

Attachment 3: proposed improvements to the COVID Relief Fund grants criteria**Program Objectives**

The support work of Council and not-for-profit community groups delivering emergency relief ~~and recovery initiatives~~ to residents of the City of Melton.

To ~~enhance the effectiveness of~~ complement Council's Community Connector Hubs initiative.

Eligibility Criteria

- Not-for-profit incorporated community groups or service organisations.
- 100% of beneficiaries reside in the City of Melton.
- No overdue acquittals from previously received grants from Council.
- Adhere to Local, State and Federal laws.
- Public Liability Insurance (20 Million minimum)

Project Ineligibility

- Capital works projects or vehicles.
- Equipment purchases that are not required for the delivery of the project that is being proposed.
- Projects where the primary purpose is to promote specific political or religious views.
- Funding for ongoing operational expenses (e.g. salaries for staff).
- Facility maintenance.
- Retrospective project expenditure.

Selection Criteria***Need (20%)***

- Demonstrated need and impact from the COVID-19 pandemic situation.
- Emergency relief that addresses needs not able to be currently met by the community or voluntary sector.

Benefit (30%)

- Community reach and partnerships.
- Value for money.

Delivery (50%)

- Demonstrated capability to deliver crisis support and emergency relief.
- Appropriateness of project and risk management plans.
- Suitability of delivery to meet relevant cohorts' particular needs.

Funding Conditions

- Projects must be completed within 2 months of receiving funds.
- Acquittal must be completed within 1 month of project end date.
- If an organisation has already received a grant from the COVID-19 Community Relief ~~and Recovery~~ Fund Program, that organisation cannot receive more funds until the current grant has been fully expended and acquitted.
- Engagement with the Community Connector Hubs in the provision of the Council funded emergency relief project.