MELTON CITY COUNCIL

Minutes of the Ordinary Meeting of the Melton City Council

22 August 2016

THESE MINUTES CONTAIN REPORTS DEALT WITH AT A CLOSED MEETING OF COUNCIL

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MELTON CITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE MELTON CITY COUNCIL HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE, 232 HIGH STREET, MELTON ON 22 AUGUST 2016 AT 7.00PM

Present:

Cr K Majdlik (Mayor)
Cr R Cugliari (Deputy Mayor)
Cr L Carli
Cr N Dunn
Cr S Ramsey
Cr B Turner

Mr K Tori, Chief Executive Officer
Mr L Shannon, General Manager Corporate Services
Mr M Heaney, General Manager Community Services
Mr P Bean, General Manager Planning and Development
Ms LJ Mellan, Manager City Design, Strategy and Environment
Ms C Denyer, Manager Legal and Governance
Ms T Spiteri, Governance Coordinator
Ms E Haley, Acting Coordinator Communications

1. OPENING PRAYER AND RECONCILIATION STATEMENT

The Mayor, Cr Majdlik read the opening prayer and reconciliation statement.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr Bentley

3. CHANGES TO THE ORDER OF BUSINESS

Nil.

4. DEPUTATIONS

Nil.

5. DECLARATION OF ANY PECUNIARY INTEREST, OTHER INTEREST OR CONFLICT OF INTEREST OF ANY COUNCILLOR

Cr Cugliari declared an indirect conflict of interest in Item 12.3 Delegations of Authority Exercised 1 January 2016 to 30 June 2016, referencing s.78E of the Act – residential amenity.

Cr Dunn declared a direct conflict of interest in Item 12.11 Amendment C146 to the Melton Planning Scheme – Plumpton Precinct Structure Plan Council Submission, referencing s.77B of the *Local Government Act* (the Act).

6. ADOPTION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of Council held on 25 July 2016 be confirmed as a true and correct record.

Crs Ramsey/Carli. That the recommendation be adopted.

CARRIED

7. RECORD OF ASSEMBLY OF COUNCILLORS

7.1 RECORD OF ASSEMBLY OF COUNCILLORS IN ACCORDANCE WITH SECTION 80A(1) OF THE LOCAL GOVERNMENT ACT 1989

- 1 August 2016
- 8 August 2016
- 15 August 2016

RECOMMENDATION:

That the Record of Assembly of Councillors dated 1 August, 8 August and 15 August 2016 attached to this Agenda be received and noted.

Crs Cugliari/Carli. That the recommendation be adopted.

CARRIED

LIST OF APPENDICES

1. 1 August 2016 Record of Assembly of Councillors
2. 8 August 2016 Record of Assembly of Councillors
3. 15 August 2016 Record of Assembly of Councillors

8. CORRESPONDENCE INWARD

8.1 PARLIAMENTARIAN AND DEPARTMENTAL LETTERS RECEIVED BY THE MAYOR

- Hon Luke Donnellan MP – Minster for Roads and Road Safety Minister for Ports – Western Distributor project dated 21 June 2016.
- Hon Luke Donnellan MP – Minister for Roads and Road Safety Minister for Ports – Western Freeway future interchange options dated 25 July 2016.

RECOMMENDATION:

That the Parliamentarian and Departmental letters received by the Mayor be received and noted.

Crs Ramsey/Cugliari. That the recommendation be adopted.

CARRIED

LIST OF APPENDICES

1. Correspondence Inwards - Hon Luke Donnellan MP - Minister or Roads and Road Safety Minister for Ports - Dated 27 June 2016
2. Correspondence Inwards - Hon Luke Donnellan MP - Minister or Roads and Road Safety Minister for Ports - Dated 25 July 2016

9. PETITIONS AND JOINT LETTERS

Nil.

10. RESUMPTION OF DEBATE OR OTHER BUSINESS CARRIED OVER FROM A PREVIOUS MEETING

10.1 POLICY REVIEW PANEL MINUTES - 30 JUNE 2016

Author: Tracy Spiteri - Governance Coordinator
Presenter: Kel Tori - Chief Executive Officer

RECOMMENDATION:

That Council:

1. Receive the minutes of the Policy Review Panel meeting held on 30 June 2016 and adopt the recommendations contained therein at **Appendix 1,** with the exception of the Recommendation for item 6.6 'Resource Support and Expenses of Councillors and Special Committee Members' Policy.
2. Adopt the further amended 'Resource Support and Expenses of Councillors and Special Committee Members' Policy as attached at **Appendix 2**.

Crs Cugliari/Ramsey. That the recommendation be adopted.

CARRIED

LIST OF APPENDICES

1. Policy Review Panel Meeting Minutes - 30 June 2016
2. Resource Support and Expenses of Councillors and Special Committee Members Policy

11. PUBLIC QUESTION TIME

Name	Question asked of Council
Carrick Oates	Monitoring of Section 173 Agreements within Eynesbury regarding environmentally sensitivity.
David O'Connor	Council write again to the Minster of Transport about the importance of a Park-n-Ride station at Diggers Rest.
David O'Connor	Update on the Snake removal program.

Procedural Motion

Crs Cugliari/Ramsey

That the recommendations as printed in Items 12.1, 12.2 and 12.6 be adopted in block.

CARRIED

12. PRESENTATION OF STAFF REPORTS

12.1 AUTHORISATION OF AFFIXING THE COMMON SEAL OF COUNCIL

Author: Dominique Roberts - Governance Officer
Presenter: Kel Tori - Chief Executive Officer

PURPOSE OF REPORT

For Council to adopt the schedule of documents requiring the Common Seal of Council.

RECOMMENDATION:

That the Council Seal be affixed to the documentation as detailed in the Schedule for Authorising of Affixing of the Common Seal of Melton City Council dated 22 August 2016.

Crs Cugliari/Ramsey. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

Documents requiring the Common Seal of Council to be affixed are detailed in **Appendix 1.**

2. Background/Issues

Use of the Council Seal is required where Council, as a body corporate, executes a document.

The *Local Government Act* 1989 (S.5(2) and (3)) prescribes that a Council must have a common seal, and that the common seal must –

a. bear the name of the Council (which name may refer to the inhabitants of the municipal district) and any other word, letter, sign or device the Council determines should be included; and

b. be kept at the Council office; and

c. be used in accordance with the local laws of the Council.

Council's Meeting Procedure Local Law (2013) prescribes the use of Council's Common Seal and the authorized officers who must be present and sign every document to which the common seal is affixed.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

2. A Well Governed and Leading Organisation: Operating with innovation, transparency, accountability and sustainability

2.6 Ensure timely compliance with statutory and regulatory obligations.

4. Financial Considerations

There are no financial considerations relating to the use of the Council Seal.

5. Consultation/Public Submissions

Not applicable.

6. Risk Analysis

Ensuring that the Council Seal is only affixed in accordance with a resolution of Council controls the potential risk of the Seal being incorrectly affixed to a document.

7. Options

Not applicable.

LIST OF APPENDICES

1. Schedule for Authorising of Affixing the Common Seal.

12.2 ADVISORY COMMITTEES OF COUNCIL - AGGREGATED MEETING MINUTES

Author: Tracy Spiteri - Governance Coordinator
Presenter: Kel Tori - Chief Executive Officer

PURPOSE OF REPORT

To present the aggregated minutes of Advisory Committee meetings yet to be considered by Council.

RECOMMENDATION:

That Council:

1. note the minutes of Advisory Committee meetings at **Appendix 1, 2, 3** and **4**
2. adopt the recommendations arising within the Minutes.

Crs Cugliari/Ramsey. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

In accordance with section 3(1) of the *Local Government Act* 1989 (the Act), Council may establish a) Advisory Committees for the purpose of providing advice, or b) Special Committees which are delegated powers, duties or functions of Council. The establishment of an Audit Committee, considered an Advisory Committee of Council, is dealt with under section 139 of the Act.

A Council appointed Advisory Committee meeting where at least one Councillor attends and which considers matters that are intended or likely to be the subject to a decision of Council, is considered an assembly of Councillors. In accordance with section 80A of the Act, a written record of an assembly of Councillors must, as soon as practicable, be reported at an ordinary meeting of the Council. The minutes of the Advisory Committees attached to this report forms the written record of the assembly detailing matters considered and any Councillor conflicts disclosed.

2. Background/Issues

Advisory Committees are established by a resolution of Council. The role of an Advisory Committee, including the limits of power, are clearly defined in the Terms of Reference adopted by Council.

The membership of Committees will vary depending upon its specific role. Committee membership will generally comprise a Councillor/s, council staff and community representatives and may include key stakeholders, subject matter experts and/or community service providers and organisations.

Councillor representation on Advisory Committees is generally for one year and is reviewed annually at the Statutory Meeting of Council. Councillor representation on current Council Committees and to other organisations for 2016 were adopted by Council at the Ordinary Meeting held 10 November 2015.

Advisory Committees meet regularly during the year and minutes of all meetings are scheduled to be presented at the next Ordinary Meeting of Council.

Advisory Committee Meetings minutes attached to this report for Council acknowledgement and endorsement:

Meeting Date	Advisory Committee	Attached
9 June 2016	Heritage Advisory Committee Meeting Minutes	Appendix 1
21 June 2016	Leisure Advisory Committee Meeting Minutes	Appendix 2
23 June 2016	Community Learning Board Meeting Minutes	Appendix 3
28 June 2016	Community Safety Advisory Committee Meeting Minutes	Appendix 4

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

2. A Well Governed and Leading Organisation: Operating with innovation, transparency, accountability and sustainability

2.3 Facilitate community engagement in planning and decision making

4. Financial Considerations

Advisory Committees are not responsible for operational expenditure and cannot direct Council officers to act without the consent of Council. Operational expenses and administrative actions arising from an Advisory Committee meeting are accommodated within Council's recurrent budgets, unless otherwise requested within the minutes of the meeting and detailed in a recommendation to Council for consideration.

5. Consultation/Public Submissions

Advisory Committees are one method of Council consulting and communicating with the community. Such a Committee may be established to provide strategic level input into a broad area of Council operations, such as community safety or arts and culture. An Advisory Committee may also be established for a specific time-limited project, such as a review of a Local Law.

6. Risk Analysis

With a mandatory responsibility to report to Council and restricted to making recommendations for Council consideration, risks attached to Advisory Committee actions are substantially mitigated.

It is prudent for Council to carefully consider any and all recommendations arising from Advisory Committee minutes, as Advisory Committees may canvass significant issues and significant expenditure in their deliberations.

7. Options

Advisory Committees are a Committee of Council, therefore Council has the discretion to accept, reject, amend or seek further information on any of the Committee minutes and/or recommendations.

LIST OF APPENDICES

1. Heritage Advisory Committee Meeting Minutes - 9 June 2016
2. Leisure Advisory Committee Meeting Minutes - 21 June 2016
3. Community Learning Board Meeting Minutes - 23 June 2016
4. Community Safety Advisory Committee Meeting Minutes - 28 June 2016

Having previously declared an indirect conflict of interest at Item 5 of this Agenda Cr Cugliari left the Chamber.

12.3 DELEGATIONS OF AUTHORITY EXERCISED 1 JANUARY 2016 TO 30 JUNE 2016

Author: Dominique Roberts - Governance Officer
Presenter: Kel Tori - Chief Executive Officer

PURPOSE OF REPORT

To present to Council the general Delegations of Authority exercised for the period 1 January 2016 to 30 June 2016, and the Building and Planning Delegations exercised for the period 1 January 2016 to 30 June 2016.

RECOMMENDATION:

That the report be received for information.

Crs Turner/Carli. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

To ensure the efficient business of Council, under Section 98 of the *Local Government Act 1989,* Council may by Instrument of Delegation delegate authority to a member of its staff. General delegations exercised for the period 1 January 2016 to 30 June 2016 are detailed in **Appendix 1** and Building and Planning delegations exercised for the period 1 January 2016 to 30 June 2016 are detailed in **Appendices 2 and 3.**

2. Background/Issues

Section 98 of the *Local Government Act 1989* sets out that:

A Council may by Instrument of Delegation delegate to a member of its staff any power, duty or function of a Council under this Act or any other Act other than -

1. This power of delegation; and
2. The power to declare a rate or charge; and
3. The power to borrow money; and
4. The power to approve any expenditure not contained in a budget approved by the Council; and
5. Any power, duty or function of the Council under Section 223; and
6. Any prescribed power.

The Chief Executive may also delegate any power to a member of Council staff to exercise any of his duties, powers or functions, except for his power to delegate. Council have previously resolved to periodically receive a report setting out specific delegations that have been enacted by staff.

Attached as **Appendix 1** are the general delegations exercised for the period 1 January 2016 to 30 June 2016 and **Appendices 2** and **3** are the Planning and Building delegations for the period 1 January 2016 to 30 June 2016.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

2. A Well Governed and Leading Organisation: Operating with innovation, transparency, accountability and sustainability

2.6 Ensure timely compliance with statutory and regulatory obligations.

4. Financial Considerations

There are no financial considerations regarding this report.

5. Consultation/Public Submissions

There is no requirement for consultation or public submissions in consideration of this item.

6. Risk Analysis

Reporting to Council significant delegations exercised by Officers provides oversight and limits the risk of inappropriate use of delegated authorities.

7. Options

There are no options in consideration of this item.

LIST OF APPENDICES

1. General Delegations - 1 January 2016 to 30 June 2016
2. Planning Delegations - 1 January 2016 to 30 June 2016
3. Building Delegations - 1 January 2016 to 30 June 2016

Cr Cugliari returned to the Chamber.

12.4 SNAKE REMOVAL PROGRAM

Author: Ian Stewart - Manager Compliance
Presenter: Luke Shannon - General Manager Planning & Development

PURPOSE OF REPORT

To present to Council an overview of the trial snake removal program.

RECOMMENDATION:

That Council continue the Snake removal service for another 12 months at full cost to Council on the following basis:

1. A list of appropriately qualified and geographically located Snake Removal Providers be established.
2. A resident seeking a Council funded service be required to request this service through Council's Compliance Unit Office, who will instruct the service provider to attend.
3. The requirement for the property owners to provide authorisation for the removal of any snake be noted.
4. Records are maintained of the number of requests for service, number of snakes removed, and the outcome of the request.
5. Service requests will only be responded to where the resident indicates the snake is visible and that resident will supervise the location until the snake catcher arrives on site.
6. Services will only be provided for dwellings and then immediate surrounds.

Crs Carli/Cugliari. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

This report responds to a Council resolution of the 8 February 2016, specifically 'That a report detailing the outcomes from the trial be presented to Council for assessment at the August 2016 ordinary meeting of Council.'

Council has undertaken a snake removal program for the past five (5) month in which 25% of calls resulted in the removal of a snake from the private property. As this program was carried out during late summer and autumn the trial does not truly reflect the numbers of requests that may be made to Council. The report provides the data from the trial and provides Council with options should they wish to continue the program

2. Background/Issues

Council received a report at the ordinary meeting of Council held on the 8 February 2016 which provided details on the programs that Council was providing to the community, benchmarking against other Council and the types of activities residents could undertake to minimise their likelihood of attracting snakes to their residential properties.

The trial program over the last five months had the following calls. The table provides details on the outcomes.

Date	Time	Suburb	Snake Removed	Comments
16/02/2016	9.30am	Ravenhall	Yes	
19/02/2016	2.19pm	West Melton		Snake was in next door and spotted by tradesmen. Did not meet guidelines.
19/02/2016	3.02pm	Melton	No	
25/02/2016	1.18pm	Hillside	No	
25/02/2016	3.53pm	Caroline Springs	No	
26/02/2016	2.36pm	Caroline Springs	No	
27/02/2016	5.30pm	Melton South	No	
28/02/2016	3.20pm	Caroline Springs	Yes	
29/02/2016		Burnside	Yes	
2/03/2016	2.18pm	Melton	No	Lizard Removed
2/03/2016	2.47pm	Kurunjang	No	
2/03/2016	4.45pm	Melton West	No	
7/03/2016	12.00	Kurunjang	No	
8/03/2016	9.00am	West Melton		
9/03/2016	9.00am	Melton South		No attended as resident was not home
13/03/2016	2.15pm	Caroline Springs	Yes	
15/03/2016	5.25pm	Melton West	No	Blue tongue lizard found
17/03/2016	11.08am	Taylors Hill	No	Blue tongue lizard found
24/03/2016	12.51pm	Melton West	No	Blue tongue lizard found
7/04/2016	10.30am	Caroline Springs	No	Blue tongue lizard found
13/04/2016	11.30am	Caroline Springs	Yes	
7/05/2016	1.50pm	Hillside	Yes	
16/05/2016	3.50pm	Brookfield	No	Blue tongue lizard found
17/06/2016	3.11pm	Melton South	No	Very large diamond python

The cost to undertake the five month trial was $3500 plus administration costs.

Based on the trial it is anticipated that the cost to undertake the service based on Council paying the full costs would be $20,000. This cost has been estimated on 100 requests at approximately $200 per job. Costs can vary depending on the location, relocation and time. The costs are a best estimate only and until the service has been operating for a full season the level of demand and consequent costs cannot be verified.

After a further 12 months this may start to provide Council with some data that may provide further information on the locations and whether there are external factors that are influencing the location of these snakes.

Should Council wish to continue with the service it is recommended that education material should be provided to residents and like any program the resident should have some responsibility to take some precautions to reduce the potential of future calls from these

locations. Council should not continue to provide a service if the property is a haven for snakes and the owner has taken no action to reduce the snake habitat.

During the trial Council received a call from an industrial property owner which we attended and removed the snake. In these circumstances the organisation should have a process in place to protect its employees and therefore it is recommended that this type of removal not be included in the program.

Council also needs to consider to whom the program should be delivered. If a property is rural or rural residential in nature which will include considerable habitat for snakes should these properties be included.

Based on the program reducing the risks it is recommended that Council program on be available in relation to dwellings (in all areas of the municipality) and their immediate surrounds. It is recommended the service not be available in relation to industrial areas and rural areas (other than a dwellings and immediate surrounds).

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

2. A Well Governed and Leading Organisation: Operating with innovation, transparency, accountability and sustainability

2.2 Provide levels of service that balance community need with organisational capacity

4. Financial Considerations

The financial consideration will depend on the level of service provided to our community. Should Council continue with the current arrangements (full cost to Council) the cost is anticipated to be around $20,000 per annum to contract the service provider (snake catcher) plus administration cost. The option of full-cost recovery from residents would only require Council to have an agreement with the service providers and providing these details to the community. The option to subsidize the cost to the resident would reduce the service cost to Council but increase the administrative costs.

5. Consultation/Public Submissions

As detailed earlier it is proposed that educational materials be prepared by Council officers to provide guidance to residents about dealing with snake related matters, particularly property maintenance.

6. Risk Analysis

Should Council decide to continue the current service this will mean higher levels of risk to the organization as snakes are protected under the Wildlife Act and they are the responsibility of the State Government. Snakes on private property would normally be the responsibility of the landowner.

Relocating snakes caught by the snake catcher from the residential areas will not significantly reduce the risks to residents as other snakes will then occupy these areas vacated by removing the snake.

Residents need to understand the types of vegetation and landscaping that provide a suitable habitat for snakes. By reducing loose ground cover material in the form of rubbish, logs, rocks and sheets of tin from properties will be effective in reducing the risk. Removing overgrown and creeping vegetation will also reduce the likelihood of attaching snakes. Generally stem type trees that have a space between the canopy and the ground will also reduce risk.

Minimising food sources around the home that may attract mice and rats will again reduce the risk of snakes being attracted to the property.

Residents can also be proactive by installing snake proof mesh around their boundaries or installing snake deterrent devices.

7. Options

Council has a number of options and they are:

1. undertake the program for a period of 12 months at full cost to Council
2. undertake the program at full cost to Council
3. undertake the program at full cost to the resident
4. undertake the program by subsidising the cost to the resident
5. cease the trial and limit Council's direct action on snaking catching to Council managed land (nature strips in residential areas and public open space) and to continue to provide details of available snake catchers to residents for residents to take appropriate action in relation to their own property.

LIST OF APPENDICES

Nil

12.5 TAYLORS HILL WEST - LOCAL AREA TRAFFIC MANAGEMENT STUDY REPORT

Author: Tom Lay - Traffic Engineer
Presenter: Luke Shannon - General Manager Planning & Development

PURPOSE OF REPORT

To present to Council the final report for the Taylors Hill West Local Area Traffic Management (LATM) study.

RECOMMENDATION:

That Council:

1. Adopt the Taylors Hill West Local Area Traffic Management study final report dated 12 July 2016 attached at **Appendix 1**.
2. Advise the residents of Taylors Hill West of the final Traffic Management Plan (TMP) adopted by Council.
3. Write to the residents involved in the Traffic Study Group (TSG), thanking them for their contribution to the process.

Crs Cugliari/Carli. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

One Mile Grid Consultants has been engaged by the Council to undertake a Local Area Traffic Management (LATM) study of the Taylors Hill West area. The LATM study has involved extensive consultation with the local community to identify local traffic issues, a review of traffic complaints stored within Council's database and engineering investigations undertaken by One Mile Grid. The community consultation component of the study has included questionnaire surveys and the formation of a Traffic Study Group (TSG) to assist with this study. The TSG comprised of nominated members from the local community, Victoria Police, Councillors, Council officers and consultants from One Mile Grid. The TSG provided input into the various stages of the study.

2. Background/Issues

The Taylors Hill West LATM study was conducted as part of Council's proactive approach to traffic related issues in the community and as a result of the increasing number of customer requests and complaints being received in relation to traffic related issues within the area.

A study of Taylors Hill West has not been conducted before and given that majority of area has been developed with little post-development traffic management devices (TMD) in the area; therefore a LATM study should be conducted. In accordance with Council's database, Taylors Hill West had approximately 1850 properties including residential, commercial and community facilities. A traffic engineering consultant, One Mile Grid, was engaged in July 2015 to conduct the LATM study on Council's behalf. The consultant's brief was to investigate, collect data, consult the community, report findings and make recommendations to Council to address issues identified throughout the process.

The LATM study process generally involves the following steps:

- Familiarisation with the study area
- Data collection and collation
- Consultation
- Development of proposals
- Reporting.

The aim of a LATM study is to recommend modifications to the infrastructure so as to:

- Reduce the severity and likelihood of accidents involving pedestrians and vehicles in the area
- Discourage through traffic from using local streets
- Develop proposals that address traffic concerns raised by the community, while maintaining adequate levels of accessibility for local residents, local businesses and emergency services
- Adopt a proactive approach to traffic calming rather than reactive.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth: A clear vision to connect and develop a sustainable City

1.1 Strategically plan for a well designed and built City

4. Financial Considerations

Council has allocated $40,000 within its 2015/2016 budget to conduct this LATM study. In the past, Council has conducted LATM studies on an annual basis with a view to proactively identify traffic issues across the municipality. The implementation of the recommended Traffic Management Plan (TMP) shall require funding from Council and the current estimated total cost of the project identified in the report is approximately $95,100. This could be funded by Council's traffic management device program within the capital works program and Council has allocated approximately $50,000 in the first year (2016/2017) budget to undertake the proposed treatments. The remaining projects will be submitted to the 2017/18 budget process.

5. Consultation/Public Submissions

A Traffic Study Group (TSG) was formed comprising of the Ward Councillors, Cr Cugliari and Cr Carli, community representatives (residents within Taylors Hill West), Victoria Police, Council officers and traffic consultants.

Traffic Study Group Meeting

Three TSG meetings were held at three stages during the LATM study:

- Meeting 1: Presentation of the issues paper, identifying and prioritising key issues.
- Meeting 2: Development of traffic management options and formulation of a recommended TMP for community comment.
- Meeting 3: Review of community responses to proposed TMP.

Two questionnaires were circulated to all the residents in the study area requesting their submissions. The first circular was to identify key traffic related issues and general comments and the second was for comments associated to the proposed treatments.

Response Rate

Questionnaire 1 – Identification of Issues

- 143 responses were received representing 8% of the total questionnaires distributed.

Questionnaire 2 – Proposed Traffic Management Plan

- 77 responses were received representing 4% of the total questionnaires distributed.

Overall Response

- 57% of respondents in full support of proposed TMP
- 35% of respondents in partial support of proposed TMP
- 8% of respondents did not support the proposed TMP

Those who only partially supported the proposed TMP generally did not believed that there were any issues that need addressing in some locations whilst others requested for further information in regards to the details of the proposed treatment such as the speed limit pavement marking and what is actually involved. The proposed selection of devices will be designed in accordance to relevant standards and have been used throughout the municipality previously, with the exception of speed limit pavement markings. The respondents who did not support the proposed plan at all generally did not believe there were any issues that need addressing and that it was a waste of money. However, the traffic data and resident responses clearly indicated there are issues within this precinct and the proposed TMP will address these.

Prior to the implementation of the proposed treatments, the abutting property owners will be consulted.

6. Risk Analysis

The risks associated with not accepting and planning to implement the LATM report would be that no works would occur at the locations of concern identified in the report.

7. Options

1. Adopt the final reports and refer the projects identified to the capital works program for implementation.
2. Not adopt the reports and remove the proposed works from the capital works program.

LIST OF APPENDICES

1. Taylors Hill West LATM Report - dated 12 July 2016

12.6 PLANNING APPLICATION PA 2016/5118 - EXTENSION AT 408-546 HOPKINS ROAD, TRUGANINA AND 1154-1198 CHRISTIES ROAD, RAVENHALL

Author: Sian Smith - Major Developments Coordinator
Presenter: Luke Shannon - General Manager Planning & Development

PURPOSE OF REPORT

To consider and determine an amendment to the Landfill Submission approved at the Special Meeting of Council of 11 July 2016 relating to applications for the extension of the Melbourne Regional Landfill at 408-546 Hopkins Road, Truganina and 1154-1198 Christies Road, Ravenhall.

RECOMMENDATION:

That Council:

1. Broaden the scope of Council's resolution from the Special Meeting on 11 July 2016 to include objection to the Application for Works Approval.
2. Amend the Landfill Submission accordingly.

Crs Cugliari/Ramsey. That the recommendation be adopted.

CARRIED

REPORT

1. Background

Executive Summary

Applicant:	Landfill Ops
Proposal:	Use of the land for refuse disposal, buildings and works and native vegetation removal
Existing Land Use:	Quarry and landfill
Zone:	Special Use Zone – Schedule 1 Urban Floodway Zone
Overlays:	Environmental Significance Overlay – Schedules 2 and 5 Land Subject to Inundation Overlay – Schedule 1
Number of Objections:	N/A – Submissions to the application were received directly by Planning Panels Victoria
Key Planning Issues:	- Offsite amenity impacts - Landfill gas migration - Impact on transport and roads
Recommendation:	That Council broaden its resolution from the Special Meeting of Council of 11 July 2016 to object to the Works Approval, and update the submission accordingly

The subject site occupies a significant area in the south-eastern part of the municipality. Planning permits have previously been issued for extraction of rock across most of the site and a landfill in the south-east of the site. Both of these uses have been operating for a number of years.

The planning application for expansion of the existing landfill was called in by the Minister for Planning on 5 April 2016 as he considers the application raises a major issue of policy and that the determination of the application may have a substantial effect on the achievement or development of planning objectives.

The responsible authority for making a decision on the application is now the Minister for Planning, not Council.

Council is, however, still an active participant in the process by preparing a submission to the application to be submitted to Planning Panels Victoria.

At its Special Meeting of 11 July 2016, Council resolved to oppose the planning permit application for the expansion of the landfill.

The motion passed by Council resolved to oppose the planning permit application, which was consistent with the motion put forward, however it appears there was an oversight in not opposing the Works Approval application which is being considered concurrently with the planning permit application. This report seeks to rectify this.

Council's resolution

At its Special Meeting on 11 July 2016 Council resolved to:

1. Endorse the attached submission with the amendment that the conclusion on page 27 of the submission read:

   "In conclusion, Council opposes the planning application for the extension of the Melbourne Regional Landfill at 408-546 Hopkins Rd Truganina and 1154-1198 Christies Rd, Ravenhall."

   Object to the planning application due to the absence of information regarding:

   a. identification, auditing and management of potential landfill gas migration
   b. traffic modelling that demonstrates the proposed transport network will be able to accommodate the proposed increase in activity
   c. mitigation and management of any offsite amenity impacts
   d. scale of the proposed expansion
   e. addressing of visual impacts
   f. provision of appropriate buffers to adjoining land, and
   g. native flora and fauna.
2. Direct that the tabled document (**Appendix 2**) be used by officers as a reference document to amend the draft submission presented.
3. Submits its objection and amended submission to Planning Panels Victoria for consideration.

As a result of the above resolution, the submission was amended and sent to Planning Panels Victoria.

A Directions Hearing was conducted on 5 August before the Panel. Some of the key points from the hearing were:

- There were 103 written submissions (94 objections, 4 neutral, 5 support)
- There were 441 requests to be heard but Planning Panels Victoria will write to these submitters to confirm whether each are intending on attending

- The hearing is scheduled to start on the 3rd October
- The bulk of the hearing will be heard in the Melbourne CBD but Panels will also probably schedule public submissions at a venue in Caroline Springs.

Amended Submission to Planning Panels (Appendix 1)

Following the Directions Hearing, Council's legal representative was of the view that the Submission requires amending to ensure that Council's opposition to the Planning Permit and the EPA Works Approval application is clear.

The introduction section of the Submission sets out that both of the applications will be collectively referred to as 'the Applications', however the conclusion reads:

> *"In conclusion, Council opposes the planning application for the extension of the Melbourne Regional Landfill at 408-546 Hopkins Rd Truganina and 1154-1198 Christies Rd, Ravenhall"*

This wording is not inclusive of the Works Approval and as such limits, based on legal advice, Council's ability to interrogate the merits of the Works Approval at a Panel Hearing.

It is recommended that the wording in the conclusion be amended to read:

> *"In conclusion, Council opposes both the Planning Permit application and the Works Approval application for the extension of the Melbourne Regional Landfill at 408-546 Hopkins Rd Truganina and 1154-1198 Christies Rd, Ravenhall*
>
> *Council objects to the Applications due to the absence of information regarding:*
>
> *a. identification, auditing and management of potential landfill gas migration*
>
> *b. traffic modelling that demonstrates the proposed transport network will be able to accommodate the proposed increase in activity*
>
> *c. mitigation and management of any offsite amenity impacts*
>
> *d. scale of the proposed expansion*
>
> *e. addressing of visual impacts*
>
> *f. provision of appropriate buffers to adjoining land, and*
>
> *g. native flora and fauna."*

Is the land affected by a Restrictive Covenant?

The land is not affected by a Restrictive Covenant.

Is the land of Cultural Heritage Sensitivity?

The land is considered to be of cultural heritage sensitivity under the *Aboriginal Heritage Regulations 2007*; and an approved cultural heritage management plan has been submitted to the Department of Environment, Land, Water and Planning, as the responsible authority.

2. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth.

1.1 Strategically plan for a well designed and built City.

3. Financial Considerations

No Council related financial considerations are involved with the application.

4. Consultation/Public Submissions

Public notification of the application

The applications were advertised by the Department of Environment, Land Water and Planning (DELWP) as the representatives for the Minister for Planning and the EPA for the Works Approval.

Notice involved sending direct notification to all land owners/occupiers within a 2km radius of the subject site, public notice in The Age and the local newspapers of Melton, Wyndham and Brimbank and sending notices to a number of state agencies, utility service providers and known community groups.

An information session was also held on 19 and 20 June 2016 in Caroline Springs. This information session was a joint effort between the EPA and the DELWP. Approximately 120 people attended the session over the two days.

The notification period commenced on 14 June 2016, and the closing date for submissions was 16 July 2016. Submissions to the applications were sent directly through to Planning Panels Victoria so Council is unaware of the nature of topics raised in any submissions received.

Referral of the application

The application was referred internally for comment. These comments were included within Council' submissions.

The statutory (external) referral process was undertaken by representatives of the Minister for Planning as the Responsible Authority.

5. Issues

The current Council resolution from the Special Meeting of 11 July 2016 limits Councils' opportunities to interrogate information pertinent to the EPA Works Authority application.

This can be rectified through an amendment to the Landfill Submission as detailed in this report.

6. Options

Council can either amend the landfill submission to refer to both applications or can refuse to amend the submission and continue with the opposition only to the planning permit application.

7. Conclusion

It is considered that the amendment to the submission is minor in nature and seeks to provide consistency in Council's views of both applications.

Therefore, it is recommended that the Submission be approved as outlined in **Appendix 1.**

LIST OF APPENDICES

1. Appendix 1 - Amended landfill submission - dated August 2016

12.7 LOW CARBON WEST

Author: Laura-Jo Mellan - Manager City Design, Strategy & Environment
Presenter: Laura-Jo Mellan - Manager City Design, Strategy & Environment

PURPOSE OF REPORT

To present the Low Carbon West Strategy, this is a guiding strategy for the actions of the Western Alliance for Greenhouse Action of which Melton City Council is a partner.

RECOMMENDATION:

That Council endorse the Low Carbon West Strategy (**Appendix 1**).

Crs Turner/Dunn. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

The Western Alliance for Greenhouse Action (WAGA) is a partnership between the Cities of Brimbank, Greater Geelong, Hobsons Bay, Maribyrnong, Melton, Moonee Valley and Wyndham, and the Shire of Moorabool.

WAGA develops and implements regional strategy, policy and projects to facilitate reduction of greenhouse gas emissions and climate change adaptation in the region. The regional work complements each of the WAGA councils' municipal-level climate change action.

In 2012, WAGA, LeadWest and Western Melbourne Regional Development Australia (WMRDA) collaborated to develop a strategy, 'Low Carbon West', to reduce greenhouse gas emissions and to assist in the region's transition to a low carbon future. It fulfils the need for action by local government at a regional level and provides the framework for this action to be implemented to reduce greenhouse gas emissions.

The Low Carbon West Strategy consists of an overarching report that synthesises the analysis of four sectors; business and industry, urban growth and development, transporting people and freight and communities. Within these four sectors there are 20 actions to be undertaken by the region to assist the transition into a low carbon economy.

The strategy was finalised in September 2014, for endorsement by the project partners and the WAGA councils. Most WAGA councils endorsed the strategy between October 2014 and February 2015. At present, it has been endorsed by all member councils except Melton and Moorabool.

2. Background/Issues

The Western Alliance for Greenhouse Action (WAGA) is a partnership between the Cities of Brimbank, Greater Geelong, Hobsons Bay, Maribyrnong, Melton, Moonee Valley and Wyndham, and the Shire of Moorabool. The partnership is governed by a Memorandum of Understanding between the councils, with recurrent annual funding of $22,000 provided by each council except Moorabool, which is a non-financial member.

A clear need for action is evident at all levels of government to reduce greenhouse gas emissions through the legislative, advocacy, programmatic and leadership levers at their disposal.

WAGA develops and implements regional strategy, policy and projects to facilitate reduction of greenhouse gas emissions and climate change adaptation in the region. The regional work complements each of the WAGA councils' municipal-level climate change action. Councils are under increasing pressure to assist their communities make the transition to a low carbon future and reduce greenhouse gas emissions. The drivers include scientific consensus that climate change is already occurring, opportunities for sustainable economic development, government regulation and policy, and community expectations. In response, the WAGA councils have corporate greenhouse strategies or are addressing the need to reduce greenhouse gas emissions within their corporate environment and sustainability plans.

In 2012, WAGA, LeadWest and Western Melbourne Regional Development Australia (WMRDA) collaborated to develop a strategy, *'Low Carbon West',* to reduce greenhouse gas emissions and to assist in the region's transition to a low carbon future. It fulfils the need for action by local government at a regional level and provides the framework for this action to be implemented to reduce greenhouse gas emissions.

The value of a regional approach by local government, in terms of optimising resources, sharing ideas and implementing actions in response to common needs and requirements is increasingly recognised and mirrors the regional outlook of WAGA and co-funders, LeadWest and RDA Western Melbourne. Each of the project partners contributed $30,000 fund the preparation of the Low Carbon West Strategy.

This regional approach is designed to:

- Produce a blueprint to guide action to reduce emissions across all sectors in the region.
- Enable productive political, social and cultural change in the region to underpin sustainable economic development.
- Initiate and foster projects feasible on a regional scale.
- Leverage individual stakeholders' experience, expertise and relationships to maximise reach and effectiveness.
- Catalyse and support action by others in the region.

In 2013, AECOM and Arup were appointed to prepare the Low Carbon West Strategy which includes:

- An emissions baseline for the region at 2012, and projected growth in emissions to 2020, for the region as a whole, each Local Government Area (LGA) and each major sector
- An explanation of the strategy's vision and intention to decouple emissions from growth rather than apply a specific target at this stage
- Sectoral plans: 'Business and Industry', 'Urban Growth and Development', 'Freight, Transport and Movement' and 'Communities', including actions for each
- Recommendations for implementing the strategy with regard to priority actions, governance, advocacy, marketing and communications.

According to the emissions profile developed by the AECOM/Arup, the WAGA region produced 17.4 million tonnes of CO2-e (carbon dioxide equivalent) greenhouse gas emissions in 2012. Under a business-as-usual scenario, this is projected to increase to 20.1 million tonnes by 2020, representing a regional growth of 15%. Projected growth takes into account structural changes that are expected to occur in the region over the next decade, including rapid population growth, changing demographics, new housing and transport choices and a changing mix of employment as some major industrial employers and emitters wind down their operations.

The scope of emissions addressed in the strategy includes emissions directly produced within the region, those produced by energy consumed in the region, and those where there is operational control or cost-effective opportunity in the region to reduce emissions wherever they may be produced.

The recommended actions of the Strategy were shortlisted on the basis of how far and quickly they can contribute to reducing emissions, ease of implementation and support from regional stakeholders. Each action includes a consistent process for sign-off, resourcing requirements, key criteria for success, and monitoring and evaluation.

The strategy was finalised in September 2014, for endorsement by the project partners and the WAGA councils. Most WAGA councils endorsed the strategy between October 2014 and February 2015. At present, it has been endorsed by all member councils except Melton and Moorabool.

The implementation phase of the strategy has commenced, with communications about Low Carbon West to stakeholders in the region, especially businesses, planning for a program to assist businesses reduce their emissions and exploration of a best-practice residential emissions reduction program.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth: A clear vision to connect and develop a sustainable City

1.4 Value and protect the natural environment for future generations

4. Financial Considerations

The implementation of Low Carbon West will generally be through the use of existing budgets and is integrated into the work program of City Design, Strategy and Environment. Additional funding will be sought from the Victoria and Australian Governments by making submissions to grant funding when available.

If additional funding is required to implement any actions then it would be subject to Councils business planning and annual budget process.

5. Consultation/Public Submissions

Consultation on the strategy comprised:

- Initial stakeholder workshop to test endorsement for a regional greenhouse strategy, November 2012
- Written survey to stakeholders, August/September 2014
- Ongoing invitation to all stakeholders to provide input and comments through the Low Carbon West blog in 2014
- Stakeholder workshop to conduct a SWOT analysis on a shortlist of actions, June 2014.

Stakeholders consulted include relevant state agencies, water authorities, power companies, tertiary education providers and some key businesses in the region.

The implementation of the strategy will include engagement with a wide range of businesses in every Local Government Area in the region as well as representative community and environment groups as appropriate.

6. Risk Analysis

Melton City Council are already a WAGA Council and are working collaboratively with the other WAGA councils and Leadwest to implement the relevant actions in low carbon west, many of which are consistent with other Council strategies such as the Greenhouse Action Plan. An annual action plan is prepared for approval by each of the WAGA Councils who all have the option to lead and/or participate in Low Carbon West actions and contribute funding as they see fit. It is therefore considered that endorsement of the strategy does not present a risk to Council.

7. Options

Council can choose to either:

1. Endorse the Low Carbon West Strategy.
2. Not endorse the Low Carbon West Strategy.

LIST OF APPENDICES

1. Low Carbon West Strategy - undated (Finalised September 2014)

12.8 STATE GOVERNMENT CLIMATE CHANGE TARGETS AND VICTORIA'S TAKE2 PLEDGE PROGRAM

Author: Holly Dillabough - Environmental Policy Officer
Presenter: Laura-Jo Mellan - Manager City Design, Strategy & Environment

PURPOSE OF REPORT

To update Council on the State Government's climate change targets, and for Council to consider participating in the Take2 Climate Change Pledge Program as a founding partner.

RECOMMENDATION:

That Council:

1. Note that the State Government has set climate change targets including net zero greenhouse gas emissions by 2050, and renewable energy targets of 20% by 2020 and 40% by 2025.
2. Sign on to the State Government's Take2 Climate Change Pledge Program as a founding partner.

Crs Ramsey/Dunn. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

In June 2016, the Victorian Government announced a state target of net zero greenhouse gas emissions by 2050, as well as renewable energy targets of 20% by 2020 and 40% by 2025. To assist Victoria in reaching these targets, they have introduced the voluntary Take2 Pledge Program, a collective climate change pledge initiative.

Take2 invites individuals, organisations and councils to pledge to take action on climate change. Council additionally has the opportunity to become a founding partner. As founding partner, Council will have its logo displayed on the Take2 website, and have the opportunity to provide input into the direction of the program.

2. Background/Issues

State Government Climate Change Targets

On 9 June 2016, the Victorian Government announced a long-term target of net zero greenhouse gas emissions by 2050 for the state. This target was a recommendation of the Independent Review of the *Climate Change Act 2010* (Act Review). The review additionally requires climate change to be considered in government decision-making.

The Victorian Government has also set renewable energy targets. By 2020, the State's power is to be sourced from 20% renewable energy, increasing to 40% by 2025. Currently only 14% of Victoria is powered by renewable energy. These targets are in line with the need to limit global temperature increases below 2°C, as agreed in the Paris Pledge for Action to which Australia signed in 2015.

Take2 Pledge Program

To assist in reaching these targets, the State Government has introduced the Take2 Pledge Program, as recommended by the *Climate Change Act 2010* independent review. The program invites individuals, businesses, local government and community and educational organisations to voluntarily pledge: "Working together, we pledge to play our part and take action on climate change for Victoria, our country and our planet", and share actions being taken to meet that pledge by August 2016.

In August, pledges will be made public and promoted. Promotion will include a Pledge Action Day on a date yet to be announced.

According to the TAKE2 Founding Partners Prospectus, becoming a Founding Partner will require, in addition to taking the pledge (Steps 1 and 2), committing to support and promote TAKE2, initially through logo recognition on the TAKE2 website. There is no financial cost. Applications to become a Founding Partner will be accepted until the Pledge Action Day (mid-August).

Melton City Council has been invited to become a founding partner **(Appendix 1)**, and in doing so would commit to promote the Take2 program. As founding partner, Council would have its logo displayed on the Take2 website, and be publicly recognised as an organisation that demonstrates leadership in the area. Participation as founding partner also presents the opportunity to provide input into the direction of the program. Wyndham City, Brimbank City, Hobsons Bay City and City of Port Phillip Councils, Municipal Association of Victoria and Victorian Local Government Association are amongst those organisations that have already signed on as founding partners.

By participating in the Take2 Pledge Program, Council would have the opportunity to promote initiatives to reduce greenhouse emissions, including streetlight changeovers, energy efficiency upgrades in Council buildings, and promoting our 5 and 6 Star Green Star buildings. The pledge program provides an additional platform to demonstrate Council's climate change adaptation effort to date, including the Greenhouse Action Plan, the LEADS Project and involvement in Western Alliance for Greenhouse *Action's How Well Are We Adapting* project which all seek to reduce emissions and build climate resilient infrastructure.

The Take2 Pledge Program is one of the Government's main mechanisms for reducing emissions in the state. Taking the pledge will demonstrate Council's support for, and willingness to, work with the Government on climate action. This will position Melton City Council as a willing partner to help the Government develop climate policy, including the TAKE2 initiative.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth: A clear vision to connect and develop a sustainable City

1.4 Value and protect the natural environment for future generations

4. Financial Considerations

There are no financial considerations with taking the Take2 pledge or becoming a founding partner. The promotion of the program would be integrated into existing programs and projects. Melton City Council through the Greenhouse Action Plan and the Environment Plan that is currently in development have a number of actions which can be put forward as actions that will be undertaken to fulfil the pledge to Take2.

5. Consultation/Public Submissions

No consultation is required in respect of the Take2 pledge. Any projects or programs that Council may undertake to adapt to climate change risks would be subject to separate consultation where appropriate.

There are no risks associated with taking the Take2 pledge or becoming a founding partner as it does not commit Council to specific targets and there is an option to Opt Out at anytime.

6. Risk Analysis

There are no risks associated with taking the Take2 pledge or becoming a founding partner.

7. Options

Council has the opportunity to:

1. Commit to the Take2 pledge for climate action.
2. Commit to the Take2 pledge for climate action as a founding partner.
1. Not commit to the Take2 pledge.

LIST OF APPENDICES

1. Victoria State Government Media Release: Victoria To Lead the Nation on Climate Change - dated 9 June 2016
2. Take2 Prospectus for Founding Partners - undated

12.9 RESPONSE TO NOTICE OF MOTION 427 - OPTIONS FOR COUNCIL TO REDUCE THE USE OF SINGLE-USE PLASTIC BAGS IN THE MUNICIPALITY

Author: Holly Dillabough - Environmental Policy Officer
Presenter: Laura-Jo Mellan - Manager City Design, Strategy & Environment

PURPOSE OF REPORT

To respond to Notice of Motion 427 (Cr Dunn) regarding the options available to Council in seeking to promote the municipality as a plastic bag free area.

RECOMMENDATION:

That Council:

1. Note bans and levies on plastic bags fall outside the jurisdiction of local government.
2. Authorise officers to further investigate options 1-4 contained in Section 2 of this report to reduce the use of plastic bags within the City of Melton, working towards the ultimate objective of being a plastic free area.

Motion

Crs Dunn/Turner

That Council:

1. Note bans and levies on plastic bags fall outside the jurisdiction of local government.
2. Authorise officers to further investigate options 1-4 contained in Section 2 of this report to reduce the use of plastic bags within the City of Melton, working towards the ultimate objective of being a plastic bag free area.

CARRIED

REPORT

1. Executive Summary

This report responds to a resolution of Council, being Notice of Motion No 427 of 30 May 2016, specifically:

"That a report be provided to Council regarding the options available to Council in seeking to promote the municipality as a plastic bag free area".

Australians are using up to 3.9 billion plastic bags a year, of which an estimated 80 million end up in the litter stream. As plastic is both persistent and pervasive, unless identified, collected and removed it will continue to exist in the environment, creating unsightly litter and negatively impacting on our ecosystems.

Plastic bags can be returned to some major supermarkets/retailers for recycling, however it is estimated that only 3% are currently being recycled. Bans or levies on the distribution of single-use plastic bags fall outside the jurisdiction of local government and require State intervention. However, there are options Council can take to reduce the number of plastic bags ending up in landfill and our environment through advocacy, education and local actions to minimise the use of plastic bags.

2. Background/Issues

In April 2016, a Senate enquiry (report can be found: http://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Environment_and_Communications/Marine_plastics/~/media/Committees/ec_ctte/Marine_plastics/Report/report.pdf) into the threat of marine plastic pollution in Australia outlined the harm caused by plastic pollution to marine wildlife. The report found that single-use plastic bags are of particular concern.

Although some major retailers accept plastic bags for recycling, it is estimated that only 3% are recycled, with the remaining ending up in landfill or the environment. As they are lightweight and water resistant, they often travel long distances by wind, sewage, stormwater and rivers. Once in the marine environment, they can cause death or injury to a range of marine fauna.

Investigations have determined that putting in place a levy or a ban on plastic bags falls outside the jurisdiction of local government. In Australia, currently four states and territories have a ban in place: Tasmania, South Australia, Australian Capital Territory and Northern Territory. In the absence of State legislation in Victoria, there are still a number of actions Council can take to reduce the number of single-use plastic bags ending up in landfill and our environment at a local level.

Surf Coast Shire Council has undertaken extensive investigations into options and has developed a policy to commit council to reduce or eliminate single-use plastic at events hosted on Surf Coast Shire Council land, buildings or roads **(Appendix 1)**. The policy was approved in April 2016. There is benefit in working with Surf Coast Shire Council to develop a similar policy for Melton City Council.

Council may also be effective through working directly with retailers and the community to reduce the use of single-use plastic bags through the provision of education, support and informational materials. Preliminary discussions with retailers have indicated a concern that business would be affected if they were to implement a voluntary elimination of distribution at point of sale, as customers have come to expect to be provided with plastic bags. Council could assist retailers by providing advice to manage consumer concerns and promote their environmental leadership. Similarly, consumers are likely to require support to manage concerns such as how to line waste bins and carry shopping.

In summary it is considered that the following options be further investigated:

1. Advocate to the State Government to implement a ban on the distribution of single-use plastic bags at the point of sale in Victoria, similar to those in Tasmania, Northern Territory, Australian Capital Territory and South Australia.
2. Develop a Plastic Wise Events Policy, similar to that of Surf Coast Shire Council, to eliminate single-use plastic from events on Council owned or managed land.
3. Seek to work with retailers to encourage a voluntary phase out of the distribution of single-use plastic bags at point of sale.
4. Prepare and distribute materials to encourage and support the community in reducing their use of single-use plastic bags, and integrate the issue into the broader litter reduction program.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth: A clear vision to connect and develop a sustainable City

1.4 Value and protect the natural environment for future generations

4. Financial Considerations

Investigations and development of the options outlined in Section 2 are expected to be integrated into the work plan of relevant staff, and therefore there are no financial costs associated with developing the options. Implementation actions may be identified through the further investigation into the options which may require additional resources. These actions would be subject to a further report to be considered by Council.

5. Consultation/Public Submissions

In developing Council's Environment Plan there has been considerable public consultation, including on the key theme of Waste. It was found that litter and public dumping and the need to recycle is of significant concern to the community.

In addition, the 2011 consultation for the development of Council's revised Waste Management Strategy indicated that: "Residents would like further information on how they can reduce waste generation or increase avoidance, reuse and recycling".

Any actions or programs that are developed based on the further investigation of the options contained in this report would include an appropriate engagement and communication plan.

6. Risk Analysis

There are no risks associated with investigating plastic bag reduction options in more detail.

7. Options

1. Note that bans and levies on plastic bags fall outside the jurisdiction of local government and investigate the options 1-4 outlined in section 2 of this report to reduce plastic bag use at a local level to work towards the ultimate objective of being a plastic bag free area.
2. Note the report and take no further action.

LIST OF APPENDICES

1. Surf Coast Shire Plastic Wise Events and Markets on Council owned/managed land policy - dated 26 April 2016

Cr Turner left the Chamber at 7.33pm.

Cr Turner returned to the Chamber at 7.34pm.

12.10 AMENDMENT C146 TO THE MELTON PLANNING SCHEME - PLUMPTON PRECINCT STRUCTURE PLAN COUNCIL SUBMISSION

Author: Sophie Thompson - Senior Strategic Planner
Presenter: Laura-Jo Mellan - Manager City Design, Strategy & Environment

PURPOSE OF REPORT

To present Melton City Councils submission to Planning Scheme Amendment C146 to the Melton Planning Scheme - Plumpton Precinct Structure Plan.

RECOMMENDATION:

That Council:

1. Endorse and submit **Appendix 2** to the Metropolitan Planning Authority requesting changes to Amendment C146 to the Melton Planning Scheme.
2. Write to the Metropolitan Planning Authority advising that Melton City Council cannot provide full support for Amendment C146 until the Infrastructure Contributions Plan for Plumpton has been prepared and subject to a planning scheme amendment process.

Crs Dunn/Ramsey. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

The Metropolitan Planning Authority (MPA) has recently released Amendment C146 to introduce the Plumpton Precinct Structure Plan (PSP) into the Melton Planning Scheme. The PSP can be found at **Appendix 1.**

The Plumpton PSP has been prepared concurrently with the Kororoit PSP, which is subject to Amendment C147 to the Melton Planning Scheme.

The Plumpton PSP provides a framework for a combined residential and employment hub with the expected development of approximately 10,680 dwellings – resulting in a projected population of around 29,900 people and the expected delivery of around 12,650 jobs.

The Plumpton PSP was developed in consultation with Council officers, State agencies and other key stakeholders.

The amendment was formally exhibited until Monday 18 July 2016, with Melton City Council given an extension to submit comments until after receipt of the 22 August Ordinary Meeting of Council minutes. The amendment seeks to incorporate the Plumpton PSP in the Melton Planning Scheme through the application of new schedules and the amendment of a number of existing clauses in the planning scheme.

This report provides an overview of the proposed Planning Scheme Amendment and PSP, and outlines key issues that Council officers need to be resolved prior to finalisation of the amendment documentation. However the following issues are of key concern as it is considered the lack of information relating to these issues presents challenges to Council in implementing the PSP:

- The absence of an Incorporated Contributions Plan (ICP) and associated costings to support the PSP and provide a framework for the delivery of infrastructure during implementation;
- The timing of infrastructure delivery within the precinct (particularly the delivery of Hopkins Road); and
- The proposed application of Residential Zones.

2. Background/Issues

The MPA has recently released Amendment C146 to introduce the Plumpton PSP into the Melton Planning Scheme. The Plumpton PSP was developed in consultation with Council officers, State agencies and other key stakeholders.

The Plumpton PSP covers an area of approximately 1,530 hectares. The Precinct is generally bounded by Melton Highway to the north, the approved Taylors Hill West PSP to the east, Taylors Road to the south and the Outer Metropolitan Ring (OMR) road reservation separates the approved Rockbank North PSP to the west.

This report provides an overview of the proposed Planning Scheme Amendment and the PSP and outlines the key issues that Council officers consider need to be resolved prior to the finalisation of the amendment documentation.

The PSP and amendment documents were circulated to all relevant service units across Council and the comments received are summarised in **Appendix 2** Melton City Council Submission to C146 Plumpton Precinct Structure Plan.

Planning Scheme Amendment

Planning Scheme Amendment C146 proposes to:

- Insert and apply Schedule 11 to the Urban Growth Zone (UGZ11) to the majority of land in the Precinct. The zone requires land use and development to be generally in accordance with the incorporated Plumpton Precinct Structure Plan, June 2016;
- Insert Schedule 10 to the Special Use Zone (SUZ) and rezone existing Farming Zone (FZ) within the Precinct to Special Use Zone Schedule 10 (SUZ10) over land encumbered by a power easement;
- Amend the map of the Public Acquisition Overlay (PAO3) to delete approximately 1km length of east-west oriented reservation between Beattys Road and Tarletons Road;
- Insert Schedule 10 to the Development Contributions Plan Overlay (DCPO10) and apply the overlay to all land within the Amendment area;
- Amend the Schedule to Clause 52.01 to include a public open space contribution for subdivision of land within the Amendment area;
- Amend the Schedule to Clause 52.02 to exempt permit requirements for the removal of a restrictive covenants from the following properties in Plumpton 451-471 Beattys Road (Lot 8 on PS219656R); 1241-1249 Plumpton Road (Lot 7 on PS219656R); 1251 Plumpton Road (Lot 1 on PS648499M); 1257 Plumpton Road (Lot 2 on PS648499M); 1259-1265 Plumpton Road (Lot 5 on PS219656R); 1267-1275 Plumpton Road (Lot 4 on PS219656R); 1200-1306 Taylors Road (Lot 3 on PS219656R); 1176-1198 Taylors Road (Lot 2 on PS219656R); and, 1152-1174 Taylors Road (Lot 1 on PS219656R).
- Amend the Schedule to Clause 52.17 to exempt permit requirements for native vegetation removal within the Precinct.

- Amend the Schedule to Clause 66.04 to include the Growth Area Authority as a determining referral authority for permit applications to develop land where value for works is in excess of $500,000 on land identified as the Plumpton Major and Local Town Centre's pursuant to Clause 2.10 of the UGZ11;
- Amend the Schedule to Clause 66.06 to include notice to the owner and operator of the gas transmission pipeline for an application to use land for sensitive purposes within the gas pipeline measurement length pursuant to Clause 6.0 of the UGZ11; and
- Incorporates a new document into the Scheme by amending the Schedule to Clause 81.01:
    - Plumpton Precinct Structure Plan, June 2016.

The proposed amendment documentation is contained in **Appendix 3.**

Precinct Structure Plan Overview

The Plumpton PSP provides a framework for a combined residential and employment hub with the expected development of approximately 10,680 dwellings – resulting in a projected population of around 29,900 people and the expected delivery of around 12,650 jobs.

The PSP sets out the vision and provides the land use planning framework for the future development of the area.

In addition to providing land for a range of housing types and densities to accommodate the proposed population, the plan identifies:

- The extension of Hopkins Road from Taylors Road north to Melton Highway, with a possible extension planned north of Melton Highway (this road is proposed to be a six lane road in its ultimate configuration).
- One 45,000m^2 Major Town Centre located on the north-eastern corner of Beattys Road and future extension of Tarletons Road. A Level 3 Community Facility for higher order community uses is proposed to be located within this Town Centre.
- An employment precinct with the opportunity for commercial and mixed uses (with possible residential above), located along the western side of Hopkins Road providing good connection to the Major town centre.
- A large community precinct is located west over the waterway from the town centre which is proposed to have an Aquatic Centre, P-12 Government School, Level 2 Community Centre (with Neighbourhood House function) and active open space area.
- One local town centre and one neighbourhood convenience centre located within community hubs which each have a community centre, active open space area and a portion of the schools identified below.
- Two Government Primary Schools, one Prep to Year 12 Government School, one Non-Government Primary School and one Non-Government Secondary school
- Two additional active open space reserves, one sited adjacent to the above Non-Government Secondary School and an additional community centre and one standalone reserve.
- A network of passive recreation reserves.
- A High Voltage Transmission Line easement and the Western Outer Ring high pressure gas pipeline easement which will be embellished to provide a north-south alignment through the PSP.
- The former Beattys Road gold route will be retained and have a street network, linear park and reserve function.

- A network of on-road and off-road bike paths and a strong pedestrian network connecting the future community to key services and facilities in the PSP area and beyond.
- Retarding basins and waterways for drainage and stormwater management.

Infrastructure Contributions Plan

The Kororoit and Plumpton PSPs are proposed to share an Infrastructure Contribution Plan (ICP) as some of the higher level infrastructure contained within the two PSPs are shared, such as the proposed Indoor Recreation Centre in the Kororoit PSP, and the Aquatic Centre and Level 3 Community Centre (Library, Planned Activity Group / Youth Centre) in the Plumpton PSP. Many of the transport items such as the Hopkins Road and bridges over the Kororoit Creek are also shared infrastructure.

The Plumpton PSP is subject to an Infrastructure Contributions Plan (ICP) rather than a Development Contributions Plan (DCP). ICPs will replace the old DCP system.

The ICP system is being implemented through the Parliamentary Act known as the *Planning and Environment Amendment (Infrastructure Contributions) Act* 2015. The Act introduces '*standard levies that are preset with relevance to particular development settings and land uses. These levies are designed to provide a 'financial contribution' to the delivery of specified local infrastructure required to support new communities*'.

This Act commenced on 1 June 2016 and has inserted new provisions into the Planning and Environment Act 1987. However, much of the detail of the new ICP system will be found in a Ministerial Direction that is still under preparation by the department. Accordingly there is currently no clear guidance on the standard levy amounts, the list of infrastructure which the levies can provide a contribution towards, or guidelines on how the ICP will be administered by Councils.

Key Issues

There are a number of key issues which are considered to have an impact on Council's ability to implement the PSP and must be resolved prior to Council providing support for the Amendment. These issues are outlined below and detailed in **Appendix 2** of this report:

Infrastructure Contributions Plan (ICP)

The exhibition of the draft PSP before the full implementation of the new ICP system presents a risk to Council. Without the information to be provided in the Ministerial direction, Council cannot be sure of the final per hectare rate relevant to the development of land in the Precinct, the final list of allowable items or the costs of the proposed infrastructure items. This may have an impact on Council's service delivery and spending in the future, and in addition to the uncertainty of the implementation, and included items, affect the appropriateness of the future urban structure.

Council considers there are a number of omissions with regards to infrastructure items within this PSP. Land acquisition and construction for the proposed district level Plumpton Aquatics Centre is a significant omission. Additionally the embellishment of the Beattys Road reserve has been excluded – Beattys Road reserve is proposed to be a significant pedestrian and cycle route connecting populations both within the Plumpton PSP and surrounding populations to the Plumpton Major Town Centre.

The omission of these key infrastructure items prior to the release of the Ministerial Direction is premature. Council considers that all required infrastructure items should be identified within the PSP until such time as the final ICP items list and per hectare rate are available.

Of particular concern is the omission of the Aquatics Centre. Council has an adopted *Aquatics Centre Strategy* which identifies that the facility will be used by the Plumpton and Kororoit PSP population, and should be included as a project in the joint ICP for Plumpton and Kororoit PSP.

In addition, the MPA has not provided costs for the infrastructure projects that are identified through the PSP in '*Table 9 – Precinct Infrastructure of the PSP', Plan 12 – Precinct Infrastructure – Transport (ICP)*', or *'Plan 13- Precinct Infrastructure Plan – Community and Open Space (ICP)'*.

The information to be provided under the ICP system is critical to understanding what infrastructure can be funded, Councils contributions to infrastructure and importantly, the financial risks to Council.

In the absence of the ICP information being available, Melton City Council cannot provide full support for Amendment C146 until the ICP has been developed and subject to a planning scheme amendment process.

Delivery and Staging

Council is concerned about the orderly provision of infrastructure to ensure communities which develop enjoy at least the minimum required to support a viable community function. The draft PSP does not go far enough to ensure the delivery of infrastructure will be delivered in a timely and orderly manner.

To ensure that the new communities are adequately serviced by community and transport infrastructure, Council would like to see the PSP documentation include requirements around the staging of development. Melton City Council seeks for this matter to be addressed as new requirements in Section 5.0 Infrastructure Delivery and Staging of the Plumpton PSP and as part of the future ICP documentation.

Facilitating Vehicular North-South Movement

North – South movement through the Kororoit and Plumpton PSP areas is currently provided along Plumpton Road (Plumpton PSP) and Sinclairs Road (Kororoit PSP). These roads are currently two lanes (one lane in each direction), and sections of these roads are currently approaching capacity.

In the exhibition draft Plumpton and Kororoit PSPs, Plumpton and Sinclairs Roads are proposed to be connector roads and remain one lane in each direction. The majority of the north-south vehicular movement will be facilitated through the development of a new six lane road through the PSP areas which will be the extension of Hopkins Road from Neale Road to the Melton Highway (with a possible extension north to Sunbury). Given that Plumpton and Sinclairs Roads are currently operating at near capacity, the additional traffic that is projected to result from the development of the PSP areas will result in these roads operating over capacity, and at a poor grade of service. Given this, there is a need to ensure that Hopkins Road is constructed in a timely manner, to ensure the increased traffic flows being generated by development are appropriately managed.

There is little guidance in the PSP triggering the acquisition and construction of Hopkins Road as traffic volumes require it, particularly the first stage from Neale Road to Taylors Road (including a bridge over the Kororoit Creek). Council Officers would like to discuss potential mechanisms that may be used within the PSP to expedite the delivery of Hopkins Road, in line with the increasing traffic volumes. In addition, Council recommends a new requirement be included in the PSP that limits access to Plumpton and Sinclairs Roads until the first stage of Hopkins Road are constructed. This will reduce traffic congestion on these roads to allow a greater level of service whilst they are performing as interim arterial roads until Hopkins Road is constructed.

Applied Zones in Residential Areas

Council does not support the applied Residential Growth Zone (RGZ) as the default residential zone. This matter was recently tested as part of the Rockbank PSP Panel in which Council requested for this to be changed to the General Residential Zone (GRZ) and has also been considered by two other Planning Panels with respect to the Brompton Lodge PSP in the City of Casey and the Donnybrook / Woodstock PSP in the City of Whittlesea and Shire of Mitchell for the following reasons:

- The nomination of applied zones should be principally based on purposes of those zones and the extent to which those purposes are appropriate for the identified areas within the PSP to which they are applied;
- The PSP already shows areas for higher density residential opportunity, which provides an opportunity for increased densities in appropriate locations. The application of the RGZ precinct-wide will undermine this intended approach; and
- The application of the residential zones should be principally based on the purposes of those zones and the extent to which the purposes are to be applied. The implementation of the RGZ throughout the precinct creates inappropriate expectations regarding the planning outcomes in the PSP area. The identification of higher density residential land has been determined strategically as part of the PSP, the proposal to allow the RGZ will go against this strategic work.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth: A clear vision to connect and develop a sustainable City

1.1 Strategically plan for a well designed and built City

4. Financial Considerations

Once development commences funds are expected to be collected by Council as outlined in the Infrastructure Contribution Plan (ICP). As discussed above, the ICP system is currently being implemented, with the *Planning and Environment Amendment (Infrastructure Contributions) Act* 2015 coming into operation on 1 June 2016.

The information to be provided by the ICP is critical to understanding what infrastructure can be funded, what Council's contributions to infrastructure are and, importantly, the financial risks to Council.

In the absence of the ICP information being available Melton City Council cannot provide full support for the PSP until the ICP for Plumpton PSP has been developed and subject to a planning scheme amendment process.

Council also requires the costings of the infrastructure items proposed to be included as standard items in the ICP levy, and supplementary items in the ICP levy.

5. Consultation/Public Submissions

The MPA formally exhibited the Plumpton PSP for one month with the submission period closing on Monday 18 July 2016.

Notification letters and a newsletter were sent to the landowners within the PSP area and adjacent properties at the beginning of this exhibition period, notifying them of an opportunity to comment on the amendment documentation including the PSP, and information about a community drop in session.

The community drop in session was held at Caroline Springs Civic Centre / Library on Wednesday 22 June 2016 between 4:30pm and 7:30pm. The community drop in session was held by the MPA with support from Council officers. A community drop in session was held on Wednesday 29 June 2016, for the Kororoit PSP which was placed on exhibition concurrently.

All affected parties were provided an opportunity to make a submission to the MPA on the Plumpton PSP and associated amendment documentation.

The PSP has been developed in consultation with Council officers (refer to **Appendix 1**). Following the release of the amendment documentation including the Plumpton PSP, City Strategy circulated the documentation internally to relevant service units including Recreation and Youth, Planning Services, Engineering Services, Environmental Services and Families and Children. A summary of the comments received from internal service units forms the basis of Council's submission to the MPA (**Appendix 2**).

6. Risk Analysis

As discussed above, the lack of information in respect of the ICP presents a considerable risk to Council. If the Minister approves the PSP without these aspects known, there is considerable risk that infrastructure items may be significantly underfunded through the standard levies or that projects identified as ICP funded projects may not be in the allowable items list.

There is a risk to Council associated with the delivery of the extension of Hopkins Road. As discussed earlier in this report north-south vehicular movement through the PSP will be facilitated along Plumpton and Sinclairs Roads until the interim carriageway for Hopkins Road is constructed. There is no certainty on when Hopkins Road will be constructed in the PSP. Until Hopkins Road is constructed the existing north-south roads will be significantly congested which will result in additional maintenance costs for Council to maintain these roads and increased travel times for existing and future residents.

There is also a risk to Council should the Aquatics Centre be required to be funded fully by Council rather than through a portion of the ICP.

To mitigate this risk, correspondence should be sent to the MPA to request that the Plumpton PSP is not finalised until the ICP has been prepared and consulted upon.

It should be noted that there will be costs to Council associated with the delivery of infrastructure items identified in the PSP and future ICP as the ICP is not intended to fully fund infrastructure. This is the same for all PSPs in the municipality including those subject to a Development Contributions Plan.

7. Options

Council has two options:

1. To endorse and submit **Appendix 2** as its submission to the Metropolitan Planning Authority requesting changes to Planning Scheme Amendment C146 and write a letter to the MPA advising that Melton City Council cannot provide full support for Amendment C146 until the ICP for Plumpton PSP has been prepared and subject to a planning scheme amendment process.
2. Council can resolve not to provide a submission to the Metropolitan Planning Authority on Amendment C146 or write a letter to the MPA in respect of the ICP.

LIST OF APPENDICES

1. C146 Draft Plumpton Precinct Structure Plan (Exhibition Draft) - dated June 2016
2. Melton City Council Submission to C146 Plumpton Precinct Structure Plan - 22 August 2016
3. Amendment C146 Planning Scheme Ordinance

Having previously declared a direct conflict of interest in Item 5 of this Agenda Cr Dunn left the Chamber.

12.11 AMENDMENT C147 TO THE MELTON PLANNING SCHEME - KORORoit PRECINCT STRUCTURE PLAN COUNCIL SUBMISSION

Author: Matthew Milbourne - Senior Strategic Planner
Presenter: Laura-Jo Mellan - Manager City Design, Strategy & Environment

PURPOSE OF REPORT

To present Melton City Council's submission to Planning Scheme Amendment C147 to the Melton Planning Scheme – Kororoit Precinct Structure Plan.

RECOMMENDATION:

That Council:

1. Endorse and submit **Appendix 3** to the Metropolitan Planning Authority requesting changes to Amendment C147 to the Melton Planning Scheme.
2. Write to the Metropolitan Planning Authority advising that Melton City Council cannot provide full support for Amendment C147 until the Infrastructure Contributions Plan for the Kororoit Precinct Structure Plan has been prepared and subject to a planning scheme amendment process.
3. Write to the State Governments' Ministers for Planning and the Environment requesting a meeting to discuss the land acquisition and compensation process for Growling Grass Frog habitat.

Crs Ramsey/Turner. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

The Metropolitan Planning Authority (MPA) has recently released Amendment C147 to introduce the Kororoit Precinct Structure Plan (PSP) into the Melton Planning Scheme. The PSP can be found at **Appendix 1**.

The Kororoit PSP has been prepared concurrently with the Plumpton PSP, which is subject to Amendment C146 to the Melton Planning Scheme.

The Kororoit PSP provides a framework for the development of approximately 9,200 dwellings with a projected population of 25,875 people, and identifies two local town centres.

The Kororoit PSP is bisected by the Kororoit Creek which runs east-west through the centre of the PSP area, and the proposed extension of Hopkins Road which will have a north-south alignment.

The PSP sets out a vision for the development of the land and provides a land use planning framework for the future development of the area.

The Kororoit PSP was developed in consultation with Council officers, State agencies and other key stakeholders.

The amendment was formally exhibited until Monday, 18 July 2016, with Melton City Council given an extension to submit comments until after the receipt of the 22 August Ordinary Meeting of Council minutes. The amendment seeks to incorporate the Kororoit PSP into the Melton Planning Scheme through the application of new schedules and the amendment of a number of existing clauses to the Planning Scheme.

This report provides an overview of the proposed Planning Scheme Amendment and PSP, and outlines key issues that Council officers need resolved prior to the finalisation of the amendment documentation. These issues are detailed in Section Two of this report and in **Appendix 3**. However the following issues are of a key concern as it is considered the lack of information relating to the issues presents challenges for Council in implementing the PSP:

- The absence of an Infrastructure Contributions Plan (ICP) and associated costings to support the PSP and provide a framework for the delivery of infrastructure during implementation
- The timing of infrastructure delivery within the precinct (particularly the delivery of Hopkins Road and bridges over the Kororoit Creek)
- The proposed application of Residential Zones.

2. Background/Issues

The MPA has recently released Amendment C147 to introduce the Kororoit PSP into the Melton Planning Scheme. The Kororoit PSP was developed in consultation with Council officers, State agencies and other key stakeholders.

The Kororoit PSP covers an area of approximately 925.45 hectares. The area is bounded by the Western Freeway to the south, Taylors Road to the north, and the Outer Metropolitan Ring reservation to the west. The eastern boundary of the precinct is Monaghans Lane from Taylors Road to the Kororoit Creek, the Kororoit Creek from Monaghans Lane to Sinclairs Road, and Sinclairs Road from the Kororoit Creek to the Western Freeway.

The Kororoit PSP area formerly comprised 1181 hectares of land and included the proposed Kororoit Regional Park. The area proposed as the Kororoit Regional Park has been removed from this PSP as the boundaries are still being confirmed. The boundaries of the Kororoit Regional Park will need to be approved by the State and Federal Governments as this area is identified as Conservation Area Three in the *Biodiversity Conservation Strategy for Melbourne's Growth Corridors* (2013). Once the boundaries have been confirmed, the area subject to the Regional Park will be the subject to a separate PSP process. Refer to **Appendix 1** for the boundaries of the two PSP areas.

This report provides an overview of the proposed Planning Scheme Amendment and the PSP and outlines key issues that Council officers need to be resolved prior to the finalisation of the amendment documentation.

The PSP and the amendment documents were circulated to all relevant service units across Council and the comments received are summarised in **Appendix 3** – Melton City Council submission to C147 Kororoit Precinct Structure Plan.

Planning Scheme Amendment

Planning Scheme Amendment C147 proposes to:

- Insert Schedule 12 to Clause 37.07 Urban Growth Zone (UGZ12) into the Melton Planning Scheme and rezone a majority of the precinct to UGZ12. The Schedule sets out the land use and development controls for the Precinct. The Schedule requires land use and development to be generally in accordance with the Kororoit PSP.

- Insert Schedule 9 to Clause 37.01 Special Use Zone (SUZ9) into the Melton Planning Scheme and rezone land subject to the high voltage transmission line easement to SUZ9 to provide for a range of uses and development of land generally in accordance with the Kororoit PSP.
- Insert Schedule 3 to Clause 35.06 Rural Conservation Zone (RCZ3) to land identified as Conservation Area Five (Growling Grass Frog habitat) in the *Biodiversity Conservation Strategy for Melbourne's Growth Corridors* (2013) and rezone the land to RCZ3.
- Insert Schedule 4 to Clause 35.06 Rural Conservation Zone (RCZ4) to Conservation Areas One and Two in the *Biodiversity Conservation Strategy for Melbourne's Growth Corridors* (2013) and rezone the land to RCZ4.
- Delete Schedule 1, 2 and 5 of Clause 42.01 Environmental Significant Overlay (ESO1, ESO2, and ESO5) and insert Schedule 6 (ESO6) and apply it to all land to be zoned RCZ3 and RCZ4 to identify objectives to be achieved for conservation areas.
- Insert Schedule 4 to Clause 43.03 Incorporated Plan Overlay (IPO4) over all land to be zoned RCZ3 and RCZ4 to protect and manage land in a manner consistent with the *Biodiversity Conservation Strategy for Melbourne's Growth Corridors* (2013).
- Amend Schedule 3 of the Clause 45.01 Public Acquisition Overlay (PAO3) map to delete a section of land east of Deanside Drive, and alter the outline at the intersection of Neale Road, to reflect land required for the delivery of the Outer Metropolitan Ring road reservation.
- Insert Schedule 10 to Clause 45.01 Public Acquisition Overlay (PAO10) and apply it to land outside of the PSP area to the north-east of the Neale and Sinclairs Roads intersection for the purpose of a retarding basin for the drainage of land within the Kororoit PSP.
- Delete Schedule 1 of Development Plan Overlay (DPO1) from land east of Monaghans Lane within the Kororoit PSP area.
- Amend the map for Schedule 4 to Clause 43.01 Heritage Overlay (HO4) to reflect the revised extent of heritage registration area for the Deanside Homestead Complex.
- Insert Schedule 128 to Clause 43.01 Heritage Overlay (HO128) to the Stoneleigh Homestead (and associated dry stone walls) on Sinclairs Road south of the Kororoit Creek.
- Insert Schedule 11 to Clause 45.06 Development Contributions Plan Overlay (DCPO11) and apply to all land within the Kororoit PSP area.
- Amend the Schedule to Clause 52.01 to include a public open space contribution for subdivision of land within the Kororoit PSP area.
- Amend the Schedule to Clause 52.17 to exempt permit requirements for native vegetation removal within the Kororoit PSP area.
- Amend the Schedule to Clause 61.03 to reflect the new planning scheme maps being inserted.
- Amend the Schedule to Clause 66.04 to require:
    - A referral to the Growth Areas Authority (now known as the MPA) for an application for subdivision; and development where the value for the works is in excess of $500,000 on land identifies as a Local Town Centre in the Kororoit PSP
    - A referral to the Secretary of DELWP for permit applications pursuant to Clause 5.0 of the ESO6.

- Amend the Schedule to Clause 66.06 to require notice to the gas transmission pipeline owner and operator for an application to use land for sensitive uses (listed in UGZ12) within the pipeline measurement length shown in the PSP.
- Amend the Schedule to Clause 81.01 to include one new incorporated document titled *Kororoit Precinct Structure Plan, June 2016*.

The proposed amendment documentation is contained in **Appendix 2**.

Precinct Structure Plan Overview

The Kororoit PSP provides a framework for the development of approximately 9,200 dwellings with a projected population of 25,875 people, and identifies two local town centres.

The Kororoit PSP is bisected by the Kororoit Creek which runs east-west through the centre of the PSP area, and the proposed extension of Hopkins Road which will have a north-south alignment.

The PSP sets out a vision for the development of the land and provides a land use planning framework for the future development of the area.

In addition to providing land for a range of housing types and densities to accommodate the population and land for commercial purposes, the plan identifies:

- The extension of Hopkins Road from Neale Road north to Taylors Road, with a bridge crossing the Kororoit Creek (proposed to be a six lane road in its ultimate configuration).
- Two local town centres located on the extended Hopkins Road alignment (Kororoit Local Town Centre servicing land south of the Kororoit Creek, and the Deanside Local Town Centre servicing land to the north of the Kororoit Creek).
- Two local convenience centres.
- Two native grassland reserves (Conservation Areas 1 and 2 in the *Biodiversity Conservation Strategy for Melbourne's Growth Corridors*).
- Growling Grass Frog Conservation area along the Kororoit Creek, which comprises land for conservation and drainage functions, with a shared path along the outer boundaries of the reserve.
- A network of passive recreation reserves.
- Four active open space reserves.
- An indoor recreation centre.
- Three government primary schools, one government secondary school, and one non-government secondary school.
- Two multi-purpose community centres and one multi-purpose community centre with a neighbourhood house.
- The historic Deanside Homestead Complex (HO4) which is of State significance, the locally significant Rockbank Headstation Dam (HO118), and the locally significant Stoneleigh Homestead Complex and associated dry stone walls (proposed HO128).
- Retarding basins and waterways for drainage and stormwater management.
- Identifies the High Voltage Transmission Line easement and the Western Outer Ring high pressure gas pipeline easement. Both easements are on a north-south alignment through the PSP and are located between Sinclairs Road and Monaghans Lane.
- The upgrade of Taylors Road to a six lane arterial road.

- The construction of three road bridges over the Kororoit Creek (Sinclairs Road, Hopkins Road, and Vere Court).
- The development of on-road and off-road bicycle paths and a strong pedestrian network connecting the future community to key services and facilities in the PSP area and beyond.
- The construction of four pedestrian and cyclist bridges over the Kororoit Creek.
- The construction of a pedestrian and cyclist bridge over the Western Freeway to the proposed Railway Station in the Mt Atkinson PSP area.

The PSP gives some consideration to buffers associated with the High Pressure Gas Pipeline which is located east of Sinclairs Road and runs north-south through the precinct. The implications of the High Pressure Gas Pipeline and its associated gas pipeline measurement length are discussed further in this report and **Appendix 3**.

Infrastructure Contributions Plan

The Kororoit and Plumpton PSPs are proposed to share an Infrastructure Contribution Plan as some of the higher level infrastructure contained within the two PSPs are shared, such as the proposed Indoor Recreation Centre in the Kororoit PSP, and the aquatic centre and level three community centres (library, planned activity group / youth centre) in the Plumpton PSP. Many of the transport items such as the Hopkins Road and bridges over the Kororoit Creek are also shared infrastructure.

The Kororoit PSP is the one of the first PSPs in the City of Melton to be subject to an Infrastructure Contributions Plan (ICP) rather than a Development Contributions Plan (DCP). ICPs will replace the old DCP system.

The ICP system is being implemented through the Parliamentary Act known as the *Planning and Environment Amendment (Infrastructure Contributions) Act* 2015. The Act introduces '*standard levies that are preset with relevance to particular development settings and land uses. These levies are designed to provide a 'financial contribution' to the delivery of specified local infrastructure required to support new communities*'.

This Act commenced on 1 June 2016 and has inserted new provisions into the Planning and Environment Act 1987. However, much of the detail of the new ICP system will be found in a Ministerial Direction that is still under preparation by the department. Accordingly there is currently no clear guidance on the standard levy amounts, the list of infrastructure which the levies can provide a contribution towards, or guidelines on how the ICP will be administered by Councils.

Key Issues

There are a number of key issues which are considered to have an impact on Council's ability to implement the PSP and must be resolved before the amendment is finalised. These issues are outlined below and detailed in **Appendix 3** of this report:

Infrastructure Contributions Plan

The exhibition of the PSP before the full implementation of the new ICP system presents a risk to Council. Without the information to be provided in the Ministerial Direction, Council cannot be sure of the final per hectare rate relevant to the development of land in the Precinct, the final list of allowable items or the costs of the proposed infrastructure items. This may have an impact on Council's service delivery and spending in the future, and in addition to the uncertainty of the implementation, and included items, affect the appropriateness of the future urban structure.

In addition, the MPA has provided no costs for the infrastructure projects that are identified through the PSP in *Table 9 – Precinct Infrastructure*, *Plan 12 – Precinct Infrastructure – Transport (ICP)*, or *Plan 13 – Precinct Infrastructure – Community and Open Space (ICP)*.

Another concern is there are infrastructure items which may need to be included in the ICP for the Kororoit PSP which are located in PSP 1080.2 – Kororoit Regional Park. Until PSP 1080.2 is prepared, it is unclear what the impact may be on the ICP for the widening of Neale Road (land acquisition and construction).

The ICP does not identify whether infrastructure items are proposed to be included as standard ICP items, or supplementary ICP items. Council seeks clarification on what items are proposed to be subject to a supplementary ICP levy (such as the road and pedestrian bridges).

The information to be provided under the ICP system is critical to understanding what infrastructure can be funded, Council's contribution to infrastructure, and importantly, what the financial risks to Council are.

In the absence of the ICP information being available, Melton City Council cannot provide full support for Amendment C147 until the ICP has been developed and subject to a planning scheme amendment process.

Delivery and Staging

Council is concerned about the orderly provision of infrastructure to ensure communities which develop enjoy at least the minimum required to support a viable community function. The PSP does not go far enough to ensure the delivery of infrastructure will be delivered in a timely and orderly manner.

To ensure this occurs, Council would like to see the PSP documentation consider in more depth, the staging of development. It is important to note that Council is not seeking to limit development fronts or prevent competition in the market. Council's sole interest is to ensure that development proceeds in a manner which ensures that appropriate infrastructure is developed with development.

Facilitating Vehicular North-South Movement

North – South movement through the Kororoit and Plumpton PSP areas is currently provided along Plumpton Road (Plumpton PSP) and Sinclairs Road (Kororoit PSP). These roads are currently two lanes (one lane in each direction), and sections of these roads are currently approaching capacity.

In the Exhibited Plumpton and Kororoit PSPs, Plumpton and Sinclairs Roads are proposed to be connector roads and remain one lane in each direction. The majority of the north-south vehicular movement will be facilitated through the development of a new six lane road through the PSP areas which will be the extension of Hopkins Road from Neale Road to the Melton Highway (with a possible extension north to Sunbury). Given that Plumpton and Sinclairs Roads are currently operating at near capacity, the additional traffic that is projected to result from the development of the PSP areas will result in these roads operating over capacity, and at a poor grade of service. Given this, there is a need to ensure that Hopkins Road is constructed in a timely manner, to ensure the increased traffic flows being generated by development are appropriately managed.

There is little guidance in the PSP triggering the acquisition and construction of Hopkins Road as traffic volumes require it, particularly the first stage from Neale Road to Taylors Road (including a bridge over the Kororoit Creek. Council Officers would like to discuss potential mechanisms that may be used within the PSP to expedite the delivery of Hopkins Road, in line with the increasing traffic volumes. In addition, Council recommends a new requirement be included in the PSP that limits access to Plumpton and Sinclairs Roads until the first stage of Hopkins Road are constructed. This will reduce traffic congestion on these roads to allow a greater level of service whilst they are performing as interim arterial roads until Hopkins Road is constructed.

Applied Zones in Residential Areas

Council does not support the applied Residential Growth Zone (RGZ) as the default residential zone. This matter was recently tested as part of the Rockbank PSP Panel in which Council requested for this to be changed to the General Residential Zone (GRZ) and has also been considered by two other Planning Panels with respect to the Brompton Lodge PSP in the City of Casey and the Donnybrook / Woodstock PSP in the City of Whittlesea and Shire of Mitchell for the following reasons:

- The nomination of applied zones should be principally based on purposes of those zones and the extent to which those purposes are appropriate for the identified areas within the PSP to which they are applied;
- The PSP already shows areas for higher density residential opportunity, which provides an opportunity for increased densities in appropriate locations. The application of the RGZ precinct-wide will undermine this intended approach; and
- The application of the residential zones should be principally based on the purposes of those zones and the extent to which the purposes are to be applied. The implementation of the RGZ throughout the precinct creates inappropriate expectations regarding the planning outcomes in the PSP area. The identification of higher density residential land has been determined strategically as part of the PSP, the proposal to allow the RGZ will go against this strategic work.

Growling Grass Frog Habitat

Council has a number of questions in respect of the process for land acquisition and compensation arrangements for Growling Grass Frog Conservation Areas (GGFCA).

In the *Biodiversity Conservation Strategy for Melbourne's Growth Corridors* and the *Metropolitan Strategic Assessment* which apply to the Kororoit PSP area, no compensation is proposed to be paid for the acquisition of land for GGFCA by the State Government.

There are a number of properties in the Kororoit PSP which have a significant proportion of their site identified for the conservation of Growling Grass Frogs (GGF). Of the properties in this PSP that have GGFCA, five of them have more than 50% of their land encumbered for this purpose.

It is noted that some landowners are also impacted by other infrastructure items that further reduce their net developable area, these items include the Outer Metropolitan Ring reservation, Hopkins Road, drainage reserves, and gas and electricity easements.

Whilst the compensation component for GGFCA is not strictly within the purview of this PSP, there has been an absence of opportunity for Council to raise this concern in other forums.

Melton City Council requests a meeting with State Government to discuss the policy regarding land compensation for GGFCA as a matter of priority.

PSP 1080.2 – Kororoit Regional Park

Melton City Council requests that the development of PSP 1080.2 – Kororoit Regional Park be expedited as a matter of priority.

It is noted that the Kororoit Regional park area contains a number of infrastructure items located within it, which are required for the development of the Kororoit PSP area:

- A storm water retarding basin which is subject to proposed Public Acquisition Overlay, Schedule 10;
- A sewer pumping station;
- The upgrade of the existing Neale Road to a four lane arterial road; and
- The construction of a shared path along the boundary of the GGFCA boundary.

The upgrade of Neale Road will require the road reservation to be widened. Clarification is required on whether the road widening and construction will be included as a standard ICP levy item, and on what side the road widening will take place.

The development of this PSP is vital as it will provide pedestrian, cyclist and vehicular (both car and public transport) access between the future community in the Kororoit PSP and the existing communities of Caroline Springs and Burnside.

Council requests that the PSP for the Regional Park area shows what land is reserved for nature conservation (acquired by DELWP), what land is reserved for nature conservation and recreation (acquired and improved by Parks Victoria), the location of recreation nodes and infrastructure, the location of movement networks (walking, cycling and vehicular), and how the proposed storm water retarding basin and sewer pumping stations are integrated into the design of the park.

High Pressure Gas Pipeline Easement

Council has concerns about part of the Kororoit Local Town Centre being located within the Pipeline Measurement Length, which is intended to be zoned Commercial 1 Zone. A small local enterprise area is also located in the Pipeline Measurement length, which is intended to be zoned Commercial 2 Zone.

It is Council's understanding that the Commercial 1 and 2 Zones allow uses 'as of right' (such as child care centres), which may conflict with what is permitted within the relevant Australian Standard.

As Council is not the technical expert in this field, Council requests the MPA seeks the pipeline operator's advice in relation to this matter. Without viewing written approval from the operator, Council does not support the local town centre or associated small local enterprise areas, being located within the Pipeline Measurement Length.

Western Freeway Pedestrian Crossing

The PSP identifies the need for the provision of a pedestrian bridge over the Western Freeway to provide connectivity between the Kororoit PSP and the Mt Atkinson and Tarneit Plains PSP area to the south. The PSP does not detail the timing or trigger for the delivery of this important pedestrian link.

Given the potential risk to safety associated with the current access arrangement and the need for pedestrians to cross the traffic lanes of the Freeway, Council requests that MPA organise a meeting with Council and VicRoads to work through design options and triggers for the development of this bridge. There needs to be a clear commitment and direction from the State Government to address this issue and the PSP is the appropriate mechanism to achieve this.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

1. Managing our Growth: A clear vision to connect and develop a sustainable City

1.1 Strategically plan for a well designed and built City

4. Financial Considerations

Once development commences funds are expected to be collected by Council as outlined in the Infrastructure Contribution Plan (ICP). As discussed above, the ICP system us currently being implemented, with the *Planning and Environment Amendment (Infrastructure Contributions) Act* 2015 coming into operation on 1 June 2016.

The information to be provided by the ICP is critical to understanding what infrastructure can be funded, what Council's contributions to infrastructure are, and importantly, what the financial risks to Council are.

In the absence of the ICP information being available Melton City Council cannot provide full support for the PSP until the ICP for the Kororoit PSP has been developed and subject to a planning scheme amendment process.

Council also requires the costings of the infrastructure items proposed to be included as standard items in the ICP levy, and supplementary items in the ICP levy.

5. Consultation/Public Submissions

The MPA formally exhibited the Kororoit PSP for one month with the submission period closing on Monday 18 July 2016.

Notification letters and a newsletter were sent to landowners within the PSP area and adjacent properties at the beginning of the exhibition period, notifying them of an opportunity to comment on the amendment documentation including the PSP, as information about a community drop in session.

A community drop in session was held at the Caroline Springs Library / Civic Centre on Wednesday 29 June 2016 between 4.30pm and 7.30pm. The community drop in session was held by the MPA with support from Council officers. A community drop in session was held on Wednesday 22 June 2016, for the Plumpton PSP which was placed on exhibition concurrently.

All affected parties were provided an opportunity to make a submission to the MPA on the Kororoit PSP and associated amendment documentation.

The PSP documentation had been developed in consultation with Council officers, including to develop the Future Urban Structure Plan (refer to **Appendix 1**). Following the release of the amendment documentation including the Kororoit PSP, City Strategy had circulated the documentation to relevant service units including Recreation and Youth, Planning Services, Engineering Services, Environmental Services, and Families and Children. A summary of the comments received from internal service units can be found at **Appendix 3** and forms the basis of Council's submission to the MPA.

6. Risk Analysis

As discussed above, the lack of information in respect of the ICP presents a considerable risk to Council. If the Minister approves the PSP without these aspects being known, there is considerable risk that infrastructure items may be significantly underfunded through the standard levies or that projects identified as ICP funded projects may not be in the allowable items list.

There is a risk to Council associated with the delivery of the extension of Hopkins Road. As discussed earlier in this report north-south movement through the PSP will be facilitated along Plumpton and Sinclairs Roads until the interim carriageway for Hopkins Road is constructed. There is no certainty on when Hopkins Road will be constructed in the PSP. Until Hopkins Road is constructed the existing north-south roads will be significantly congested which will result in additional maintenance costs for Council to maintain these roads.

To mitigate this risk, correspondence should be sent to the MPA to request that the Kororoit PSP is not finalized until the ICP has been prepared and consulted upon.

It should also be noted that there will be costs to Council associated with the delivery of infrastructure items identified in the PSP and future ICP as the ICP is not intended to fully

fund infrastructure. This is the same for all PSPs in the municipality including those subject to a Development Contributions Plan.

7. Options

Council has two options:

1. To endorse and submit **Appendix 3** as its submission to the Metropolitan Planning Authority requesting changes to Planning Scheme Amendment C147 to the Melton Planning Scheme, and prepare the following letters:
    a. a letter to the MPA advising that Melton City Council cannot provide full support for Amendment C147 until the ICP for the Kororoit PSP has been prepared and subject to a planning scheme amendment process; and
    b. a letter to the State Government Ministers for Planning and Environment requesting a meeting to discuss the Growling Grass Frog conservation area land acquisition and compensation process; or
2. Council can resolve not to provide a submission to the Metropolitan Planning Authority on Amendment C147, and not write letters regarding the ICP, and Growling Grass Frog habitat.

LIST OF APPENDICES

1. C147 Draft Kororoit Precinct Structure Plan (Exhibition Draft) - dated June 2016
2. Amendment C147 Planning Scheme Ordinance
3. Melton City Council Submission to C147 Kororoit Precinct Structure Plan - dated 22 August 2016

Cr Dunn returned to the Chamber.

12.12 MAYORAL CHARITY FUND COMMITTEE

Author: Daniel Hogan - Manager Engagement & Advocacy
Presenter: Peter Bean - General Manager Corporate Services

PURPOSE OF REPORT

For Council to formally establish the Mayoral Charity Fund Committee as a Special Committee of Council in accordance with s.86 of the Local Government Act 1989 and delegate to it all of the powers set out in the Terms of Reference adopted by Council at the Ordinary Meeting of Council held on 2 May 2016.

RECOMMENDATION:

That Council:

1. formally establish the Mayoral Charity Fund Committee as a Special Committee of Council in accordance with s.86 of the *Local Government Act* 1989
2. note the Terms of Reference adopted by Council at the Ordinary Meeting of Council held on 2 May 2016 at **Appendix 1**
3. delegate to it the powers contained in the Terms of Reference by Instrument of Delegation at **Appendix 2**.

Crs Majdlik/Cugliari. That the recommendation be adopted.

CARRIED

REPORT

1. Executive Summary

At Ordinary Meeting of Council held 2 May 2016, Council adopted the recommendation of the Policy Review Panel to establish Terms of Reference (**Appendix 1**) for a Mayoral Charity Fund Committee.

Under the terms, should the Mayor exercise their annual discretion to provide a Mayoral Charity Fund instead of a Mayoral Ball, an amount of $20,000 plus any additional external funding received for this purpose, becomes available for disbursement by the Committee to third parties applying through a publically advertised process.

Intended as a Special Committee of Council, in accordance with section 86 of the Local Government Act 1989, Council may delegate the power to disburse these funds by adopting the recommendation as put.

2. Background/Issues

In term 2012/2013, then Mayor Cr. Kathy Majdlik decided not to host a Mayoral Ball, which had been an established convention since 2009/10, but to establish a Mayoral Charity Fund, in which Council and community contributions totaling $21,108.40 were made to the following local community groups and charities active within the municipality;

Community Group	Grant
Melton and District Senior Citizens Inc.	$2000.00
Friends of Melton Botanic Garden	$1500.00
Melton Model Aircraft Association	$1500.00
Melton and District Riding for the Disabled	$1200.00
Willows Quilting Group	$1100.00
Combined Churches Caring Melton	$1000.00
1st Caroline Springs Scout Group	$1000.00
Didyabringyarodalong Fishing Club	$1000.00
Caroline Springs Seniors Group	$1000.00
Lynda's Hampers Inc	$1000.00
Friends of Toolern Creek	$1000.00
Melton Historical Society	$1000.00
Sunshine George Cross	$1000.00
Lions Club of Caroline Springs & District	$1000.00
Melton Centrals Junior Football Club	$1000.00
Melton Auskick	$1000.00
Ajays Family Day	$708.40
St Anthony's CRC Cricket Club	$700.00
The Orange Pigeon Inc	$600.00
Melton Junior Football Club	$500.00
Caroline Springs Seniors Fishing Club Inc	$300.00

Re-elected as Mayor for the current annual term, Cr. Majdlik again wishes to re-establish the Mayoral Charity Fund in lieu of a Mayoral Ball. In addition to the adoption of the Terms of Reference at Ordinary Meeting of Council held on 2 May 2016, formally delegating the power for the disbursement of funds as detailed within the Terms of Reference (**Appendix 1**) is appropriate as a Special Committee of Council under s.86 of the Local Government Act.

3. Council Plan Reference and Policy Reference

The Melton City Council 2013-2017 Council Plan references:

3. Diverse, Confident and Inclusive Communities: A culturally rich, active, safe and connected City

3.7 Ensure our established and new communities are well connected and supported

4. Financial Considerations

The amount of $20,000 (plus any additional funds raised) for disbursement by the Committee is established within the Terms of Reference previously adopted by Council (**Appendix 1**).

5. Consultation/Public Submissions

Nil.

6. Risk Analysis

No outstanding risk applies in the adoption of the recommendation as presented. Should the substantive recommendation not be moved, the Committee may not be formed as a Special Committee of Council under s.86 of the Local Government Act, a requirement of the Terms of Reference previously adopted by Council.

7. Options

Council may choose to move an alternative resolution to the recommendation as it deems appropriate.

LIST OF APPENDICES

1. Terms of Reference, Mayoral Charity Fund Committee - dated February 2016
2. Instrument of Delegation - dated 22 August 2016

13. REPORTS FROM DELEGATES APPOINTED TO OTHER BODIES

Verbal reports were received from Crs Ramsey, Carli, Turner, Dunn, Cugliari and Majdlik.

14. COUNCILLOR REPRESENTATIONS AND ACKNOWLEDGEMENTS

Crs Cugliari, Dunn, Turner, Carli, Ramsey and Majdlik addressed the Chamber in respect to a variety of matters of significance.

Cr Majdlik made a presentation of a certificate under Seal of Council to Mr Kelvin Tori, Chief Executive Officer, for his service to the Shire and City of Melton during the period 2010 to 2016.

15. NOTICES OF MOTION

15.1 NOTICE OF MOTION 433 (CR MAJDLIK)

Councillor: Kathy Majdlik - Councillor

MOTION:

That Council endorse the Motion submitted to the State Council that reads: 'That the MAV advocate to the State Government for more Police numbers'.

Crs Majdlik/Cugliari. That the recommendation be adopted.

CARRIED UNANIMOUSLY

15.2 NOTICE OF MOTION 434 (CR CUGLIARI)

Councillor: Renata Cugliari - Councillor

MOTION:

That Council officers investigate and report to the next Ordinary meeting of Council, with costings, the most appropriate traffic management device options for addressing speed related issues occurring in Catherine Drive, Hillside.

Crs Cugliari/Carli. That the recommendation be adopted.

CARRIED UNANIMOUSLY

16. COUNCILLOR'S QUESTIONS WITHOUT NOTICE

Cr Ramsey

1. Update on the negotiations with Vic Roads on the Norton Drive Intersection.
2. Update on the negotiations and status of the Melton Public Cemetery.
3. Update on the Bridge Road, bridge works.
4. Discussions around electrification on the Melton railway line duplication.

17. MOTIONS WITHOUT NOTICE

Cr Majdlik

That Council Officers provide a report to Council detailing:

1. the hierarchy of parks that applies within the municipality
2. the standard of lighting installed in each 'level' of park
3. the impact financially and on neighbourhood amenity of increasing the standard of lighting in parks, including via the use of solar lighting options.

18. URGENT BUSINESS

Nil.

19. CONFIDENTIAL BUSINESS

Procedural Motion

That pursuant to Section 89(2) of the *Local Government Act 1989* the meeting be closed to the public to consider the following reports, that are considered confidential for the reasons indicated:

19.1 Disability Advisory Committee Community Representatives 2016-2018
This report is confidential in accordance with s89(2)(h) as it relates to any other matter which the Council or special committee considers would prejudice the Council or any person.

19.2 Funding Agreement
This report is confidential in accordance with s89(2)(d)(f) as it relates to contractual matters; AND legal advice.

Crs Cugliari/Ramsey. That the recommendation be adopted.

CARRIED

Procedural Motion

Crs Dunn/Carli

That the meeting be opened to the public.

CARRIED

20. CLOSE OF BUSINESS

The meeting closed at 8.25pm.

Confirmed

Dated this

.....CHAIRPERSON