved budget for the same period as is detailed in **Appendix 1**.

2. Background/Issues

Section 97 of the Local Government Act 2020 specifies as soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a quarterly budget report is presented to the Council at a Council meeting which is open to the public.

A quarterly budget report (**Appendix 1**), must include;

- a comparison of the actual and budgeted results to date; and
- an explanation of any material variations; and
- any other matters prescribed by the regulations.

Audit & Risk Committee reviewed the report on 11 May 2022, no changes were required following that review.

The operating surplus for the 9 months ended March 2022 was \$138.82 million. This compared with a budgeted result of \$134.35 million, resulted in a favourable variance of \$4.47 million.

Council's operating surplus is continuing to benefit from strong development activity. Favourable variance is largely attributable to higher than anticipated supplementary rates revenue and statutory fees. Land sales income were higher than budget, reflecting a strong market demand. Favourable variances in employee costs and materials (timing related underspend) are also a driver of savings.

Council is forecasting an underlying surplus (excluding land sales) of \$3.42 million which is \$7.01 million favourable to budget. This favourable variance is largely attributable to higher than anticipated supplementary rates revenue and statutory fees along with savings in employee costs.

The actual capital expenditure completed at the 31 March 2022 was \$29.50 million or 17% of the total budget.

Council's has a total of \$442.68 million in cash and term deposits at quarter end. Cash and term deposit holdings are fully committed, being set aside for restricted reserves, carry forward expenditure, employee entitlements and developer contributions received for future capital works. The working capital ratio for the YTD period is a healthy 1:4.1.

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

5. A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

5.3 Effective civic leadership, advocacy, partnerships and good governance.

4. Financial Considerations

Council note the operating surplus for the 9 months ended 31 March 2022 and other financial matters outlined in **Appendix 1**.

5. Consultation/Public Submissions

N/A

6. Risk Analysis

The financial report (**Appendix 1**), provides transparency over the financial performance of Council and will ensure Council's continued compliance with the legislative requirements.

7. Options

The Council can:

1. Note the report as per the recommendation.
2. Request further information/clarification if deemed necessary.

LIST OF APPENDICES

1. Finance Report March 2022



Melton City Council
Finance Report 2021/2022
3rd Quarter Ended 31 March 2022

A vibrant, safe and liveable City accessible to all





Management Report

3rd Quarter Ended 31 March 2022

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Melton City Council

Quarterly Finance Report for the 9 months period as at 31 March 2022.

Executive Summary

Operating Results

This report compares the 31 March 2022 YTD results with the profiled YTD approved budget for the same period.

The operating surplus before transfers for the March YTD period was \$138.8m. This compared with the profiled budgeted result of \$134.4m resulted in a favourable variance of \$4.5m

Detailed analysis of operating revenue and expenditure variances by line items, are outlined on page 4-7 of this report.

Year-end Forecast

Review of the 3rd quarter operating and capital expenditure as at the end of March 2022 has been finalised. As part of this process business unit managers have provided an estimate of the year-end forecast of savings and over-runs expected as at 30 June 2022. This is summarised in the table below.

Comparison of 3rd quarter year-end forecast with the approved budget is shown on page 7 with the detail variance commentary on page 9-12

Summary of 3 rd Quarter Year-End Forecast against the Approved Budget		\$(Millions)
Operating		
Forecast favourable variance in operating results before transfers		<u>\$27.8</u>
Capital		
Forecast favourable variance in Council capital expenditure		<u>\$61.1</u>

Capital Expenditure

The approved Council capital expenditure budget for 2021/22 is a total of \$153.5m. This consists of \$44.9m carry forwards component from 2020/21. Further carry forwards of \$20.06m was identified at the Year-end. This addition increased the 2021/22 Council capital budget to \$173.6m.

Total developer contribution in-kind works budget for 2021/22 is \$40.3m. These works when completed by landholders will offset their developer contribution liability to Council. Where the value of completed works handed over to Council varies from the DCP obligations, the resultant rolling credit or debit transactions which will be carried forward to be set off against future obligations or for settlement to/by Council from the developer contribution reserve funds.

The actual capital expenditure completed at the end of March was \$29.5m or 17% of the total Council capital expenditure budget including carry forwards.

A project level analysis of YTD capital expenditure by capital works by business unit is provided on page 20.

Cash on hand and Investments

Council's total cash position at month end is \$442.68m. This balance includes \$435.96m of general and restricted investments representing carry forward expenditure, employee entitlements, and developer contributions received for future capital works. The amount of cash on hand at end of month of \$6.72m.

Debtors

Receivables outstanding totalled \$51.1m (net of doubtful debts provisions) of which \$45.1m relates to rates debtors including instalments not due. Infringement Debtors amounted to \$5.9m and other sundry debtors was \$0.1m.

Monthly Management Report 2021/2022								
Operating Statement by Income/Expenditure line items								
2020/2021			YTD	YTD	YTD	Full Year	3rd Quarter	3rd Quarter
YTD Actuals	Income/Expenditure Type	Notes	Actuals	Budget	Variance	Approved	Forecast	Forecast
(000's)			(000's)	(000's)	(000's)	Budget	(000's)	Adopted Budget
								Variance to
								(000's)
	Income							
133,593	Rates & Charges	1	146,890	145,472	1,418	146,436	148,003	1,567
7,720	Statutory Fees and Fines	2	8,392	7,198	1,194	9,924	12,013	2,089
7,058	User Fees	3	7,291	7,863	(572)	11,049	10,218	(831)
21,673	Grants- Operating	4	20,525	17,985	2,540	32,290	35,805	3,515
9,189	Grants- Capital	5	3,609	6,450	(2,841)	9,720	21,025	11,305
43,335	Contributions Monetary	6	47,817	61,767	(13,950)	96,942	99,483	2,541
93,831	Contributions Non Monetary	7	28,651	24,014	4,637	163,601	169,423	5,822
4,265	Net Gain/(Loss) on Disposal of IPP&E	8	12,987	9,981	3,006	12,415	13,519	1,104
3,074	Other Revenue	9	4,175	4,903	(728)	7,194	5,965	(1,229)
323,738	Total Income		280,337	285,633	(5,296)	489,571	515,454	25,883
	Expenditure							
41,855	Employee Costs	10	46,741	53,201	6,460	69,316	62,744	6,572
57,084	Material Costs	11	59,317	63,004	3,687	93,965	97,603	(3,638)
510	Bad and Doubtful Debts	12	712	237	(475)	440	1,295	(855)
31,127	Depreciation and Amortisation	13	34,477	34,547	70	46,081	46,505	(424)
334	Borrowing Costs	14	269	269	0	646	397	249
0	Finance Cost- Leases	15	0	24	24	32	32	0
130,910	Total Expenditure		141,516	151,282	9,766	210,481	208,576	1,904
192,828	Total Surplus/Deficit Before Transfers.		138,821	134,351	4,470	279,090	306,878	27,787
	Other Comprehensive Income							
0	Net asset Revaluation Increment/(decrement)	16	0	0	0	50,955	50,955	0
192,828	Total comprehensive Result		138,821	134,351	4,470	330,045	357,833	27,787
	Reserve Transfers							
28,444	Transfers From Reserves	17	21,208	37,540	(16,332)	72,915	48,415	(24,500)
(63,434)	Transfer to Reserve	18	(58,521)	(74,025)	15,504	(138,149)	(142,638)	(4,489)
(34,990)	Total Net Transfers - Income/(Exp)		(37,313)	(36,485)	(828)	(65,234)	(94,223)	(28,989)
157,838	Total Surplus/(Deficit) Net of Transfers		101,508	97,866	3,642	264,811	263,610	(1,202)
42,208	Undelying Surplus/(Deficit)		45,757	32,139	13,618	(3,589)	3,428	7,017

* Negative values in the year-end variance and forecast variance columns indicate an unfavourable Variance.

Monthly Management Report 2021/22
 Operating Statement - Significant Variance Comments
 For the 9 Months Ended 31 March 2022

Income/Expenditure Type	Notes	YTD Actual (000's)	YTD Budget	Variance - Fav/(Unfav) (000's)	YTD Actuals to YTD Budget Variance Explanations
Income					
Rates & Charges	1	146,890	145,472	1,418	<p>Rates & Charges were \$1.42m favourable to YTD Budget due to: \$1.70m - Actual Supplementary rates received were higher than YTD budgeted target due to higher number of properties being released than budgeted. \$0.08m - Pensioner rebates which were received earlier than anticipated.</p> <p>The favourable variance was partly offset by unfavourable variance due to: (\$0.19m) - Rebates on Rates which were higher than budget. (\$0.17m) - Interest on Rates was lower than budgeted</p>
Statutory Fees and Fines	2	8,392	7,198	1,194	<p>Statutory Fees and Fines were \$1.19m favourable to YTD Budget due to the following: \$0.86m - Higher than expected Infringement Revenue primarily relating to Litter & Building Sites and Animal Management. \$0.86m - Higher than expected Permit Fees and other Registration Fees and Other Statutory Fees associated with the increase in new development, building and subdivision activities across Council.</p> <p>The favourable variance was partly offset by unfavourable variance due to: (\$0.52m) - Lower than budgeted debt collection court recoveries due to Council successfully adopting a new approach to debt recovery resulting in comparable arrears without the need to go to court. These are partly offset by lower associated expenditure such as legal fees.</p>
User Fees	3	7,291	7,863	(572)	<p>User Fees were (\$0.57m) unfavourable to YTD Budget due to the Covid-19 Pandemic lock down, consisting off: (\$0.53m) - Reduction in rental and lease income relating to community facilities. (\$0.37m) - Reduction in client fees relating to community hubs and centres, and care services. Half (\$0.18m) of this variance relates to occasional care which is ceased operations in December 2021. (\$0.09m) - Lower than anticipated Subdivision Construction Supervision Fees.. (\$0.19m) - Other unfavourable variances across user fees.</p> <p>Unfavourable variances are partly offset by: \$0.37m - Recoveries for Traffic Management costs from DHHS associated with drive through Covid vaccinations at Bunnings. \$0.24m - Higher than anticipated Application Fees for Asset Protection</p>

Monthly Management Report 2021/22
 Operating Statement - Significant Variance Comments
 For the 9 Months Ended 31 March 2022

Income/Expenditure Type	Notes	YTD Actual (000's)	YTD Budget	Variance - Fav/(Unfav) (000's)	YTD Actuals to YTD Budget Variance Explanations
Grants- Operating	4	20,525	17,985	2,540	<p>Operating Grants were \$2.54m favourable to YTD Budget due to the following: \$4.18m - Resulting from unbudgeted or increased grants received. The YTD amounts received are attributable to: ** CALD Communities Taskforce - [\$0.79m] ** COVIDSafe Outdoor Activation - [\$0.58m] ** Empowering Communities Project - [\$0.31m] ** Maternal & Child Health Services - [\$0.30m] ** Commonwealth Home Support Programme (CHSP) - [\$0.21m] ** Jobs Advocates - [\$0.20m] ** 39 Other operating grants which are individually under \$0.20m each - [\$1.80m]</p> <p>\$0.58m - Relating to the favourable net impact of timing, having received grants earlier than anticipated. This is primarily driven by funding for Commonwealth Home Support Programme (CHSP) - [\$0.54m]; and other minor grants [\$0.04m].</p> <p>The favourable variance was partly offset by: (\$0.98m) - MTC Revitalisation Grants which were budgeted in 2021/22 but received last financial year (\$0.88m) - Net impact relating to unearned grant income. Council received funds in advance of satisfying performance obligations, which are to be held as a liability until the income may be recognised. This has remained unchanged since Q2 and will be reviewed again at year end. (\$0.41m) - Grants which Council are longer expecting to recognise as income, including, Covid - 19 Working for Victoria (W4V) which was refunded [\$0.20m]; and grants relating to Family and Occasional Care Services which is no longer being delivered by Council [\$0.19m].</p>
Grants- Capital	5	3,609	6,450	(2,841)	<p>Capital Grants were \$2.84m unfavourable to YTD Budget due to timing related unfavourable variances: (\$6.10m) - Grants anticipated to have been received by YTD March, but not yet received. The most significant amongst these are funds for: ** Diggers Rest Community Cen/BURRS -Improve to facil - [(\$1.07m)] ** Unsealed Car Parks Upgrade - Various - [(\$1.03m)] ** Road Safety Project - Creamery Road, Toolern Vale - [(\$0.9m)] ** Macpherson Park - Unsealed Car Park - [(\$0.56m)] ** Troups Rd South (Greigs to Boundary) - Road Constn - [(\$0.47m)] ** Bulmans Road, West Melton - Urbanisation - [(\$0.47m)] ** Pedestrian Level Crossing Upgrades - [(\$0.4m)] ** Burnside Heights Recreation Reserve Upgrades - [(\$0.37m)] ** 7 Other Capital grants - [(\$0.82m)]</p> <p>The unfavourable variance was partly offset by: \$2.21m - Net impact relating to unearned grant income. Council had received funds in advance of satisfying performance obligations last financial year, which were held as a liability until the income could be recognised on completion of performance obligations this year. This has remained unchanged since Q2 and will be reviewed again at year end. \$1.05m - Unbudgeted new grant funding. The most significant amongst these are funds for Eynesbury Sporting Facility [\$0.29m] and Eynesbury Station Early Learning Centre [\$0.23m]</p>
Contributions Monetary	6	47,817	61,767	(13,950)	Net contributions are (\$9.31m) lower than expected due to the timing of SOC enabling income recognition, and are expected to exceed budget in Q4.
Contributions Non Monetary	7	28,651	24,014	4,637	
Net Gain/(Loss) on Disposal of IPP&E	8	12,987	9,981	3,006	Atherstone land sales were higher than budget reflecting the strong market demand over the past 12 months resulting in a bringing forward of stock and the availability of permitted stock at Atherstone ready to sell and construct.

Monthly Management Report 2021/22
 Operating Statement - Significant Variance Comments
 For the 9 Months Ended 31 March 2022

Income/Expenditure Type	Notes	YTD Actual (000's)	YTD Budget	Variance - Fav/(Unfav) (000's)	YTD Actuals to YTD Budget Variance Explanations
Other Revenue	9	4,175	4,903	(728)	<p>Other Revenue were (\$0.73m) unfavourable to YTD Budget due to the following: (\$0.38m) - Lower revenues from Waste Disposal Transfer Station reflective of lower volumes YTD March. The reduction in revenue is fully offset by lower levies and contract payments. (\$0.62m) - Lower than budgeted interest income primarily due to lower than anticipated interest rates.</p> <p>Unfavourable variances are partially offset by: \$0.27m - Higher than projected recoveries relating mostly to received/expected Property Insurance settlements. Being recoveries, these unbudgeted funds will offset wholly by unbudgeted expenditure.</p>
Total Income		280,337	285,633	(5,296)	
Expenditure					
Employee Costs	10	46,741	53,201	6,460	<p>Employee Costs are favourable to YTD Budget by \$6.46m due to: \$5.45m - Unfilled vacancies across Council and Covid impacting demand for services. Council has been agile in managing resources due to variability in service demand, particularly across the Community Services Directorate. On a net basis, Council did not exceed budget in Contract labour (agency) costs to backfill BAU operations. Contract labour (agency) costs are held within Materials Costs below. \$0.96m - Staff oncosts, primarily due to not needing to top-up leave provisions as a result of staff take more long service leave than they accrued during the same period as well as the timing of payments such as Superannuation-Lasplan, partially offset by Workcover-premiums being greater than expected.</p> <p>The net YTD variance for labour costs is favourable \$2.70m, consisting of Employee Cost favourable variance of \$3.87m as outlined above, and partially offset by (\$1.17m) unfavourable variance in Contract labour (agency) costs due to reasons outlined in the commentary below. The \$2.70m favourable variance in consolidated labour costs is attributable to: ** \$2.00m is attributable to lower service demand for Community Services Directorate. ** \$1.87m is attributable to Information & Technology Restructure and associated delayed recruitment of staff when converting Contract labour (agency) to Council employees. ** \$0.96m - Favourable variance due to Staff Oncosts (as mentioned above). ** \$0.46m is attributable to other net labour related savings across Council</p>
Material Costs	11	59,317	63,004	3,687	<p>Contracts and Materials are favourable to YTD Budget by \$3.69m due to: \$1.47m - Timing relating underspends of levies and contract payments attributable to Waste disposal, collection and transfer station expenditure \$1.21m - Delays in IT project delivery due to staff capacity loss triggered by the IT restructure. \$1.09m - Reduced facility use due to Covid has resulted in less maintenance ; and Parks proactive maintenance was on hold due to resourcing constraints with contract transitions. \$0.76m - Melton Town Centre Projects were have experienced delays with procurement and sourcing contractors within a constrained market environment. \$0.33m - Other minor favourable variances driven by decreased requirements across community facing services during Covid.</p> <p>Favourable variance is partly offset by: (\$1.17m) - Unfavourable variance in Contract labour (agency) costs relating to the backfill of vacancies ; and engagement of contractors for externally funded projects such as Traffic Management costs associated with drive through Covid vaccinations at Bunnings which has been invoiced to DHHS - [(\$0.37m)]</p>

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 Operating Statement - Significant Variance Comments
 For the 9 Months Ended 31 March 2022

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Income/Expenditure Type	Notes	YTD Actual (000's)	YTD Budget	Variance - Fav/(Unfav) (000's)	YTD Actuals to YTD Budget Variance Explanations
Bad and Doubtful Debts	12	712	237	(475)	Bad and doubtful debts are made up of infringement withdrawals for errors, withdrawing for court and through internal review. The increase in the Bad and Doubtful Debts is due to an increase in the number of infringement notices issued, and an increase in the number of Local Law infringement notices being lodged with the Magistrates' Court that were issued in the previous financial year.
Depreciation and Amortisation	13	34,477	34,547	70	
Borrowing Costs	14	269	269	0	
Finance Cost- Leases	15	0	24	24	
Total Expenditure		141,516	151,282	9,766	
Total Surplus/Deficit Before Transfers.		138,821	134,351	4,470	

Monthly Management Report 2021/2022				
3rd Quarter Vs Adopted Budget Variance				
Forecast Operating Statement by Income / Expenditure				
Income/Expenditure Type	Notes	Full Year Approved Budget	3rd Qtr Forecast	3rd Quarter Forecast Variance to Adopted
		(000's)	(000's)	(000's)
Income				
Rates & Charges	1	146,436	148,003	1,567
Statutory Fees and Fines	2	9,924	12,013	2,089
User Fees	3	11,049	10,218	(831)
Grants- Operating	4	32,290	35,805	3,515
Grants- Capital	5	9,720	21,025	11,305
Contributions Monetary	6	96,942	99,483	2,541
Contributions Non Monetary	7	163,601	169,423	5,822
Net Gain/(Loss) on Disposal of IPP&E	8	12,415	13,519	1,104
Other Revenue	9	7,194	5,965	(1,229)
Total Income		489,571	515,454	25,883
Expenditure				
Employee Costs	10	69,316	62,744	6,572
Material Costs	11	93,965	97,603	(3,638)
Bad and Doubtful Debts	12	440	1,295	(855)
Depreciation and Amortisation	13	46,081	46,505	(424)
Borrowing Costs	14	646	397	249
Finance Cost- Leases	15	32	32	0
Total Expenditure		210,481	208,577	1,905
Total Surplus/Deficit for the Year Before Trfs.		279,090	306,878	27,787
Underlying Surplus/(deficit)		(3,589)	3,428	7,017
Council Capital Budget		153,565	61,085	92,480
Capital DCP-In-Kind		40,293	55,900	(15,607)

Monthly Management Report 2021/22
 Operating Statement - Significant Variance Comments
 Approved Budget vs. 3rd Quarter Forecast

Income/Expenditure Type		Full Year Approved Budget	3rd Qtr Forecast	3rd Quarter Forecast Variance to Adopted Budget	Approved Budget to 3rd Quarter Forecast Variance Explanations
		(000's)	(000's)	(000's)	
Income					
Rates & Charges	1	146,436	148,003	1,567	Rates & Charges are forecasted to finish favourably compared to FY Budget by \$1.57m due to: \$2.00m - Higher number of properties titled than expected leading to a projected increase in supplementary rates. Favourable variance was partly offset by: (\$0.39m) - Interest On Rates has been lower due to penalty interest not being charged during Covid (\$0.04m) - Pensioner rebates which were higher than budget.
Statutory Fees and Fines	2	9,924	12,013	2,089	Statutory Fees and Fines are forecasted to finish favourably compared to FY Budget by \$2.09m due to the following: \$1.76m - Higher than expected Permit Fees and other Registration Fees and Other Statutory Fees associated with the increase in new development, building and subdivision activities across Council. \$0.71m - Higher than expected Infringement Revenue primarily relating to Litter & Building Sites and Animal Management. \$0.29m - Higher than anticipated Property Information Requests The favourable variance was partly offset by favourable variance due to: (\$0.67m) - Lower than budgeted debt collection court recoveries due to Council successfully adopting a new approach to debt recovery resulting in comparable arrears without the need to go to court. These are partly offset by lower associated expenditure such as legal fees.
User Fees	3	11,049	10,218	(831)	User Fees are expected to finish (\$0.90m) unfavourable to FY Budget due to the Covid-19 Pandemic lock down, consisting off: (\$0.91m) - Reduction in rental and lease income relating to community facilities. (\$0.54m) - Lower than budgeted client fees relating to community hubs and centres, and care services. [\$0.18m] of this variance relates to occasional care which is ceasing operations in December 2021. (\$0.14m) - Other unfavourable variances across user fees. Unfavourable variances are partly offset by: \$0.39m - Higher than anticipated Application Fees for Asset Protection \$0.37m - Recoveries for Traffic Management costs from DHHS associated with drive through Covid vaccinations at Bunnings.
Grants- Operating	4	32,290	35,805	3,515	Operating Grants are forecasted to finish favourably compared to FY Budget by \$3.52m due to: \$4.64m - Resulting from unbudgeted or increased grants to be received. This is attributable to: ** CALD Communities Taskforce - [\$0.79m] ** COVIDSafe Outdoor Activation - [\$0.50m] ** Maternal & Child Health Services - [\$0.48m] ** Jobs Advocates - [\$0.35m] ** Empowering Communities Project - [\$0.31m] ** Commonwealth Home Support Programme (CHSP) - [\$0.21m] ** Family Support Services - [\$0.20m] ** Community Safety - [\$0.19m] ** MWRRG Waste Projects - [\$0.16m] ** Access to Early Learning - [\$0.15m] ** Women's Building Surveyor Program - [\$0.15m] ** 49 Other minor grants [\$1.14m] \$1.31m - Expected net impact relating to unearned grant income. Council expects that the performance obligations relating to grants received funds in advance in the previous financial year will be satisfied in this financial year, allowing these funds to be recognised as income. The favourable variance was partly offset by: (\$1.30m) - MTC Revitalisation Grants which were budgeted in 2021/22 but received last financial year (\$0.53m) - Family Day Care Services participation impacted by Covid, and Occasional Care Services grant reduced due to lower participation and ceasing operations from end of December 2021 (\$0.52m) - Part of Covid - 19 Working for Victoria (W4V) funding received last financial year which is expected to be refunded

Monthly Management Report 2021/22
 Operating Statement - Significant Variance Comments
 Approved Budget vs. 3rd Quarter Forecast

Income/Expenditure Type		Full Year Approved Budget (000's)	3rd Qtr Forecast (000's)	3rd Quarter Forecast Variance to Adopted Budget (000's)	Approved Budget to 3rd Quarter Forecast Variance Explanations
Grants- Capital	5	9,720	21,025	11,305	<p>Capital Grants are forecasted to finish favourably compared to FY Budget by \$11.31m due to:</p> <p>\$12.25m - Unbudgeted increase in projected Capital grants due to the following projects: ** PR20 Cobblebank Indoor stadium - [\$4.0m] ** Melton Recycling Facility - Stage 2 - [\$3.1m] ** Bridge Road Recreation Reserve-Community Pavilion - [\$0.8m] ** Diggers Rest Community Cen/BURRS -Improve to facil - [\$0.72m] ** The Parkway Reserve Upgrade - [\$0.65m] ** Navan Park- Improvement Works - [\$0.56m] ** Burnside Heights Recreation Reserve Upgrades - [\$0.48m] ** Park Development- Earlington Square - [\$0.45m] ** PR48 Eynesbury Sporting Facility - [\$0.29m] ** Parks Dev. Program - Kirkton Park - [\$0.24m] ** Mt Atkinson East Community Hub (PY 13172) - [\$0.2m] ** Renewal Program - Sealed Roads (PY 08756) - [\$0.2m]</p> <p>\$0.08m - Expected net impact relating to unearned grant income. Council expects that the performance obligations relating to grants received funds in advance in the previous financial year will be satisfied in this financial year, allowing these funds to be recognised as income. This will be partially offset by the receipt of new grants in the current year which are not expected to be recognised as income until the following year. Note that this was revised down from \$15.37m in Q2 reflecting the lower capital program forecasted to be delivered in Q3.</p> <p>The favourable variance was partly offset by no longer expecting to receipt the following grants: ** PR16 - Renewal of Synthetic Playing Surfaces - [(\$0.95m)] ** Arnolds Creek Children & Community Centre 3rd Room - [(\$0.08m)]</p>
Contributions Monetary	6	96,942	99,483	2,541	Net contributions are expected favourable to budget by \$8.36m due to higher than anticipated development activity.
Contributions Non Monetary	7	163,601	169,423	5,822	
Net Gain/(Loss) on Disposal of IPP&E	8	12,415	13,519	1,104	Sale of Properties are forecasted to finish favourably compared to FY Budget by \$1.10m due to a higher revised sales forecast for Atherstone land sales from budgeted FY sale of 354 lots to a Revised Target of 407 net sales. FY22 sales forecast was increased due to the strong market demand over the past 12 months resulting in a bringing forward of stock and the availability of permitted stock at Atherstone ready to sell and construct.
Other Revenue	9	7,194	5,965	(1,229)	<p>Other Revenues are forecasted to finish unfavourably compared to FY Budget by (\$1.23m) due to the following: (\$1.07m) - Lower than budgeted interest income primarily due to lower than anticipated interest rates. (\$0.49m) - Lower revenues from Waste Disposal Transfer Station reflective of lower volumes YTD March. The reduction in revenue is fully offset by lower levies and contract payments. (\$0.25m) - Lower than budgeted Event Sponsorship revenues due to events such as the Flavour Fest and Djerriwarrh Festival which have not/will not to occur in 2021/22 due to Covid restrictions and event cancellations.</p> <p>Unfavourable variance is partly offset by: \$0.42m - Higher than projected recoveries relating mostly to received/expected Property Insurance settlements; and also funding received for the AFL Ready Traineeship Program. \$0.18m - Increase in demand for Building Services printed materials.</p>
Total Income		489,571	515,454	25,883	
Expenditure					

Monthly Management Report 2021/22
 Operating Statement - Significant Variance Comments
 Approved Budget vs. 3rd Quarter Forecast

Income/Expenditure Type	Full Year Approved Budget	3rd Qtr Forecast	3rd Quarter Forecast Variance to Adopted Budget	Approved Budget to 3rd Quarter Forecast Variance Explanations
	(000's)	(000's)	(000's)	
Employee Costs	10 69,316	62,744	6,572	<p>Employee costs at are projected to finish favourably in net terms by \$6.57m by year-end. This due to: \$6.77m - Projected savings in employee costs due to the timing of recruitment of vacant positions including those positions tied to grant expenditure. Council is also actively managing resources given volatility of service demand due to COVID. \$0.50m - Staff oncosts, primarily due to not needing to top-up leave provisions as a result of staff take more long service leave than they accrued during the same period, partially offset by Workcover-premiums being greater than expected. \$0.08m is attributable to other net labour related savings across Council</p> <p>The favourable variance is mostly offset by: (\$0.78m) - Information & Technology Restructure resulting in a conversion of Contract labour (agency) to Council employees. Increase in employee costs is offset by greater savings in Material Costs where contract labour (agency) costs are held.</p>
Material Costs	11 93,965	97,603	(3,638)	<p>Contracts and Materials are forecasted to overspend FY Budget by (\$3.64m) due to: (\$3.89m) - Forecasted overspend associated with unbudgeted operating grant funding, some of which relates to unbudgeted grant funds received in 2021/22 for which Council is undertaking required delivery in the current year. The most significant materials & services expenditure forecasts funded by unbudgeted external grant income include: ** CALD Communities Taskforce - [(\$0.69m)] ** Covid - 19 Working for Victoria (W4V) - [(\$0.58m)] ** MTC Revitalisation Grants - [(\$0.47m)] ** Commonwealth Home Support Programme (CHSP) - [(\$0.32m)] ** Rockbank North UDF - [(\$0.18m)] ** COVIDSafe Outdoor Activation - Part A - [(\$0.17m)] ** Social Support Under 65 - [(\$0.14m)] ** More Trees for a Cooler Greener West - [(\$0.13m)] ** Home and Community Care in Victoria - [(\$0.12m)] ** Fraser Rise Community House - [(\$0.12m)]</p> <p>(\$1.40m) - Operations business unit was over budget primarily due to: ** Higher than expected Parks Asset Growth due to higher than expended asset handed overs - [(\$1.22m)] ** Traffic Management costs associated with drive through Covid vaccinations at Bunnings which has been invoiced to DHHS - [(\$0.37m)] ** Offset by net underspends driven by lower maintenance required associated with lower facility use due to Covid - [(\$0.19m)]</p> <p>(\$0.70m) - Higher than anticipated expensed capital project costs not meeting asset capitalisation thresholds. (\$0.36m) Provision of financial support to contractor of Melton Waves due to impacts of Covid.</p> <p>Unfavourable variances are partly offset by: \$0.87m - Savings are projected in Festival & Events such as the Flavour Fest and Djerriwarrh Festival which have not/will not to occur in 2021/22 due to Covid restrictions and event cancellations. \$0.64m - Projected savings in Contract labour (agency) costs driven by Information & Technology Restructure resulting in a conversion of Contract labour (agency) to Council employees, partially offset by increased agency staff use in Planning & Development Directorate to support the growth of the municipality. \$0.52m - Lower legal fees relating to rates recovery due to Council successfully adopting a new approach to debt recovery without the need to go to court. \$0.49m - Lower Waste Disposal Transfer Station levies and contract payments reflective of lower volumes YTD March. The reduction in cost is fully offset by lower revenue. \$0.19m - Other minor favourable variances.</p>
Bad and Doubtful Debts	12 440	1,295	(855)	<p>Bad and doubtful debts are made up of infringement withdrawals infringement debts deemed unrecoverable. This can be due to infringements issued with errors, being withdrawn, or being voided due to legislative timeframes for internal review not being met. The increase in the Bad and Doubtful Debts is due to an increase in the number of infringement notices issued, and an increase in the number of Local Law infringement notices being lodged with the Magistrates' Court that were issued in the previous financial year, and the forecast has been increased based on the trend of YTD actuals.</p>

Monthly Management Report 2021/22

Operating Statement - Significant Variance Comments

Approved Budget vs. 3rd Quarter Forecast

Income/Expenditure Type		Full Year Approved Budget	3rd Qtr Forecast	3rd Quarter Forecast Variance to Adopted Budget	Approved Budget to 3rd Quarter Forecast Variance Explanations
		(000's)	(000's)	(000's)	
Depreciation and Amortisation	13	46,081	46,505	(424)	Depreciation is higher than budgeted and is based on predicted depreciation from Council's asset management system. This is mainly driven by higher than anticipated asset balances associated with higher non monetary contributions.
Borrowing Costs	14	646	397	249	New borrowings were budgeted as funding source for capital works programs. Lower YTD actuals of borrowing costs reflects that Council has not had a need to draw on new borrowings in 2021/22 as YTD underspends in the CAPEX program have positively impacted liquidity.
Finance Cost- Leases	15	32	32	0	
Total Expenditure		210,481	208,576	1,904	
Total Surplus/Deficit Before Transfers.		279,090	306,878	27,787	
Underlying Operating Results Surplus/(Deficit)		(3,589)	3,428	7,017	

BALANCE SHEET STATEMENT	2021/2022	2020/2021	2021/2022
	Actuals	Last Year Actuals	Budget
	March-22	Jun-21	Full Year
	\$(000's)	\$(000'S)	\$(000's)
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	442,685	368,179	328,295
Trade and Other Receivable	51,093	22,806	58,419
Inventories	28	28	24
Assets Classified as Held for Resale	110	674	2,662
Other Assets	39,839	16,931	19,551
TOTAL CURRENT ASSETS	533,755	408,618	408,951
NON CURRENT ASSETS			
Infra, Property Plant & Equipment (Inc. WIP)	2,787,546	2,771,558	3,142,312
Inventories	65	65	21
Investment Property	6,975	6,975	7,380
Intangibles	2,704	2,704	2,377
Right Of Use Assets	631	1,136	1,037
TOTAL NON CURRENT ASSETS	2,797,920	2,782,438	3,153,127
TOTAL ASSETS	3,331,676	3,191,056	3,562,078
CURRENT LIABILITIES			
Trade and Other Payables	48,233	51,744	45,116
Trust Funds, Deposits and Other Liabilities	36,378	18,055	8,294
Unearned Income	21,227	22,886	0
Provisions	12,557	13,084	12,568
Interest-Bearing Loans and Borrowings	603	2,402	6,143
Lease Liability	640	640	531
TOTAL CURRENT LIABILITIES	119,637	108,811	72,653
NON CURRENT LIABILITIES			
Provisions	1,576	1,503	1,813
Interest-Bearing Loans and Borrowings	8,272	8,272	15,185
Lease Liability	508	508	521
Other Non Current Liabilities (Incl Trust Funds)	137	9,238	15,146
TOTAL NON CURRENT LIABILITIES	10,493	19,520	32,665
TOTAL LIABILITIES	130,131	128,332	105,317
NET ASSETS	3,201,545	3,062,724	3,456,760
EQUITY			
Accumulated Surplus	1,949,210	1,847,702	2,091,838
Reserves	1,252,335	1,215,022	1,364,921
TOTAL EQUITY	3,201,545	3,062,724	3,456,760

Balance Sheet - Comments

General:

The following comments relate to the balance sheet and the cash flow statement on page 13 and 16 respectively.

Current Assets:

Cash & Investments

Council's cash position (including Investments), as at 31 March 2022 was \$442.68m, which represents an increase of \$74.51m from the \$368.2m opening cash position as at 1 July 2021. Details of inflow and outflow of funds are detailed in the Cash Flow Statement on page 16.

	\$'000's	\$'000's
Cash at 1 st July 2021		\$368,179
Plus: Net Inflow/(Outflow) from operating activities	\$94,723	
Less Net Inflow/(Outflow) from Investing activities	(\$18,148)	
Less Net Inflow/(Outflow) from financing activities	(\$2,068)	
Net Increase/(decrease) in cash held		\$74,506
Cash and Investments on hand at 31 March 2022		\$442,685

Receivables:

Total receivables outstanding as at 31 March 2022 amounted to \$51.1m, which included rate debtors of \$45.1m. The total outstanding receivables comprised: -

Receivables	31 March 2022 (000's)	31 March 2021 (000's)
Rate Debtors	\$45,077	\$42,093
Infringements & Local Laws Debtors	\$5,897	\$5,530
Sundry & other debtors net of provision for doubtful debts	\$119	\$1,182
Total Receivables	\$51,093	\$48,805

Non-Current Assets:

Infrastructure, Plant & Equipment

The value of Council's property, plant & equipment has increased by \$15.98m from 30 June balance of \$2.772b. This increase is net of any addition of new assets offset by the depreciation charge for the YTD period.

Intangible Asset

The intangible assets of \$2.7m represent non-exclusive licence granted to Melton City Council by Department of Education and the Caroline Springs College for the use of CS College Creekside Campus and the Spring side Children's and Childcare facility built on DOE land and Kororoit Creek Learning Centre. The balance represents Council's contributions net of amortisations.

Current & Non-Current Liabilities:

Payables

Creditors have decreased by \$3.5m from the June 2021 balance of \$51.7m to \$48.2m at balance date. The outstanding payables amount varies from month to month depending upon the status of the accounts payable cycle.

Employee Benefits

Employee benefits represent current and non-current components of annual and long service leave liabilities at balance date. Current component of the liability being the amounts to be settled within the 12 months after the reporting period estimated at \$12.6m, with the non-current at \$1.58m. Any transfers to and from employee benefit will occur at year end.

Interest Bearing Liabilities:

Total loan liability as at 31 March 2022 is \$8.8m. Total repayment of borrowings as at 31 March is \$1.8m.

Working Capital and Liquidity:

The working capital ratio is used to assess Council's ability to meet current commitments and is derived by dividing current assets by current liabilities. The working capital ratio for the YTD period is 1:4.7. The after removing the impact of rate debtors is 1:4.1

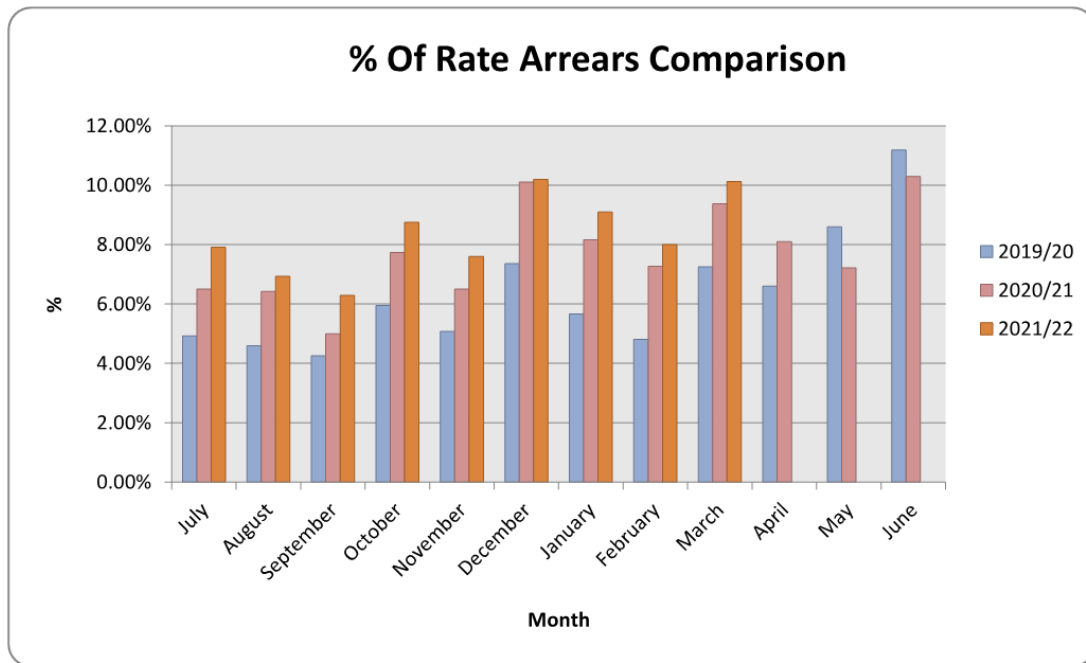
CASH FLOW STATEMENT	2021/2022	2020/2021	2021/2022
	Actuals	Last Year Actuals	Budget
	Mar-22 \$(000's)	Jun-21 \$(000'S)	Full Year \$(000's)
Cash Flow from Operating Activities			
Finance Report			
Rates and Charges	113,283	134,733	146,020
Statutory Fees and Fines	6,907	11,090	9,444
User Fees	7,291	9,802	11,049
Grants Income - Operating	20,525	38,396	32,290
Grants Income - Capital	3,132	17,098	9,720
Contributions - Monetary	39,712	33,000	96,942
Interest	755	2,125	2,930
Trust Funds and Deposits Taken	9,223	9,102	(2,038)
Other Revenue	3,312	23,210	4,343
Net GST Refund/Payment	437	17,564	313
PAYMENTS			
Employee Costs	(47,195)	(57,517)	(68,876)
Materials and Services	(53,954)	(83,706)	(93,147)
Other Payments	(8,705)	(4,280)	(170)
NET CASH FROM OPERATING ACTIVITIES	94,723	150,617	148,820
CASH FLOW FROM INVESTING ACTIVITIES			
Payments for Acquisition of Non-Current Assets	(37,949)	(58,215)	(177,883)
Proceeds from Sale of Non-Current Assets	19,801	27,966	18,152
NET CASH FROM INVESTING ACTIVITIES	(18,148)	(30,249)	(159,731)
CASH FLOW FROM FINANCING ACTIVITIES			
Repayment of borrowings	(1,799)	(2,306)	(6,043)
Finance Costs	(269)	(494)	(646)
Proceeds from Borrowings	0	0	16,698
Interest Paid - Lease Liability	0	(25)	0
Repayment of Lease Liability	(0)	(364)	(674)
NET CASH FROM FINANCING ACTIVITIES	(2,068)	(3,189)	9,334
NET INCREASE/(DECREASE) IN CASH HELD	74,506	117,179	(1,577)
CASH POSITION			
Cash Balance at Beginning- as at 1st July	368,179	251,000	329,872
Cash Balance at End of Period	442,685	368,179	328,295

Analysis of Overdue Instalment Rate Debtors - March 2022

(Excluding Fire Service Levy)

Overdue Rate Debtors	No of Properties	Debts Outstanding (\$)
<i>Owings</i>		
<i>Less Than \$1000</i>	6,179	2,923,831
<i>\$1000 to \$1999</i>	1,623	2,256,708
<i>\$2000 to \$4999</i>	1,420	4,493,957
<i>\$5000 to \$10,000</i>	439	2,917,690
<i>Greater Than 10,000</i>	184	3,375,835
Total	9,845	15,968,021

There are 2504 Properties in credit. Total Credit is \$2,274,711



Summary of Overdue Rate Debt Arrears & Recovery Actions - March 2022

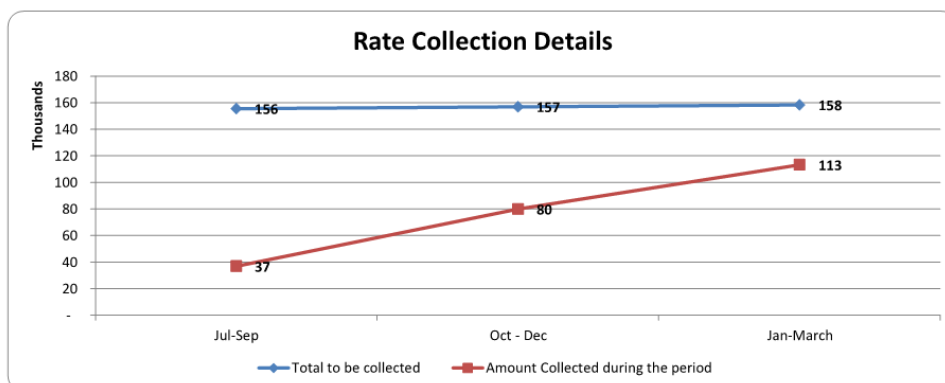
SUMMARY OF OVERDUE RATE DEBT ARREARS & RECOVERY AS AT 31 March 2022	NO OF PROPERTIES	RATE DEBTS OUTSTANDING \$000'S
Summons issued	31	297
Judgements issued	19	199
Summon for oral examinations issued	100	1,168
Legal arrangements	-	-
Other actions-Demand letter etc	77	457
Total Debt Recovery Action In Progress	227	2,121
Arrangements in place-Non legal	931	1,231
Properties that Midstate are doing Courtesy Calls for	4,119	7,448
Properties with no recovery/arrangements in place	4,568	5,168
TOTAL	9,845	15,968

No of online COVID-19 Financial hardship applications received in March 2022	13
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Rate Balances & Collection Details

2021-2022

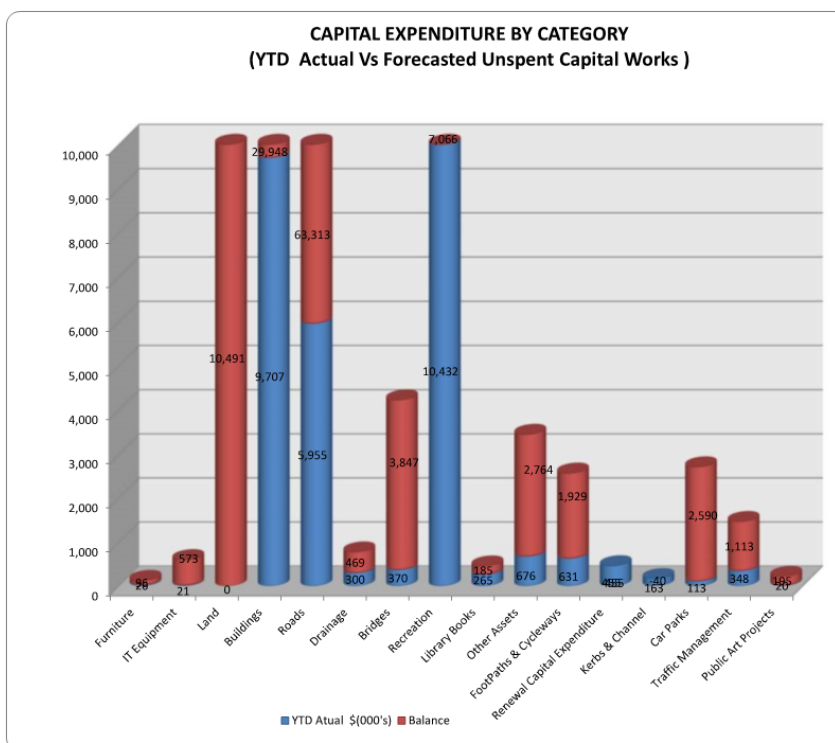
Rate Collection Details	Jul-Sep (\$'000)	Oct - Dec (\$'000)	Jan-March (\$'000)	Apr-June (\$'000)
Outstanding debtor balance as at 1 July	11,470			
Rates raised in 2021-2022	142,417			
Interest raised to date	141			
Rebates, adjustment and unallocated Pmts	(4,151)	439	444	
Supplementary rates raised	5,812	929	860	
Total to be collected	155,689	157,057	158,360	
Amount Collected during the period	37,008	80,006	113,283	
Balance to be collected	118,681	77,051	45,077	



CAPITAL EXPENDITURE BY CATEGORY

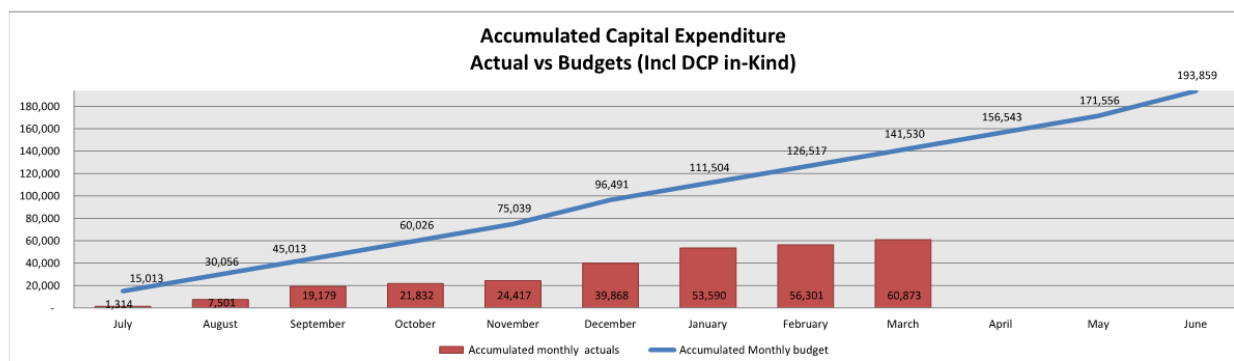
3rd Quarter Ended 31 March 2022
 2021/2022 FINANCIAL YEAR

CAPITAL EXPENDITURE	YTD Actual	YTD Budget	YTD Variance	2021/22 Approved Budget	3rd Qtr Forecast	3rd Qtr Forecast Variance to Budget
	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)
Furniture	26	61	35	122	122	0
IT Equipment	21	297	276	594	34	560
Land	0	5,245	5,245	10,491	816	9,674
Buildings	9,707	19,827	10,120	39,655	14,635	25,020
Roads	5,955	34,634	28,679	69,268	17,857	51,411
Drainage	300	385	84	769	611	158
Bridges	370	2,109	1,738	4,218	558	3,660
Recreation	10,432	8,749	(1,683)	17,498	18,106	(608)
Library Books	265	225	(40)	450	443	7
Other Assets	676	1,720	1,044	3,440	1,510	1,930
FootPaths & Cycleways	631	1,280	649	2,560	2,123	437
Renewal Capital Expenditure	455	0	(455)	0	938	(938)
Kerbs & Channel	163	62	(101)	123	163	(40)
Car Parks	113	1,351	1,238	2,703	2,242	460
Traffic Management	348	731	383	1,461	853	608
Public Art Projects	20	107	87	214	73	141
Total Capex Excl Capital DCP In Kind	29,482	76,783	47,303	153,565	61,085	92,480
Capital DCP in Kind	31,392	29,782	(1,611)	40,293	55,900	(15,607)
Total Capital Expenditure	60,874	106,564	45,691	193,859	116,985	76,874



MONTHLY ANALYSIS OF CAPITAL EXPENDITURE
 2021/2022 FINANCIAL YEAR

CAPITAL EXPENDITURE	Total	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)	\$(000's)
0602 - Furniture	26	0	0	1	0	2	12	6	0	4			
0603 - IT Equipment	21	22	1	(8)	6	0	(0)	0	0	0			
0604 - Land	0	0	0	0	0	0	0	0	0	0			
0605 - Buildings	9,707	576	3,091	1,398	422	808	1,095	870	596	851			
0606 - Roads	5,955	100	476	1,513	676	257	328	505	322	1,776			
0607 - Drainage	300	0	1	3	177	3	40	20	3	53			
0608 - Bridges	370	38	92	138	43	25	(1)	23	12	0			
0609 - Recreation	10,432	502	2,119	1,209	1,184	762	1,356	503	1,261	1,536			
0610 - Library Books	265	(1)	48	65	62	40	22	10	12	7			
0611 - Other Assets	676	(21)	0	50	3	97	0	8	331	207			
0613 - FootPaths & Cycleways	631	0	58	281	56	26	64	61	9	77			
0614 - Renewal Capital Expenditure	455	92	280	0	2	0	5	26	8	41			
0616 - Kerbs & Channel	163	0	0	20	7	0	0	0	135	0			
0617 - Car Parks	113	4	19	66	7	8	0	1	5	2			
0618 - Traffic Management	348	0	0	311	0	0	0	1	16	20			
0620 - Public Art Projects	20	0	0	0	8	6	3	3	0	0			
Total Capital Expenditure Excl Capital DCP In Kind	29,482	1,314	6,186	5,048	2,653	2,033	2,924	2,039	2,710	4,573	0	0	0
Capital DCP in Kind	31,392	0	0	6,630	0	553	12,526	11,684					
TOTAL CAPITAL EXPENDITURE	60,874	1,314	6,186	11,678	2,653	2,586	15,450	13,723	2,710	4,573	0	0	0



12.2 LEADWEST DELEGATED COMMITTEE MEETING MINUTES

Author: Renee Hodgson - Governance Coordinator
Presenter: Bradley Dosser - Manager Legal, Governance & Risk

PURPOSE OF REPORT

To present the minutes of the LeadWest Delegated Committee.

RECOMMENDATION:

That Council note the confirmed minutes of the LeadWest Delegated Committee meetings held 22 September 2021 and 8 December 2021, provided as **Appendices 1 and 2** to this report.

Motion

Crs Carli/Ramsey.

That Council note the confirmed minutes of the LeadWest Delegated Committee meetings held 22 September 2021 and 8 December 2021, provided as **Appendices 1 and 2** to this report.

CARRIED

REPORT

1. Executive Summary

The purpose of the LeadWest Committee is to oversee the preparation and implementation of the LeadWest Strategic Plan and identified sub projects as adopted and agreed by member Councils.

The minutes attached to this report are the confirmed minutes of the LeadWest Delegated Committee meetings held 22 September 2021 and 8 December 2021.

2. Background/Issues

The LeadWest Committee was established as a Joint Delegated Committee pursuant to s64 of the *Local Government Act 2020* (the Act), with the Cities of Brimbank, Hobsons Bay, Maribyrnong, Melton, and Wyndham, on and from 1 August 2021.

It has delegated powers and functions in an Instrument of Delegation and Schedule and has Terms of Reference that govern its operations, meeting, and reporting arrangements. These were both approved and adopted by Council on 28 June 2021.

Attached to this report are the confirmed minutes of the LeadWest Delegated Committee meetings held 22 September 2021 and 8 December 2021.

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

6. A high performing organisation that demonstrates civic leadership and organisational excellence

6.3 An organisation that demonstrates excellence in civic leadership and governance.

4. Financial Considerations

The ongoing budget for the LeadWest Committee will include two components. Firstly, to deliver the projects in the four-year implementation plan, recommendations will be made to member Councils for consideration in each Council's annual budgeting process. Secondly, a payment of a base contribution to apply equally to all Councils.

5. Consultation/Public Submissions

The LeadWest Committee will provide a mechanism for a regional approach to advocacy and the delivery of a ten-year Strategic Plan. The Strategic Plan will be underpinned by a rolling four-year implementation plan which will be delivered by teams from across the six Councils implementing specific projects. This Plan was prepared following extensive consultation including a focus on engaging Councillors from the member Councils.

6. Risk Analysis

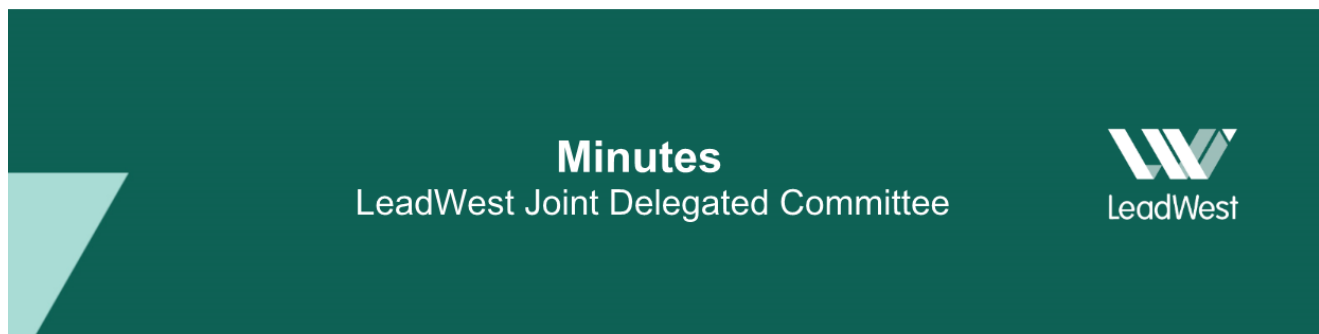
Nil.

7. Options

That Council note the minutes of the LeadWest Committee as per the recommendation to this report.

LIST OF APPENDICES

1. Leadeast Joint Delegated Committee Meeting Confirmed Minutes 22 September 2021
2. LeadWest Joint Delegated Committee Meeting Confirmed Minutes 8 December 2021



Meeting Details

Title:	LeadWest Joint Delegated Committee	
Date:	22 September 2021	Time: 3.30pm – 5.30pm
Location:	https://brimbankcc.zoom.us/j/98893470118	
Chairperson:	Cr Peter Maynard	
Invitees:	Brimbank City Council	Mayor – Cr Ranka Rasic Interim CEO – Warren Roberts
	Hobsons Bay City Council	Cr Matt Tyler
	Maribyrnong City Council	CEO – Aaron van Egmond Cr Bernadette Thomas
	Melton City Council	Acting CEO – Celia Haddock Cr Sophie Ramsey
	Wyndham City Council	CEO – Kelvin Tori Deputy Mayor – Cr Peter Maynard
	LeadWest	CEO – Stephen Wall Executive Officer – Sue La Greca
Conflict of interest:	No conflicts of interest	
Guests:	Fran McDonald	Executive Officer – Western Alliance for Greenhouse Action
Other Attendees:		
Apologies:		
Minute taker:	Marnie Giles	Administration Officer - LeadWest

Meeting Items

No.	Topic	Key discussion points
1.	Welcome, Acknowledgement of Traditional Owners & Apologies	The Executive Officer (EO) welcomed all in attendance and opened the meeting at 4.09pm.
2.	Election of Chairperson and Deputy Chairperson	<p>A recommendation was put forward to the committee that the term of the LeadWest Chair and Deputy Chair be extended from 22 September 2021 to November 2022 subject to the Council delegate elections in November 2021.</p> <p><i>The LeadWest Committee unanimously agreed on this recommendation and progressed to the election of Chair and Deputy Chair.</i></p> <p><i>Moved: Cr Sophie Ramsey</i> <i>Seconded: Cr Ranka Rasic</i></p> <p>Cr Peter Maynard was nominated as the LeadWest Chair.</p> <p><i>Moved: Cr Sophie Ramsey</i> <i>Seconded: Cr Ranka Rasic</i></p> <p>Cr Bernadette Thomas was nominated as the LeadWest Deputy Chair.</p> <p><i>Moved: Cr Sophie Ramsey</i> <i>Seconded: Stephen Wall</i></p>
3.	Conflicts of interest to be declared in accordance with the 'Local Government Act 2020'	<p>Cr Peter Maynard proceeded to oversee the committee meeting as the Chair and acknowledged the traditional owners of the land and paid respects to elders – past present and emerging.</p> <p>There were no conflicts of interest to declare.</p>
4.	Western Alliance for Greenhouse Action (WAGA) Presentation	<p>Fran McDonald presented a brief overview of the structure, work plan and potential collaboration between WAGA and LeadWest. The following points were discussed.</p> <ul style="list-style-type: none"> WAGA is a partnership of eight councils in the west of Melbourne (Cities of Brimbank, Greater Geelong, Hobsons Bay, Maribyrnong, Melton, Moonee Valley and Wyndham, and the Shire of Moorabool) working collaboratively to respond to climate change across the region. WAGA's projects are based around mitigation of greenhouse gas emissions, and adaptation to the impacts of climate change as well as advocacy and information provision, sharing and developing a capacity-building platform for its members. Currently the Business Resilience Project that is being undertaken by WAGA will help businesses reduce energy usage and costs. The WAGA presentation will be circulated to the LeadWest committee for future reference.
5.	Adoption of minutes from the meeting held 19 May 2021	The Chair noted that the minutes of the meeting held on 19 May 2021 have been previously adopted by each member council at their respective Ordinary Council Meeting.
6.	Matters arising from the meeting held 19 May 2021	<p>The EO outlined the progress on the matters arising as follows:</p> <p><u>Four Year Rolling Implementation Plan</u></p> <p>The Implementation Plan (IP) workshop was held on Thursday, 5 August 2021. Further information provided during agenda item 7 – "Review of the Four Year Rolling Implementation Plan".</p> <p><u>Project Proposal – Government Delegations</u></p> <p>Both steering and planning groups have been established. FPL Advisory have also been engaged to assist LeadWest with the advocacy strategy and obtaining meetings with relevant Members of Parliament.</p> <p>Further information provided during agenda item 10 – "Advocacy Strategy and Government Delegations Project Update".</p> <p>Stephen Wall provided an update on the progress of the \$5 million for 500,000 Trees Project as follows:</p>

- Working group meeting was held in August 2021 where the Terms of Reference were developed.
- Delivery of the \$5 million for 500,000 trees project will be made in phases – the first phase allows councils to apply for up to \$250,000 each.
- All councils in Melbourne's West have submitted applications for phase 1 of the project and announcements around the applications are due to be made in coming weeks.
- Phase 2 will begin early 2022 and the program is expected to run until 2023.

Moved: Cr Sophie Ramsey

Seconded: Cr Bernadette Thomas

7. Review of the Four Year Rolling Implementation Plan

The EO provided an overview of the outcomes from the IP workshop. The following information was discussed.

- The Strategic Plan and associated goals are all still relevant and up-to-date with the overall vision of LeadWest.
- The five strategic goals are equally important with no amendments to be made.
- The main role of LeadWest is an advocacy body for Melbourne's West and project delivery will only be conducted if it is part of our advocacy.
- The IP will allow flexibility and will be reviewed where necessary to respond to changing circumstances and opportunities that may arise.
- The issues that arose during discussion at the IP workshop have been grouped under the relevant strategic goal.

The LeadWest committee noted the recommendations made by the EO and unanimously agreed that the collaborative work between LeadWest and WAGA, Western Melbourne Tourism, Arts West and West of Melbourne Economic Development Alliance will support the advocacy goals in the IP.

The following recommendations were made by the committee:

- *Include in the IP and collaborate with Parks Victoria to provide advocacy support around open space to attract more investment and funding for the region.*
- *Include in the IP and collaborate with organisations such as Arts West to provide advocacy support around the arts, entertainment and cultural sectors of the region specifically post COVID 19.*
- *Monitor the changes in work models to ensure the region can respond to the increased number of residents that will inevitably work from home.*
- *Identify two major areas to begin the advocacy to government prior to the Federal Elections.*
- *Include active transport under strategic goal three – "transport and communications".*

Moved: Cr Sophie Ramsey

Seconded: Cr Bernadette Thomas

8. North and West Melbourne City Deal Update

The EO provided an update on the progress of the North and West Melbourne City Deal (NWMCD) and provided the following information:

- At a recent steering group meeting, information was shared from Brett Luxford (former Director at the City of Greater Geelong and now CEO at Mitchell Shire Council) and Kat Panjari, Executive Officer Greater Hobart Strategic Partnership. The presentations provided insight into the Geelong and Hobart City Deals and the process that resulted in each being obtained.
- The main focus moving forward should be on obtaining an agreement or memorandum of understanding between Federal, State and Local Governments to secure a commitment to the NWMCD.

- To assist in advocacy work, a communique was provided to the LeadWest Committee members. This information includes the governance structure, status and the next steps of the NWMCD. The communique provides up to date information on the NWMCD for LeadWest committee members to use when speaking with MPs.
- Recent online meetings between MPs, Sue La Greca (LeadWest), Wade Noonan (West of Melbourne Economic Development Alliance) and Sandra Denis (Victoria University) have been held to request support in obtaining an agreement or memorandum of understanding to confirm the NWMCD.

The committee noted the progress of the NWMCD.

Moved: Cr Sophie Ramsey
Seconded: Cr Bernadette Thomas

9. Western Intermodal Freight Precinct Update

The EO provided an update on the progress of the Western Intermodal Freight Precinct (WIFP). The following information was discussed:

- A meeting was held on the 8th September 2021, with the Cities of Melton and Wyndham, regional industry representatives, the West of Melbourne Economic Development Alliance (WoMEDA) and LeadWest. A briefing was presented by the Hon Melissa Horne, Minister for Ports and Freights which outlined the Truganina site as the preferred option for an intermodal freight terminal.
- As the Federal Government have recently committed \$2 billion towards a freight precinct in Melbourne, LeadWest in collaboration with WoMEDA, Melton and Wyndham Councils, is leading strong regional advocacy work to ensure the WIFP is selected as the preferred site for the intermodal freight terminal in Melbourne.
- The result of the meeting held on the 8th September 2021, was the formal establishment of an advocacy group representative of industry regional organisations and government. A meeting has been scheduled for the 8th October 2021 with the advocacy group to further promote the WIFP and for this project to be operational in five years.

The committee noted the progress on the WIFP.

Moved: Cr Sophie Ramsey
Seconded: Cr Bernadette Thomas

10. Advocacy Strategy and Government Delegations Project Update

The EO provided the following update on the progress of the Advocacy Strategy and Government Delegations Project.

- FPL Advisory have been engaged to assist with the advocacy strategy and Government delegations.
- The relevant Ministers, Shadow Ministers and MP's have been identified and online meetings will be scheduled as a stage one introduction to LeadWest.
- The two or three projects selected from the IP will also be introduced during this stage of the Government delegation.

The committee noted the progress of the Advocacy Strategy and Government Delegation project.

Moved: Cr Sophie Ramsey
Seconded: Cr Bernadette Thomas

11. Dates for future LeadWest meetings

Future LeadWest Committee meeting dates were provided with venues subject to covid-19 restrictions:

8 December 2021	3.30 pm – 5.30 pm	Hobsons bay City Council
16 March 2022	3.30 pm – 5.30 pm	Brimbank city Council
15 June 2022	3.30 pm – 5.30 pm	Wyndham City Council
21 September 2022	3.30 pm – 5.30 pm	Melton City Council
14 December 2022	3.30 pm – 5.30 pm	Maribyrnong City Council

12. Other Business

Stephen Wall provided an update on the Finance Subcommittee and its meeting held on 21 September 2021. The following information was discussed:

LeadWest Finance Subcommittee Members

A request was made to the LeadWest Committee to nominate another member to the Finance Subcommittee (FSC).

Currently the members of the FSC comprise the Chair, Cr Peter Maynard, Stephen Wall and the Brimbank City Council representative, Shane Marr (Director, Financial and Organisational Excellence).

Due to the exit of the previous Independent Chair, the FSC requires an additional member to the committee.

The following recommendations were made:

- *To elect a new Chair to the FSC as a result of Cr Peter Maynard being elected as the LeadWest Committee Chair.*
- *The nominations for the FSC Chair and additional member be made prior to the next LeadWest Committee meeting scheduled for the 8th December 2021.*

Moved: Stephen Wall

Seconded: Cr Sophie Ramsey

Review of the LeadWest Reserve Fund

The FSC advised that LeadWest funds held in the reserve account are for the purpose of expenditure on projects and to cover any shortfall in the operational budget.

If all project costs are expended as forecast, by the 2022/23 financial year, the reserve account will be reduced to approximately \$29,000.

Current membership fees are \$50k plus overhead costs = \$56,212 in total. If member fees remain at this amount it is forecast that reserve fund will be depleted or close to depleted by 2022/23.

Future membership fees will need to be increased to approximately \$80,000 per annum plus overheads (\$6,212) to cover future expenditure.

A recommendation was made for the committee to note and consider the 2022/2023 budget.

Moved: Cr Sophie Ramsey

Seconded: Cr Bernadette Thomas

Acknowledgement to Committee Members

Cr Sophie Ramsey acknowledged Sue for the work carried out as the Executive Officer for LeadWest.

The role of EO, has been carried out brilliantly and the committee wishes the EO a happy retirement which is due in December 2021.

Cr Sophie Ramsey also thanked Kelvin Tori for his contribution and commitment to LeadWest and to the City of Melton.

As the Chief Executive Officer for Melton City Council and a member of the LeadWest committee, Kelvin has been a great mentor and ally for the western region and has conducted his roles with a stellar performance.

13. Closure of Meeting

5.30pm

Next meeting:

Wednesday, 8 December 2021
3.30pm – 5.30pm
Venue: TBA

Minutes

LeadWest Joint Delegated Committee



Meeting Details

Title:	LeadWest Joint Delegated Committee	
Date:	8 December 2021	Time: 3.30pm – 5.00pm
Location:	https://brimbankcc.zoom.us/j/99622006240	
Chairperson:	Mayor – Cr Peter Maynard	
Invitees:	Brimbank City Council	Cr Ranka Rasic Interim CEO, Warren Roberts
	Hobsons Bay City Council	Cr Matt Tyler CEO, Aaron van Egmond
	Maribyrnong City Council	Cr Bernadette Thomas CEO, Celia Haddock
	Melton City Council	Cr Sophie Ramsey Acting CEO, Maurie Heaney
	Wyndham City Council	Mayor – Cr Peter Maynard CEO, Stephen Wall
Conflict of interest:	No conflicts of interest declared.	
Guests:	Adrian Gray	Co-Chair, Greening the West
	Emma Pryse	Co-Chair, Greening the West
	Steve Cusworth	Managing Director, FPL Advisory
	Ross Dennis	Policy Analyst, FPL Advisory
Other Attendees:	Natalie Walker	Head of Strategy Impact, Wyndham City Council
Apologies:	Stephen Wall	CEO, Wyndham City Council
Minute taker:	Marnie Giles	Administration Officer, LeadWest

Meeting Items

No.	Topic	Key discussion points
1.	Welcome, acknowledgement of traditional owners and apologies	The Chair welcomed all in attendance and opened the meeting at 3.30pm.
2.	Conflicts of interest to be declared in accordance with the 'Local Government Act 2020'	There were no conflicts of interest declared.
3.	Adoption of minutes from the meeting held 22 September 2021	The minutes from the meeting on 22 September 2021 were adopted without amendment. <i>Moved: Cr Sophie Ramsey</i> <i>Seconded: Cr Bernadette Thomas</i>
4.	Matters arising from the meeting held 22 September 2021	The Executive Officer (EO) advised the Committee that all recorded matters arising have been completed.
5.	Finance Summary Report	<p>Celia discussed the following information regarding the LeadWest Finance report.</p> <ul style="list-style-type: none"> The forecast operational expenditure for 2021/2022 is \$317,121 which will be met by the income of member contributions of \$281,060 and \$36,061 from the reserve fund. The 2021/2022 project budget includes \$91,047 on project expenditure and \$36,061 to cover the operational budget shortfall. At the beginning of the 2022/2023 financial year, the reserve fund will have an approximate balance of \$38,362. If member contributions remain at the current \$50k + overheads, an additional \$17,187 will be transferred from the reserve fund to cover the operational shortfall. This will leave a balance of \$21,175 for project expenditure. Until the contracted costs of the secretariat model have been determined, it is difficult to predict what funds will be required from the reserve fund to cover operational expenditure. The anticipated amount for the contract of the consultants is assumed to be the equivalent to the salary of the EO. It is predicted that in order to cover operational costs and include a budget of \$100k per annum for project expenditure, LeadWest member contributions will need to be reviewed for 2022/23 with an expected increase from \$50k plus overheads up to \$80k plus overheads (ie. \$86k per annum per member council). It was noted that the significant increase in member contributions is largely due to the withdrawal of Moonee Valley City Council and the project expenditure from the reserve fund. <p>The Committee noted the finance summary report and the predicted increase to member contributions with a need to review contributions for 2022/23 and beyond.</p> <p><i>Moved: Cr Sophie Ramsey</i> <i>Seconded: Cr Ranka Rasic</i></p>

<p>6. Greening the West Presentation</p>	<p>Adrian Gray and Emma Pryse presented an updated on advocacy work being conducted by Greening the West (GtW). An overview of the following projects was provided to inform the direction GtW is working towards.</p> <ul style="list-style-type: none"> • \$5m for 500,000 trees A commitment by the State Government where \$5m will be allocated to Melbourne's west to improve urban greening and canopy shading to decrease heatwaves and rising temperatures across the region. • Upper Stoney Creek Wetlands Rejuvenating the Retarding Basin into a natural, revegetated wetland system adjoining Stony Creek with connected community spaces and a walking trail, providing liveability outcomes. • 1 Million Trees In 2015 more than one million trees were planted across parks, reserves, open spaces and private land, covering an area of 1,755 hectares across Melbourne's west. • Greening the Pipeline Project Transforming 27 km of the decommissioned and heritage listed Main Outfall Sewer reserve into a linear park and bike track.
<p>7. Delegation to Governments Presentation</p>	<p>A presentation was held by Steve Cusworth and Ross Dennis from FPL Advisory. The presentation outlined the strategic advocacy work and the next steps for LeadWest's Delegation to Governments in early 2022.</p> <p>The Delegation to Governments will focus on the following priority projects which are outlined in the <i>LeadWest Strategic Plan 2020 – 2030</i>.</p> <ul style="list-style-type: none"> • North & West Melbourne City Deal (NWMCD) Proposal • Western Intermodal Freight Terminal (WIFT) and the Outer Metro Ring Road and Rail Corridor • Sunshine Super Hub • Major Rail Projects <ul style="list-style-type: none"> ○ Melbourne Airport Rail Link ○ Suburban Rail Loop ○ Western Rail Plan • Regional Business Precincts – East Werribee Employment Precinct • Maribyrnong NeXT Project • Increased Liveability and Sustainability in the West <ul style="list-style-type: none"> ○ Development and Expansion of Scienceworks ○ Hobsons Bay Wetlands and Biodiversity Centre <p>The Committee noted the progress on the Delegation to Governments.</p>
<p>8. North & West Melbourne City Deal – Update</p>	<p>The EO provided a progress update on the NWMCD Proposal, the following information was discussed</p> <ul style="list-style-type: none"> • Recent meetings with the Commonwealth Department of Infrastructure, Transport, Regional Development and Communities and the Victorian Department of Jobs, Precincts and Regions have proved positive. • State Government are currently working on priority projects from the list of 66 projects within the City Deal proposal.



	<ul style="list-style-type: none"> LeadWest, West of Melbourne Economic Development Alliance (WoMEDA) and Victoria University recently met with Labour MP's from the Western Region to look at how the City Deal can be progressed. <p>The Committee noted the progress on the NWMCD.</p>
9. Western Intermodal Freight Terminal – Update	<p>The EO provided an update on the Western Intermodal Freight Terminal (WIFT). The following discussion was held.</p> <ul style="list-style-type: none"> LeadWest is continuing to work with the WIFT alliance which comprises of Industry Representatives, Victoria University, WoMEDA and the Cities of Wyndham and Melton. A meeting was recently held with the Minister for Freight and Ports, The Hon Melissa Horn with another being arranged with the Shadow Minister for Infrastructure, Transport and Development, Katherine King. Pacific National have agreed to provide secretariat support to manage and organise meetings. LeadWest have budgeted \$10k for this piece of advocacy work. \$5k has been already been committed for the advocacy work and another \$5k may be required in future. <p>The Committee noted the progress on the WIFT.</p>
10. Progress against the Implementation Plan	<p>The EO outlined the following progress on the Implementation Plan.</p> <ul style="list-style-type: none"> Significant progress has been made on the NWMCD. LeadWest is represented on the Community Reference Group of the Sunshine Super Hub to support regional business precincts. Advocacy for rail projects has continued – MARL, Western Rail Plan and Suburban Rail Loop Campaigning for specific financial allocations for local council continues through the advocacy work with the Sunshine Super Hub Supporting rapid progress of the construction on the Melton Hospital The Hobsons Bay Wetlands and Biodiversity Centre has been included in the NWMCD Continuing to work with GtW to increase tree canopy for the region. The development of a Communications Strategy has been completed. The delegation to Governments is currently being planned and is expected to commence early 2022. <p>The Committee noted the progress of the Implementation Plan.</p>
11. Western Metro Land Use Framework Plan – Summary of Submissions	<p>The EO provided a summary of each submission to the Western Metro Land Use Framework Plan by each council. This information was provided for reference only.</p>
12. Other Business	<p><u>Leave of Council</u></p> <p>Aaron advised that he will be taking six months leave as the CEO of Hobsons Bay City Council. An acting CEO is yet to be appointed and this information will be shared once available.</p>

LeadWest Committee Meeting 2022

Cr Peter Maynard advised that the first Committee meeting for 2022 has been scheduled for Wednesday 30th March. This is to support the commencement of the new consultants who are expected to start in early March 2022.

LeadWest Finance Subcommittee Chairperson and Additional Member

Cr Peter Maynard advised that due to Mayoral commitments and being Chair of the LeadWest Committee, he has decided to step down as Chairperson of the Finance Subcommittee.

Whilst seeking nominations for a new Chairperson and additional member/s, nominations were received to appoint Cr Bernadette Thomas as Chairperson and Cr Ranka Rasic as an additional member.

Moved: Cr Peter Maynard

Seconded: Cr Sophie Ramsey

Message of Gratitude to the Executive Officer

On behalf of current and previous members of LeadWest, Cr Bernadette Thomas thanked Sue for her work over the previous two years as the Executive Officer.

The years of effort and have resulted in leaving LeadWest in a really positive place.

-
13. Closure of Meeting The chair thanked all in attendance and closed the meeting at 5.00pm.
-

Next meeting:	Wednesday, 30 th March 2022 3.30pm – 5.30pm Venue: Brimbank City Council
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12.3 ADVISORY COMMITTEES OF COUNCIL - AGGREGATED MEETING MINUTES

Author: Renee Hodgson - Governance Coordinator
Presenter: Bradley Dosser - Manager Legal, Governance & Risk

PURPOSE OF REPORT

To present the aggregated minutes of Advisory Committee meetings yet to be considered by Council.

RECOMMENDATION:

That Council receive the minutes of the following Advisory Committee meetings, provided as **Appendices 1 - 3** to this report, and adopt the recommendations arising within the respective Minutes:

- 1) Intercultural Advisory Committee Meeting, 23 February 2022
- 2) Heritage Advisory Committee Meeting, 14 April 2022
- 3) Arts and Culture Advisory Committee Meeting, 4 May 2022

Motion

Crs Carli/Ramsey.

That Council receive the minutes of the following Advisory Committee meetings, provided as **Appendices 1 - 3** to this report, and adopt the recommendations arising within the respective Minutes:

- 1) Intercultural Advisory Committee Meeting, 23 February 2022
- 2) Heritage Advisory Committee Meeting, 14 April 2022
- 3) Arts and Culture Advisory Committee Meeting, 4 May 2022.

CARRIED

REPORT

1. Executive Summary

Whilst not mentioned in the *Local Government Act 2020* (the 2020 Act), Council has the power to create Advisory Committees pursuant to its general power set out in section 10 of the 2020 Act.

The minutes of the Advisory Committees attached to this report form a written record of meeting, including any matters considered and any conflicts of interest disclosed.

The minutes also serve as the advice/recommendations to Council for its consideration.

2. Background/Issues

An Advisory Committee is a committee established by Council to provide advice to it or its delegate. Whilst not mentioned in the 2020 Act, Council has the power to create Advisory Committees pursuant to its general power set out in section 10 of the 2020 Act.

All advisory Committees are subject to their individual Terms of Reference. The membership varies depending upon the committee's specific role. Committee membership will generally comprise a Councillor(s), council staff and community representatives and may include key stakeholders, subject matter experts and/or community service providers and organisations.

Councillor representation on Advisory Committees is generally for one year and is reviewed annually. The composition of Advisory Committees for the 2021/22 municipal year was approved by Council at its Ordinary Meeting on 22 November 2021.

The minutes of the following Advisory Committees, attached to this report, form the written record of the committee detailing matters considered and any conflicts of interest disclosed.

The minutes also serve as the advice/recommendations to Council.

Meeting Date	Advisory Committee	Attached
23 February 2022	Intercultural Advisory Committee Meeting	Appendix 1
14 April 2022	Heritage Advisory Committee Meeting	Appendix 2
4 May 2022	Arts and Culture Advisory Committee Meeting	Appendix 3

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

6. A high performing organisation that demonstrates civic leadership and organisational excellence

6.3 An organisation that demonstrates excellence in civic leadership and governance.

4. Financial Considerations

Advisory Committees are not responsible for operational expenditure and cannot direct Council officers to act without the consent of Council. Operational expenses and administrative actions arising from an Advisory Committee meeting are accommodated within Council's recurrent budgets, unless otherwise requested within the minutes of the meeting and detailed in a recommendation to Council for consideration.

5. Consultation/Public Submissions

Advisory Committees are one method of Council consulting and communicating with the community. Such a Committee may be established to provide strategic level input into a broad area of Council operations, such as community safety or arts and culture. An Advisory Committee may also be established for a specific time-limited project, such as a review of a Local Law.

6. Risk Analysis

With a mandatory responsibility to report to Council and being restricted to making recommendations for Council consideration, risks attached to Advisory Committee actions are substantially mitigated.

It is prudent for Council to carefully consider any and all recommendations arising from Advisory Committee minutes, as Advisory Committees may canvass significant issues and significant expenditure in their deliberations.

7. Options

Advisory Committees are a Committee of Council, therefore Council has the discretion to accept, reject, amend, or seek further information on any of the Committee minutes and/or recommendations.

LIST OF APPENDICES

1. Intercultural Advisory Committee Meeting Minutes, 23 February 2022
2. Heritage Advisory Committee Meeting Minutes, 14 April 2022
3. Arts and Culture Advisory Committee Meeting Minutes, 4 May 2022



MINUTES

INTERCULTURAL ADVISORY COMMITTEE

held on 23 February 2022 at 6.30 pm on Zoom

Present:

Cr Steve Abboushi	Councillor
Cr Lara Carli	Councillor
Cr Bob Turner	Councillor
Dal Khadka	Local Intercultural Community representative
George Oliapuram	Local Intercultural Community representative
Durba Dhiman	Local Intercultural Community representative
Madhvi Tandon	Local Intercultural Community representative
Patrick Kariuki	Local Intercultural Community representative
Gary Verma	Local Intercultural Community representative
Dongling Ye	Local Intercultural Community representative
Dayane Mardesich	Community Capacity Coordinator (Ex Officio)
Essan Dileri	Team Leader Diversity & Intercultural (Ex Officio)

In Attendance:

Claudia Ribeiro	Senior Policy Officer, Coronavirus Community Response & Settlement and Engagement Team, Department of Families, Fairness and Housing
Elissa Haley	Acting Manager Engagement & Advocacy, Melton City Council
Wazih Razib	Diversity and Intercultural Project officer, Melton City Council
Henry Tamasese (HP)	Community Development Officer

Quorum: *Quorum will consist of two (2) Councillors, one (1) Council Officer, plus six (6) Local Intercultural Group and Community Services Organisation representatives.*

Chairperson: Cr Lara Carli

1. Welcome

The meeting commenced once the quorum was met. Cr Carli welcomed all attendees to the meeting and opened the meeting with an Acknowledgment of Country followed by the introduction of meeting participants.

MINUTES

2. Apologies

Cr Moira Deeming	Councillor
Laura Di Pasquale	Community Service Organisation representative
Abe Dunovits	Community Service Organisation representative
Altaf Ali Mohammed	Local Intercultural Community representative
Vonivate Tawase Drui	Local Intercultural Community representative
Liuvao Logo	Local Intercultural Community representative
Sana Zia	Local Intercultural Community representative
Vera Mitrovska	Local Intercultural Community representative
Christina Akon	Local Intercultural Community representative
Kimberly Stephens	Access & Support Outreach Officer (Ex Officio)

3. Declaration of interests and/or conflict of interests

Nil

4. Confirmation of minutes of previous meeting**Motion**

Mover/Seconder G Verma/D Khadka

That the Committee note that Council adopted the Minutes of the previous Committee meeting held on 22 November 2021 at its meeting held on 8 February 2022.

CARRIED

5. Business Arising

- Nil

6. General Business**6.1 Update on Actions from previous meetings**

- E Dileri to circulate Gambling Help's presentation to all committee members. **Actioned**
- E Dileri to circulate relevant updates from Alliance for Gambling Reform to the Committee. **Actioned**
- E Dileri to connect S Zia with Council's Community Engagement Team of Victorian Equal Opportunity and Human Rights Commission and Council's Social Planning Team with regards to her work in the community. **Actioned**
- E Dileri to connect S Zia with Social Planning Team for information about family violence outreach and information for community groups. **Actioned**
- E Dileri to share the African Communities Working Group's Expression of Interest with the Committee. **Actioned**



MINUTES

- E Dileri to invite Wazih Razib to the next IAC meeting. **Actioned**

6.2 Local Partnership - Department of Families Fairness and Housing (DFFH)

C Ribeiro presented on the Local Partnership Program and highlighted the following key points.

- The CALD Communities Taskforce was established in August 2020 and is an interdepartmental coordination mechanism for the Victorian Government comprised of representatives from across relevant departments and agencies.
- During Victoria's second wave of COVID-19 in late 2020, the Taskforce, Department of Premier and Cabinet (now DFFH) and Department of Housing and Health Services (DHHS) (now Department of Health DH) identified COVID-19 hotspots across Local Government Areas (LGAs), where the burden of positive cases and suffering, were among the highest in Victoria.
- This included suburbs within the LGAs of Brimbank, Hume, Wyndham, Melton, Casey and Greater Dandenong, which each have large culturally and linguistically diverse populations. Multicultural communities within those LGAs were and continue to be among the hardest hit.
- Following discussions with Local Councils in the above LGAs, Taskforce immediately stood up for the Local Partnerships Model, a tailored place-based culturally responsive model to support preparedness, response and emergency relief.
- In June 2021, the model expanded to another six LGAs to ensure coverage across the North, West and South – Whittlesea, Moreland, Hobsons Bay, Maribyrnong, Frankston and Cardinia.

Why the Partnerships Model?

The model was based on best practice, place-based and partnership approach.

What is the Model?

Key elements: place-based, partnership and collaboration, existing networks and community capacity building.

- The Partnerships trial innovative approaches to partner with community and primary health providers, DH and DFFH. Building on existing community architecture.
- The Partnerships fund communities through their local councils, providing immediate targeted engagement and support for priority CALD communities.
- Service delivery activities focus on COVID-19 preparedness, outbreak response, support for vaccination rollout, emergency and pandemic relief and recovery.
- DFFH Multicultural Coronavirus (COVID-19) team manage the project, ensure activities are aligned with the remit of Taskforce, links the project with other related initiatives and facilitates connections with government, non-government agencies and communities as relevant.
- DH ensure the timely sharing of health or vaccine-related information and resources to support the project, and links with other COVID-19 and vaccination initiatives and programs.
- DFFH and DH work closely to provide strategic planning and oversight of the implementation.
- DFFH's Community Partnership (formerly Local Area Population Health and Wellbeing) Teams and Victorian Multicultural Commission (VMC) provide advisory support.

MINUTES

Cr B Turner queried what the plan was after the program ceases in June 2022, and whether the contacts and networks created will continue with a focus on COVID-19 recovery work.

C Ribeiro responded that the CALD Taskforce would cease in June 2022. However, there is great interest in programs focusing on mental health, social and economic recovery and an increased appreciation of the important role of bi-cultural workers in their delivery.

C Ribeiro also added that her substantive role is in the settlement area, where she would continue to work with the community and the networks she developed

M Tandon commented that she works for a department that is focusing on supporting businesses, as there is a shortage of staff in the labour market.

Action

E Dileri to circulate C Ribeiro's presentation on the Committee.

6.3 Intercultural statement

E Haley discussed the inclusion of a draft intercultural statement in the Council's formal speeches, in line with the Council's participation in the Intercultural Cities Programme and our City's intercultural commitment. She mentioned that the intercultural statement has been used in some Council's formal speeches in the past but was not a standard inclusion.

E Haley invited the Committee's feedback on the inclusion and wording of the proposed statement:

I would also like to welcome members of our growing and diverse community and acknowledge the strength and wealth of experience you bring to our great City.

G Verma said the statement looks great and is a good idea to include it in Council's formal speeches.

Cr Carli suggested the word *great* be replaced with *vibrant*.

P Kariuki added that he liked the intercultural statement because it acknowledges the contribution of people from diverse backgrounds to the City of Melton.

Recommendation

Mover/Seconder M Tandon/D Dhiman

That Council endorses that the following Intercultural Statement be included in Council's formal speeches.

I would also like to welcome members of our growing and diverse community and acknowledge the strength and wealth of experience you bring to our vibrant City.

6.4 Community Partnership Program

H Tamasese talked about the Community Partnership Program

The Community Partnership Program aims to link together community groups from different cultural, religious and linguistic backgrounds to work together on projects and activities that contribute positively to the communities of the City of Melton.



MINUTES

The projects supported by this program will deliver positive social, environmental and economic outcomes by making a positive impact in the community while strengthening social diversity and inclusion in the City of Melton.

The partnership program currently offers two streams.

Project Stream

The organisation/group will work together with one or more partners on a shared project. Council will provide relevant resources and support for the smooth delivery of the project.

Cultural Exchange Workshop Stream

Collaborating organisations showcase their culture through food, dance, arts and craft, story sharing etc. Organisations take turns hosting workshops. The approach undertaken can be informal or formal.

Organisations can be involved in one or both streams of the Program.

He encouraged IAC's members to promote the Program in their communities. He said that he would organise a series of webinars to provide more information about the Program.

Cr L Carli asked if the webinars could be advertised via Council's social media outlets to reach out to more people in the City of Melton. H Tamasese responded that he would reach out to community groups and stakeholders and inform them about the webinars via Council's social media outlets. He added that he would reach out to the community groups and stakeholders in Council's networks too.

Cr B Turner asked if the Program was only for the City of Melton based groups and what the allocated budget for the Program was. H Tamasese responded that the Program is for groups or organisations located in Melton or delivering support, services or programs to the City of Melton's residents. The allocated budget for the Program is \$18,000 per annum, to support participants to implement partnership initiatives.

Action

E Dileri to pass on H Tamasese's contact details to the Committee.

6.5 New Plan development

D Mardesich briefed the Committee on the progress of the new Intercultural Plan. She said that the Community Engagement process would commence in March 2022 once Council had been briefed. She added that Council will organise a dedicated workshop with the IAC to seek their input on the Plan before the next IAC meeting.

6.5 African Communities Working Group (ACWG) and new Diversity and Intercultural Project Officer 7.35 pm

E Dileri informed the Committee about the Expression of Interest for the new Africa Communities Working Group term is still open and encouraged Committee members to promote it in their relevant communities.

W Razib, Diversity and Intercultural Project Officer briefly talked about his role. He started in November 2021. He said his role involves organising events such as Refugee Week event, Curious about Culture – Community Profiles, facilitating the African Communities Working Group, leading Melton New and Emerging Communities Network and leading Council's Language Services Policy.

MINUTES

Action

E Dileri to send the contact details of W Razib to the Committee.

6.6 Updates from members

G Verma mentioned that conversations with the State regarding proposed new legislation that implicates the banning of the Nazi hate symbol, which is often confused with the swastika as a symbol of the Hindu religion are continuing. A local MP will visit Sri Durga Temple to understand the issue and engage with the Hindu community.

He informed the Committee about an event, Maha Shivarati to be celebrated on 1 March 2022. He also said the Holi Festival will take place on 20 March 2022 this year at Sri Durga Temple. He invited everyone to join them for those events.

M Tandon advised that the MCR Hub has been distributing essential food items in the North-West metro region and some other areas of Melbourne for the past few months. They will also celebrate the Holi Festival with flowers to give people an opportunity to celebrate and have a good time.

E Dileri talked about Council's Harmony Day planned to happen on 19 March at the Willows Historic Park and encouraged the Committee to promote it in their community.

Action

E Dileri to circulate flyers of the event when he receives them from Committee members.

7. Next Meeting

On **Wednesday 29 June 2022** at Melton Library and Learning Hub

8. Close of Business

The meeting closed at 7.55 pm.



MINUTES

HERITAGE ADVISORY COMMITTEE

Held on 14 April 2022 at 5:00pm and conducted virtually via Microsoft Teams

Present: Cr Sophie Ramsey, Councillor
Cr Bob Turner, Councillor (joined at 5.28pm)
Deb Slattery, Community Representative
Anne Woof, Community Representative
Alan Perry, Community Representative
Benjamin Petkov, Community Representative
Georgina Borg, Coordinator City Strategy
Sera Jane Peters, Heritage Advisor
Tunc Ozlatif, City Strategy
Frank Sultana, Community representative (joined at 5.42pm)

Chairperson: Tunc Ozlatif

Minute Taker: Sera-Jane Peters

Guest: Emma White, Coordinator Libraries and Arts

1. Welcome

The Chairperson opened the meeting. Made introductions to Emma White.

2. Apologies

Imran Mushtaq, Community Representative

3. Declaration of interests and/or conflict of interests

Nil.

4. Business Arising

The following matters are business arising from the previous meeting of the Heritage Advisory Committee held on 3 February 2022:

- Ms Slattery notified the Committee that she made changes to the previous minutes sent to Council for approval. These are to be re-distributed to members.

5. General Business

- **Welcome to returned members, Frank Sultana and Alan Perry**
- **Heritage Festival 2022**

Ms White informed the Committee of the Heritage Festival program and the launch of the festival on Thursday 21 April between 5-7pm at the Melton library.

Ms White briefly ran through the range of activities and the two very important exhibitions; the 150th Anniversary of the City of Melton and the Hannah Watts exhibition. The online 150th Anniversary exhibition is now live and members were shown some of the features.



MINUTES

Cr Ramsey asked Ms White about the family reunion of the family of Hannah Watts some years ago to repair the family gravestones and thanked Emma for an excellent heritage festival program.

Ms White left the meeting at 5.32pm.

- **Conservation Desirables study 2022**

Mr Ozlatif gave a quick background to the project and spoke briefly about the places that have been recommended for the Heritage Overlay and that the conservation desirables draft schedule has been prepared.

6. Heritage Assistance Fund

Ms. Peters informed the Committee that one recipient, has completed their works and been paid the funds. Another recipient has just started their works and hope to be completed before the end of the financial year. The last recipient have not yet started their works and have requested that we roll their funds into the next financial year.

7. Heritage Strategy 2017-2021

Ms Peters informed the Committee that the Heritage Strategy had now expired and required a review. The City Strategy team had looked at the Strategy and found that about 75% of all actions had been completed. Some larger projects were due for completion or inception in the coming year.

Ms Peters explained that the Heritage Strategy is the document that provides a basis for the work of the Council and the Committee. The last Strategy was a lot of work to organise and involved community surveys and workshops. The review of the Strategy will be discussed among Council staff and a decision made about how to go forward.

8. Other Business

- Cr Ramsey asked about Mount Carberry, as a member of the public had made enquiries about its origins. Mr Sultana as a former Shire Engineer was able to respond saying that he thought it had been created from the spoil when the sewerage was laid. Tony Carberry was the Shire Engineer at the time. Ms Slattery has newspaper articles about this and will send them to the Committee.
- Mr Perry enquired about 54-56 Exford Road, Melton South. Ms Peters responded that a Planning application had been issued for a childcare centre and that the house had destroyed by fire. Council's enforcement team are investigating and the house has been made safe.

Action

- Mr Ozlatif to circulate the amended minutes
- Ms Slattery to circulate newspaper articles about Mt Carberry

Next Meeting

5:00pm, Thursday 2 June 2022 virtually via MS Teams. (unless notified otherwise)

Close of Business



MINUTES

The meeting closed at 5:53pm

Community Representative Member Terms

Name	Deb	Imran	Alan	Frank	Anne	Benjamin
Term Ends	Dec 2023	Dec 2023	February 2024	February 2024	Dec 2023	Dec 2023



MINUTES

ARTS AND CULTURE ADVISORY COMMITTEE

Held Wednesday 4 May 2022 at 5.30pm via Zoom.

Present:

Cr L Carli	Councillor
Cr B Turner	Councillor
Cr A Vandenberg	Councillor
B Carey Grieve	Community Member
G Hogg	Community Member
J Bentley	Community Member
J Sciusco	Community Member
B Nolan	Community Member
S Prestney	Manager Libraries and Arts
E White	Coordinator Library Activation and Engagement
M McClelland	Team Leader Arts Engagement and Development
V Cooper	Arts Activation Officer

Guests: C Excell Engagement and Marketing Administration Officer

Quorum: *A minimum attendance of seven committee members is required for a meeting to proceed.*

Chairperson: Cr L Carli

1. Welcome

The Chairperson welcomed all attendees to the meeting and proceeded with the Acknowledgment of Country. *'Melton City Council acknowledges the Traditional Owners of this land, the people of the Kulin Nations, and pays respects to their Elders, past, present and emerging.'*

2. Apologies

M Naismith	Community Member
M Spencer	Community Member

3. Declaration of interests and/or conflict of interests

No declaration

4. Confirmation of minutes of previous meeting**Motion/Noted**

Cr Vandenberg/ B Carey-Grieve

That the minutes of the previous Arts and Culture Advisory Committee meeting held 2 March 2022 be confirmed.

5. Business Arisings

No Business Arising

6. General Business**6.1 Terms of Reference, S Prestney**

S Prestney provided clarity on updates to the terms of reference, which were adopted at the Ordinary Meeting of Council, 4 April 2022.

G Hogg joined at 5.48pm.

6.2 Public Art Master Plan Update, E White

E White provided an update on the Public Art Master Plan. All committee members have been invited to attend a workshop with the consultant employed for this project, to be held 18 May.

Online public consultation to help inform the Master Plan will be undertaken for four weeks, commencing late May.

G hogg left the meeting at 5.51 after connection issues.

6.3 Diggers Rest Community Pavilion- Houdini Model Biplane Art Commission, E White

E White provided an update on the Houdini Model Biplane Art Commission, which will be housed in the Diggers Rest Community Pavilion, currently under construction.

Professional photography and oral history recordings have been undertaken with the builder of the model, Ian Satur to preserve the story behind the plane, and will be accessible from the Melton City Libraries' website.

The committee was presented with two design options for an artwork that will feature on an internal wall of the community facility attached to the pavilion.

The committee agreed on a preferred design concept, and provided feedback regarding accessibility and readability of didactics.

6.4 Linear Park Commission Update, M McClelland

M McClelland provided an update of the The Avenue Park (Linear Park) Commission. The selected artist is now contracted, and has commenced the design stage, with detailed designs due in June before fabrication.

Plans for community engagement with the artist include a pop-up arts event in The Avenue Park and a workshop with residents of the Caesia Gardens Retirement Village next to the park. Workshops at CS Gallery will include engaging with library programs to connect with culturally and linguistically diverse residents and young people and their families.

6.5 Melton South Mural Update, V Cooper



MINUTES

V Cooper provided an update on the Melton South Mural commission. The mural, designed by artist Candela Alconada, was not able to be installed at the original location in 2021. The new proposed site is on the back wall of the Headspace building on 18 Brooklyn Road, Melton South.

This location is not far from the community garden where Candela created a similar design with community members. Headspace have agreed for the wall to be used. The owners of the building have also approved the mural imagery. A contractual agreement for Council to use the wall is pending. Officers will work with surrounding business owners to ensure that any works have minimum impact on business operations.

Bob Turner arrived at meeting 6.23pm.

B Carey-Grieve left the meeting briefly at 6.33pm and joined again at 6.36pm.

Motion/Noted

B Carey-Grieve/ B Nolan

That the Committee endorses proceeding with the new proposed location of the Melon South Mural, pending negotiations with the building owner and key stakeholders.

6.6 Report on Public Programs, V Cooper

V Cooper provided a recap of the successful arts program for the Autumn school holidays, including the *Culture and country sand art workshop* with artist Lucy Webster, and *Introduction to animation* with artist Dell Stewart.

A larger offering for winter is under development with programs for all audiences.

7. Other business

No other business.

8. Next meeting

The next meeting is to be held on Wednesday 17 August commencing at 5.30pm online.

9. Close of Business

Meeting closed at 6.44pm.

12.4 DISABILITY ADVISORY COMMITTEE COMMUNITY REPRESENTATIVES 2022-2024

Author: Nicole Migani-Roberts - Advocacy & Inclusion Officer
Presenter: Troy Scoble - A/General Manager Community Services

PURPOSE OF REPORT

To seek Council endorsement to appoint five applicants to the Disability Advisory Committee 2022-2024.

RECOMMENDATION:

That Council:

1. Endorse the recommended applicants as presented in **Appendix 1** of this report to be Community Representative members for the Disability Advisory Committee 2022-2024.
2. Formally write to all applicants who submitted interest, advising them of their application outcome and Council's decision.

Motion

Crs Carli/Ramsey.

That Council:

1. Endorse the recommended applicants as presented in **Appendix 1** of this report to be Community Representative members for the Disability Advisory Committee 2022-2024.
2. Formally write to all applicants who submitted interest, advising them of their application outcome and Council's decision.

CARRIED

REPORT

1. Executive Summary

The Disability Advisory Committee (DAC) provides advice and recommendations to Council on strategic direction policy, plans and issues relating to access and inclusion for people with disability living, working, studying, or visiting the City of Melton.

The current 2020-2022 DAC membership term expires in June 2022. Membership of the Committee is determined in accordance with the 2022-2024 Terms of Reference which was endorsed at the Ordinary Council Meeting in March 2022.

The process for recruitment for the vacant community representative positions commenced in March 2022. Consistent with Terms of Reference, the membership of the Disability Advisory Committee will, where possible, be balanced regarding to age, gender and ethnicity.

The assessment process has been completed and this report provides recommendations to Council for the appointment of DAC community representatives for the 2022 - 2024 term.

2. Background/Issues

The current 2020-2022 DAC membership term expires in June 2022. Membership of the Committee is determined in accordance with the 2022-2024 Terms of Reference which was endorsed at the Ordinary Council Meeting in March 2022.

This is a high performing advisory Committee successfully supporting Council with the following recent initiatives:

- Changing Places – involved in the consultation, support and successful funding application for \$110,000 for a new Changing Place facility to be retro fit into Caroline Springs Indoor Sport Stadium
- Growing and Thriving: A Strategy for all Abilities and all Ages - Instrumental in their support, promotion and valued insight into the needs of people with disability and carers in the City of Melton for this Strategy across all cohorts represented.
- Aintree Special School (Interim name) will be constructed by 2024 - Been supporting the ongoing advocacy for a second Specialist School to be built in the City of Melton
- Carers Card – It was noted that there were very few City of Melton business were involved in the program, the DAC advocated for an increase in business's to be involved in the Carers Card program, the number of business's within the City of Melton have now doubled.

As per the Terms of Reference, the DAC membership consists of thirteen (13) members, including five (5) community representatives, five (5) Council officers and three (3) Councillors representatives.

The five (5) community positions, for this current DAC term expire June 2022. The terms for the new community positions will be appointed for a 2-year term running from 2022 – 2024.

The process for recruitment for the vacant community representative positions is detailed in the *Consultation/Public Submissions* section of this report.

Nominations for community representative positions were assessed against the following criteria:

- Experience and skills working with people with disability
- Understanding the role of the DAC
- Ability to represent people with disability in the Melton community

Membership of the Disability Advisory Committee will, where possible, be balanced in regard to age, gender and ethnicity.

Applications were received and assessed by Council Officers. A panel comprising of three Council officers was formed and interviews were conducted with the applicants on 5, 7, 13, 14 and 22 April 2022.

Applications and the panels' evaluations for the vacant positions are outlined within **Appendix 1**.

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

1. A safe City that is socially and culturally connected

1.1 *A community that celebrates diversity and is inclusive of all.*

4. Financial Considerations

There is no additional cost related to this report and recommendations. The recurrent budget accommodates the financial requirements to administer this Committee.

5. Consultation/Public Submissions

The process for recruitment for the vacant community representative positions was sought through the public notice section of the Melton/Moorabool and Melton/Brimbank STAR Weekly on 3 and 10 March 2022. In addition, information was distributed and promoted through relevant local disability and carer networks, support groups, service providers and social media.

6. Risk Analysis

There is responsibility on Council to continue meaningful engagement and consultation through diverse representation of the disability sector. This collaborative approach ensures broad, inclusive consultation, which will minimise risk to Council.

7. Options

Council has the option to:

- 1) Endorse the recommendations attached in **Appendix 1** of this report; or
- 2) Not endorse the recommendations of this report which will require officers to coordinate a second expression of interest and recruitment process to appoint community representatives.

LIST OF APPENDICES

1. Appendix 1 - **CONFIDENTIAL**

This appendix is considered to contain **confidential information** on the following grounds provided in section 3(1) of the *Local Government Act 2020*:

- (f) as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

12.5 GROWING AND THRIVING: A STRATEGY FOR ALL ABILITIES AND ALL AGES

Author: Elyse Rider - Manager Community Planning
Presenter: Troy Scoble - A/General Manager Community Services

PURPOSE OF REPORT

To present the draft Strategy for People of All Abilities and All Ages 'Growing and Thriving' to Council for approval.

RECOMMENDATION:

That Council endorse Growing and Thriving: A Strategy for All Abilities and All Ages, provided as **Appendix 1** to this report.

Motion

Crs Ramsey/Carli.

That Council endorse Growing and Thriving: A Strategy for All Abilities and All Ages, provided as **Appendix 1** to this report.

CARRIED

REPORT

1. Executive Summary

'Growing and Thriving' is a four-year Strategy for people of all abilities and all ages (the Strategy) that aligns Council's planning and service delivery for key life stages and support needs. The bringing together of priorities for people with disability, children, young people, and older people, and carers, parents and guardians, enables a collective approach to life, development and ageing in the City of Melton with the integration of disability through the lens of each life stage.

The previous iteration of this Strategy was titled 'Melton a City for all people'(MACFAP). Growing and Thriving: A Strategy for All Abilities and All Ages, is the second iteration of this integrated strategy.

The Strategy will be implemented through four independent implementation plans:

- Disability Implementation Plan
- Early Years Implementation Plan
- Young Communities Implementation Plan
- Ageing Well Implementation Plan

Progress on the action plan will be reported through Council's report process.

The strategy development approach successfully engaged officers across Council services and departments, three Council Advisory Committees, and a significant reach of community members via an extensive consultation with all cohorts.

2. Background/Issues

The development of the strategy included gathering reflections from the previous iteration of this Strategy MACFAP, analysing over 40 relevant policy documents, delivering community consultation, and then bringing together this information to determine areas of focus to guide Councils work over the next four years.

Consultation findings

Three key areas outlined for future focus:

1. Feeling accepted and included (a sense of belonging)

The need to belong and feel safe in a place that felt like home was fundamental to how many people's vision of a happy and healthy future and what it meant to live their best lives. Living in a diverse and inclusive community was also an important feature of this theme. Feedback referenced the importance of representation of all community groups and the importance of events that bring different people together and celebrate diversity. Participants reported that living in a community that supported them with their specific needs was essential to feeling accepted and included.

2. Infrastructure and access

The importance of living in a community with local and accessible infrastructure and services was the most notable theme to emerge from participants. Many comments highlighted the importance of living in well-planned neighbourhoods that promote walking and cycling to all people, enable community members to move around freely, and ensure community and commercial services are accessible to everyone. Many community members pointed to the planned new hospital, an integrated transport network, and health and community services that were tailored to their needs, as services critical to the future of the City.

3. Spaces, places, and involvement

Community feedback indicated that social connection and group participation through the municipality's spaces, places and programs was essential to their future. By offering a variety of programs and facilities to support social connectedness, Council could help foster a sense of community and unity critical to health and wellbeing. This would require tailoring community connection opportunities to account for those with additional needs, and to support people of all abilities and all aged to connect with others with shared experiences. Opportunities for participation in settings that foster connection was identified as important to living their best lives.

These themes were further reviewed based on response demographics to enable a tailored approach for the implementation of these themes for each cohort represented in the Strategy.

Overview

The consultation themes were presented to internal stakeholders who supported the identification of Councils role in response to the areas raised by community, and the identification of the following priority themes within the Strategy:

- Theme 1: A safe and inclusive City where everyone feels they belong.
- Theme 2: A self-contained, accessible City.
- Theme 3: A vibrant and healthy community that promotes social connectedness and participation.
- Theme 4: An organisation that meaningfully engages and embeds accessibility and inclusion in everything it does.

As presented in the draft Strategy, each theme has a number of related objectives and strategies which are relevant to all cohorts. Related implementation plans are organised by these themes, objectives, and strategies for consistency, however feature initiatives unique to each cohort needs.

The Strategy will be implemented through four independent implementation plans:

- Disability Implementation Plan
- Early Years Implementation Plan
- Young Communities Implementation Plan
- Ageing Well Implementation Plan

Next stages

The next steps include (pending Council endorsement):

1. Design Strategy document and develop related communications collateral
2. Develop an accessible version of Strategy document
3. Deliver communications to close the loop with community

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

1. A safe City that is socially and culturally connected
 - 1.1 *A community that celebrates diversity and is inclusive of all.*

4. Financial Considerations

Nil accommodated in existing budgets.

5. Consultation/Public Submissions

The consultation successfully reached 780 community members from 17 January – 17 February 2022, of these:

- 514 responded to the survey.
- 150 participated in workshops.
- 116 participated in community forums.

Council enabled community to request a phone call where Officers provided one on one support for the completion of surveys for older people and people with disability which contributed significantly to the success of the consultation.

The following stakeholders provided strategic input into the Strategy and were briefed at key stages throughout the Strategies development:

- Youth Advisory Committee.
- Disability Advisory Committee.
- Early Years Partnership Committee.
- Seniors Brains Trust (community members engaged for the purpose of the strategies development).

6. Risk Analysis

The Growing and Thriving Strategy and supporting implementation plans deliver on legislative requirements under The Disability Act, and the MAV Early Years Compact. For example the Disability Implementation Plan is a legislated document as per the Disability Act 2006. The Early Years Implementation Plan is a deliverable associated with the Municipal Association of Victoria's Early Years Compact. Not endorsing the Growing and Thriving Strategy presents a risk for meeting these obligations.

7. Options

That Council endorse Growing and Thriving: A Strategy for All Abilities and All Ages.

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1. Growing and Thriving: A Strategy for All Abilities and All Ages

2022-
2026

Growing and Thriving

A STRATEGY FOR ALL ABILITIES AND ALL AGES
2022-2026

MELTON CITY COUNCIL

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Acknowledgement of Country

Melton City Council acknowledges Aboriginal and/or Torres Strait Islander peoples living and working in Melton. Council recognises the people of the Kulin Nations as the original custodians of the land now known as the City of Melton. On behalf of the municipality Council pays respect to their Elders, past, present, and future.

Mayors message

I am pleased to present *Growing and Thriving*, a strategy for people of all abilities and all ages in the City of Melton, which highlights Council's commitment to progressing the strategic priorities outlined in our *Council and Wellbeing Plan 2021-2025* through a tailored approach for members of our community who have unique needs.

Growing and Thriving was developed through consultation with 780 community members, and articulates priorities put forward by the community members most impacted by it. It will enable Council to strive for a 'vibrant, safe, and liveable City accessible to all', where no one is left behind in the development and delivery of community support services, infrastructure and programs.

As demonstrated by the *Council and Wellbeing Plan 2021-2025*, Council is committed to building a community where all people, irrespective of age or ability, feel safe, included, and valued; where they can access everything they need, and get to where they want to go in ways that suit them best.

Council is dedicated to promoting the health and social connectedness of people of all abilities and ages so they can participate equitably and build strong social networks in our community and feel that they belong.

At the core of this whole-of-Council Strategy is a commitment to ensuring our residents are supported to live their best lives.

Cr Goran Kesic
Mayor
City of Melton

CEO foreword

Growing and Thriving, is an integrated strategy for people of all abilities and all ages, and builds on Council's strengths in the delivery of community services, programs and infrastructure that meet the needs of our residents across all life stages and abilities.

The target cohorts for these services are:

- people with disability
- children (0 to 12 years)
- young people (13 to 25 years)
- older people (50+ years)
- and carers, parents and guardians.

Key legislative requirements outlined under the [Disability Act \(2006\)](#) and Council's commitments through the [Supporting Children and Families in the Early Years Compact](#) will be delivered through the implementation of this strategy. Further to this, it delivers on Council's commitment to meeting the needs of young people and older people in our community.

In partnership with our stakeholders, *Growing and Thriving* drives collective action across the community in key focus areas identified by people with disability, children, young people, older people, and carers, parents and guardians.

This includes priorities in the services and programs delivered across our City and provides a strategic framework that will support collaboration with a diverse range of stakeholders.

As identified by members of our community, and consistent with the policy context in which we operate, *Growing and Thriving* focuses on safety, inclusion, participation, and health, underpinned by the priority of accessibility of the built environment and community services.

To deliver this, Council will continue to build its reputation as an organisation that undertakes meaningful engagement with people of all ages and abilities, and embeds accessibility and inclusion in everything we do.

Roslyn Wai
Chief Executive Officer
Melton City Council




Executive summary

Growing and Thriving is a four-year Strategy for people of all abilities and all ages (the Strategy) that aligns Council’s planning and service delivery for key life stages and support needs. The bringing together of priorities for people with disability, children, young people, and older people, and carers, parents and guardians, enables a collective approach to life, development and ageing in the City of Melton with the integration of disability through the lens of each life stage. Council’s Disability, Early Years and Youth Advisory Committees were integral stakeholders who informed the development of this Strategy.

This Strategy identifies how Council will provide a tailored approach to the delivery of the priorities in the Council and Wellbeing Plan to ensure that people of all abilities and all ages are not left behind. It was developed through a four-stage approach, starting with assessing what worked well in the past, policy review, then consultation and lastly bringing together this information to develop ‘areas of focus’.

Council delivers a range of services under legislation or funding agreements with both the State and Federal Governments. Building on the previous plan, ‘Melton a City for all People’, this Strategy incorporates recent community feedback and updated policy frameworks. Relevant international, national, state, and local public policy frameworks have been reviewed and considered in the development of this Strategy.

In total over 780 community members and stakeholders participated through the online survey, targeted conversations, and engagement forums. Three clear consistent themes emerged from the consultation:

	FEELING	Feeling accepted and included (sense of belonging)	<i>Diversity, safety, welcoming, civic pride, sense of ownership, shared experiences</i>
	ACCESSING	Infrastructure and Access	<i>Healthcare, self-contained city, service provision, transport, affordability</i>
	DOING	Spaces, places and involvement	<i>Community participation, social opportunities, public parks, green spaces for social connection</i>

This Strategy presents the following themes and objectives that will support people of all abilities and all ages to grow and thrive within a community that’s supportive, accepting, vibrant and safe:

Theme 1: A safe and inclusive City where everyone feels they belong	Objective 1.1: A safe and connected community where people feel they belong
	Objective 1.2: A community that is inclusive, celebrates diversity, where everyone feels valued
	Objective 2.1: A self-contained City of 20-minute neighbourhoods

Theme 2: A self-contained, accessible City	Objective 2.2: Tailored health, education, community, and commercial services are accessible locally
	Objective 2.3: A City with accessible infrastructure for all
	Objective 2.4: A City where all people can move freely within their own community
Theme 3: A vibrant and healthy community that promotes social connectedness and participation	Objective 3.1: A City that promotes positive health and wellbeing outcomes for all people
	Objective 3.2: A City that provides a wide variety of community participation opportunities for all people
	Objective 3.3: A City that provides spaces and places for people to come together and build social networks
Theme 4: An organisation that meaningfully engages and embeds accessibility and inclusion in everything it does	Objective 4.1: An organisation that embeds accessibility and inclusion in everything it does
	Objective 4.2: An organisation informed by robust consultation processes tailored to the needs of all people

Each objective has a number of strategies, of which actions are identified on an annual basis for implementation through implementation plans. There will be four implementation plans in total, three of which will deliver actions and initiatives that are tailored to each life stage. The fourth stand-alone disability implementation plan will complete the set, cross referencing the embedded actions for disability in the life stage plans, and identifying further actions that seek to address the challenges put forward by people with disability of all ages.

The information provided by community and stakeholders has provided the foundations to develop this Strategy. It will guide planning, advocacy and delivery of services, programs, and events for people with disability, children, young people, and older people, and carers, parents, and guardians in the City of Melton, over the next four years. It will strive to ensure all residents have an opportunity to participate, grow and thrive in the municipality regardless of their ability or age.

Introduction

Council is committed to strategic and inclusive planning to enable Council to deliver outcomes for all people who live, learn, work, or spend time in the City of Melton. In order to fulfil this commitment, it is integral that Council supports everyone to achieve this together.

The purpose

The Growing and Thriving Strategy for people of all abilities and all ages (the Strategy) is a four-year Strategy designed to bring together many areas of Council for collective action to ensure the most efficient use of resources.

This is an integrated Strategy for the following community cohorts:

- people with disability
- children (0 to 12 years)
- young people (13 to 25 years)
- older people (50+ years)
- and carers, parents, and guardians.

At the heart of this Strategy is a commitment to ensuring people of all abilities and all ages in the City of Melton have their needs met and are supported to live their best lives.

The Strategy will be implemented through four individual annual implementation plans, which will outline the specific actions and initiatives that will be delivered by Council for each cohort.

An integrated approach

The bringing together of priorities for people with disability, children, young people, and older people, and carers, parents, and guardians into one strategic document enables a shared approach to life, ageing, and disability in the City of Melton.

Further to the intersection of disability and life stage, an intersectional approach ([intersectionality](#)) has been applied to the strategic planning process. The Strategy prioritises the overlapping factors that require more targeted and innovative actions, starting with disability and age, to deliver equitable outcomes for everyone in the City of Melton community.

The language used in this Strategy

This Strategy refers to people of all abilities and all ages, when this reference is used it is referring to people with disability, children, young people, and older people, as well as their carers, parents, and guardians.

In line with the [State Disability Plan](#) (2022-2026), this Strategy uses person first language 'people with disability' which is used to emphasise a person's right to identity beyond their disability.

Background

Melton a City for all People

[Melton a City for All People 2017-2021](#) (MACFAP) combined four previous Council plans. The Disability Action Plan, the Municipal Early Years Plan (0-12 years), the Youth Strategy (13-25 years), and the Ageing Well Strategy (50+ years) into one, all-encompassing document. The vision of MACFAP was that people of all abilities and all ages can grow and thrive within a community that's supportive, accepting, safe and accessible.

There were five themes by which a range of actions and initiatives were delivered:

- being inclusive
- being connected
- being happy and healthy
- being all, you can be
- being heard.

Further reflections can be found in the background paper '*Informing Council's strategy for all abilities and all ages*'.

Moving into the next Strategy reflections were captured to identify the strengths of MACFAP and the opportunities to build on its approach. These reflections identified that the shared planning approach enabled the embedding of disability across all life stages, and strengthened internal partnerships and collaborative action, leading to the delivery of more innovative and broad-reaching programs and services.

Building on the previous plan, this Strategy incorporates the latest community feedback and relevant policy information. This revised Strategy will continue to provide a strategic overarching direction for the delivery of services and programs by Council, specific to the needs of people with disability, children, young people, and older people, and carers, parents, and guardians.

City of Melton community



The City of Melton is home to three traditional owner groups, the Wurundjeri, Wadawurrung and Bunurong peoples, and is one of Australia's fastest growing areas. One per cent of residents identify as Aboriginal and/or Torres Strait Islander, with over 30,000 people born overseas, representing over 130 different nations. Over 6,600 people within the City of Melton (4.9 per cent) reported a need for assistance in their daily lives due to disability (Australian Bureau of Statistics , 2016), and the National Disability Insurance Scheme has 3836 clients in the City of Melton (NDIS, 2021).

Currently home to more than 185,000 residents, by 2051, the population is expected to be more than 448,000 people (Forecast .id, 2021). Each week, the City's population increases by 147 people, including 52 babies, or 47 families (.id Community, 2021), this equates to one additional street being built, and the need for two additional kindergarten classes every week. The City of Melton remains one of the youngest regions in Australia with 54 per cent of residents under the age of 35, although over the next 20 years, the ageing population will increase by 152 per cent, with the highest growth in those aged 75 and older (.id Community, 2021).

How this Strategy was developed

Overview

There were four important stages in the development of this Strategy, each designed to ensure the Strategy accurately reflects the needs and aspirations of people of all abilities and all ages in the City of Melton and is consistent with the latest evidence and policy context.

The Strategy was developed through the following four-stage approach:

- 1. Assess what worked well in the past and what Council can build on*
- 2. Conduct policy review, ensure Council adapts to the context in which it works*
- 3. Consult with the community cohorts most impacted by the strategy*
- 4. Bring together information to develop 'areas of focus'.*

Evidence and information gathered during stage one and two were documented in the background paper '*Informing Council's Strategy for all abilities and all ages*' and informed the community consultation approach. Stages 1-3 informed the final stage which involved developing 'areas of focus' for the Strategy.

All four steps were delivered under the guidance of an established internal Project Working Group (PWG). The PWG brought together Council officers from departments that would be responsible for the implementation of the individual implementation plans. These Officers all had experience and expertise in the delivery of Council services in relation to people with disability, children, young people, and older people, and carers, parents, and guardians.

Integral stakeholders in the development of this Strategy included:

- Disability Advisory Committee
- Early Years Partnership Committee
- Youth Advisory Committee
- The Seniors Brains Trust.

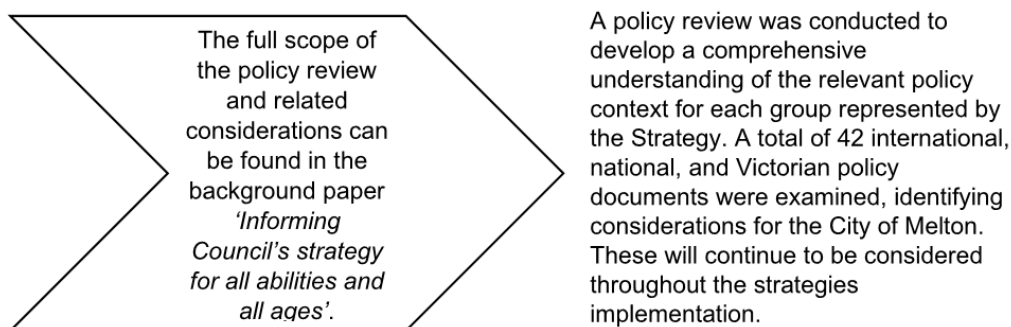
These committees and groups contributed their integral insights to the approach and the final document.

Policy and planning considerations

Policy context

Key legislative requirements outlined under the [Disability Act \(2006\)](#) and Council's commitments through the [Supporting Children and Families in the Early Years Compact](#) are delivered through the implementation of this Strategy and its related implementation plans. Alongside these documents the approach to consultation unpinning the strategies development and its implementation is heavily informed by the [Local Government Act \(2020\)](#), and Child Safe Standards

Council delivers a range of services under legislation or funding agreements with both the State and Federal Governments. There are many international, national, state, and local public policy frameworks that have been reviewed and considered in the development of this Strategy.



Council's policy context

[Melton City 2041 The City We Create](#) is the City of Melton community's vision. It is the pinnacle of Council's integrated planning framework. The community vision aims to shape the future of the City, clearly outlining shared aspirations and priorities for what Community want to see achieved over the next two decades. The community vision informs the [Council and Wellbeing Plan 2021-2025](#), a key document that sets out the strategic direction for Council and the community over the next four years, and reinforces Council's high-level commitment to promoting, improving and protecting public health and wellbeing.

This Strategy identifies how Council will provide a tailored approach to the delivery of the priorities in the Council and Wellbeing Plan to ensure that people of all abilities and all ages are not left behind. This Strategy presents a strategic framework for these community cohorts and outlines the Council and Wellbeing Plan outcomes that each focus area will contribute towards. These priorities intersect and align with many existing Council plans and strategies.

Consultation approach

This plan was developed following extensive consultation with community and stakeholders. The consultation approach was designed and delivered by Council in partnership with a consultant, and in accordance with the requirements of the [Local Government Act 2020](#).

In total over 780 community members and stakeholders participated in this engagement process, over a one-month period from 17 January 2022 – 17 February 2022.

The engagement methods included an online survey, targeted conversations, and targeted workshops. The impact of the COVID-19 pandemic meant opportunities for the usual face-to-face engagement were limited. While only a small portion of the engagement activities were delivered in-person, the consultation offered multiple avenues for engagement and ensured that these were accessible and tailored to promote participation.

Of the 780 community members that contributed their insights and experiences, 514 engaged via an online survey (also delivered over the phone for increased accessibility). Of those who engaged through the survey:

- 20.9 per cent were (or cared for) a person with a disability
- 9.3 per cent were (or cared for) a child
- 34.3 per cent were (or cared for) a young person
- 50.8 per cent were (or cared for) an older person.
- 34.7 per cent identified as man or male
- 63.7 per cent identified as woman or female
- 25.5 per cent spoke a language other than English at home
- 4.4 per cent identified as LGBTIQ+
- 2.6 per cent identified as Aboriginal and/or Torres Strait Islander.

There were 150 community members who participated through the targeted conversations, including:

- 5 conversations with children, and parents, guardians, and service providers
- 10 conversations with young people, and parents, guardians, and service providers
- 19 conversations with older people, carers, and service providers
- 2 conversations with children and young people with disability
- 4 conversations with older people with disability, carers, and service providers

There were 116 community members who participated through the targeted workshops, including:




- 15 stakeholders working in the early years
- 10 young people with disability
- 35 children in primary school
- 28 young people in secondary school
- 5 older people aged over 50 years.

Further detail regarding who participated in the consultation, and what they told us, can be found in the full *Consultation Report*.

What the community told us

Key common themes across all cohorts

A wide variety of community members and stakeholders provided feedback with three consistent themes emerging:

	FEELING	Feeling accepted and included (sense of belonging)	<i>Diversity, safety, welcoming, civic pride, sense of ownership, shared experiences</i>
	ACCESSING	Infrastructure and Access	<i>Healthcare, self-contained city, service provision, transport, affordability</i>
	DOING	Spaces, places and involvement	<i>Community participation, social opportunities, public parks, green spaces for social connection</i>

Feeling accepted and included (a sense of belonging)

The need to belong and feel safe in a place that felt like home was fundamental to many people's vision of a happy and healthy future and what it meant to live their best lives. Living in a diverse and inclusive community was also an important feature of this theme. Feedback referenced the importance of representation of all community cohorts and the importance of events that bring different people together and celebrate diversity. Participants reported that living in a community that supported them with their specific needs was essential to feeling accepted and included.

Infrastructure and access

The importance of living in a community with local and accessible infrastructure and services was the most notable theme to emerge from participants. Many comments highlighted the importance of living in well-planned neighbourhoods that promote walking and cycling to all people, enable community members to move around freely, and ensure community and commercial services are accessible to everyone. Many community members pointed to the planned new hospital, an integrated transport network, and health and community services that were tailored to their needs, as services critical to the future of the City.

Spaces, places, and involvement

Community feedback indicated that social connection and group participation through the municipality's spaces, places and programs was essential to their future. By offering a variety of programs and facilities to support social connectedness, Council will continue to help foster a sense of community and unity critical to health and wellbeing. This will require tailoring community connection opportunities to account for those with additional needs, and to support people of all abilities and all ages to connect with others with shared experiences.

What people with disability and their carers said was important

- having access to tailored services
- having accessible and designated facilities and spaces

- living in a diverse and inclusive community that promotes a feeling of belonging
- having events that celebrate diversity
- activities and communications that increase the profile, visibility, and representation of people with disability in the City of Melton
- having opportunities to connect socially and share lived experiences
- having access to education and employment
- having tailored programs to promote community participation and independence.

"They need to make disability more visible in the community."

"Disability needs to be embedded into everything that Council offers."

"I need more disability inclusion in the City of Melton for my child. More photos of people with disability used in promotion. A Melton Disability Facebook page to keep us up to date."

"More sporting programs for people with disability, more opportunities for people with disability to gain employment."

"We would like disability to become a wider general knowledge and more connected into the community. I would love an available space for connection of teenagers with disability."

"Melton specialist school has helped my daughter with autism grow so well and so much, it really is a good environment for her to thrive in."

What children and their families said was important

- having access to tailored community and health services (particularly mental health)
- having access to a variety of educational and learning programs
- having accessible and family inclusive facilities, programs, and events
- feeling socially connected to friends and family
- having opportunities to be active in outdoor parks, gardens, and play spaces.

"Access to good playgrounds, various events organised by library for toddlers, pre-schoolers, kids."

"Bike tracks, parks for kids, free entertainment or festivals, sports days for kids."

"Support groups, having a good group of friends, having great teachers who support me, International Day of People with Disabilities celebrations, being recognised in the community."

"Access to more services for therapy, more inclusive services and playgroups, extracurricular activities aimed at children, families and carers for people with disabilities."

What young people said was important

- having access to youth health services (particularly mental health)
- having access to education and employment
- being able to move freely around the community via public transport, walking and cycling
- having local and accessible community services
- having accessible and affordable youth programs and activities that deliver sport, recreation, arts, professional development, and leadership training
- having outdoor community events that enhance community life
- tailored and targeted communication of community participation opportunities.

"Feeling like I will get a job and be accepted in the community when I get older."

"More promotion of programs and activities offered."

"Better access to Mental Health Support for young people in Melton."

"Continue to ensure there are opportunities through programs for young people to be involved in community initiatives and activities to develop leadership and employment skills."

"Continue to ensure there are opportunities through programs for young people to be involved in community initiatives and activities to develop leadership and employment skills."

"To be able to work better with kids and enable more opportunities for kids to play sport."

"More evening activities for older teens/young adults."

What older people said was important

- living in a self-contained accessible City
- feeling safe and socially connected
- local and accessible health, medical and community services
- tailored programs that promote community participation and the sharing of lived experiences
- infrastructure planning that promotes accessibility
- community events that celebrate diversity and inclusion.

"The ongoing support for the elderly through age care exercises, entertainment and many more enjoyable activities that are provided."

"Not accessible enough for people with mobility issues. e.g. High St shops have steps, footpaths are uneven. Fitness classes not suitable for people with disabilities especially mobility issues."

"Provision of more doctors and health services for the community. Even though I am a long-term client of my clinic (Westcare) it can take weeks to make a physical appointment."

"Facilitating opportunities and culture for residents of all ages, abilities, sexual orientation and cultural backgrounds to be welcome, accepted and free to live authentic lives. One-off community events are a good start but embracing all of the above requires a far greater shift...looking to other communities, large and small, who have done this well, will help guide and inspire us."

"Dinner dance for general community. Perhaps a Debutant ball where our young from all cultures can attend. Community BBQ at some of our great parks. Dedicated Indigenous Jamboree or festival."

How do we get there?

This Strategy presents the following themes, objectives and strategies that will support people of all abilities and all ages to grow and thrive within a community that’s supportive, accepting, vibrant and safe. These themes capture what people with disability, children, young people, and older people, and carers, parents and guardians in the City of Melton want and will underpin the achievement of Council’s vision to create a vibrant, safe, and liveable City that is accessible to all.

Theme 1: A safe and inclusive City where everyone feels they belong

The City of Melton seeks to be a safe and inclusive environment in which every person feels they belong. For people of all abilities and all ages to feel accepted and included, it is essential every person feels represented in the work Council does and is able to identify tailored supports to address their needs. Communications materials will increase the visibility of people with disability, children, young people, and older people and carers, parents and guardians, and opportunities to celebrate and recognise diverse communities. Council will ensure that all people in the City of Melton feel a sense of community in a place they can call home.

Actions related to this theme will contribute to Council and Wellbeing Plan 2021-2025 Outcome one: *A diverse, equitable, safe, and connected City that people are proud to be a part of.*

Objective 1.1	A safe and connected community where people feel they belong
Strategies	<p>1.1.1 Develop and embed safety actions and initiatives in the Safe City, Proud Communities Plan that are informed by people of all abilities and all ages</p> <p>1.1.2 Deliver local actions and initiatives that foster community cohesion for people with disability, children, young people, and older people, and carers, parents, and guardians</p>
Objective 1.2	A community that is inclusive, celebrates diversity, where everyone feels valued

Strategies	1.2.1 Reduce stigma and exclusion experienced by people with disability, children, young people, and older people, and carers, parents, and guardians 1.2.2 Ensure that people of all abilities and all ages are represented in communications materials and ensure these are tailored to meet their needs 1.2.3 Increase representation of people of all abilities and all ages within the City of Melton community 1.2.4 Provide opportunities for the celebration and recognition of cultural diversity and Aboriginal and/or Torres Strait Islander history and culture with people of all abilities and all ages
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Theme 2: A self-contained, accessible City

The City of Melton community wants to live in a self-contained and connected City that is accessible to people of all abilities and all ages. They want to live in a well-planned neighbourhood that enable people of all abilities and all ages to move around freely and access facilities and open spaces. Local education and employment pathways for every person and accessible and affordable infrastructure, services and housing are fundamental to meeting community needs and providing the spaces and places for them to thrive. Council is committed to ensuring that our self-contained City ensures every person has the capacity to access training and employment and has the skills and confidence to reach their full potential.

Actions related to this theme will contribute to Council and Wellbeing Plan 2021-2025 Outcomes 3 and 4:

- *A City where growth and development occur in a strategic, fair, and sustainable way*
- *A City rich in local employment and education opportunities.*

Objective 2.1	A self-contained City of 20-minute neighbourhoods
Strategies	2.1.1 Plan for the provision of open space that is tailored to the needs of people of all abilities and all ages 2.1.2 Inform Council's priorities for 20-minute neighbourhoods in consultation with people of all abilities and all ages 2.1.3 Utilise existing infrastructure to meet the needs of people of all abilities and all ages
Objective 2.2	Tailored health, education, community, and commercial services are accessible locally

Strategies	2.2.1 Identify and progress health and community service priorities that meet the needs of people with disability, children, young people, and older people, and carers, parents, and guardians in the City of Melton 2.2.2 Deliver tailored local education and employment actions and initiatives for people of all abilities and all ages 2.2.3 Inform Council's approach to economic development by consulting with people of all abilities and all ages
Objective 2.3	A City with accessible infrastructure for all
Strategies	2.3.1 Plan for future infrastructure that meets the needs of people of all abilities and all ages 2.3.2 Facilitate an integrated approach to secure suitable housing for people with disability, children, young people, and older people, and carers, parents, and guardians in the City of Melton
Objective 2.4	A City where all people can move freely within their community
Strategies	2.4.1 Facilitate a transport network that enables people of all abilities and all ages to get where they need to go 2.4.2 Support the development and activation of a pedestrian and cycling network that promotes accessibility for people of all abilities and all ages

Theme 3: A vibrant and healthy community that promotes social connectedness and participation

Being happy, healthy, connected and involved is important for people of all abilities and all ages. People want the opportunity to meaningfully participate in community life in a way that supports their physical and mental health. They want to be able to come together in community places and spaces, connect with their local neighbourhood and share their lived experiences. They want to be informed of the latest available actions and initiatives and have the tools and resources to self-organise in their community. Council is committed to ensuring people of all abilities and all ages have tailored avenues for social connection and participation and can be the happiest and healthiest version of themselves.

Actions related to this theme will contribute to Council and Wellbeing Plan 2021-2025 Outcome 1, 4 and 6:

- *A diverse, equitable, safe, and connected City that people are proud to be a part of*

- *A City rich in local employment and education opportunities*
- *A community that embraces volunteering and is encouraged and able to engage with Council.*

Objective 3.1	A City that promotes positive health and wellbeing outcomes for all people
Strategies	<p>3.1.1 Deliver actions and initiatives that promote positive mental health outcomes for people with disability, children, young people, and older people, and carers, parents, and guardians</p> <p>3.1.2 Deliver actions and initiatives that promote positive physical health outcomes for people with disability, children, young people, and older people, and carers, parents, and guardians</p>
Objective 3.2	A City that provides a wide variety of community participation opportunities for all people
Strategies	<p>3.2.1 Ensure participation opportunities are accessible and tailored for people with disability, children, young people, and older people, and carers, parents, and guardians</p> <p>3.2.2 Provide targeted participation opportunities that meet the needs of people with disability, children, young people, and older people, and carers, parents, and guardians</p> <p>3.2.3 Strengthen Council's communication of actions and initiatives to better reach people of all abilities and all ages</p>
Objective 3.3	A City that provides spaces and places for people to come together and build social networks
Strategies	<p>3.3.1 Increase social networks by strengthening community groups led by people of all abilities and all ages</p> <p>3.3.2 Facilitate opportunities for people of all abilities and all ages to come together and connect outdoors in their local neighbourhood</p> <p>3.3.3 Improve accessibility for the community to engage with and utilise Councils facilities to foster connection</p>

Theme 4: An organisation that meaningfully engages and embeds accessibility and inclusion in everything it does

People in the community want to share their ideas and opinions in different ways and Council will provide a variety of engagement and consultation approaches to ensure people of all abilities and all ages can meaningfully contribute. Council is committed to demonstrating civic leadership and working towards organisational excellence to ensure our organisation, services and facilities are equitable and driven by continuous improvement.

Actions related to this theme will contribute to Council and Wellbeing Plan 2021-2025 Outcome 6, *An innovative, transparent, accountable, and sustainable organisation.*

Objective 4.1	An organisation that embeds accessibility and inclusion in everything it does
Strategies	4.1.1 Increase staff awareness and capacity for age and disability specific inclusion and accessibility 4.1.2 Develop systems, processes and resources that enable accessibility and inclusion 4.1.3 Ensure actions are evidence-based and driven by continuous improvement
Objective 4.2	An organisation informed by robust consultation processes tailored to the needs of all people
Strategies	4.2.1 Ensure engagement and consultation promote participation for people with disability, children, young people, and older people, and carers, parents, and guardians 4.2.2 Ensure Council departments decision-making, and actions are informed by the voices of people of all abilities and all ages

Next steps

Implementation

Individual implementation plans will detail the specific actions and initiatives that will be delivered annually to drive the implementation of this Strategy for people with disability, children, young people, and older people, and carers, parents, and guardians. Implementation of actions will be a shared responsibility across Council reflecting a whole-of-Council commitment to improving outcomes for people of all abilities and all ages.

There will be four implementation plans in total, three of which will deliver actions and initiatives that are tailored to each life stage. The fourth stand-alone disability implementation plan will complete the set, cross referencing the embedded actions for disability in the life stage plans and identifying actions that seek to address the challenges put forward by people with disability of all ages.

Monitoring and evaluation

The Strategy will be monitored and implemented through the development of an annual implementation plans. Progress against annual implementation plans will be reported on via Council's related advisory committees including the Disability Advisory Committee, Early Years Partnership and Youth Advisory Committee, and via key networks that engage older people in the City of Melton.

A monitoring and evaluation framework will be developed with indicators to measure how people with disability, children, young people, and older people, and carers, parents and guardians are faring in their health, wellbeing, and development. By measuring and understanding how we are tracking over the four years Council will be able to assess, alongside the implementation plan progress reports, the extent of the strategies impact.

Conclusion

The information gathered through extensive community and stakeholder engagement has provided the foundations to develop this Strategy. It will guide planning, advocacy and delivery of services, programs, and events for people of all abilities and all ages in the City of Melton, over the next four years. Council will continue to strive to ensure all residents have an opportunity to participate, grow and thrive in the municipality regardless of their ability or age.

Appendix 1 Glossary

Term	Meaning
Children	Children refers to someone from birth through to the age of 13 (inclusive of 12-year olds).
Cohorts	A cohort is a group of people with a shared characteristic.
Council plan	A plan setting out the medium-term strategic objectives, strategies, strategic indicators, and resources reflecting vision and aspirations of the community for the next four years. ¹
Disability	<p>As per the disability discrimination Act (1992) Disability, in relation to a person, means:</p> <ul style="list-style-type: none"> • total or partial loss of the person's bodily or mental functions; or • total or partial loss of a part of the body; or • the presence in the body of organisms causing disease or illness; or • the presence in the body of organisms capable of causing disease or illness; or • the malfunction, malformation, or disfigurement of a part of the person's body; or • a disorder or malfunction that results in the person learning differently from a person without the disorder or malfunction; or • a disorder, illness or disease that affects a person's thought processes, perception of reality, emotions, or judgment or that results in disturbed behaviour. <p>and includes a disability that:</p> <ul style="list-style-type: none"> • presently exists; or • previously existed but no longer exists; or • may exist in the future (including because of a genetic predisposition to that disability); or • is imputed to a person. <p>To avoid doubt, a disability that is otherwise covered by this definition includes behaviour that is a symptom or manifestation of the disability.</p>
Diversity	<p>The Melton community is diverse. Promoting and supporting diversity is about respecting differences, supporting access and inclusion for all community members, and recognising human dignity across a range of individual attributes, including but not limited to:</p> <ul style="list-style-type: none"> • age • culture • disability • employment activity • educational attainment and fields • gender and sex

¹ Reference definition: [Council and Wellbeing Plan 2021-2025](#)

	<ul style="list-style-type: none"> • industrial activity • language • lawful sexual activity • marital status • parental status or status as a carer • physical features • political belief or activity • pregnancy and breastfeeding • race • religious belief or activity • sexual orientation.¹
Gender	A social and cultural concept. It is about social and cultural differences in identity, expression and experience as a man, woman, or non-binary person. Non-binary is an umbrella term describing gender identities that are not exclusively male or female. ¹
Inclusion	<p>Inclusion occurs when people feel, and are, valued and respected. Regardless of their personal characteristic or circumstance, and where they:</p> <ul style="list-style-type: none"> • have the opportunity to fulfil their individual and combined potential • have access to opportunities and resources • can contribute their personal best in every encounter • can contribute their perspectives and talents to improve their organisation • can bring far more of themselves to their jobs • have a sense of belonging.¹
Initiatives	Actions or projects that are one-off in nature and or lead to improvements in service. ¹
Intersectionality	<p>Refers to a way of seeing people’s experiences as shaped by (but not limited to) their race, socio-economic background, sex, gender, and sexuality all at the same time. This overlap or combination of differences makes up a person’s unique identity. Identities within an individual may come, go, or converge, depending on time or place (for example life stages).</p> <p>The point of understanding intersectionality is to also understand the variety of privileges and/or forms of discrimination or exclusion that one may experience simultaneously at any given time (for example gender and race together).¹</p>
Objectives	The outcomes a council is seeking to achieve over the next four years. ¹
Older People	For the purpose of this strategy which focuses on Ageing well for the future health and wellbeing of older people in the City of Melton, the term older people are used to encompass those aged 50 and older.
Services	Assistance, support, advice, and other actions undertaken by a council for the benefit of the local community. ¹
Strategies	High level actions directed at achieving the strategic objectives. ¹

Themes	Themes are broad in scope and define what major strategic directions an organisation will pursue to achieve its vision. A theme is an area in which the organisation must excel in order to achieve its vision. ¹
Young People	Young people refer to people aged 13 to 25 (inclusive of those aged 24).

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12.6 GROWING SUBURBS FUND 2022-23

Author: Belal Chundoo - Coordinator Capital Projects
Presenter: Luke Shannon - Acting General Manager Corporate Services

PURPOSE OF REPORT

To consider and approve the projects for which Council will apply for the Growing Suburbs Funds 2022/23

RECOMMENDATION:

That Council approve the submission of applications to the Growing Suburbs Fund (GSF) 2022/23 for the following projects in priority order:

1. Aintree Community Centre.
2. Plumpton Community Centre and Neighbourhood House.
3. Weir Views Community Centre.
4. Parks Development Program
 - a. Barwon Street Reserve, Taylors Hill
 - b. Blackwood Drive Recreation Reserve, Melton South
 - c. Hillside Recreation Reserve Park and Play Space, Hillside
5. Melton Town Centre Kids Zone.
6. Melton Animal Pound Stage 1.

Motion

Crs Turner/Abboushi.

That Council approve the submission of applications to the Growing Suburbs Fund (GSF) 2022/23 for the following projects in priority order:

1. Aintree Community Centre.
2. Plumpton Community Centre and Neighbourhood House.
3. Weir Views Community Centre.
4. Parks Development Program
 - a. Barwon Street Reserve, Taylors Hill
 - b. Blackwood Drive Recreation Reserve, Melton South
 - c. Hillside Recreation Reserve Park and Play Space, Hillside
5. Melton Town Centre Kids Zone.
6. Melton Animal Pound Stage 1.

CARRIED

REPORT

1. Executive Summary

Over the eight years of the GSF, the State Government has funded \$425 Million in total including a commitment of \$50 Million in the 2022/23 State Budget. Melton City Council has been successful in obtaining \$41.8 Million across eight rounds to support the delivery of a wide range of projects in both our established communities and our new communities in the growth areas.

The 2022/23 GSF will fund new, expanded or upgraded infrastructure projects within Melbourne's ten interface and six peri-urban councils. The program will support projects that have a direct benefit to the communities and to surrounding catchment areas.

All infrastructure projects are required to commence construction within 18 months of the grant being announced and must be completed within a 24-month timeframe from the start of construction.

Applications opened 23 May 2022 and will close on 4 July 2022.

All submissions require a mandatory council resolution providing support for the applications and a priority order of projects.

Based on the GSF criteria officers have identified and prioritised the following projects:

1. Aintree Community Centre. (Plan 2022, Deliver 2023, Open 2024)
2. Plumpton Community Centre and Neighbourhood House. (Plan 2023, Deliver 2024, Open 2025)
3. Weir Views Community Centre. (Plan 2023, Deliver 2024, Open 2025)
4. Parks Development Program
 - a. Barwon Street Reserve, Taylors Hill (Plan 2022, Deliver 2023, Open 2024)
 - b. Blackwood Drive Recreation Reserve, Melton South (Plan 2022, Deliver 2023, Open 2024)
 - c. Hillside Recreation Reserve Park and Play Space, Hillside (Plan 2022, Deliver 2023, Open 2024)
5. Melton Town Centre Kids zone. (Plan 2022, Deliver 2022/23, Open 2023)
6. Melton Animal Pound Stage 1. (Plan 2022, Deliver 2022/23, Open 2023)

2. Background/Issues

The State Government launched the Interface Growth Fund (IGF) in July 2015 (name changed to GSF in 2016) which provides funding to the outer suburbs to support the delivery of critical local infrastructure needs for growing communities.

Melton City Council has been successful in obtaining \$41.8 Million across eight rounds to support the delivery of a wide range of projects in both our established communities and our new communities in the growth areas and have the best record in achieving the milestone commitments.

Over the eight rounds of the GSF the State Government has funded \$425 Million in total including a \$50 Million commitment in the 2022/23 State Budget.

The 2022/23 GSF will fund new, expanded or upgraded infrastructure projects within Melbourne's ten interface and six peri-urban councils. The program will support projects that have a direct benefit to the communities and surrounding catchment areas across the following broad infrastructure categories:

- Community Health and Well-being
- Early Education, Learning and Training
- Sport, Recreation and Leisure facilities that have dedicated community space and support multi use purposes
- Environmental and Climate change resilience
- Place making, Civic amenity, and Community connecting
- purpose-built facilities that respond to the needs of Aboriginal and Torres Strait Islander communities

All infrastructure projects are required to commence construction within 18 months of the grant being announced and must be completed within a 24-month timeframe from the start of construction.

All submissions will require a mandatory Council resolution providing support for the application and a priority order of projects.

Applications will be assessed against the following project assessment criteria:

- Criteria 1 – Why is this project required? – 25%
- Criterion 2 – Who will benefit and how? – 25%
- Criterion 3 – What will be delivered – 20%
- Criterion 4 – How will the project be delivered - 20%
- Criterion 5 -The extent of council and community support for the project – 10%

In addition, all projects must comply with several program wide criteria:

- consistency with state priorities– the panel will consider how each project aligns local and State priorities
- leveraged funding – Councils are expected to contribute funding to the delivery of each project. A program wide funding leverage of \$1 for \$1 is in place.
- geographic distribution - no more than 15 percent (\$7.5 Million) of the total pool of funding will be allocated to a single council.
- diversity of infrastructure/project types - the assessment will seek to ensure that funded projects represent a mix of infrastructure
- Council's past performance will be taken into consideration
- The consideration of the Green Star Rating certification for design, construction, and operations for sustainable buildings.

Full details of the assessment criteria are contained at **Appendix 1**.

Application Process and Key Time Frames:

Action	Date
Applications Open	23 May 2022
Applications Close	2 pm, 4 July 2022
Assessment and Decision Making	July/August 2022
Announcements	From September 2022
Funding Agreements Executed	October 2022
Construction Commencement	Within 18 months of the funding announcement
Construction Completion	Within 24 months of construction commencement

Council officers reviewed Council's Infrastructure Plan and other relevant documents including the approved Community Vision, Parks Development Program, and COVID Social and Economic Impacts Report to determine projects that fit the GSF criteria. Officers also considered resources and capacity to deliver the project in accordance with the required timelines.

Based on this review, the following projects have been identified and are listed in proposed priority order:

1. Aintree Community Centre. (Plan 2022, Deliver 2023, Open 2024)
2. Plumpton Community Centre and Neighbourhood House. (Plan 2023, Deliver 2024, Open 2025)
3. Weir Views Community Centre. (Plan 2023, Deliver 2024, Open 2025)
4. Parks Development Program
 - a. Barwon Street Reserve, Taylors Hill (Plan 2022, Deliver 2023, Open 2024)
 - b. Blackwood Drive Recreation Reserve, Melton South (Plan 2022, Deliver 2023, Open 2024)
 - c. Hillside Recreation Reserve Park and Play Space (Plan 2022, Deliver 2023, Open 2024)
5. Melton Town Centre Kids zone. (Plan 2022, Deliver 2022/23, Open 2023)
6. Melton Animal Pound Stage 1. (Plan 2022, Deliver 2022/23, Open 2023)

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

3. A fast growing, innovative and well-planned City

3.3 A City with accessible infrastructure that meets the needs of all.

4. Financial Considerations

This funding application to the GSF seeks to attract \$6.5 Million towards the delivery of the selected projects as outlined in the table below:

Project	Estimated Project Value*	Estimated Funds sought from GSF	Estimated Council Contribution (if funding received)
1. Aintree Community Centre	\$10 Million	\$1.5 Million	\$8.5 Million ¹
2. Plumpton Community Centre and Neighbourhood House	\$11.5 Million	\$1.5 Million	\$10 Million ¹
3. Weir Views Community Centre	\$10 Million	\$1.5 Million	\$8.5 Million ¹
4. Parks Development Program (3 Parks)	\$2 Million	\$1.5 Million	\$0.5 Million
5. Melton Town Centre Kids zone	\$0.55 Million	\$0.3 Million	\$0.25 Million (external funding)
6. Melton Animal Pound Stage 1	\$0.3 Million	\$0.2 Million	\$0.1 Million
Total GSF Funding Requested: (maximum available \$7.5 Million)		\$6.5 Million	

*Estimates only, subject to Quantity Surveyor Cost Plans.

Note 1 – additional funding expected from Victorian School Building Authority Building Blocks Grants

5. Consultation/Public Submissions

All the projects listed will be subject to consultation with relevant stakeholders during the development of the design for each project.

However, access to quality open space and a range of health and human services has come through strongly in both the annual householder survey and the community consultation undertaken to develop the Community Vision and Council and Wellbeing Plan 2021-25.

6. Risk Analysis

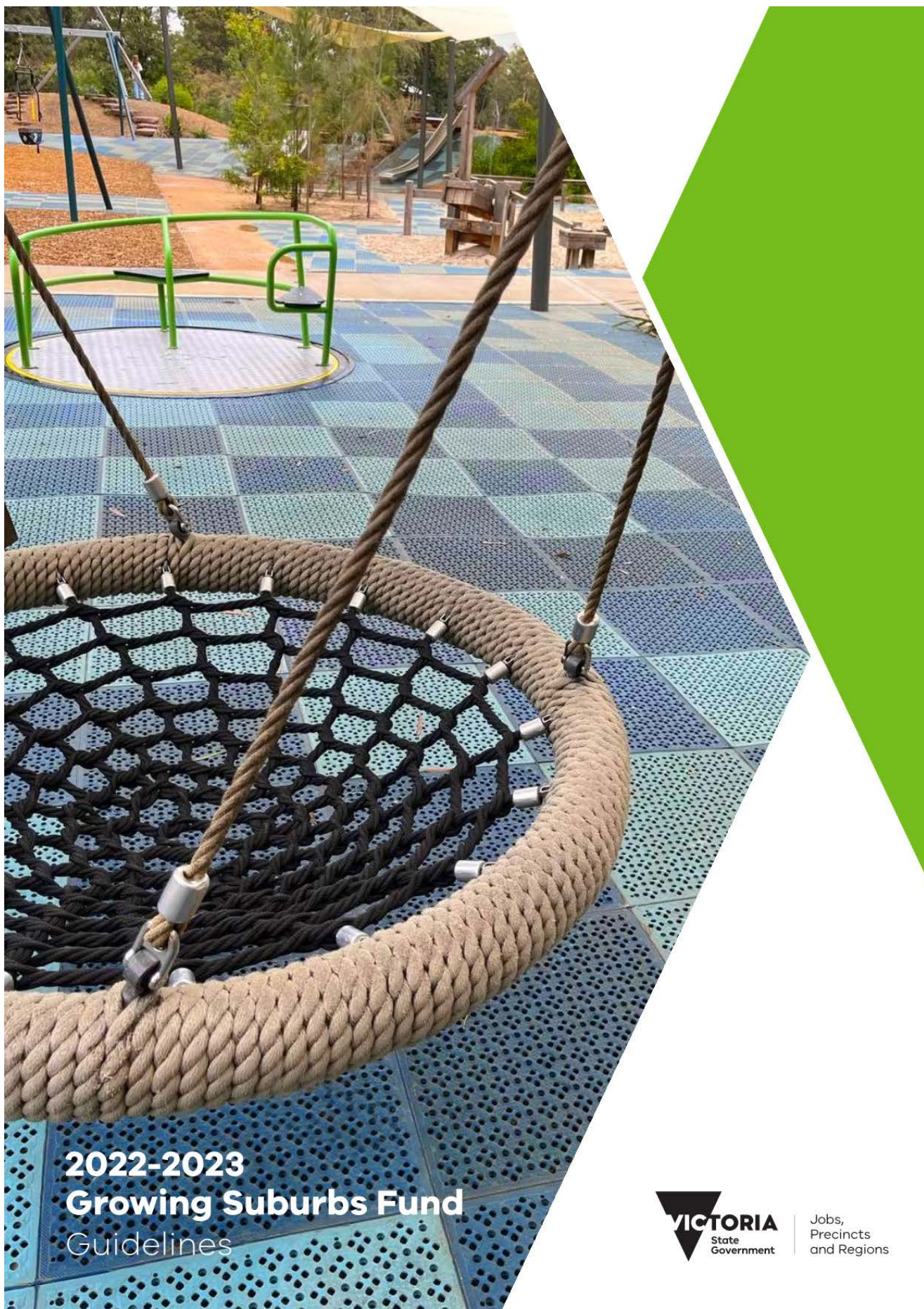
Each of the recommended projects align with approved strategies and/or plans and will be delivered through Council's Project Management Framework which includes an assessment of the risks involved in delivery the project which will be actively managed throughout the delivery of each project.

7. Options

1. Endorse the submission of GSF applications in the priority order list contained within the Recommendation.
2. Endorse the submission of the GSF applications lists but amend the priority order; or
3. Not endorse the submissions of the GSF applications or recommended priority order projects.

LIST OF APPENDICES

1. 2022-23 Growing Suburbs Fund Guidelines



2022-2023
Growing Suburbs Fund
Guidelines



Jobs,
Precincts
and Regions



Authorised by the Victorian Government, Melbourne.

Department of Jobs, Precincts and Regions

1 Spring Street, Melbourne, Victoria 3000

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Department of Jobs, Precincts and Regions, May 2022.

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Available at Local Government Victoria's website:

<https://www.localgovernment.vic.gov.au/grants/growing-suburbs-fund>

Acknowledgement

We acknowledge and respect the Traditional Owners of Country throughout Victoria, their ongoing connection to lands and waterways upon which we depend, and we pay respects to their culture and their Elders past, present, and future.

We acknowledge that Aboriginal self-determination is a human right enshrined in the United Nations Declaration on the Rights of Indigenous Peoples, and we are committed to working towards social, economic, and cultural equity for Aboriginal Victorians.

We acknowledge the diversity of Aboriginal Victorians, and we acknowledge all other people of Aboriginal and Torres Strait Islander descent living in Victoria.

Message from the Minister

I am pleased to present the 2022-23 round of the Victorian Government's Growing Suburbs Fund.

These last two years have highlighted how important community is and how vital it is for people's wellbeing to maintain community connections.

The Growing Suburbs Fund has community wellbeing at its very core. The fund ensures communities that are living in areas where populations are rapidly growing have access to the facilities and services they need to live well and thrive.

The Fund is a \$425 million investment over eight years, to support critical local infrastructure projects in Melbourne's diverse and fast-growing outer suburbs and key regions where there are growing pressures on local infrastructure.

Hundreds of infrastructure projects have already been supported, ranging from community hubs and sports facilities to playgrounds and kindergartens.

I have visited many of these projects and seen firsthand the positive impact that they have on their communities.

The fact that many of these projects also provide local employment, whether during the construction phase or once programs are implemented, increases the long-term benefits to the community and is good for the local economy.

The Victorian Government is committed to continuing to invest in partnerships with local councils through the Growing Suburbs Fund to build strong and resilient communities. It also provides an opportunity for the Victorian Government and councils to partner with Aboriginal organisations to develop community infrastructure that connects people to country and culture.

By working together, we can combine our strengths to build even better places for Victoria's growing communities to live, work, and connect with one another.

I invite you to read the guidelines and eligibility criteria for this new round of the Growing Suburbs Fund.

I'm looking forward to continuing to work with local councils to build stronger and better communities.



A handwritten signature in black ink, appearing to read 'Shaun Leane'.

The Hon Shaun Leane MP
Minister for Local Government



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1. 2022-23 Growing Suburbs Fund Guidelines

The 2022-23 Growing Suburbs Fund is a contribution by the Victorian Government towards meeting critical local community infrastructure needs for our fast-growing outer suburbs.

It is positioned to quickly respond to the pressures being experienced by interface and peri-urban communities by fast-tracking high priority local infrastructure projects that contribute to more resilient and liveable communities and improved capacity for councils to respond to changing community needs and demands.

1.1 Overview

The Victorian Government recognises that interface and peri-urban councils are diverse and are home to some of Victoria's most vulnerable communities. They are located on the fringe of metropolitan Melbourne, marking the interface between the 'city' and 'country'. They also play a critical role in supporting Victoria's population growth and economy, contain productive rural land and make up 90 per cent of Melbourne's Green Wedge areas.

As a group, the interface and peri-urban councils comprise 31.4 per cent of Victoria's population. For over two decades, population growth in these areas has exceeded the State's average, and this trend is expected to continue with around 900,000 additional residents expected to be living in the interface and peri-urban areas by 2036.

The Victorian Government is investing \$50 million through the 2022-23 Growing Suburbs Fund (GSF) to continue the timely delivery of critical infrastructure in interface and peri-urban communities.

The GSF will be delivered in coordination with other government infrastructure investments in interface and peri-urban communities. It is overseen by the Minister for Local Government and administered by Local Government Victoria within the Department of Jobs, Precincts and Regions (the Department).

1.2 Objectives

The GSF will contribute to meeting critical local infrastructure needs for communities in our changing and fast-growing outer suburbs. It is positioned to quickly respond to the pressures being experienced by interface and peri-urban communities by accelerating infrastructure projects that will make a big difference to the liveability and resilience of these areas.

Grants will be targeted towards high priority community infrastructure projects that contribute to:

- the social and economic recovery of communities and groups impacted by coronavirus (COVID-19)
- the needs of rapidly growing communities
- local employment creation in both the construction phase and the ongoing operation
- improved local economic conditions in interface and peri-urban communities
- improved capacity for councils to respond to changing community needs and demands
- the delivery of innovative models of integrated/ shared community infrastructure
- creating a safe and engaging environment for vulnerable and isolated community members
- progressing key priorities of the [Victorian Closing the Gap implementation plan](#) by delivering important cultural community infrastructure, and further enhancing the partnership between government sectors, Aboriginal community-controlled organisations, and the wider community.



2. Eligibility

2.1 Who can apply?

The 2022-23 GSF is open to Melbourne's ten interface and six peri-urban councils.

The ten eligible interface councils are:

Cardinia Shire Council, Casey City Council, Hume City Council, Melton City Council, Mitchell Shire Council, Mornington Peninsula Shire Council, Nillumbik Shire Council, Whittlesea City Council, Wyndham City Council, and Yarra Ranges Shire Council.

The six eligible peri-urban councils are:

Bass Coast Shire Council, Baw Baw Shire Council, Golden Plains Shire Council, Macedon Ranges Shire Council, Moorabool Shire Council and Surf Coast Shire Council.

While only interface and peri-urban councils can apply for funding, Aboriginal community-controlled organisations, and not-for-profit or private sector organisations are encouraged to partner with these councils to put forward proposals for the 2022-23 GSF.

2.2 What will be funded

The 2022-23 GSF will fund new, expanded, or upgraded infrastructure projects within Melbourne's ten interface and six peri-urban councils.

The program will support projects that have a direct benefit to communities and surrounding catchment areas across the following infrastructure categories:

- community health and well-being
- early education, libraries, learning and training
- sport, recreation, and leisure facilities that have dedicated community space and support multiuse purposes

- environmental and climate change resilience
- placemaking, civic amenity, and community connecting
- purpose-built facilities that respond to the needs of Aboriginal and Torres Strait Islander communities.

The program will consider proposals put forward by eligible councils for funding in partnership with Aboriginal community-controlled organisations, and not-for-profit or private sector organisations. These proposals must:

- be in line with the program criteria
- demonstrate the existing partnership between the sectors, and endorsement of the project evidenced by letters of support from both council and the organisation.

Projects are expected to:

- be delivered by qualified professionals
- incorporate Universal Design principles
- incorporate Environmentally Sustainable Design principles.

2.3 What will not be funded

The 2022-23 GSF will not fund:

- projects that have already commenced construction (including, but not limited to site clearing, earthworks, building works and any form of early works)
- projects located on land that is in the process of or yet to be acquired
- projects that are sporting pavilions that cannot demonstrate a dedicated community use space(s) to host community activities for groups other than the resident sporting clubs

3. Application and project conditions

3.1 Project delivery dates

Projects are required to commence construction within 18 months of the grant being announced and be completed within 24 months of the commencement of construction.

As part of their applications, councils must submit a detailed Project Plan that outlines the timelines for the project(s) they plan to undertake and demonstrate that projects will be delivered within the proposed timeline.

3.2 Number of applications and priority order

There is no limit to the number of projects and dollar amount a council can submit for consideration. However, no more than 15 per cent of the total pool of funding will be allocated to a single council.

Projects funded in partnership with Aboriginal community-controlled organisations will not form part of the prescribed 15 per cent of the total pool of funding available to a single council.

A council resolution providing support for each application and a priority order of projects is mandatory. The priority order will be taken into consideration during the assessment of the applications.

3.3 Project location

The applicant will need to provide evidence of land ownership where the proposed project will be located. If the land is owned by a third party, then the applicant will be required to provide evidence of an agreement with the landowner allowing the delivery of the project.

3.3.1 Facilities on School Land

For projects on school land, a Community Joint Use Proposal (to the Department of Education and Training) which is completed by the applicant and the school must be submitted by the applicant to be eligible for funding (schools can access this document from the Department of Education and Training website).

Applicants must allow sufficient time to complete this document and obtain the necessary written endorsement from the Department of Education and Training.

A letter from the Department of Education and Training central office must also be provided that indicates endorsement of the project. Applicants requesting this letter should email vsbaproperty@education.vic.gov.au.

3.4 Permits and approvals

Applicants must disclose any permits, authorities' approvals and reports/plans that will be required to be obtained or completed to deliver the project (e.g. building and planning permits, heritage permits, Water Authority permit, Biodiversity Assessment, Environmental Management Plan, etc.).

3.4.1 Aboriginal Heritage Planning Tool

Applicants are required to complete the [Aboriginal Heritage Planning Tool](#) to determine if a Cultural Heritage Management Plan (CHMP) is required for their applied project. Further information about the CHMP can be found here: <https://www.firstpeoplesrelations.vic.gov.au/cultural-heritage-management-plans>.

3.5 Funding from other programs

The GSF aims to accelerate the delivery of critical community infrastructure and complement, rather than replace, other funding sources available to these communities. Projects that receive funding from multiple programs must comply with the conditions of each of the relevant programs.

Applications must identify any additional sources of funding sought, including State and Commonwealth government programs, as well as eligibility for contributions from developers.

Applications must also identify the additional value and discrete component(s) to be achieved through GSF funding.

4. Application and Assessment Process

4.1 Application process

4.1.1 Pre-application meeting and site visits

Applicants must consult the GSF team before 20 June to discuss their project proposals. This will provide the opportunity for Local Government Victoria to discuss with each council the eligibility of the proposed projects and their alignment with the program objectives.

This process will include a site visit to each proposed location. Where a project has not been discussed with Local Government Victoria, or a site visit held, the project will not be considered for funding.

4.1.2 Submit application and documentation

Applications will be received through a single application round, opening on **23 May 2022**. Applications and supporting documentation must be submitted via the link at <https://www.localgovernment.vic.gov.au/grants/growing-suburbs-fund>.

Applications must be received by the Department no later than 2pm on 4 July 2022.

Department staff may contact applicants to seek further clarification of information submitted. Some applicants may be requested to submit further information following initial assessment of applications by the Department.

If you have any queries, please contact DJPR on 0411 752 071 or email gsf@ecodev.vic.gov.au.

4.2 Timelines

Applications Open	23 May 2022
Applications Close	2pm, 4 July 2022
Assessment and Decision Making	July/August 2022
Announcements from	September 2022
Funding Agreements Executed	October 2022
Construction Commencement	Within 18 months of the funding announcement
Construction Complete	Within 24 months of construction commencement

4.3 Assessment Process

Applications will be assessed by an independent moderation panel which will provide recommendations to the Minister for Local Government for decision.

The Department reserves the right not to assess an application if:

- the application does not address the assessment criteria (section 4.4.1) by completing each question within the online application form
- the project falls into one or more of the categories under what the GSF will not fund (see Section 2.3)
- the mandatory supporting documentation (as requested in section 5) is not included
- the application is submitted after the application closing date
- the application does not clearly identify the scope and parameters of the project to be delivered.



4.4 Criteria

4.4.1 Applicant Criteria

Applications must address all relevant criteria and provide relevant supporting documents as set out on page 14. Claims made against each criterion must be substantiated with evidence.

Percentage weightings are provided as a guide to the relative importance of different criteria in the assessment process.

Applications will be assessed against the following project assessment criteria:

Criteria	Description / Questions
Why? (25%)	<p>Applications must demonstrate the extent to which the project addresses an identified need in the community by:</p> <ul style="list-style-type: none"> • demonstrating the connection between the project and a rapidly growing community, clearly identifying the need or gap in infrastructure provision that the project will address • demonstrating how the project will add to local economic activity, employment creation, and outcomes for vulnerable job seekers in their communities in both the construction phase and the ongoing operation • demonstrating how the project aligns with and delivers against current state policy objectives • demonstrating how the project will deliver on the purpose of the GSF and the desired outcomes. <p>Applications that directly address needs resulting from population growth will be favorably considered. Applications that progress partnerships between Aboriginal community-controlled organisations and government sectors will also be considered favorably.</p>
Who? (25%)	<p>Applications must clearly demonstrate the extent to which the project will deliver benefits to the community and:</p> <ul style="list-style-type: none"> • contribute to improved gender equality and the needs of diverse communities • clearly identify the intended benefits (social, economic, and/or environmental) that the project will deliver • demonstrate the breadth and depth of the expected benefits including who will benefit and how.



Criteria	Description / Questions
What? (20%)	<p>Applications must provide details of what the funding will be used for and:</p> <ul style="list-style-type: none"> • clearly identify the scope and parameters of the project to be delivered • demonstrate that site/floor plans have been developed • demonstrate consistency with climate change, environmentally sustainable design, and universal design principles. Consideration should be given to achieving positive environmental outcomes e.g. reducing operational costs, reducing environmental impacts of construction, energy and water efficiencies • explain how the proposed infrastructure will be managed and its benefits sustained once the infrastructure is delivered.
How? (20%)	<p>Applications must provide details that:</p> <ul style="list-style-type: none"> • demonstrate a sound approach to delivering the project, providing realistic timeframes for delivery, and demonstrating that the project is financially viable and represents value for money • demonstrate capacity to implement and/or source expertise to manage the delivery of the project • outline the proposed funding contributions for the project. <p>Projects that have significant council contributions and attract further public, not-for-profit or private sector investment are desirable and strongly encouraged.</p> <p>Applications must identify whether an application has been made to an additional funding body or program, and the status of this application's outcomes.</p> <p>Applications must clearly identify how the coinciding funding agreements, timelines, and milestone deliverables will be managed.</p> <p>Applications must also identify how council will fund the difference if applications for other funding contributions are unsuccessful.</p>



Criteria	Description / Questions
<p>The extent of council and community support for the project (10%)</p>	<p>Applications must demonstrate:</p> <ul style="list-style-type: none"> • that the project is a recognised strategic council priority and is consistent with key council plans such as the current Council Plan and Strategic Resource Plan, community plans or structure plans and/or policy documents • the level of community support. This could be demonstrated by engagement activities, co-contributions or in-kind support from community members or groups • the increase in activities and community use of the facility the project will support. <p>For projects partnering with Aboriginal community-controlled organisations, and not-for-profit or private sector organisations, applications must demonstrate the existing partnership between the sectors, and how council has, and will continue to work with the partnering organisation to achieve project delivery.</p> <p>Applications must also outline the extent of community support and engagement for the project.</p>

4.4.2 Program Wide Criteria

A program assessment panel will consider six program-wide factors. These factors are:

- consistency with state priorities – the panel will consider how each project aligns local and State priorities
- leveraged funding – councils are expected to contribute funding to the delivery of each project. A notional program wide funding leverage of \$1 for \$1 is in place
- geographic distribution – no more than 15 percent of the total pool of funding will be allocated to a single council
- diversity of infrastructure/project types – the assessment will seek to ensure that funded projects represent a mix of infrastructure
- council's past performance on delivering government funded projects will be taken into consideration
- the consideration of the Green Star Rating certification for design, construction and operations for sustainable buildings.

5. Supporting documentation

To be considered for funding, the applicant must submit the **mandatory** supporting documentation to support the eligibility and readiness of the project.

It is also recommended that the preferable documentation listed in the table below be submitted to further support the application.

Please ensure all documents are clearly named (e.g. Concept Plan – Project Name, Project Plan – Project Name, etc.).

Council is also required to provide estimated ongoing staffing for the project, broken down by female and male employees. This will be included in the online application form.

Supporting documentation	Requirement
Evidence of a council resolution providing support for each application and priority order of projects	Mandatory
Site/floor plans for the project	Mandatory
Confirmation of other funding sources	Mandatory
Detailed project plan outlining the project's timeline and activities (e.g. Gantt chart, project management/delivery plan)	Mandatory
Current project budget, within 90 days of the application being made (e.g. QS report, Cost plan, independent qualified expert report, OPC)	Mandatory
Evidence of land ownership or legally binding land use agreement with landowner or in-principal agreement with landowner	Mandatory
For projects on school land, please refer to section 3.3.1 <ul style="list-style-type: none"> • A completed Joint Use Agreement, or a completed Community Joint Use Proposal to enter into a Community Joint Use Agreement • A letter from the Department of Education and Training central office that indicates endorsement of the project. Applicants requesting this letter should email vsbaproperty@education.vic.gov.au 	Mandatory if applicable
Evidence of stakeholder and community consultation that demonstrates the support for the project	Mandatory
Evidence that the Aboriginal Heritage Planning Tool (Aboriginal Heritage Act 2006) has been completed	Mandatory
For projects partnering with Aboriginal community-controlled organisations, and not-for-profit or private sector organisations: <ul style="list-style-type: none"> • Evidence of the existing and ongoing partnership between the sectors (e.g. letters of support from both council and the organisation endorsing the partnership and project to be delivered) • Evidence of community engagement and support of the partnership (e.g. letters of support, facility use agreements etc.) 	Mandatory if applicable

Supporting documentation	Requirement
Applicable permits including Cultural Heritage Management Plans, Environmental Effects Statement, etc.	Preferable
A business case, feasibility study or cost benefit analysis that may have been completed for the project.	Preferable
Relevant sections of council reports, plans, or strategies (please do not attach entire documents)	Preferable
Letters of support from groups or organisations clearly demonstrating their support to the project and how they will benefit from it	Preferable
Facility schedule of use	Preferable
Aerial Images or plans showing location of proposed project	Preferable
Site investigation documents (e.g. Geotech report)	Preferable





6. Funding Conditions

6.1 Funding agreement

Successful applicants must enter into a funding agreement with the Department. Funding agreements establish the parties and outline their commitments and obligations to each other, as well as setting out the general funding terms and conditions. It is recommended that applicants review the Common Funding Agreement standard terms and conditions before applying.

No funding will be released until the Department and the applicant have executed the funding agreement and the appropriate milestone evidence identified in the funding agreement has been met. This includes confirmation of construction starting within the 18-month timeframe.

The Department reserves the right to withhold payments in cases where there are concerns relating to the delivery of the project. In this instance, the Department will release funding when appropriate actions have been taken to ensure the funded project will be delivered within the agreed timeframes.

In the event of a project being delivered for less than the budget stated in the funding agreement, two alternatives will be available to councils:

- return the unspent funds negotiated on a pro rata basis
- opportunity to put forward a case to have any unspent funds used to expand the scope of either the underspent project or another funded GSF project.

Any reallocation request to Local Government Victoria must include information about why there was an underspend on a GSF project and how increasing the scope of the underspent project or transferring the funding to another GSF project will further benefit the community and generate economic activity and job creation.

Local Government Victoria will use this information in making recommendations to the Minister for Local Government on the reallocation of any unspent funding.

6.2 Project monitoring and delivery

Funding recipients are required to comply with project monitoring and reporting requirements outlined in the funding agreement. It is the Department's preference that councils appoint a primary contact for all matters relating to reporting, monitoring and delivery.

Councils are responsible for project delivery, including any project cost overruns should they occur. In cases where applications are submitted in partnership with third party organisations, it is expected that councils will take responsibility for project delivery.

Councils are to extend an invitation to the GSF team to participate in any Project Control Board meetings that occur throughout the duration of the project.

Councils must also take full responsibility for the cost of ongoing operation and maintenance of any facilities through their asset management processes.

In cases where a project is delayed for an unreasonable length of time, or substantive changes to scope are made after funding has been approved, or where a project fails to be delivered, the Department reserves the right to cancel the grant and, if applicable, recoup any payment that has already been provided.

A request to vary the timing of an approved project must be discussed with the Department prior to the submission of a variation request. Any timing variation over 6 months must be accompanied by a letter from the council's Chief Executive Officer approving the request.

Timing variation approvals are at the discretion of the Department and may lead to a reduction or cancellation of the grant.

Progress reports will be requested throughout the life cycle of the funding agreement. These reports are required to be submitted through the Department's online system. A final report with financial acquittal for all project income and expenditure is required to be submitted to the Department together with:

- building compliance or occupancy certificate
- photographs of the completed facility
- an invitation to the Department to inspect the facility in operation
- media coverage material.

An outcomes report is also required to be submitted to the Department within 12 months of construction completion. This will need to include information and data demonstrating:

- increased usability
- increased activities and programs
- visitation, including age breakdown where applicable
- new initiatives that have been implemented as a direct result of funding from the GSF
- the delivery of innovative models of integrated/shared community infrastructure (e.g. partnerships formed, service delivery model developed).

6.3 Local Jobs First Policy

The Local Jobs First Policy (LJF Policy) issued under the Local Jobs First Act 2003 supports businesses and workers by ensuring that small and medium size enterprises are given a full and fair opportunity to compete for both large and small government contracts, helping to create job opportunities, including for apprentices, trainees and cadets. The LJF Policy is implemented by Victorian Government departments and agencies to help drive local industry development. The LJF Policy applies to grant projects where the value of the grant is above the threshold values of:

- \$3 million or more in metropolitan Melbourne, or
- \$1 million or more in regional Victoria.

Projects funded through the GSF must comply with the Local Jobs First Policy.

Local Jobs First requirements will be built into all funding agreements where these thresholds apply.

Further information regarding the requirements can be found at:
<https://localjobsfirst.vic.gov.au/>

6.4 Acknowledgement

6.4.1 Acknowledgement and Publicity Requirements

Successful applicants are expected to acknowledge the Victorian Government's support through the Growing Suburbs Fund. Promotional guidelines form part of the funding agreement and include the requirement that all activities acknowledge Victorian Government support through logo presentation on any activity-related publications, media releases and promotional material. Successful applicants must liaise with the Department's program area to coordinate any public events or announcements related to the project.

Plaque proofs must be submitted to the Department's program area for approval before being displayed at any public event, and must contain the Victorian Government logo.



Successful applicants may be required to provide information on activity outcomes for use in program evaluation or in the Department's communication material.

6.4.2 Capital Works Signage Requirements

Successful applicants need to acknowledge the State Government's support for the project through appropriate signage consistent with the Victorian Government's Capital Works Signage Requirements (available at <https://www.vic.gov.au/capital-works-signage-guidelines>) or as otherwise specified by the Department of Jobs Precincts and Regions.

6.5 Privacy

The Department of Jobs, Precincts and Regions is committed to protecting your privacy. We collect and handle any personal information about you or a third party in your application, for the purpose of administering the funding and informing the public of successful applications.

In order for us to administer your application effectively and efficiently, we may need to disclose your personal details with others for the purpose of assessment, consultation, and reporting. This can include departmental staff, Members of Parliament and their staff, external experts, such as members of assessment panels, or other government departments.

If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the Privacy and Data Protection Act 2014 (Vic) and other applicable laws.

To obtain a copy of the Department of Jobs, Precincts and Regions Privacy Policy, please email g sf@ecodevic.gov.au.

For information about how to access information about you held by the Department of Jobs, Precincts and Regions, please email g sf@ecodevic.gov.au.



www.djpr.vic.gov.au

12.7 PLANNING APPLICATION PA 2021/7571/1 - DEVELOPMENT OF SEVEN DOUBLE STOREY DWELLINGS AT 29 AND 31 WALTON STREET, MELTON SOUTH

Author: Simon Temple - Principal Planner
Presenter: Bob Baggio - Manager Planning Services

PURPOSE OF REPORT

To consider and determine the above planning application.

RECOMMENDATION:

That Council issue a Notice of Decision to Refuse to Grant a Permit to Planning Application PA 2021/7571/1 – Development of seven double storey dwellings at 29 and 31 Walton Street, Melton South, subject to the grounds outlined in **Appendix 6** of this report.

Motion

Crs Carli/Ramsey.

That Council issue a Notice of Decision to Refuse to Grant a Permit to Planning Application PA 2021/7571/1 – Development of seven double storey dwellings at 29 and 31 Walton Street, Melton South, subject to the grounds outlined in **Appendix 6** of this report.

CARRIED

REPORT

1. Background

Executive Summary

Applicant:	Clovis Architectural Plans and Permits
Proposal:	Seven Double Storey Dwellings
Existing Land Use:	Vacant
Zone:	General Residential (Schedule 1)
Overlays:	Nil
Number of Objections:	Six
Key Planning Considerations:	Respect for existing and preferred Neighbourhood Character. Energy Efficiency Private Open Space Assess to car parking spaces.
Recommendation:	Refuse Application

The Land and Surrounding Area

The subject site consists of two separate, adjacent properties known as Lot 364 (No.31) and Lot 365 (No.29) on Plan of Subdivision PS817667L located on the southern side of Walton Street west of Guthrie Drive in Melton South. The combined area of the subject land is 1,338 m². Other features of the site are as follows:

- The subject land is irregular in shape, relatively flat and vacant.
- A 2.5 metre wide sewerage easement is located along the southern (rear) boundary of the land.

The surrounding area forms part of a new residential subdivision known as the Orchard Green Estate. The subject land forms part of Stage 3 of the estate. The surrounding area can be predominantly characterised as recently constructed (some still under construction) single storey detached and semi-detached brick and cement rendered dwellings with concrete tiled roofing. There are also examples of double storey detached brick and cement rendered dwellings with concrete tiled roofing scattered throughout the area including the adjoining land to the south and south-east of the subject site fronting Wicklow Drive and Guthrie Drive respectively.

A public open space reserve (part of Stage 1 of the estate) is located directly opposite the subject site on the northern side of Walton Street. The subject site is located approximately 1.1-1.6 kilometres south from the nearest local shopping centre (Station Road Shopping Centre), public transport (Melton Railway Station) and schools (Staughton College, Melton South Primary School and St Anthony's Catholic Primary School).

Refer to **Appendix 1** for a locality plan

The Application

The application proposes the development of seven double storey dwellings on the subject land.

The proposed development is summarised as follows:

- Unit 1 and 7 have been designed to have direct frontage to Walton Street. The remaining dwellings are designed and orientated to front the proposed internal driveway.
- Each dwelling contains two bedrooms and is provided with a single garage/carport with the exception of Unit 1 which contains three bedrooms and is provided with a double garage.
- A visitor car space is provided towards the rear of the site (adjacent to the southern boundary and eastern wall of Unit 5).
- Each dwelling is provided with secluded private open space at ground floor level with a total area ranging from 28.6 square metres to 76.2 square metres.
- All dwellings will be accessed from Walton Street via a shared 3 metre wide vehicle crossover centrally located along the northern boundary of the site.
- External materials, colours and finishes for the proposed dwellings consist of face brickwork with rendered finish (light grey), concrete tiled roofing, aluminium framed windows and timber fencing.

Refer to **Appendix 2** for plans of the proposal

Planning Controls

Zone	Clause 32.08 – General Residential Zone	A permit is required to construct two or more dwellings on a lot
Overlays	Nil	Not Applicable
Particular Provisions	Clause 52.06 – Car Parking	Two car spaces are required for Unit 1 and one car space is required for each of the remaining dwellings. One visitor car space is required for developments consisting of five or more dwellings A total of nine spaces are required and provided

A full assessment of the proposal against the relevant State and Local planning policies is included in **Appendix 3**.

Clause 55 - ResCode

Under the requirements of the zone, the development of two or more dwellings on a lot must meet the requirements of Clause 55 of the Planning Scheme. Clause 55 requires that a development:

- must meet all of the objectives
- should meet all the standards.

If the Council however is satisfied that an application for an alternative design solution meets the objective, the alternative design solution may be considered.

House Rules - Housing Character Assessment & Design Guidelines

The *Housing Character Assessment & Design Guidelines* as adopted at the Ordinary Meeting of Council on 13 October 2015. However, the subject land was not identified as a current or future residential area at the time Council's Housing Character Assessment and Design Guidelines was prepared. Therefore, the subject land is not located within any of the designated neighbourhood character areas outlined under the guidelines and the application is not required to be assessed under the guidelines.

Is the land affected by a Restrictive Covenant?

The land is affected by a Restrictive Covenant; however, the proposal does not breach any conditions of the Covenant. It is noted that one of the requirements of the covenant is that a dwelling is required to have a minimum floor area of 110m² except where a multi dwelling development has been approved by Council.

Is the land of Cultural Heritage Sensitivity?

The land is considered to be of cultural heritage sensitivity under the *Aboriginal Heritage Regulations 2018*; however, it has been subject to significant ground disturbance as a result of the new multi lot residential subdivision of the land as part of the Orchard Green Estate approved by Council under Planning Permit PA2018/6051. A Cultural Heritage Management Plan (CHMP) was approved and submitted to Council as part this planning permit. Therefore, a CHMP is not required to be prepared for the proposed development.

2. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

3. A fast growing, innovative and well-planned City: A City where growth and development occur in a strategic, fair and sustainable way.

3.3 A City with accessible infrastructure that meets the needs of all.

3.3.2 Advocate for and support the development of diverse and affordable housing options

3. Financial Considerations

No Council related financial considerations are involved with the application.

4. Consultation/Public Submissions

Public notification of the application

The application was subject to notification. The notification was satisfactorily completed, and six objections were received.

The grounds of objection may be summarised as follows:

- Inconsistent with the neighbourhood character of the area/estate
- The proposal is an overdevelopment of the land
- Insufficient car parking
- Traffic safety
- Noise
- Loss of privacy (overlooking)
- Loss of amenity (overshadowing)
- Loss of views.

A response to the objections is provided in **Appendix 4**.

Referral of the application

The application was referred to a number of Council Departments for comment and advice. A complete list of responses is included in **Appendix 5**.

5. Issues

Planning Assessment

The proposal has been assessed against and is deemed to be inconsistent with the relevant state and local planning policies outlined under the Planning Policy Framework and the Local Planning Policy Framework (including Council's Municipal Strategic Statement and local planning policies) in relation to housing and more specifically neighbourhood character.

The proposal is also inconsistent with the purpose of the General Residential Zone which seeks to encourage development that respects the neighbourhood character of the area.

The proposal fails to satisfy the objectives and standards of Res Code pursuant to Clause 55 of the Melton Planning Scheme in relation to neighbourhood character, residential policies relating to housing (including neighbourhood character), energy efficiency and secluded private open space.

The proposed development of seven double storey attached dwellings on the subject land is inconsistent with the emerging and preferred neighbourhood character of the area as outlined in the relevant state and local planning policies relating to housing and neighbourhood character including Council's Housing Diversity Strategy and Policy.

The proposed development in terms of its built form, scale, visual bulk, limited visual separation between dwellings and intensity will be inconsistent with and fails to respect or complement the emerging and preferred neighbourhood character of the area which can be described as a new residential estate (Orchard Green) containing predominantly single storey detached or semi-attached brick and cement rendered contemporary style dwellings. While there are examples of double storey dwellings and nominated medium density housing sites within the estate, these are limited and the predominant neighbourhood character is single dwellings on each lot as highlighted by the restrictive covenant registered on the Certificate of Title for the subject land.

The proposal in terms of its attached built form, boundary to boundary development and limited separation between dwellings is considered to be inconsistent with the emerging and preferred neighbourhood character of the area as outlined under Council's Housing Diversity Strategy and Policy (Clause 22.12). The Strategy identifies the subject land as being located in the General Residential Zone (incremental change area) which states that the expected housing type is '*a mixture of single dwellings, dual occupancies with some villa units and in limited circumstances town houses, where appropriate*' (Table 4, Page 33).

The proposal fails to satisfy the relevant objectives and requirements relating to energy efficiency under Standard B10 of Res Code. The lounge/meals areas of Units 3, 5 and 6 are located on the south side rather than the north side of these dwellings as recommended under this standard. There is also a lack of north facing windows to the lounge/meals area of Units 2 to 6 as recommended under this standard.

The total area of secluded private open space provided for Unit 1 and 7 are less than 40 square metres which does not satisfy the requirements of Standard B28 of Res Code under Clause 55 of the Melton Planning Scheme.

The proposal is also inconsistent with the purpose of Clause 52.06 of the Melton Planning Scheme relating to Car Parking. While the number of car spaces provided on site for the proposal satisfies the requirements of this clause, the location of the carport for Unit 4, garage for Unit 5 and visitor car space will not enable vehicles to enter and exit from these car spaces safely, conveniently and in a forward direction. The plans show a turning circle adjacent to the visitor car parking space to demonstrate that it has the potential to reverse to an area in front of the garage for Unit 3. However, this is not considered to a convenient, efficient or safe manoeuvre for a vehicle to undertake to enable it to exit the subject land in a forward direction.

6. Options

Council can either support the application by issuing a Notice of Decision to Grant a Permit or not support the proposal by issuing a Notice of Refusal.

7. Conclusion

The application has been assessed against the State Planning Policy Framework, Local Planning Policy Framework, Zone/Overlay provisions and Clause 65 of the Melton Planning Scheme.

It is considered that the proposal does not comply with the relevant requirements of the Planning Scheme.

Therefore, it is recommended that the application be refused as outlined in **Appendix 6**.

LIST OF APPENDICES

1. Appendix 1 - Locality Map - Planning Application PA2021-7571-1 - 29 and 31 Walton Street Melton South
2. Appendix 2 - Development Plans - Planning Application PA2021-7571-1 - 29 and 31 Walton Street Melton South
3. Appendix 3 - Assessment against Planning Scheme - PA2021-7571-1 - 29 and 31 Walton Street Melton South
4. Appendix 4 - Response to Objections - PA2021-7571-1 - 29 and 31 Walton Street Melton South
5. Appendix 5 - Referral Comments - Planning Application PA2021-7571-1 - 29 and 31 Walton Street Melton South
6. Appendix 6 - Notice of Refusal - Planning Permit PA2021-7571-1 - 29 and 31 Walton Street Melton South

No: PA2021/7571/1
Address: 29 & 31 Walton Street, MELTON SOUTH
Proposal: Development of the land with seven double-storey dwellings.
Ward: COBURN



	Subject Site	
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Item 12.7 Planning Application PA 2021/7571/1 - Development of Seven Double Storey Dwellings At 29 and 31 Walton Street, Melton South

Appendix 1 Appendix 1 - Locality Map - Planning Application PA2021-7571-1 - 29 and 31 Walton Street Melton South

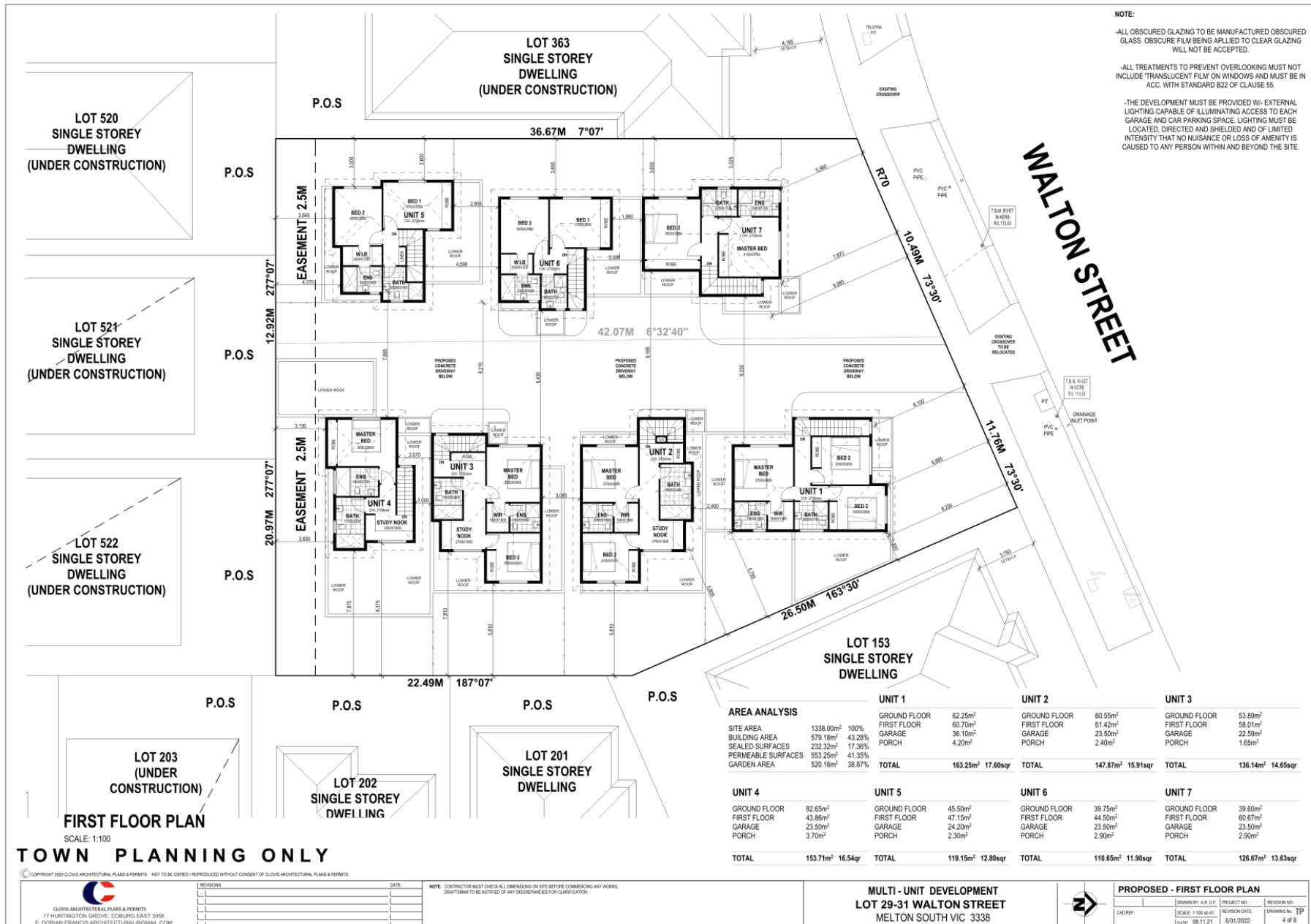
No:	PA2021/7571/1
Address:	29 & 31 Walton Street, MELTON SOUTH
Proposal:	Development of the land with seven double-storey dwellings.
Ward:	COBURN

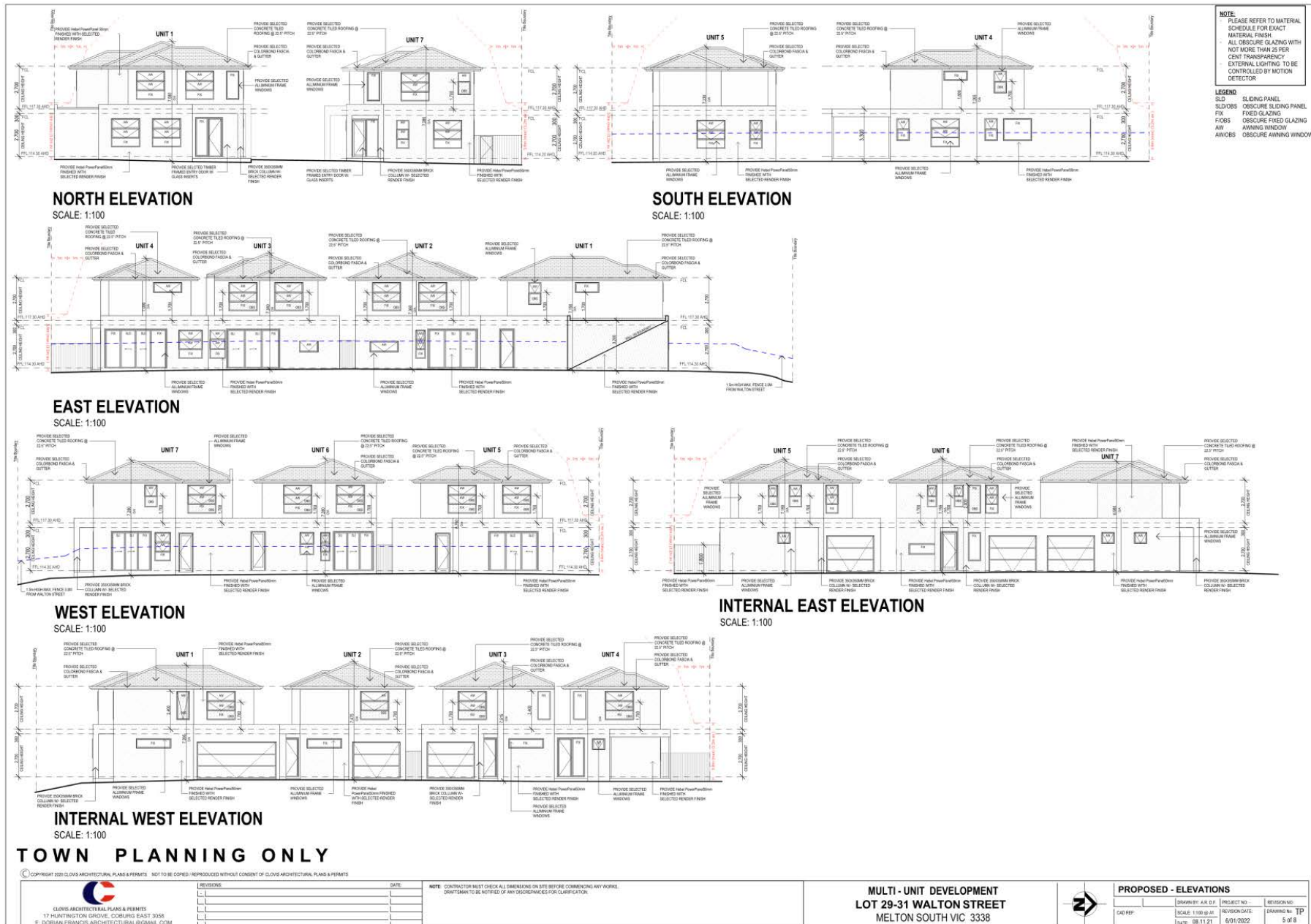
MELBURN 36.5 km

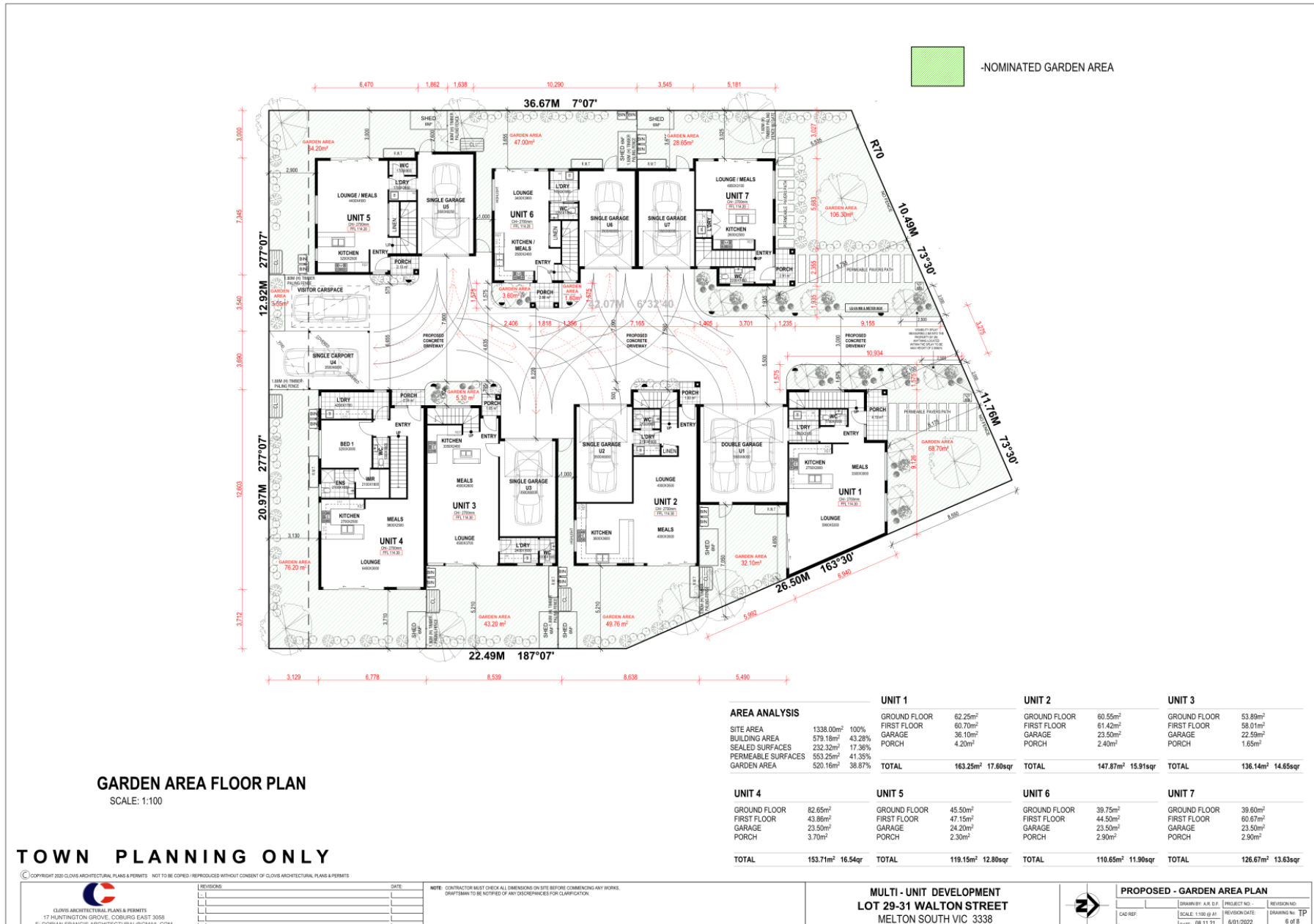
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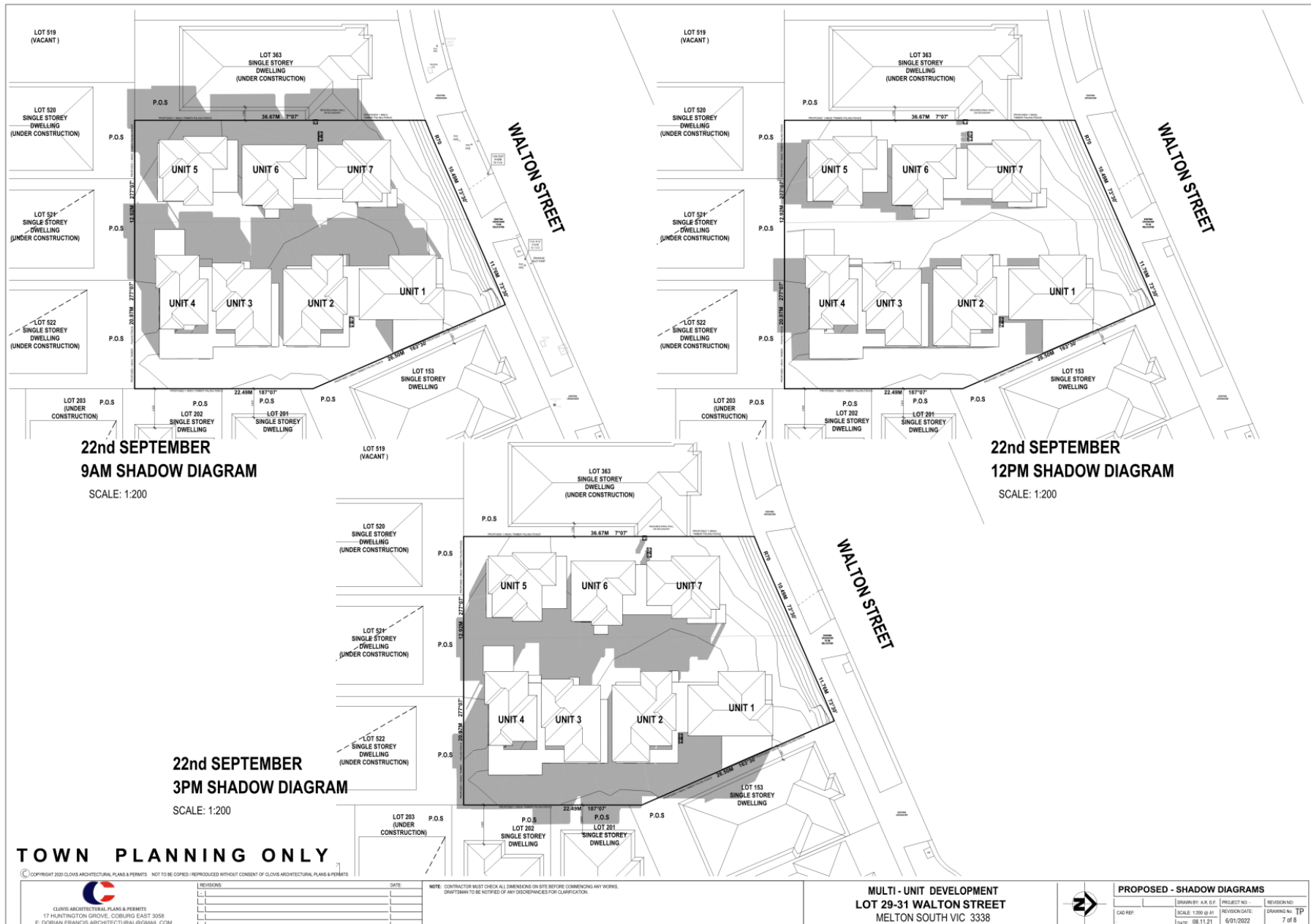
- Subject Site
- Objections

North Arrow



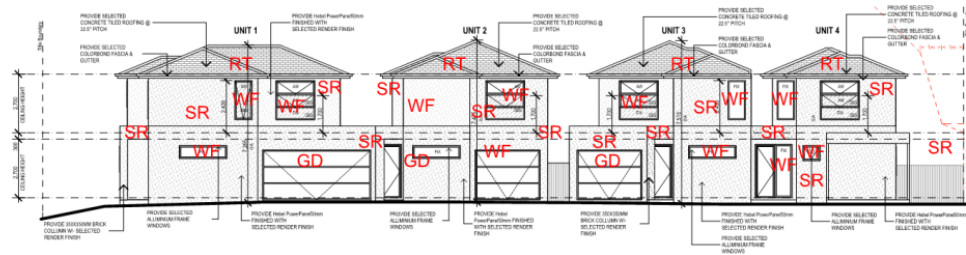






EXTERNAL COLOUR AND MATERIALS SCHEDULE

- SR - SMOOTH RENDER FINISH LIGHT GREY COLOUR
- WF - ALUMINUM FRAMED WINDOWS
- GD - GARAGE DOOR
- FB - FACE BRICKWORK
- CONC - AGGREGATE
- RT - CONCRETE ROOF TILES
- FF - DRESSED TIMBER FENCE

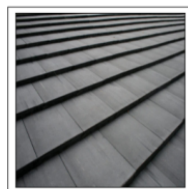


MATERIAL SCHEDULE

SCALE: 1:200



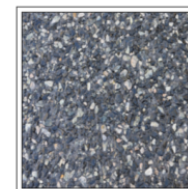
SMOOTH RENDER FINISH
- LIGHT GREY



BORON CONCRETE ROOF TILES
- MONUMENT



SELECTED WINDOW FRAMES
- MONUMENT



PROPOSED AGGREGATE
CONCRETE DRIVEWAY



SELECTED COLORBOND FASCIA
AND GUTTER
- MONUMENT



SELECTED FIXED AND
AWNING OBSCURE GLAZING



FRONT TIMBER FENCE
- NATURAL STAIN



GARAGE DOOR
- COLORBOND MONUMENT

TOWN PLANNING ONLY

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REVISIONS	DATE

NOTE: CONTRACTOR MUST CHECK ALL DIMENSIONS ON SITE BEFORE COMMENCING ANY WORKS.
DRAWSMAN TO BE NOTIFIED OF ANY DISCREPANCIES FOR CLARIFICATION.

MULTI - UNIT DEVELOPMENT
LOT 364-365 WALTON STREET
MELTON SOUTH VIC 3338



PROPOSED - MATERIAL SCHEDULE			
SCALE: 1:200 (A4)	REVISION DATE: 06/01/2022	DRAWING NO: 1P	8 of 8

Appendix 3 – Assessment against relevant Planning Scheme controls

Planning Scheme Reference	Assessment
State Planning Policy Framework	
Clause 11.02-1S – Supply of Urban land	The proposal is inconsistent with the objective of this policy as it fails to respect the emerging and preferred neighbourhood character of the area as outlined under Council's Housing Diversity Strategy and Policy in relation to its scale, built form, visual bulk, limited visual separation between dwellings and overall intensity.
Clause 15.01-1S – Urban Design	The proposal is inconsistent with the objectives of this policy. The proposal fails to respond to the context of the subject site and the surrounding area in terms of neighbourhood and streetscape character in terms of its scale, built form, visual bulk and limited visual separation between dwellings.
Clause 15.01-2S – Building Design	The proposal is inconsistent with the objectives of this policy. The proposal fails to respond to the context of the subject site and the surrounding area in terms of neighbourhood and streetscape character in terms of its scale, built form, visual bulk, limited visual separation between dwellings and overall intensity.
Clause 15.01-5S – Neighbourhood Character	The proposal is inconsistent with the objective of this policy as it fails to respect the established and preferred neighbourhood character of the area as outlined under Council's Housing Diversity Strategy and Policy in relation to its scale, built form, visual bulk, limited visual separation between dwellings and overall intensity
Clause 15.03-2S – Aboriginal Cultural Heritage	The proposal is consistent with the objectives of this policy. The subject land is located in an area of aboriginal cultural heritage sensitivity and the proposed development is classified as a high impact activity under the Aboriginal Cultural Heritage Regulations 2018. However, the subject land has been subject to significant ground disturbance as a result of subdivision works undertaken as part of the multi lot residential subdivision of the land to create the Orchard Green estate approved under Planning Permit PA2018/6051.

	<p>A Cultural Heritage Management Plan was also approved as part of the above planning permit.</p> <p>Therefore, a Cultural Heritage Management Plan is not required as part of this application.</p>
Clause 16.01-1S – Housing Supply	<p>The proposal is consistent with the objectives of this policy in terms of increasing housing in established urban areas and providing a diversity of housing type (2 and 3 bedroom dwellings) and choice to meet the changing needs of households.</p> <p>However, the proposal is considered a high density housing development that is not well located in relation to jobs, services and public transport. While the subject land is located in proximity to public open space, it is located more than 1km from the nearest shops, schools and the Melton Railway Station so it is considered that the location of these services and infrastructure is beyond suitable walking distance (i.e. 400 metres) from the subject site.</p>
Clause 16.01-2S – Housing Affordability	<p>The proposal is consistent with the objectives of this policy which encourages increasing the choice in housing type, tenure and cost to meet the needs of households as they move through the life cycle changes.</p>
Local Planning Policy Framework	
Clause 21.02-2 – Settlement (Established areas)	<p>The proposal is consistent with objectives and strategies of this policy as it will promote a range of housing choice to meet the changing demand and needs of households.</p> <p>However, as outlined above, the proposed fails to respect or complement the emerging and preferred neighbourhood character of the area as described in Council's adopted Housing Diversity Strategy and Policy.</p>
Clause 21.07-1 – Built Environment and Heritage	<p>The proposal is inconsistent with the objective of this policy as it fails to respect the emerging and preferred neighbourhood character of the area as outlined under Council's Housing Diversity Strategy and Policy in relation to its scale, built form, visual bulk, limited visual separation between dwellings and overall intensity.</p>

<p>Clause 21.08 - Housing</p>	<p>The proposal is consistent with the objectives and strategies of this policy by increasing housing diversity to meet the needs of the community (including an ageing household).</p> <p>However, the proposal is considered a high density housing development that is not well located in relation to jobs, services and public transport. While the subject land is located in proximity to public open space, it is located more than 1km from the nearest shops, schools and the Melton Railway Station so it is considered that the location of these services and infrastructure is beyond suitable walking distance (i.e. 400 metres) from the subject site.</p>
<p>Clause 22.12 Housing Diversity Policy</p>	<p>The proposal is inconsistent with the objectives and strategies of this policy as it fails to respect the emerging and preferred neighbourhood character of the area as outlined under Council's Housing Diversity Strategy and Policy in relation to its scale, built form, visual bulk, lack of visual separation between dwellings and overall intensity.</p>
<p>Zone</p>	
<p>General Residential Zone (Schedule 1)</p>	<p>The proposal is inconsistent with the purpose of the zone as it fails to respect and complement the emerging and preferred neighbourhood character of the area as described under Council's Housing Diversity Strategy and Policy.</p> <p>The Strategy identifies land located in the General Residential Zone as an incremental change area where the expected housing type is <i>'a mixture of single dwellings, dual occupancies with some villa units and in limited circumstances town houses, where appropriate'</i>,</p>
<p>Other</p>	
<p>Clause 52.06 – Car Parking</p>	<p>The proposal generally complies with the objectives and requirements of this clause. The standard car parking ratio for a dwelling is one car space for each one- or two-bedroom dwelling and two car spaces for each three (or more) bedroom dwelling. A total of 9 car spaces are required on site for the proposed development and have been provided. One visitor parking is required and has been provided as the</p>

Item 12.7 Planning Application PA 2021/7571/1 - Development of Seven Double Storey Dwellings At 29 and 31 Walton Street, Melton South

Appendix 3 Appendix 3 - Assessment against Planning Scheme - PA2021-7571-1 - 29 and 31 Walton Street Melton South

	<p>proposal involves the development of five or more dwellings.</p> <p>The dimensions of the car spaces and aisle widths generally satisfy the requirements of this clause.</p> <p>However, it is considered that the vehicle turning areas adjacent to the single carport (Unit 4), single garage (Unit 5) and a visitor car space are inadequate or will not enable vehicles to exit from these car parking spaces safely, convenient and in a forward direction as required under Design Standard 1 of Clause 52.06-9 of the Melton Planning Scheme.</p>
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Appendix 4 – Response to Objections

Objection	Comment
<p>The proposal is inconsistent with the neighbourhood character of the area/estate.</p>	<p>The proposal fails to respect the emerging and preferred neighbourhood character of the area as outlined under the Planning Policy Framework and Local Planning Policy Framework including Council's Housing Diversity Strategy and Policy in relation to its scale, built form, visual bulk, limited visual separation between dwellings and overall intensity.</p> <p>The emerging and preferred neighbourhood character of the area which can be described a new residential estate (Orchard Green) containing predominantly single storey detached or semi-attached brick and cement rendered contemporary style dwellings.</p> <p>There are also examples of double storey detached or semi-detached brick and cement rendered dwellings in proximity to the subject land as well as a nominated medium density housing site within the estate.</p> <p>However, these are limited, and the predominant character is single dwellings on each lot as highlighted by the restrictive covenant registered on the Certificate of Title for the subject land.</p>
<p>The proposal is an overdevelopment of the land.</p>	<p>The proposal is considered to be an overdevelopment of the subject site in relation to its scale, built form, visual bulk, limited visual separation between dwellings and overall intensity.</p> <p>The proposal also fails to comply with the relevant objectives and standards of Res Code (Clause 55 of the Melton Planning Scheme) in relation to energy efficiency and size of the secluded private open space areas for Units 1 and 7.</p>
<p>The proposal will create safety issues due to increased traffic and parking.</p>	<p>The proposal will result in the generation of additional traffic.</p> <p>However, it is considered that the level of traffic likely to be generated by the proposed development can be adequately accommodated by the existing road network.</p> <p>The application was referred to Council's Engineering (Infrastructure Planning) and Traffic and Transport Departments and no objections or concerns have been raised in</p>

	relation to car parking, traffic or safety as a result of the proposed development.
Insufficient car parking.	Adequate car parking has been provided for each dwelling and visitors in accordance with the requirements under Clause 52.06-3 of the Melton Planning Scheme.
Increased noise.	The proposal is likely to generate additional noise, however, this is considered to be within the levels that are generally expected for residential areas and unlikely to cause any material detriment to the amenity of adjoining and surrounding residents.
Loss of privacy (overlooking).	Concerns in relation to overlooking from first floor east and west facing windows have been addressed through the provision of obscure glazing to a height of 1.7 metres above finished floor level or sill heights of 1.7 metres above finished floor level in accordance with Standard B21 of Res Code to ensure than any potential overlooking is minimised.
Overshadowing.	The applicant has submitted plans showing that the majority of shadow to be cast by the proposed development will be contained within the subject land and will only marginally overshadow the secluded private open spaces of the adjoining properties to the south, east and west. The proposal satisfies the requirements of Standard B22 under Res Code (Clause 55 of the Melton Planning Scheme).
Loss of view	This is not a relevant planning consideration and no evidence has been provided to substantiate this ground of objection.

Appendix 5 – Referral Comments

Type of Referral	Responses
Internal	
Engineering (Infrastructure Planning)	<p>Engineering commented that the initial plans submitted as part of the application showed that six of the seven dwellings proposed each contained two bedrooms and a study/open retreat area that can easily be converted to a separate room (i.e. third bedroom). Therefore, the proposal had a shortfall of six car spaces as two car spaces are required to be provided for each of these dwellings in accordance with Clause 52.06 (Car Parking) of the Melton Planning Scheme.</p> <p>However, the applicant submitted revised plans showing a significant reduction to the size of the study nook/open retreat area for each of the two-bedroom dwellings. These areas are no longer considered to be separate rooms. Therefore, only one car space is required (and has been provided) for each of these dwellings in accordance with the requirements of Clause 52.06 of the Melton Planning Scheme.</p> <p>There are no objections to the proposal subject to conditions.</p>
Waste Services	<p>The plans for the proposed development have adequately demonstrated that sufficient space is available with the nature strip adjoining the subject land to enable the required number of bins for each dwelling to be collected by Councils kerbside waste collection service.</p> <p>Therefore, a private waste collection service and waste management plan will not be required for the proposal.</p>
External	
Nil	

Appendix 6 – Notice of Refusal to Grant a Permit

A Notice of Refusal to Grant a Planning Permit is recommended to be issued on the following grounds:

1. The proposal is inconsistent with the relevant state and local planning policies outlined under the Planning Policy Framework and Local Planning Policy Framework (including Council's Municipal Strategic Statement and Council's Housing Diversity Policy) in relation to housing and neighbourhood character.
2. The proposal is inconsistent with the purpose of the General Residential Zone (Schedule 1) by failing to respect the neighbourhood character of the area.
3. The proposal fails to satisfy the objectives and standards of Res Code pursuant to Clause 55 of the Melton Planning Scheme in relation to neighbourhood character, residential policies relating to housing, energy efficiency and secluded private open space.
4. The proposed development in terms of its built form, scale, visual bulk, limited visual separation between dwellings and overall intensity is inconsistent with and fails to respect or complement the emerging and preferred neighbourhood character of the area as outlined under Council's Housing Diversity Strategy and Policy.
5. The proposal is inconsistent with the purpose and relevant design standards under Clause 52.06 (Car parking) of the Melton Planning Scheme. The location of the single carport (Unit 4), single garage (Unit 5) and the visitor car space for proposed development will not enable vehicles to exit from these car spaces safely, efficiently, conveniently and in forward direction.

12.8 REMOVAL OF FOOTPATH TRADER PERMIT FEES

Author: Phil Lovelace - Manager Compliance
Presenter: Sam Romaszko - Acting General Manager Planning & Development

PURPOSE OF REPORT

To seek Council approval to remove fees for Footpath Trading permits.

RECOMMENDATION:

That Council approve the removal of fees for Footpath Trading permits to assist local traders within the municipality, commencing 1 July 2022.

Motion

Crs Deeming/Abboushi.

That Council approve the removal of fees for Footpath Trading permits to assist local traders within the municipality, commencing 1 July 2022.

CARRIED

REPORT

1. Executive Summary

In accordance with Clause 28(C) of Council's General Amenity Local Law 2015, all traders must apply and receive a permit for any footpath trading activity on Council land, which includes table and chairs.

The purpose of the Footpath Trading Permit Scheme is to ensure items placed on Council land conform with Disability Access Standards, Outdoor Trading Guidelines and that the applicant has the appropriate level of public indemnity insurance to protect Council against any claim.

This report provides Council with the background on the permit application process currently in place.

2. Background/Issues

There are many benefits to business when activating footpath space adjacent to their business. It generates more activity and contributes to the city's economy as a whole. Once customers and patrons are already on the street, it encourages them to linger and browse for longer which can result in them spending more time and money in businesses than they otherwise might.

The current process to obtain a Footpath Trading permit is for the trader to apply online and pay an application fee. Once received, Council Officers assess the application to ensure it complies with Disability Access Standards, Outdoor Trading Guidelines and appropriate insurance. If the application meets these requirements, a 12 month permit is issued.

Council's Community Safety Department issues approximately 30 Footpath Trading permits per year.

To further encourage this activity, Officers support the removal of the Footpath Trading Permit application fee which will encourage this type of activity and provide benefits as outlined above.

The fee removal will also support a current new initiative that Officers are working with Service Victoria to fast-track permit applications and introduce 'automatic approvals'. Under automatic approvals, an immediate permit is provided as long as the applicant agree to meet certain conditions (a set of model provisions) and provide the required supporting paperwork.

Community Safety Officers regularly engage with local traders to ensure they are aware of the permit requirements and assist with the permit application process. Traders identified without a permit are provided with a warning in the first instance. As a last resort, traders who continue to place items on Council land without a permit may be issued with a \$300 infringement notice. The last infringement notice issued for this type of an offence was 2019.

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

6. A high performing organisation that demonstrates civic leadership and organisational excellence

6.1 An organisation that demonstrates excellence in customer and community service.

4. Financial Considerations

Council has issued 33 permits in the 2021/22 financial year. The permit application cost associated with Footpath Trading is currently \$110.

The removal of this permit application fee would result in a reduction of approximately \$3,300 in income in the 2022/23 operating budget.

5. Consultation/Public Submissions

N/A

6. Risk Analysis

If Council proceeds with the recommendation to remove footpath trading fees, responsible footpath trading will continue to occur through the registration requirement and compliance with Local Law requirements.

There are no Policy implications relating to this report. While footpath trading fees have been in place for many years, the amount charged is reviewed annually as part of the budget process.

However, should Council proceed with the recommendation, footpath trading fees will need to be removed from the Schedule of Fees and Charges for the 2022/23 budget, and ongoing.

7. Options

Council has the option to:

- 1) Note the report as per the recommendation.
- 2) Request further information/clarification if deemed necessary.

LIST OF APPENDICES

Nil

12.9 PROVISION OF ACOUSTIC FENCING (SOUNDWALL) AT SILVERDALE ESTATE

Author: Sam Romaszko - Acting General Manager Planning & Development
Presenter: Sam Romaszko - Acting General Manager Planning & Development

PURPOSE OF REPORT

To advise Council of an increase in cost to the Silverdale Estate soundwall project, and provide options for consideration with regards to prior financial commitment to this project.

RECOMMENDATION:

That Council;

1. Hold in reserve the remaining committed budget of \$1,930,501 for a future contribution to the Department of Transport for the construction of the Silverdale soundwall connected to road upgrades at Bulmans Road.
2. Continue to advocate for government investment in the provision of soundwalls along freeway corridors within the City of Melton.

Motion

Crs Ramsey/Turner.

That Council;

1. Hold in reserve the remaining committed budget of \$1,930,501 for a future contribution to the Department of Transport for the construction of the Silverdale soundwall connected to road upgrades at Bulmans Road.
2. Continue to advocate for government investment in the provision of soundwalls along freeway corridors within the City of Melton.

On the casting vote of the Mayor, the Motion was LOST

Cr Ramsey called for a division thereby setting aside the vote.

For:

Crs Ramsey, Shannon, Turner and Vandenberg

Against:

Crs Abboushi, Carli, Deeming and Kesic

On the casting vote of The Mayor, the Motion was declared LOST

Motion

Crs Carli/Abboushi.

That Council:

- 1) continues to advocate for government investment in the provision of soundwalls along freeway corridors within the City Of Melton.
- 2) Remove the \$1,930,501 currently allocated in Council's Budget.

CARRIED

Cr Carli called for a division thereby setting aside the vote.

For:

Crs Abboushi, Carli, Deeming, Kesic and Shannon

Against:

Crs Ramsey, Turner and Vandenberg

The Mayor declared the Motion CARRIED

REPORT

1. Executive Summary

On 10 December 2018, Council approved a \$2.1 million budget commitment to fund the Silverdale soundwall in Melton. This allocation by Council was to fully fund the project based on project estimates and soundwall construction requirements at the time.

Further scoping works identified that to achieve compliance with Department of Transport standards for soundwalls within freeway corridors, funding of a total estimated \$6.3 million would be required.

This report provides options for Council consideration with regards to funding and advocacy for soundwalls within the City of Melton.

2. Background/Issues

The Silverdale Estate is a largely developed residential area located at the intersection of the Western Freeway and Clarkes/Bulmans Road. At the time of the planning permit being issued for the Estate in early 2001, a permit requirement was not imposed on the developer to provide noise mitigation to those properties abutting the Western Freeway.

In 2018, Council engaged a consultancy service to carry out a noise assessment of the area and to provide an estimated cost for the provision of a soundwall. The estimated cost was in the order of \$2 million to design and construct.

A report titled 'Provision of acoustic fencing for lots in the Silverdale Estate abutting the Western Freeway' was considered in Confidential Items at the Ordinary Meeting of Council on 10 December 2018. At this meeting, Council resolved:

That Council adopt the recommendations as per the consultant's report and commit to:

- *Immediate community consultation and design of the noise attenuation fence, in the 2019/20 Budget*
- *A 2020/21 and 2021/22 Budget allocation and construction over the two financial years with the budget allocation of \$1m in each financial year sharing the load on subsequent budgets.*

A subsequent report was tabled at the Ordinary Meeting of Council on 4 February 2019 relating to this project. Council approved budget allocations in the 2019/20 budget, including an allocation of \$100,000 to undertake design and consultation. Additional budget provision for the construction of the soundwall was funded in subsequent years, in accordance with Council's decision to provide a budget allocation of \$2.1 million. Council has also advocated to the Victorian Government for investment toward the Silverdale soundwall.

A standard timber soundwall solution no longer meets requirements. To achieve current day standards for soundwalls within freeway corridors, determined by the Department of Transport, a more expensive solution is required that will require greater funding to build the soundwall. Revised quantity surveyor estimates for the project is \$6.3 million. Council's current commitment will no longer fully fund the project and Council now needs to consider its position in relation to this matter.

It is noted that the Department of Transport has overall responsibility for freeway corridors within Victoria including the Western Highway. It is likely the Department of Transport will construct a diamond interchange at Bulmans Road at an unknown time in the future. As part of this road upgrade it is anticipated a soundwall would be included at this location as part of the project.

Council will continue to advocate for upgrades to the Western Highway from Caroline Springs to Melton with the Bulmans Road interchange a major priority. Council currently has a community advocacy campaign called 'Fix our Roads', targeted at securing major road investment for the City, inclusive of the Western Highway.

It is recognised that in addition to Silverdale Estate, there are other needs within the City of Melton for soundwalls along freeways, including at Diggers Rest and Rockbank.

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

3. A fast growing, innovative and well-planned City

3.3 A City with accessible infrastructure that meets the needs of all.

4. Financial Considerations

This project is currently within Council's Capital Works Program, with a budget of \$2.1M. \$169,499 has been committed to date on planning and design costs. \$1,930,501 is currently budgeted for this project. A total estimated budget of \$6.3 million would be required to fully fund this project.

5. Consultation/Public Submissions

Communication will occur with residents of Silverdale Estate following the outcome of this report.

6. Risk Analysis

Risks for Council include financial, reputational, and legal.

7. Options

Three options are provided for Council's consideration:

1. Add to the budget allocation \$4.2M to fully fund the estimated total \$6.3 million construction of the Silverdale soundwall.
2. Hold in reserve remaining committed budget of \$1,930,501 for a future contribution to the Department of Transport for the construction of the Silverdale soundwall connected to road upgrades at Bulmans Road.
3. Remove the \$1,930,501 current allocated in Council's budget.

LIST OF APPENDICES

Nil

12.10 CONSTRUCTION OF INTERSECTION OF MANDALAY PARADE AND CITY VISTA COURT, FRASER RISE

Author: Sam Romaszko - Acting General Manager Planning & Development
Presenter: Sam Romaszko - Acting General Manager Planning & Development

PURPOSE OF REPORT

For Council to decide on the provision of a fully directional intersection at Mandalay Parade and City Vista Court in Fraser Rise which Council sought to be considered in the 2022/23 draft Council Budget.

RECOMMENDATION:

That Council;

1. Retain a left in/left out intersection of City Vista Court and Mandalay Parade.
2. Note the upgrade works associated with the Taylors Road corridor which includes a signalised intersection at City Vista Court.
3. Note the fully directional intersection at intersection of City Vista Court/Orbis Avenue is identified within the long-term capital works program for consideration in a future program.

Motion

Crs Abboushi/Shannon.

That Council construct a fully directional intersection at City Vista Court / Mandalay Parade.

CARRIED Unanimously

REPORT

1. Executive Summary

At the Ordinary Meeting of Council held on 27 September 2021, a report was tabled in response to a petition requesting the conversion of the existing left in / left out intersection at the intersection of Mandalay Parade and City Vista Court, to a fully directional intersection. The following was resolved;

Crs Kesic/Abboushi

That Council;

1. *Retain a left in/left out intersection of City Vista Court and Mandalay Parade and undertake landscaping or bollard treatment to restrict illegal right turn movements in and out of Mandalay Parade.*
2. *Note the upgrade works associated with the Taylors Road corridor which includes a signalised intersection at City Vista Court.*
3. *Note the fully directional intersection at intersection of City Vista Court/Mandalay Parade be considered in the 2022/23 budget.*

Council officers have considered the cost of construction of a fully directional intersection at City Vista Court/Mandalay Parade within the draft 2022/23 budget.

An alternate intersection arrangement was installed during April 2021 to improve the safety of motorists, particularly those travelling from Mandalay Parade and surrounding streets to u-turn safely at and travel north along City Vista Court.

Given the proximity of Mandalay Parade to the Taylors Road/City Vista Court intersection and conflicts associated with current traffic queues and future turn lanes of the signalised intersection, a future connection to City Vista Court from Orbis Avenue would be a safer option noting that due to the catchment size and subsequent low demand for right turn movements, works associated with the provision of an intersection treatment is of low priority.

Upon completion of major upgrade works associated with Taylors Road that includes the signalisation of City Vista Court, and further development of the Plumpton Precinct Structure Plan Town Centre and Business District, it is proposed that a treatment at the intersection of City Vista Court and Orbis Avenue be reassessed and considered in Council's annual budget process.

2. Background/Issues

City Vista Court is aligned in a north – south direction and runs from Taylors Road in the south and Beatty's Road in the north. In the vicinity of Mandalay Parade, City Vista Court is a divided road with a 3.0 metre central island, bicycle lanes, and on street parallel parking.

The practicality of access arrangements for road users in the catchment area seeking to travel north along City Vista Court is influenced by the existing traffic congestion experienced along Taylors Road and the intersection of City Vista Court. Due to the location of the school (on City Vista Court) congestion reaches its peaks during school times. This is consistent with road corridors adjacent to school precincts.

The intersection of Taylors Road and City Vista Court also experiences queuing during school times with residents traveling south along City Vista Court seeking to turning onto Taylors Road experiencing delays.

The delays that are experienced are expected to impact the proposed fully directional intersection at Mandalay Parade, with stationary cars potentially blocking right turn movements from City Vista Court onto Mandalay Parade and sightlines of on-coming cyclists also obstructed by stationary cars.

Various road upgrades are occurring within this precinct, including the provision of a signalised intersection at City Vista Court/Taylors Road and duplication of Taylors Road between Gourlay Road and City Vista Court, which are likely to change the way residents within the catchment area seek to travel north on City Vista Court.

An alternate intersection arrangement was installed in April 2021 to improve the safety of motorists, particularly those travelling from Mandalay Parade and surrounding streets to U-turn at and travel north along City Vista Court until such time signalisation of this intersection occurs.

The proximity of Mandalay Parade to the Taylors Road/City Vista Court intersection will create a conflict with current traffic queues and future turn lanes of the signalised intersection. Given this, it is officers recommendation that future directional intersection at Orbis Avenue be considered into a future capital works program.

3. Council and Wellbeing Plan Reference and Policy Reference

The Melton City Council 2021-2025 Council and Wellbeing Plan references:

3. A fast growing, innovative and well-planned City

3.3 A City with accessible infrastructure that meets the needs of all.

4. Financial Considerations

Options 2 or 3 in section 7 of this report would cost an estimated \$150,000 for the provision of a fully directional intersection at either location.

5. Consultation/Public Submissions

Community consultation would be required with affected residents for Options 2 and 3 regarding proposed works and potential impacts (refer to Risk Analysis below).

6. Risk Analysis

The risk in maintaining the existing road environment is relatively minor with residents within the catchment area experiencing some delay in traveling north on City Vista Court traveling via Taylors Road. This will improve slightly with the introduction of U-turn movements at City Vista Court / Taylors Road as part of the Taylors Road Duplication Project.

In the event a fully directional intersection at City Vista Court / Mandalay Parade was constructed (Option 2), traffic congestion may create an intersection that functions poorly due to queuing on City Vista Court across this intersection. The queuing may present a risk to cyclists using on-road cycling lanes. There will be a loss of parking due to the introduction of the intersection which may be of concern to some residents.

If a fully directional intersection at City Vista Court / Orbis Avenue is constructed (Option 3), residents on Orbis Avenue may not be supportive of the increase in traffic. Residents may also not support the loss of parking due to the introduction of the intersection.

7. Options

Option 1 – Maintain the existing road environment.

Option 2 – Construct a fully directional intersection at City Vista Court / Mandalay Parade.

Option 3 – Construct a directional intersection at City Vista Court / Orbis Avenue.

LIST OF APPENDICES

Nil.

**13. REPORTS FROM DELEGATES APPOINTED TO OTHER BODIES
AND COUNCILLOR REPRESENTATIONS AND
ACKNOWLEDGEMENTS**

Verbal reports were received from Crs Ramsey, Abboushi, Turner, Shannon, Vandenberg, Deeming, Carli, and Kesic.

14. NOTICES OF MOTION

14.1 NOTICE OF MOTION 816 (CR DEEMING)

Councillor: Moira Deeming - Councillor

NOTICE:

That Council officers prepare and present a report to Council which:

- 1) Formally assesses possible risks to children that are in the care of Council (either directly or indirectly) arising from the intersection and possible overlap of new and changed responsibilities imposed pursuant to the *Sex Work Decriminalisation Act 2022*, the Child Safe Standards, and any other applicable child safety legislation;
- 2) Considers in this regard:
 - a) the new Child Safe Standards scheduled to come into force on 1 July 2022;
 - b) changes to the *Local Government Act 2022* and other applicable legislation incorporating the provisions of the *Sex Work Decriminalisation Act 2022* already enacted or which are scheduled to come into effect in and between now and January 2023;
- 3) Proposes any suggested:
 - a) improvements to child safety which officers may have identified in their consideration of the above matters; and
 - b) suggested advocacy opportunities and priorities for Council to action in relation to these issues.

Motion

Crs Deeming/Shannon.

That Council officers prepare and present a report to Council which:

- 1) Formally assesses possible risks to children that are in the care of Council (either directly or indirectly) arising from the intersection and possible overlap of new and changed responsibilities imposed pursuant to the *Sex Work Decriminalisation Act 2022*, the Child Safe Standards, and any other applicable child safety legislation;
- 2) Considers in this regard:
 - a) the new Child Safe Standards scheduled to come into force on 1 July 2022;
 - b) changes to the *Local Government Act 2022* and other applicable legislation incorporating the provisions of the *Sex Work Decriminalisation Act 2022* already enacted or which are scheduled to come into effect in and between now and January 2023;
- 3) Proposes any suggested:
 - a) improvements to child safety which officers may have identified in their consideration of the above matters; and
 - b) suggested advocacy opportunities and priorities for Council to action in relation to these issues.

CARRIED

Cr Deeming called for a division thereby setting aside the vote.

For:

Crs Abboushi, Carli, Deeming, Kesic, Ramsey, Shannon and Turner

Against:

Nil

Abstained:

Cr Vandenberg

The Mayor declared the Motion CARRIED

14.2 NOTICE OF MOTION 817 (CR DEEMING)**Councillor: Moira Deeming - Councillor****NOTICE:**

That officers prepare a costed report investigating the adoption of a chemical free and environmentally friendly 'GrazeAway' managed weed control program to help manage weeds within the City of Melton, with particular (but not an exclusive) focus on Serrated Tussock.

Motion

Crs Deeming/Ramsey.

That officers prepare a costed report investigating the adoption of a chemical free and environmentally friendly 'GrazeAway' managed weed control program, or something like it, to help manage weeds within the City of Melton, with particular (but not an exclusive) focus on Serrated Tussock.

CARRIED

14.3 NOTICE OF MOTION 818 (CR DEEMING)

Councillor: Moira Deeming - Councillor

NOTICE:

That, in the development of a City of Melton Affordable Housing Policy pursuant to the resolution passed by Council on 30 May 2022, Council officers:

- 1) prepare a report with:
 - a) costed options for Council to undertake thorough research into residents' views and preferences relating to social housing within the municipality;
 - b) a summary and assessment of global best practice applications of social housing programs which are designed and implemented to maximise the successful passage of residents through the system with a favourable outcome;
- 2) return the above report for Council's consideration in sufficient time for Council to:
 - a) undertake the research identified above; and
 - b) utilise that research in order to ensure that Council can accurately represent its residents' interests to the Federal Government via its upcoming:
 - i. National Housing Supply and Affordability Council; and
 - ii. National Housing and Homelessness Plan.

Motion

Crs Deeming/Shannon.

That, in the development of a City of Melton Affordable Housing Policy pursuant to the resolution passed by Council on 30 May 2022, Council officers:

- 1) prepare a report with:
 - a) costed options for Council to undertake thorough research into residents' views and preferences relating to social housing within the municipality;
 - b) a summary and assessment of global best practice applications of social housing programs which are designed and implemented to maximise the successful passage of residents through the system with a favourable outcome;
- 2) return the above report for Council's consideration in sufficient time for Council to:
 - a) undertake the research identified above; and
 - b) utilise that research in order to ensure that Council can accurately represent its residents' interests to the Federal Government via its upcoming:
 - i. National Housing Supply and Affordability Council; and
 - ii. National Housing and Homelessness Plan.

CARRIED

14.4 NOTICE OF MOTION 819 (CR DEEMING)**Councillor: Moira Deeming - Councillor****NOTICE:**

That Council demonstrate its longstanding support for local manufacturers by officially joining the Australian Made Campaign as a 'Campaign Supporter'.

Motion

Crs Deeming/Abboushi.

That Council demonstrate its longstanding support for local manufacturers by officially joining the Australian Made Campaign as a 'Campaign Supporter'.

CARRIED

14.5 NOTICE OF MOTION 820 (CR ABBOUSHI)**Councillor: Steven Abboushi - Councillor****NOTICE:**

That Council request officers provide a report to Council outlining the current status of Council's Maternal and Child Health Service in being able to provide required services to the community, including the following:

- 1) issues impacting the City of Melton Maternal and Child Health Service and the broader industry in Victoria;
- 2) how the community will be kept informed on service impacts; and
- 3) what advocacy is being undertaken to improve the capacity of the service in the future.

Motion

Crs Abboushi/Carli.

That Council request officers provide a report to Council outlining the current status of Council's Maternal and Child Health Service in being able to provide required services to the community, including the following:

- 1) issues impacting the City of Melton Maternal and Child Health Service and the broader industry in Victoria;
- 2) how the community will be kept informed on service impacts; and
- 3) what advocacy is being undertaken to improve the capacity of the service in the future.

CARRIED

14.6 NOTICE OF MOTION 821 (CR ABBOUSHI)**Councillor: Steven Abboushi - Councillor****NOTICE:**

That Council request officers prepare a report to be tabled on or before the August 2022 Council meeting, to update on whether the 'Buy Local' section of Council's Procurement Policy, adopted on 25 October 2021, is having a beneficial impact on supporting local businesses and the economy.

Motion

Crs Abboushi/Ramsey.

That Council request officers prepare a report to be tabled on or before the August 2022 Council meeting, to update on whether the 'Buy Local' section of Council's Procurement Policy, adopted on 25 October 2021, is having a beneficial impact on supporting local businesses and the economy.

CARRIED

14.7 NOTICE OF MOTION 822 (CR SHANNON)**Councillor: Julie Shannon - Councillor****NOTICE:**

That Council request officers prepare a report for a future briefing of councillors in 2022 on the feasibility and benefits of a heavy vehicle parking facility in the City of Melton, including location options.

Motion

Crs Shannon/Turner.

That Council request officers prepare a report for a future briefing of councillors in 2022 on the feasibility and benefits of a heavy vehicle parking facility in the City of Melton, including location options.

CARRIED

14.8 NOTICE OF MOTION 823 (CR TURNER)**Councillor: Bob Turner - Councillor**

Cr Ramsey departed from the meeting at 9.11pm and returned to the meeting at 9.12pm.

NOTICE:

That Council write to the Honourable Mark Butler, Minister for Health and Aged Care and to the Commonwealth Department of Health seeking their intervention to classify the City of Melton as a district of workforce shortage and a distribution priority area for General Practitioners to support and facilitate an increase in General Practitioner numbers as a matter of urgency.

Motion

Crs Turner/Shannon.

That Council write to the Honourable Mark Butler, Minister for Health and Aged Care and to the Commonwealth Department of Health seeking their intervention to classify the City of Melton as a district of workforce shortage and a distribution priority area for General Practitioners to support and facilitate an increase in General Practitioner numbers as a matter of urgency.

CARRIED

14.9 NOTICE OF MOTION 824 (CR TURNER)**Councillor: Bob Turner - Councillor****NOTICE:**

That, in the development of a City of Melton Affordable Housing Policy pursuant to the resolution passed by Council on 30 May 2022, Council Officers consider:

- 1) options for participation and consultation with State and Federal Governments, Developers, and Community Not for Profit Groups concerning the development of Social Housing Programmes;
- 2) potential opportunities for social housing projects within the City of Melton;
- 3) what opportunities might be available to advocate with the State and Federal Governments for an increase in the levels of public/social housing;
- 4) whether Council should advocate specifically for a target percentage of all new development be made available for public/social housing (for example 10%).
- 5) whether shared rental/purchasing options in relation to public/social housing which are popular overseas might be viable in the City of Melton.

Motion

Crs Turner/Shannon.

That, in the development of a City of Melton Affordable Housing Policy, pursuant to the resolution passed by Council on 30 May 2022, officers consider:

- 1) options for participation and consultation with State and Federal Governments, Developers, and Community Not for Profit Groups concerning the development of Social Housing Programmes;
- 2) potential opportunities for social housing projects within the City of Melton;
- 3) what opportunities might be available to advocate with the State and Federal Governments for an increase in the levels of public/social housing;
- 4) whether Council should advocate specifically for a target percentage of all new development be made available for public/social housing (for example 10%).
- 5) whether shared rental/purchasing options in relation to public/social housing which are popular overseas if they may be viable in the City of Melton.

CARRIED

14.10 NOTICE OF MOTION 825 (CR TURNER)**Councillor: Bob Turner - Councillor****NOTICE:**

That Council officers provide a report to Council, setting out the details of works planned and their proposed completion dates, on the following major intersections and junctions within the municipality which have been identified as experiencing increased traffic congestion:

- 1) Western Highway – Caroline Springs (Christies Road) to Bulmans Road;
- 2) Bulmans Road / Western Highway Interchange;
- 3) Ferris Road widening / Western Highway and traffic lights on the on ramp (High Street side);
- 4) Coburn Road / High Street – Traffic Lights;
- 5) Reserve Road / High Street – Traffic Lights;
- 6) Norton Drive / High Street – Traffic Lights;
- 7) Coburns Road – proposed underground Rail tunnel. Rail/road separation;
- 8) Ferris Road – Rail/road separation;
- 9) Hopkins Road – Rail/road separation;
- 10) Sinclair Road – Rail/road separation;
- 11) Station Road / Brooklyn Road – Traffic Lights;
- 12) Melton Highway / Leakes Road – Traffic Lights; and
- 13) Railway crossings Station and Coburn Road – Boom Gate timing investigation.

Motion

Crs Turner/Ramsey.

That Council officers provide a report to Council, setting out details of works planned and their proposed commencement and completion dates, on the following major intersections and junctions within the municipality which have been identified as experiencing increased traffic congestion:

- 1) Western Highway – Caroline Springs (Christies Road) to Bulmans Road;
- 2) Bulmans Road / Western Highway Interchange;
- 3) Ferris Road widening / Western Highway and traffic lights on the on ramp (High Street side);
- 4) Coburn Road / High Street – Traffic Lights;
- 5) Reserve Road / High Street – Traffic Lights;
- 6) Norton Drive / High Street – Traffic Lights;
- 7) Coburns Road – proposed underground Rail tunnel. Rail/road separation;
- 8) Ferris Road – Rail/road separation;
- 9) Hopkins Road – Rail/road separation;
- 10) Sinclair Road – Rail/road separation;
- 11) Station Road / Brooklyn Road – Traffic Lights;
- 12) Melton Highway / Leakes Road – Traffic Lights; and
- 13) Railway crossings Station and Coburn Road – Boom Gate timing investigation.

CARRIED

15. COUNCILLOR'S QUESTIONS WITHOUT NOTICE

15.1 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Cr Ramsey

I would like to get an engineering update on the cobblestone bridge near the Melton Senior's Centre, that continuously floods.

15.2 COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Cr Shannon

Can I please have information on the height requirements for plants, including the height from the road and the actual roundabout, and any other objects that are on roundabouts, also road islands, and also near or at corners and intersections, please?

16. URGENT BUSINESS

Nil.

17. CONFIDENTIAL BUSINESS

Recommended Procedural Motion

That pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020* the meeting be closed to the public to consider the following reports that are considered to contain **confidential information** on the grounds provided in section 3(1) of the *Local Government Act 2020* as indicated:

17.1 Contract No. 22/038 Four Parks Upgrade Project, consisting of: Banchory Green, Black Knight Way, Centenary Reserve and Melton Botanical Gardens Nature Play Space(Construct)

- (g) as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—
 - (i) relates to trade secrets; or
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Motion

Crs Abboushi/Ramsey.

That pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020* the meeting be closed to the public to consider the following reports that are considered to contain **confidential information** on the grounds provided in section 3(1) of the *Local Government Act 2020* as indicated:

17.1 Contract No. 22/038 Four Parks Upgrade Project, consisting of: Banchory Green, Black Knight Way, Centenary Reserve and Melton Botanical Gardens Nature Play Space(Construct)

- (g) as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—
 - (i) relates to trade secrets; or
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

CARRIED

18. CLOSE OF BUSINESS

The meeting closed at 9.34pm.

Confirmed

Dated this

.....CHAIRPERSON