

4 November 2020



Mr Kelvin Tori
Chief Executive Officer
Melton City Council
Email: legalservices@melton.vic.gov.au

Dear Mr Tori,

Re: Notification of lease - Premises situated at 241 Station Road, Melton.

I am writing on behalf of Djerriwarrh Employment & Education Services Board to support the proposed lease. I wish to provide the history of the site, which I believe, is relevant to the proposed lease.

The current building located on 241 Station Road, Melton, was built in three Stages at a total cost of \$706,887 to Djerriwarrh Employment & Education Services. Stage 1 was built in 1995 and comprised of an office space, a small kitchenette and a toilet for people with a disability. Stage 2 was built in 1998 and comprised of a suite of four training rooms, one designed as a computer laboratory, and another as a fully fitted commercial kitchen-training classroom with sufficient space for 12 students.

Since 1995, Djerriwarrh has maintained the building to ensure a safe and welcoming environment for staff, students, participants and visitors. Through the years, space in this building has always been made available to community groups and other organisations to offer a breadth of services for the local community.

Djerriwarrh delivers a range of education, training and youth support programs at the site including Neighbourhood house activities, L2P, Adult Community and Further Education funded pre-accredited training, Skills First Reconnect, Vocational Education and Training (VET) in a range of Certificates including childcare, aged care and education support. We also accommodate ParentsNext, Skills for Education and Employment (SEE) and the Adult Migrant English Program (AMEP) at this site.

Djerriwarrh also hosts the following groups on site: GROW (a community based, mental health support group); Satellite CERC and Colonials Common Equity Rental Co-op (both co-op housing programs); Tax Help; Alcoholics Anonymous; and, Wyndham Community Education Centre (Settlement Services).

We look forward to continuing to work in partnership with Melton City Council and supporting the local Melton community.

Yours sincerely,

A handwritten signature in blue ink that reads "Trish Heffernan".

Trish Heffernan
CEO

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Melton Brimbank Ballarat