

LOCAL GOVERNMENT ACT 2020 IMPLEMENTATION											
Last Updated 18 June 2020											
PI's	Document	Responsible Department (lead)	Other departments (contributors)	Statutory Commencement of Section	Statutory Deadline for Document	DELWP Template	Tier	Audit Committee Meeting	Policy Review Panel Meeting	ORDINARY MEETING OF COUNCIL	BACKUP ORDINARY MEETING OF COUNCIL
	Note that LeadWest is not programmed yet										
O/A	Audit & Risk Committee Charter	Legal and Governance		01-May-20	01-Sep-20	Draft	2	1-Jul-20	N/A	20-Jul-20	17-Aug-20
O/A	Governance Rules incorporating Election Period Policy	Legal and Governance		01-May-20	01-Sep-20	Draft	2	N/A	N/A	20-Jul-20	17-Aug-20
O/A	New Delegations	Legal and Governance	All	01-May-20	01-Sep-20	Draft - comment returned	2	N/A	N/A	20-Jul-20	17-Aug-20
O/A, 2	Council Expenses Policy	Legal and Governance		01-May-20	01-Sep-20	Draft - comment returned	2	N/A	N/A	20-Jul-20	17-Aug-20
O/A, 2	Public Transparency Policy	Legal and Governance	Engagement and Advocacy (Communications)	01-May-20	01-Sep-20	Draft - comment returned	2	N/A	24-Jun-20	20-Jul-20	17-Aug-20
O/A	Council report to resolve suitably qualified person(s) for Councillor Conduct Officer	CEO (Governance to draft)		24-Oct-20	24-Oct-20 (section in old Act repealed)		2	N/A	N/A	14-Sep-20 (in anticipation of commencement of section)	No backup as Caretaker is next
	Oath of Office	Legal and Governance		24-Oct-20	3 months after declaration elected (likely 1-4 March 2021)		3	N/A	N/A	Stat meeting or stand alone?	
O/A	Councillor Code of Conduct	Legal and Governance		24-Oct-20	24-Feb-21		3	N/A	N/A	14-Dec-20	01-Feb-21
			City Design, Strategy and Environment, Community Safety, Finance, Legal and Governance, Risk and Performance, Executive Land Manager.								
O/A, 1	Community Engagement Policy	Community Planning		01-May-20	01-Mar-21		2	N/A	25-Nov-20	14-Dec-20	01-Feb-21

O/A	Quarterly Budget report (first under 2020 Act) (see note 1 & 2)	Finance	24-Oct-20	As soon as practicable after end of financial year of financial year quarter, ie after 31 December 2020	3	N/A no meeting in Jan	N/A	01-Feb-21	01-Mar-21
O/A	Councillor Gift Policy	Legal and Governance	24-Oct-20	24-Apr-21	3			01-Feb-21	01-Mar-21
O/A	Budget (first under 2020 Act)	Finance	24-Oct-20	30-Jun-21	3	N/A	N/A	24-May-21	21-Jun-21
O/A, 4	Financial Policies (unspecified) to give effect to the financial management principles	Finance	01-Jul-21	1-Jul-21 (on commencement)	4	February 2021 (date TBC)	28-Apr-21	24-May-21	21-Jun-21
O/A	Delegations to be reviewed (12 months post election)	Legal and Governance	01-May-20	24-Oct-21	2	N/A	N/A	13-Sep-21	11-Oct-21
O/A, 3	10 year community vision	Risk & Performance	24-Oct-20	31-Oct-21	3	N/A	N/A	13-Sep-21	11-Oct-21
O/A, 3	Council Plan	Risk & Performance	24-Oct-20	31-Oct-21	3	N/A	N/A	13-Sep-21	11-Oct-21
O/A, 3	Financial Plan (10 years)	Finance	24-Oct-20	31-Oct-21	3	August (date TBC)	N/A	13-Sep-21	11-Oct-21
O/A	Annual Report (First under 2020 Act)	Risk & Performance	24-Oct-20	30-Oct-21	3	N/A	N/A	13-Sep-21	11-Oct-21
O/A	CEO Employment and Remuneration Policy	Legal and Governance	01-Jul-21	01-Jan-22	4	N/A	13-Oct-21	08-Nov-21	06-Dec-21
O/A	Recruitment Policy	People and Culture	01-Jul-21	01-Jan-22	4	N/A	N/A	N/A	N/A
O/A	Workforce Plan	People and Culture	01-Jul-21	01-Jan-22	4	N/A	N/A	N/A	N/A
O/A	Staff Code of Conduct	Legal and Governance	01-Jul-21	01-Jan-22	4	N/A	N/A	N/A	N/A
O/A	Procurement Policy	Legal and Governance	01-Jul-21	01-Jan-22	4	?	13-Oct-21	08-Nov-21	06-Dec-21
O/A, 5	Complaints Policy	Legal and Governance	01-Jul-21	01-Jan-22	4	?	13-Oct-21	08-Nov-21	06-Dec-21
O/A	Asset Plan	Operations, Engineering	01-Jul-21	30-Jun-22	4	?	N/A	June 2022 (TBC)	TBC
O/A	Local Law	Legal and Governance	01-Jul-21	30-Jun-22 not due until sunset of current (Oct 2025) but timely to do at this point or another time	4	N/A	N/A	June 2022 (TBC)	TBC

Notes	Note 1 Schedule assumes the dates of the Ordinary Meetings of Council for 2021 and the dates for the Policy Review Panel 2021
Note2	Subsequent Quarterly budget reports are not included - provisions in 2020 Act apply henceforth