



MINUTES

DISABILITY ADVISORY COMMITTEE

held on 6 February 2020 at 12.00pm in Civic Room 2

Present: Cr L Carli, Mayor, City of Melton
Cr K Majdlik, City of Melton
Cr S Ramsey, City of Melton
L Vasilopoulos, Community Representative
L Campbell, Community Representative
L Chitts, Community Representative
L Jenner, Community Representative
S Reed, Service Provider Representative
K Tori, Chief Executive Officer, City of Melton
C Cramer, Manager Community Care, City of Melton
A Munro, Acting Coordinator Community Participation, City of Melton
M Sidhu, Senior Manager, Brotherhood of St Laurence
E Kay, Acting Senior Manager, Brotherhood of St Laurence

Chairperson: Cr L Carli, Mayor

1. Apologies

Nil

2. Declaration of interests and/or conflict of interests

Nil

3. Confirmation of minutes of previous meeting

The committee noted the minutes of the Disability Advisory Committee (DAC) meeting from 5 December 2019 that were endorsed by Council on 3 February 2020.

4. Brotherhood of St Laurence

M Sidhu and E Kay provided a summary on the data and progress of the NDIS roll out across Brimbank Melton Area.

The presentation focused primarily on:

- Participation and the NDIS
- Providers (Brimbank Melton) and the NDIS
- Local Area Coordination (LAC) and staffing
- Survey response and feedback
- Community, services, organisational and individual capacity building

5. DAC Achievements

A Munro provided a presentation to the DAC on the achievements attained in 2019.

Key accomplishments included:

- Melton Inclusion Guide – 750 copies of the four page resource distributed amongst Councils facilities, right across the municipality
- Access Keys - customised accessibility guides that provide convenient and accurate information about the Melton and Caroline Springs Libraries

- AccessAbility day, a Government program in which jobseekers with disability and employers connect for a day
- International Day of People with Disabilities – A pilot event held at the Frontier Park in Rockbank for people with disabilities, family and carers
- Rechargeable points – installation of rechargeable powerpoints at the Woodgrove Shopping Centre
- Advocacy to the Minister for the National Disability Insurance Scheme (NDIS) in regards to the transport funding being inadequate

6. Business Arising

6.1 Melton Business Excellence Awards – Access and Inclusion

➤ *Existing award name “Access and Inclusion” and definition*

Members agreed to retain the existing award name, however the existing definition requires broadening and expansion.

➤ *Site checklist*

A Munro tabled a revised site checklist for discussion.

➤ *Meet the judge*

A Munro informed members that there may be an opportunity to meet the judge following the judging process, approximately September 2020.

Further discussion around previous process and the application form took place.

Actions:

A Munro and C Cramer to re-work the suggested definition as presented at the DAC meeting and circulate to the DAC for final comment and feedback.

A Munro to include additional minor changes as discussed at the DAC meeting and circulate the site checklist for final comment and feedback.

A Munro to liaise with the Economic and Development department seeking to:

- a) have the DAC or the DAC chairperson have the opportunity to meet the judge prior to the judging process commencing.
- b) revert back to the previous process whereby businesses can nominate and apply for the “Access and Inclusion” award as a stand-alone category award, rather than the current process where only finalists are considered for this award.
- c) add a brief and clear introduction explaining the Access and Inclusion Award at the start of the application form.

7. General Business

7.1 Disability Advisory Committee – Terms of Reference (TOR)

A Munro advised that the current TOR was being reviewed (minor changes only) due to the recent endorsement of the Councillor representation nominations to Advisory Committees at the Ordinary meeting of Council on 9 December 2019, and the new upcoming term 2020-2022.



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The revised TOR will be tabled at the next Policy Review Panel meeting on 19 February 2020 and then presented at the Ordinary meeting of Council on 2 March 2020.

8. Next Meeting

The next meeting is to be held on Thursday 2 April 2020 commencing at 12.00pm at the Melton Civic Centre in Civic Room 2.

9. Close of Business

The meeting closed at 1.57pm.