



MINUTES

LEADWEST SECTION 86 COMMITTEE

MEETING DETAILS

Title:	LeadWest Section 86 Committee Meeting	
Date:	12 August 2020	Time: 3.37pm – 4.49pm
Location:	http://brimbankcc.zoom.us/j/94800374987	
Chairperson:	Jim Williamson	
Attendees:	Chairperson	Jim Williamson
	Executive Officer	Sue La Greca
	Brimbank City Council	CEO Helen Morrissey
	Hobsons Bay City Council	Cr Sandra Wilson
		Aaron van Egmond
	Maribyrnong City Council	Cr Mia McGregor
		CEO Stephen Wall
	Melton City Council	Cr Sophie Ramsey
		CEO Kelvin Tori
	Moonee Valley City Council	CEO Bryan Lancaster
		Cr Peter Maynard
	Wyndham City Council	Kelly Grigsby
Conflict of interest:	Jim Williamson	On the board of WoMEDA Agenda item 5.7 – Section 64, Local Gov't Act
	Stephen Wall	On the board of WoMEDA
	Kelly Grigsby	On the board of WoMEDA
	Helen Morrissey	On the board of WoMEDA
	Cr Sandra Wilson	On the Executive of Hobsons Bay Wetlands Centre
Guests:		
Other Attendees:	Cr Margaret Giudice	Proxy – Brimbank City Council
Apologies:	Cr Virginia Tachos	Brimbank City Council
	Cr Andrea Surace	Moonee Valley City Council
Minute taker:	Marnie Giles	LeadWest

MEETING ITEMS

No.	Topic	Key discussion points
1.	Welcome, acknowledge ment of traditional owners & apologies	<p>The chair welcomed all in attendance and opened the meeting at 3.37pm.</p> <p>The chair acknowledged the traditional owners of the land and paid respects to the elders past, present and emerging.</p>
2.	Meeting Protocols	EO outlined meeting protocols to Committee.
3.	Conflicts of interest to be declared in accordance with the Local Government Act 1989	<p>The Chair, Stephen Wall, Helen Morrissey and Kelly Grigsby declared that they sit on the board of WoMEDA.</p> <p>The Chair will be excused from the meeting at agenda item 5.7 as the Committee will discuss the requirements of the new <i>Local Government Act 2020</i>.</p> <p>Cr Wilson advised that she is on the Executive of Hobsons Bay Wetlands Centre</p>
4.	Adoption of minutes of 13 May 2020	<p>Minutes of the meeting held, 13 May 2020 were confirmed without amendment.</p> <p>All matters arising from previous minutes were advised as completed.</p> <p><i>Moved: Bryan Lancaster</i> <i>Seconded: Cr Sophie Ramsey</i></p>
5.	Executive Officer's Report	<p>The following points were noted and discussed in an overview provided by the Executive Officer:</p> <ul style="list-style-type: none"> <p>5.1 - North & West Melbourne City Deal</p> <p>The EO outlined the process that has been followed to develop a set of transformative and enabling projects for the North and the West of Melbourne. She advised that the virtual launch of the North & West Melbourne City Deal (NWMCD) will be held on Monday 24th August at 11am for 30 minutes. Invitations to the launch have been sent to Councillors, CEO's and Senior Staff.</p> <p>Prerecorded speeches for the NWMCD launch will be contributed by The Hon John Brumby AO, The Hon Steve Bracks AC, Senator Scott Ryan, Mayors from Brimbank City Council and Darebin City Council, alongside industry, community and education representatives.</p> <p>5.2 - Strategic Plan and Four Year Rolling Implementation Plan</p> <p>The final draft of the Strategic Plan for LeadWest that has been developed during 2020 was tabled, as was an initial draft of a four-year rolling Implementation Plan. Care has been taken to align the key goals and objectives in the LeadWest Ten Year Strategic Plan (SP) with the projects outlined in the NWMCD</p> <p>Discussion then focused on the need to agree on a one year action plan that would be tabled at the November meeting, and to develop a four year forward budget consistent with the Strategic Plan.</p> <p>It was further acknowledged that there is provision in the LeadWest Terms of Reference for a review of the Strategic and Rolling Implementation Plans on an annual basis and that other proposals or suggestions for projects can be brought forward during the year. In some instances these may be accommodated under the existing and agreed plan but provision could also be made for new projects.</p> <p>The committee resolved to endorse the final draft of the LeadWest Strategic Plan without further amendment, and to adopt the draft Four Year Rolling Implementation Plan noting the processes for proposing new projects.</p>

No.	Topic	Key discussion points
		<p><i>Moved: Cr Peter Maynard</i> <i>Seconded: Cr Margaret Giudice</i></p>
		<ul style="list-style-type: none"> <p>5.3 - Proposal of a Regional Jobs Taskforce The EO reported on discussion initiated by WoMEDA and Victoria University around a proposal for a regional jobs taskforce for the west with a specific focus on generating new job creation opportunities across the western region and tackling the growth of unemployment in the region.</p> <p>It was also expected that the Victorian Government would be approached to create an appropriately resourced taskforce to assist.</p> <p>In discussion it was noted that the Committee thinks this is an important proposal that is consistent with our first key SP pillar of jobs and skills and the future economy. Recognition was also noted that much of the burden of job losses is impacting on women and younger people.</p> <p>There was broad support for doing further scoping of the issues and what work could be done on this, by whom and by when. The Committee resolved to invite the EO to further scope out and develop the proposal for a regional jobs task force with the CEOs and to link up with relevant contacts in each council as directed.</p> <p><i>Moved: Stephen Wall</i> <i>Seconded: Helen Morrissey</i></p> <p>5.4 - Staffing – Working for Victoria Fund The EO provided a report on the two new positions granted to LeadWest through the Working for Victoria fund and the Brimbank City Council. The EO explained that the positions allocated to LeadWest are a Communications Officer and a Project Officer. These positions are scheduled to commence in September and will last for 6 months. This is being funded by the State Government and will be of no cost to LeadWest.</p> <p>5.5 - Finance Report and Finance Subcommittee Cr Peter Maynard spoke to the finance subcommittee minutes from the first meeting of the finance sub-committee, held 1 July 2020, the proposed draft charter, and the balance sheet and operating cost reports for the 2019/2020 financial year.</p> <p>In discussion it was confirmed that the finance subcommittee plan to work towards formulating a budget to project long term financial outcomes and plans.</p> <p>It was also agreed to develop an improved reporting format for the Balance sheet.</p> <p>The Committee endorsed: The minutes of the LeadWest finance sub-committee from 1 July 2020.</p> <p>The LeadWest operating schedule to carry over the operational underspend in the 2019/2020 of \$47,273.43 to the 2020/2021 operational budget.</p> <p>The balance sheet, and the draft charter for the Finance Sub Committee.</p> <p><i>Moved: Cr Peter Maynard</i> <i>Seconded: Stephen Wall</i></p> <p>5.7 – Section 64 of the Local Government Act 2020, Joint Delegated Committee Prior to agenda item 5.7, the Chair was excused from the meeting and Cr Peter Maynard was nominated as interim Chair during discussion.</p> <p><i>Moved: Kelvin Tori</i> <i>Seconded: Cr Sophie Ramsey</i></p>

No.	Topic	Key discussion points
		<p>The EO reported that with legal advice sought from Maddocks the new Local Government Act will come into effect on 1 September, 2020. LeadWest will transition from a Section 86, Delegated Committee (under the 1989 Local Government Act) to a Section 64, Joint Delegated Committee as prescribed in the new Local Government Act 2020.</p> <p>It was reported that there will be no significant changes to the LeadWest Terms of Reference or the Instrument of Delegation except the requirement to have an elected representative as the Chair of the committee. The outcome of this would be that LeadWest lose the Independent Chair.</p> <p>The EO noted that as a regional joint delegated committee, the intended structure of LeadWest was always to have an Independent Chair. Maddocks has advised they will draft a letter to the Local Government Minister, on behalf of the LW member councils, to seek exemption from this requirement of the Act.</p> <p>From the 1 September 2020 until the response from the Local Government Minister, LeadWest will be classified as an 'Advisory Committee' and will lose delegated powers.</p> <p>The committee agreed to endorse the recommendation around advisory committee and appointed delegated power, subject to written confirmation and advice from Maddocks</p> <p><i>Moved: Kelly Grigsby</i> <i>Seconded: Kelvin Tori</i></p> <ul style="list-style-type: none"> • <u>5.6 – Information Sharing</u> Prior to discussion, Jim Williamson returned to the meeting and resided as Chair. <p>The Chair explained that this item on the agenda was for informal discussion for members around topics that may be relevant to LeadWest, or should be brought to notice.</p> <p>Discussion was held around the Royal Commission into Mental Health that the Chair is assisting with and his concerns about the pressures on single households in the current environment.</p> <p>Cr Peter Maynard highlighted his concern around jobs in the west and the casualization of the workforce, especially the current struggle around securing ongoing, long-term work.</p> <p>Cr Margaret Giudice also added to this discussion by noting the impact of insecure work for CALD communities, health care workers and others and thought this could also form a focus for a regional jobs task force.</p> <p>Cr Sandra Wilson also discussed an update on the Blue Carbon Lab led by Deakin University in collaboration with the Hobsons Bay Wetlands Center which looks at carbon sequestration and researches the effects of climate change and mitigation.</p>
6.	Other Business	No other business discussed
7.	Closure of meeting:	The chair thanked all in attendance and closed the meeting at 4.49pm

Next meeting:

25 November 2020
TBC