



Melton City Council
Budget 2019/20

A thriving community where everyone belongs



Contents	Page
	1
Mayor's Introduction	
CEO's Executive Summary	3
Budget reports	
1. Link to the Council Plan	7
2. Services and service performance indicators	11
3. Financial statements	18
4. Notes to the financial statements	26
5. Financial performance indicators	59
Appendix	
Fees and Charges	65

Mayor's Foreword

It's a pleasure to present Melton City Council's 2019/2020 Budget.

This budget demonstrates Council's commitment to delivering on our key priorities, and providing high quality programs, services and infrastructure to our residents.

The 2019/20 budget has been framed around a 2.5 per cent rates increase, which will help us deliver on the community's expectations for high quality services and infrastructure within the State Government's rate capping environment.

In 2019/2020, Council has committed to the ongoing delivery of services to our community within an operating surplus. We will also continue to invest in new and renewal infrastructure projects totalling \$66.7 million, including roads (\$20.6 million); buildings (\$22.26 million); recreational, leisure and community facilities (\$15.33 million); footpaths and cycle-ways (\$1.09 million); library books (\$473,000); street tree planting program (\$400,000); street lighting improvement program (\$154,000); and public art (\$175,000).

The more significant projects in the 2019/2020 budget include: completion of Aintree Children's and Community Centre (\$1.35 million); design of Eynesbury Station Learning Centre (\$1.2 million); the extension of the Diggers Rest Pre-school (\$1.015 million); signalisation of the intersection at Taylors Road and Westwood Drive (\$2.5 million), the intersection at Caroline Springs Boulevard and Rockbank Middle Road (\$2 million) and the intersection at Ferris Road and Hollingsworth Drive (\$1 million); purchase of land and construction of Shogaki Drive—Ferris Road to Mount Cottrell Road (\$1.35 million); construction of Boundary Road from Mount Cottrell Road to The Mall (\$1 million); streetscape renewal program (\$559,000); construction of playground at Arbour Boulevard Reserve (\$315,000), Bloomsbury Drive Reserve (\$355,000) and Morton Homestead (\$265,000); and sealed road resurfacing program (\$3.075 million); along with a major traffic management upgrade program (\$640,000).

Recreational projects include design and construction of stages 1 and 2 of Eynesbury Recreation Reserve Active Open Space (\$4.5 million); design and construction of stages 1 to 3 of Macpherson Park redevelopment (\$4.245 million); design and construction of stage 1 of the Cobblebank Indoor Stadium (\$3 million); replacement of Kurunjang Tennis Courts (\$710,000) and completion of the City Vista Sports Pavilion & Sports Fields (\$598,000).

A \$80 pensioner rebate will also be available to eligible property owners.

Once again, community consultation informed Council's 2019/2020 Budget deliberations. I'd like to extend my personal thanks to all the residents and community groups who shared their ideas and visions for the City during the budget engagement sessions held in September 2018, as well as those you put forward submissions as part of the Section 223 Committee process. Your insight has been invaluable and has enabled us to prepare a budget that's not only fair, equitable, but also strives to achieve the timely delivery of infrastructure, programs and services for our community.

Cr Bob Turner
Mayor
Melton City Council

CEO's Introduction

Executive summary

Council has prepared a Budget for 2019/20 which is aligned to the vision in the Council Plan. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community and do this within the rate increase mandated by the State Government.

This Budget projects an adjusted underlying surplus of \$2.3m after adjusting for capital grants, developer contributions and gifted assets.

Key things we are funding

1. Ongoing delivery of services to the Melton City community funded by a budget of \$143.70 million. These services are summarised in Section 2.3.
2. Continued investment in Infrastructure assets (\$66.7 million) for capital works in 2019/20. This includes roads (\$20.62 million), buildings (\$22.26 million), furniture, fittings, computer and telecommunications (\$0.69 million), bridges (\$0.12 million), drainage (\$0.21 million), recreation (\$15.33 million), plant equipment and furniture (\$1.67 million), library books (\$0.47 million), footpaths and cycle-ways (\$1.09 million), land (\$2.69 million) and other infrastructure (\$1.54 million). The Statement of Capital Works can be found in Section 3 and further details on the capital works budget is also provided in Section 4.5.

Strategic Objective 1: A proud, inclusive and safe community: A City of people leading happy and healthy lives

1. Provision of services for children 0-12 years and their families. Programs include Maternal and Child Health, Child Care services, Kindergarten enrolment, playgroup and children's programs, family parenting programs, family support services, preschool field officer program, best start program and housing support (to vulnerable individuals and families). The service also facilitates Council's Early Years Partnership committee delivering Melton's Municipal Early Years Plan.
2. Provision of leisure and aquatic centres, sports infrastructure, reserves, youth support services and youth programs through Melton and Taylors Hill Youth Centres. The service also provides advice to Council on open space planning, sport development, leisure needs and access to recreation activities.
3. Maternal and Child Service received an increase in funding from the Department of Education and Training for the additional family violence consultations in the 2017-18 financial year which is ongoing.

Strategic Objective 2: A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations

4. Provision of waste management and cleaning services that include kerbside waste, recycling and organics collection, street and footpath sweeping services, litter collection, graffiti removal

and the operation of the Melton recycling facility. Maintenance of our parks, open spaces, trees, property and drainage.

5. Environmental Enhancement Program (EEP), our Environmental Unit work on reserves and ongoing membership of Western Alliance for Greenhouse Action (WAGA).

Strategic Objective 3: A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way

6. Capital Projects is responsible for the planning, design and construction of a complex suite of new civil and community infrastructure within an operational framework delivering a works program via project management processes and controls. The unit's primary responsibility is to achieve the timely programming and roll-out of Council's capital projects.
7. Provision of design for capital works, traffic management planning, built assets management, civil and landscape infrastructure planning, and geographic information systems.
8. Work with Victorian Planning Authority on Growth areas planning.

Strategic Objective 4: A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities

9. Provision of public library services including collections, programs, activities and access to technology from two library locations, online and via outreach services to promote reading, learning and literacy. Provision of arts and cultural activities.
10. Provision of early learning services, Men's Shed and work of Learning Board. Delivery of life-long Learning Festival.

Strategic Objective 5: A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability.

11. Information Services provides leadership, support and improvement capability in the area of information and technology so that the organisation can deliver effective services. The delivery of effective Council services is largely influenced by staff capability, optimal business processes and aligned information systems. The newly commissioned and current ongoing Business Process Transformation Program aims to improve Council service delivery by aligning its people, processes and technology.
12. Provision of inbound call handling and counter services, communication campaigns and media management, hosting of events, artistic and cultural activities, facilitation of economic development & tourism outcomes and advocacy promoting Council priorities.
13. Annual household survey to measure community satisfaction and identify emerging issues.
14. Advocacy work to promote Council's key priorities to Government.

The Rate Rise

- a. The average rate will rise by 2.5% in line with the order by the Minister for Local Government in December 2018 under the Fair Go Rates System.
- b. Key drivers
 - i. To fund the increase in the level of infrastructure needs of the growing population and the resultant impact this has on the operating costs in 2019/20 and future years.
- c. This is a revaluation year. Valuations will be as per the last General Revaluation dated 1 January 2019 (as amended by supplementary valuations).
- d. Council has chosen not to make any changes to the existing rate differential.
- e. Refer to Sections 4.1.1 for further rates and charges details.

Key Statistics

- **Total Revenue:** \$321.4 million (2018/19 forecast = \$314.2 million)
 - **Total Revenue** (Excluding non-cash revenue) \$220.9 million (2018/19 forecast = \$228.1 million)
 - **Total Expenditure:** \$181.3 million (2018/19 forecast = \$172.8 million)
 - **Accounting Result: Surplus** \$140.1 million* (2018/19 forecast = \$141.4 million*)
*Before revaluation increment
- (Note: Accounting result is based on total income of \$321.4 million which includes capital grants, cash and non-cash contributions (Refer to Income Statement in Section 3)
- **Underlying operating result:** Surplus of \$2.3 million (2018/19 forecast surplus of \$4.4 million*)

(*Note: The underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses-Refer to Analysis of operating Budget in Section 4)

- **Cash result:** \$13.90 million surplus (2018/19 forecast \$20.76 million surplus)
(Refer Statement of Cash Flows in Section 3)
The net increase in cash and cash equivalents is the net funding result for the year after considering the funding requirements to meet capital expenditure, loan principal repayments and reserve transfers.
- Total **Capital Works Program** of \$66.7 million which includes \$17.6 million carry forward works from 2018/19. The total capital works program is funded as follows:
 - \$45.99 million from Council operations
 - \$9.12 million from developer contributions
 - \$4.70 million from reserve funding
 - \$6.90 million from capital grants

Strategic Objectives

A high level Strategic Resource Plan for the years 2019/20 to 2022/23 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The latest Strategic Resource Plan projects that Council's underlying result will gradually improve over the term of this Strategic Resource Plan. The Council's operating result is projected to deliver an underlying surplus of \$2.3 million in 2019/20 which will increase to \$48.3 million by 2022/23. The underlying operating result demonstrates that Council is not reliant on one off grants and contributions to support and sustain its recurrent operations.

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.

Melton City Council has a strong track record of sound management of the fiscal and physical resources of the community of Melton. Council has a heavy responsibility for the stewardship and governance of the assets entrusted to it by the community. I believe that the 2019/20 Budget represents a continuation of those efforts.



Kelvin Tori
Chief Executive



[Link to Council Plan](#)

A thriving community where everyone belongs

Budget 2019/20



Page 7

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 Our purpose

Our vision

A Thriving Community Where Everyone Belongs

Our mission

Support the growth, wellbeing and aspirations of our community through leadership, excellence and inclusion

Our values

Continuous Improvement

- We encourage and support innovation and creativity.
- We commit to driving continuous improvement.
- We constantly review what we do.
- We embrace and respond to change as it occurs.
- We strive to deliver the best possible outcomes.

Recognition

- We recognise and encourage the contributions of others.
- We actively support and promote our colleagues.
- We acknowledge and reward employees exceeding performance expectations.
- We give credit where credit is due.
- We celebrate success.

Accountability

- We work in an open and transparent manner and follow through on commitments.
- We take responsibility for our personal decisions and actions.
- We adhere to policies and procedures.
- We make the best use of our time and resources.
- We all take responsibility for the way we treat each other.

Fairness

- We show respect when speaking to and about others.
- We build trusting and productive relationships.
- We deal with others fairly and consistently.
- We actively listen and respond appropriately.
- We respect all people and celebrate our diversity.

Teamwork

- We help each other to achieve organisational goals.
- We involve team members in solving problems and decision making.
- We encourage everyone's contribution to the team.
- We communicate clearly, openly and respectfully,
- We provide positive, constructive and timely feedback.

1.3 Strategic objectives

Insert introduction to Council's strategic objectives

Strategic Objective	Description
1. A Proud, Inclusive and Safe Community - a City of people leading happy and healthy lives	Our community is at the heart of everything we do. Council is committed to supporting a strong and inclusive community that elicits pride. People in our City have told us they value a sense of community, want to feel and be safe in their homes and neighbourhoods and want opportunities to participate in community programs and gatherings. Proud, inclusive and safe communities are created through strong partnerships, local leadership, services and programs and environments that promote and protect community wellbeing

<p>2. A Thriving and Resilient Natural Environment - a City that preserves and enhances its natural environment for future generations</p>	<p>Council is committed to protecting and enhancing its natural environments including grasslands, forests, waterways and its flora and fauna. We recognise the adverse effects of climate change and are committed to actively taking steps to reduce its effects. Our community values the City's natural spaces and wants to ensure that they are preserved, accessible and welcoming now and for future generations. They recognise the many benefits of the natural environment - including for health and wellbeing. A whole-of-community commitment will be required to ensure a thriving natural environment for current and future generations</p>
<p>3. A Well Planned & Built City - a City with a clear vision to manage growth in a sustainable and accessible way</p>	<p>Council is committed to ensuring that the growth and development of the City occurs in an accessible, fair and responsible way. Our community has told us that community infrastructure and connected and flexible transport networks will continue to be important. Public spaces should be created and maintained, providing places for everyone. The City should grow in a way that supports the health and wellbeing of the community. Council will not be able to achieve this alone and will be an advocate and partner with planning and service providers to work towards achieving this</p>
<p>4. A Strong Local Economy and a Lifelong Learning City - a City rich in local employment and education opportunities</p>	<p>A strong local economy offers a variety of education, training, employment and visitor opportunities for all ages and life stages. Our community has told us that as the population grows, the need for local schools and tertiary providers will become critical. They want to study and work locally and have more local employment opportunities. Council is committed to creating a lifelong learning City, full of opportunities for all. We will work in partnership with the community, private sector and other levels of government to achieve this</p>
<p>5. A High Performing Organisation Demonstrating Leadership and Advocacy - an organisation operating with innovation, transparency, accountability and sustainability</p>	<p>Council is committed to providing strategic leadership and working in collaboration to better engage, represent and communicate with our diverse community. We will ensure our services and facilities are efficient, effective and appropriate to get the best outcomes for our community. We will manage the municipality in an innovative, responsible and financially sustainable way that meets the needs and aspirations of current and future communities</p>



Services and Service Performance Indicators

A thriving community where everyone belongs

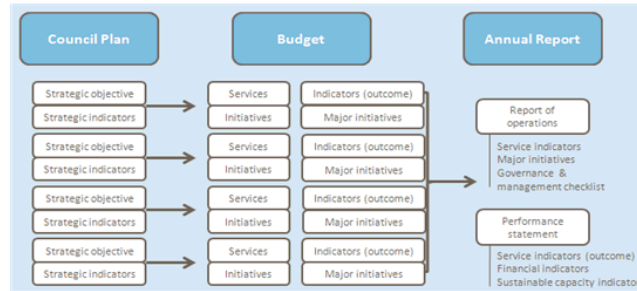
Budget 2019/20



Page 11

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1

A proud, inclusive and safe community: A City of people leading happy and healthy lives

Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Families and Children's Services	Provision of services for children 0-12 years and their families. Programs include Maternal and Child Health, Child Care services, Kindergarten enrolment, playgroup and children's programs, family parenting programs, family support services, preschool field officer program, best start program and housing support (to vulnerable individuals and families). The service also facilitates Council's Early Years Partnership committee delivering Melton's Municipal Early Years Plan.	<i>Exp</i>	8,903	9,759	10,506
		<i>Rev</i>	6,003	6,446	6,154
		<i>NET</i>	2,900	3,313	4,352
Community Care	Provision of a range services and programs for the older people, people with a disability and their carers including delivered and centre based meals, personal care, domestic assistance, community transport, property maintenance, community and centre based respite and Men's Shed.	<i>Exp</i>	7,431	8,077	7,960
		<i>Rev</i>	5,471	5,507	5,493
		<i>NET</i>	1,960	2,570	2,467
Recreation and Youth	Provision of leisure and aquatic centres, sports infrastructure, reserves, youth support services and youth programs through Melton and Taylors Hill Youth Centres. The service also provides advice to Council on open space planning, sport development, leisure needs and access to recreation activities.	<i>Exp</i>	4,406	5,118	6,102
		<i>Rev</i>	1,387	1,858	2,232
		<i>NET</i>	3,019	3,260	3,870

Community Planning	Plans, promotes and supports a more inclusive, engaged, sustainable, healthier, learned and safer community. This is delivered through the provision of strategic planning, policy development, and program delivery services in the functions of Council planning, social research, social planning, community infrastructure planning, health and wellbeing, community safety, road safety and active travel, the prevention of violence against women, community capacity development, reconciliation, culturally and linguistically diverse engagement, community engagement, policy management, community funding, neighbourhood houses, community facilities management, and community learning planning and programs.	<i>Exp</i>	4,406	4,783	5,378
		<i>Rev</i>	1,387	1,550	1,475
		NET	3,019	3,233	3,903

Major Initiatives

- 1) Needs assessment and scoping study for a Performing Arts Centre (\$150,000)
- 2) Redevelopment of Brookside Pavilion (\$450,000)

Other Initiatives

- 3) Support to Combined Churches Caring Inc. (\$20,500)
- 4) Scholarships for Young People (\$5,000)
- 5) Construction of an additional cricket net at the Sydenham Hillside Cricket Ground (\$38,500)
- 6) Support to the Melton South Community Centre (\$12,000)
- 7) Support to Western Emergency Relief Centre (\$10,000)
- 8) Investigate and design internal storage within the Satellite City Soccer Club existing pavilion (\$10,000)
- 9) Provision of six starting blocks for the 25 metre pool at Melton Waves (\$13,800)
- 10) Replace existing equipment at the Toolern Vale Tennis Court playground (\$30,000)
- 11) Initial design of stadium seating at the Bridge Road Athletics Facility (\$60,000)
- 12) Concreting and the provision of a portable building at the Melton South Community Centre (\$33,300)
- 13) Promotion / advertising actions to illuminate family violence in the Municipality (\$20,000)
- 14) Hosting of a Preventing Family Violence conference or forum (\$20,000)
- 15) Public safety and fencing improvements to the Blackwood Drive Recreation Reserve (\$55,000)
- 16) Install a verandah at the Melton South Community Centre and a shelter for children using the playground (\$15,000)
- 17) Provide crushed rock from the emergency entrance gate to the timekeepers box at the Hillside Recreation Reserve (\$15,000)
- 18) Installation of grandstand seating at Hillside Recreation Reserve (\$29,000)
- 19) Increase the intercultural aspect of the Djerrivarrh Festival (\$6,000)
- 20) Options and costing for an additional cricket net at Burnside Heights Recreation Reserve (\$20,000)
- 21) In conjunction with Football Victoria, develop a football (soccer) strategy for the City of Melton (\$30,000)
- 22) Renewal of existing flooring at the Melton Phoenix Football Club (\$20,000)
- 23) Interim maintenance works (drainage) at Mt Cottrell Recreation Reserve (\$7,500)

Service Performance Outcome Indicators

Service	Indicator
Maternal and Child Health(MCH)	Participation
Aquatic Facilities	Utilisation

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 2

A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations

Services

Service area	Description of services provided	2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
City Design, Strategy and Environment	Provision of strategic planning and administration of the Melton Planning Scheme, environmental planning and management, environmental education programs, urban design and landscape architecture for assessment of planning permits, design and delivery of council assets and facilities.	<i>Exp</i>	3,452	4,104
		<i>Rev</i>	266	318
		NET	3,186	3,786

Operations	Exp	42,550	48,113	49,660
Provision of waste management and cleaning services that include kerbside waste, recycling and organics collection, street and footpath sweeping services, litter collection, graffiti removal and the operation of the Melton Recycling Facility. Maintenance of our parks, open spaces, trees, property, drainage and roads.	Rev	4,298	2,993	531
	NET	38,252	45,120	49,029

Major Initiatives

Other Initiatives

Service Performance Outcome Indicators

Service	Indicator
Waste Collection	Waste Diversion

*refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 3

A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way

Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Engineering Services	Provision of design for capital works, traffic management planning, built assets management, civil and landscape infrastructure planning, and geographic information systems	Exp	6,044	7,547	8,357
		Rev	3,711	5,839	5,961
		NET	2,333	1,708	2,396
Planning	Provision of assessment of planning and subdivision proposals under the relevant planning and subdivision legislation, and ensuring compliance with the planning controls. Services provided include the assessment of Planning and Subdivision Applications, pre-application consultation, planning advice, post permit approvals, issue of Statements of Compliance, and collection, monitoring and reporting of development contributions	Exp	2,245	2,326	2,642
		Rev	1,447	1,151	1,397
		NET	798	1,175	1,245
Capital Projects	Capital Projects is responsible for the planning, design and construction of a complex suite of new civil and community infrastructure within an operational framework delivering a works program via project management processes and controls. The unit's primary responsibility is to achieve the timely programming and roll-out of Council's capital projects	Exp	2,383	4,723	3,673
		Rev	1,032	25	20
		NET	1,351	4,698	3,653

Major Initiatives

24) Installation of a dedicated right turn lane to Taylors Hill Shopping Centre (\$190,352)

Other Initiatives

25) Installation of flag signage along the freeway promoting the Melton Botanical Gardens (\$1,200)

Service Performance Outcome Indicators

Service	Indicator
Planning Services	Decision making
Roads	Satisfaction

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 4

A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities

Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Libraries	Provision of public library services including collections, programs, activities and access to technology from two library locations, online and via outreach services to promote reading, learning and literacy. Provision of arts and cultural activities	<i>Exp</i>	4,129	4,156	4,612
		<i>Rev</i>	1,105	1,042	1,031
		NET	3,024	3,114	3,581

Major Initiatives

Other

Initiatives

26) Activate the township near the Mellon Amphitheatre and nearby streets (\$10,000)

Service Performance Outcome Indicators

Service	Indicator
Libraries	Participation

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 5

A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Community Safety	Administer general local laws enforcement, planning enforcement, building services, environmental health (Food Safety & Immunisation programs), animal management, parking enforcement and school crossings	<i>Exp</i>	6,796	5,990	6,142
		<i>Rev</i>	4,713	4,959	4,529
		NET	2,083	1,031	1,613
Engagement & Advocacy	Provision of inbound call handling and counter services, communication campaigns and media management, hosting of events, artistic and cultural activities, facilitation of economic development & tourism outcomes and advocacy promoting Council priorities	<i>Exp</i>	5,383	5,970	6,123
		<i>Rev</i>	267	495	303
		NET	5,116	5,475	5,820
Finance	Provision of financial services to both internal and external customers including the management of Council's finances, raising and collection of rates and charges and property valuation.	<i>Exp</i>	5,888	4,798	5,188
		<i>Rev</i>	347,154	21,269	21,179
		NET	- 341,266	- 16,471	- 15,991
Information Services	Information Services provides leadership, support and improvement capability in the area of information and technology so that the organisation can deliver effective services.	<i>Exp</i>	10,254	12,976	14,234
		<i>Rev</i>	81	100	70
		NET	10,173	12,876	14,164
People and Culture	Provision of human resources, learning and development payroll, industrial relations	<i>Exp</i>	1,663	1,802	2,133
		<i>Rev</i>			
		NET	1,663	1,802	2,133
Executive and Councillors	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which cannot be easily attributed to the direct service provision areas.	<i>Exp</i>	2,708	2,579	2,616
		<i>Rev</i>	219	390	344
		NET	2,489	2,189	2,272
Legal & Governance	Provision of a range of internal services to Council including governance, legal, procurement, insurance, contractual and internal audit services. Also administrative support to the Mayor and Councillors	<i>Exp</i>	2,599	2,793	2,798
		<i>Rev</i>	839	405	849
		NET	1,760	2,388	1,949

Risk & Performance	<i>Exp</i>	1,555	1,534	1,660
Provides risk management services through occupational health and safety programs, workers' compensation services, health and wellbeing initiatives, fraud and corruption control, municipal fire prevention, business continuity management, and community emergency management (planning, preparedness and recovery). Provides performance management through corporate planning and performance reporting functions	<i>Rev</i>	260	377	270
	<i>NET</i>	1,295	1,157	1,390

Major Initiatives

Other Initiatives

Service Performance Outcome Indicators

Service	Indicator
Governance	Satisfaction
Animal Management	Health and safety
Food safety	Health and safety

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Animal Management	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions)	Number of successful animal management prosecutions

Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

2.3 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
Strategic Objective 1	14,592	29,946 -	15,354
Strategic Objective 2	52,717	53,572 -	855
Strategic Objective 3	7,294	14,672 -	7,378
Strategic Objective 4	3,581	4,612 -	1,031
Strategic Objective 5	13,350	40,894 -	27,544
Total	91,534	143,696	52,162
Expenses added in:			
Depreciation	37,015		
Finance costs	644		
Others	-		
Deficit before funding sources	129,193		
Funding sources added in:			
Rates and charges revenue	(108,554)		
Waste charge revenue	(14,092)		
Capital Grants	(6,897)		
Cash and Non Cash Contributions	(130,894)		
Others	(8,853)		
Total funding sources	(269,290)		
Operating (surplus)/deficit for the year	(140,097)		



Financial Statements

A thriving community where everyone belongs

Budget 2019/20



Page 18

3. Financial statements

This section presents information in regard to the Financial Statements, Statement of Capital Works, and the Statement of Human Resources. The budget information for the year 2019/20 has been supplemented with projections to 2022/23 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2023

Budgeted Comprehensive Income Statement Year Ended 30th June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections 2020/21 2021/22 2022/23 \$'000 \$'000 \$'000		
Income					
Rates and charges	113,601	122,646	136,973	159,910	182,545
Statutory fees and fines	8,195	7,513	7,776	8,048	8,330
User fees	10,668	10,274	10,634	11,006	11,391
Contributions - monetary	34,431	30,306	22,717	19,573	14,107
Contributions - non-monetary assets	86,139	100,588	84,749	47,062	42,437
Grants - operating	29,929	29,811	32,104	33,017	33,052
Grants - operating (non-recurrent)					
Grants - capital	16,490	6,898	5,611	3,662	3,791
Net gain on disposal of assets	8,855	8,853	13,013	15,020	12,136
Other income	5,932	4,565	4,780	6,032	7,136
Total Income	314,241	321,454	318,358	303,330	314,925
Expenses					
Employee costs	56,564	62,659	66,285	70,260	74,474
Materials and services	73,176	72,874	75,425	78,064	80,797
Bad and doubtful debts	450	500	258	172	188
Depreciation and amortisation	34,849	37,015	38,647	40,186	41,787
Finance costs	785	644	503	406	306
Other expenses	6,961	7,666	8,122	8,402	8,691
Total Expenses	172,785	181,357	189,240	197,490	206,243
Surplus/(Deficit)	141,456	140,097	129,118	105,840	108,682
Other comprehensive income					
Items that will not be reclassified to surplus or deficit:					
Net revaluation increment/decrement	30,741	31,070	31,666	32,027	32,382
Share of other comprehensive Income of assoc. and Joint vent.					
Items that may be reclassified to surplus or deficit in future periods					
Total Comprehensive Result	172,197	171,167	160,784	137,867	141,064

Balance Sheet

For the four years ending 30 June 2023

Balance Sheet As at 30 June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Current assets					
Cash and cash equivalents	163,661	177,564	194,085	266,770	318,911
Trade and other receivables	24,339	25,820	33,719	37,939	34,366
Other Financial assets					
Inventories	17	20	22	23	25
Non Current Assets held for resale	2,059	2,204	2,349	2,639	2,784
Other assets	31,406	41,025	44,323	38,788	38,788
Total current assets	221,481	246,633	274,498	346,160	394,875
Non-current assets					
Trade & other Receivables					
Property Plant & Equipment	2,175,071	2,325,844	2,460,870	2,522,051	2,629,170
Inventories	196	215	226	237	249
Investment property	7,000	7,500	7,500	8,000	8,500
Intangible assets	3,357	3,030	2,703	2,376	2,049
Other assets	4,044	5,076	12,286	15,750	11,889
Total non-current assets	2,189,668	2,341,666	2,483,585	2,548,415	2,651,857
Total Assets	2,411,149	2,588,299	2,758,083	2,894,574	3,046,732
Current liabilities					
Trade and other payables	17,750	18,650	19,250	19,700	11,100
Trust funds & deposits	1,980	2,050	2,100	2,150	2,200
Provisions	10,404	10,798	11,122	11,455	11,799
Interest-bearing loans and borrowings	2,967	2,306	2,402	2,502	2,607
Other current liabilities	3,100	3,200	3,300	3,400	3,400
Total Current Liabilities	36,201	37,004	38,174	39,207	31,106
Non-current liabilities					
Provisions	2,202	2,227	2,073	2,073	2,023
Interest bearing loans & borrowings	12,980	10,674	8,272	5,770	3,163
Other non current liabilities	5,146	7,966	13,747	13,403	29,255
Total non current liabilities	20,328	20,867	24,092	21,246	34,441
Total Liabilities	56,530	57,870	62,264	60,452	65,545
Net Assets	2,354,620	2,530,429	2,695,818	2,834,122	2,981,186
Equity					
Accumulated surplus	1,383,698	1,488,355	1,604,743	1,678,165	1,771,647
Asset revaluation reserve	835,749	866,819	898,485	930,512	962,894
Other reserves	135,173	175,255	192,589	225,445	246,645
Total Equity	2,354,620	2,530,429	2,695,818	2,834,122	2,981,186

Statement of Changes in Equity

For the four years ending 30 June 2023

Budgeted Statement of Changes in Equity				
For the years ending	Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
	\$'000	\$'000	\$'000	\$'000
Year Ended 30th June 2020				
Balance at beginning of the financial year	2,354,620	1,383,698	835,749	135,173
Interest Income		-1,971		1,971
Comprehensive result	140,097	140,097		
Net asset revaluation Increment/(decrement)	31,070		31,070	
Other PSP related Transfers	4,642	1,512		3,130
Transfers from reserves		13,603		-13,603
Transfers to Reserves		-48,584		48,584
Balance at end of Financial Year	2,530,429	1,488,355	866,819	175,255
Year Ended 30th June 2021				
Balance at beginning of the financial year	2,530,429	1,488,355	866,819	175,255
Interest Income		-2,377		2,377
Comprehensive result	129,118	129,118		
Net asset revaluation Increment/(decrement)	31,666		31,666	
Impairment losses on revalued assets				
Other PSP related Transfers	4,605	5,000		-395
Transfers from reserves		33,013		-33,013
Transfers to Reserves		-48,365		48,365
Balance at end of Financial Year	2,695,818	1,604,743	898,485	192,589
Year Ended 30th June 2022				
Balance at beginning of the financial year	2,695,818	1,604,743	898,485	192,589
Interest Income		-2,356		2,356
Comprehensive result	105,840	105,840		
Net asset revaluation Increment/(decrement)	32,027		32,027	
Other PSP related Transfers	437	5,500		-5,063
Transfers from reserves		12,992		-12,992
Transfers to Reserves		-48,555		48,555
Balance at end of Financial Year	2,834,122	1,678,165	930,512	225,445
Year Ended 30th June 2023				
Balance at beginning of the financial year	2,834,122	1,678,165	930,512	225,445
Interest Income		-2,506		2,506
Comprehensive result	108,682	108,682		
Net asset revaluation Increment/(decrement)	32,382		32,382	
Other PSP related Transfers	6,000	6,000		
Transfers from reserves		18,897		-18,897
Transfers to Reserves		-37,591		37,591
Balance at end of Financial Year	2,981,186	1,771,647	962,894	246,645

Statement of Cash Flows

For the four years ending 30 June 2023

Budgeted Statement of Cash Flows As at 30 June	Strategic Resource Plan Projections				
	Forecast	Budget	Projections		
	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Cash flows from operating					
Receipts					
General rates	113,260	122,546	136,673	159,560	182,445
Grants Income - Operating & Capital	46,419	36,709	37,715	36,679	36,843
Interest	4,303	3,583	3,650	3,850	4,050
User charges	19,455	17,337	17,960	18,604	19,471
Contributions & Reimbursements	34,431	30,306	22,717	19,573	14,107
Other revenue	1,602	979	959	1,081	1,079
Total Receipts	219,471	211,461	219,674	239,347	257,995
Payments					
Employee costs	55,742	62,240	66,115	69,926	74,180
Materials and Services	73,668	72,517	75,228	77,921	89,153
Other expenses	6,961	7,666	8,122	8,402	8,691
Total Payments	136,370	142,422	149,465	156,249	172,024
Net cash provided by operating activities	83,100	69,038	70,209	83,098	85,971
Cash flows from investing activities					
Proceeds from sales of property, plant and equipment	31,162	15,190	24,824	28,147	22,638
Payments for property, plant and equipment	-89,794	-66,714	-75,703	-35,752	-53,660
PSP Rolling Credit Payments					
Net cash used in investing activities	-58,631	-51,524	-50,879	-7,605	-31,022
Cash flows from financing activities					
Finance costs	-785	-644	-503	-406	-306
Proceeds from borrowings					
Repayment of borrowings	-2,927	-2,966	-2,306	-2,402	-2,502
Net Cash used in financing activities	-3,712	-3,610	-2,809	-2,808	-2,808
Net increase in cash & cash equivalents	20,757	13,905	16,521	72,684	52,141
Cash & equivalents at beginning of year	142,904	163,661	177,564	194,085	266,770
Cash & equivalents at 30 June	163,661	177,564	194,085	266,770	318,911

Statement of Capital Works

For the four years ending 30 June 2023

Budgeted Statement of Capital Works For the years ending 30th June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20	Projections 2020/21 2021/22 2022/23 \$'000 \$'000 \$'000		
Property					
Land	6,688	2,694			
Total Land	6,688	2,694			
Buildings & Building Improvements					
Buildings	20,037	22,267	31,729	14,014	15,428
Building Improvements					
Total Buildings	20,037	22,267	31,729	14,014	15,428
Total Property	26,726	24,961	31,729	14,014	15,428
Plant and equipment					
Plant, machinery and equipment	1,100	1,664	1,715	1,769	1,823
Fixtures, fittings and furniture	102	157	162	167	172
Computers and telecommunications	263	535	400	412	425
Library books	409	473	488	503	518
Total Plant and Equipment	1,875	2,829	2,765	2,850	2,939
Infrastructure					
Roads	23,330	20,621	31,272	13,391	17,962
Bridges	120	123	127	631	6,635
Drainage	584	210	320	298	307
Recreational, leisure and community facilities	32,274	15,337	4,110	1,895	7,809
Footpaths and Cycleways	1,650	1,094	1,191	1,398	1,266
Other infrastructure	3,236	1,540	4,191	1,275	1,315
Total infrastructure	61,194	38,924	41,210	18,888	35,293
Total capital works expenditure	89,795	66,714	75,703	35,752	53,660
Represented by:					
Asset renewal expenditure	10,676	11,579	11,694	8,620	11,897
New asset expenditure	67,543	30,064	33,195	23,072	31,658
Asset Upgrade expenditure	2,439	19,637	19,971	4,035	10,105
Asset expansion expenditure	9,137	5,434	10,843	25	0
Total capital works expenditure	89,795	66,714	75,703	35,752	53,660
Represented by:					
Grants Income	14,531	8,858	5,611	3,662	3,791
Developer Contributions & Other Reserves	23,066	15,215	28,939	6,447	19,470
Funded from Operating Surplus	52,198	42,641	41,153	25,643	30,399
Total capital works expenditure	89,795	66,714	75,703	35,752	53,660

Statement of Human Resources

For the four years ending 30 June 2023

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Budgeted Statement of Human Resources	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff Expenditure					
Employee Costs - Operating	56,564	62,659	66,285	70,260	74,474
Employee Costs - Capital					
Total Staff Costs	56,564	62,659	66,285	70,260	74,474
Staff Numbers	FTE	FTE	FTE	FTE	FTE
Total Staff Numbers (FTE)	601.0	622.0	637.0	652.0	670.0

Budgeted Statement of Human Resources	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff Expenditure					
Executive Management	1,843	1,957	2,071	2,195	2,326
Corporate Services Management	10,972	12,862	13,606	14,422	15,287
Planning and Development Management	18,742	20,491	21,677	22,977	24,355
Community Services Management	25,007	27,348	28,931	30,666	32,505
Total Staff	56,564	62,659	66,285	70,260	74,474



Notes to Financial Statements

A thriving community where everyone belongs

Budget 2019/20



Page 26

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements.

4.1 Comprehensive Income Statement

Budgeted Income	Note	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000	Change %
Income Types					
Income					
Rates and charges	4.1.1	113,601	122,646	9,045	8.0%
Statutory fees and fines	4.1.2	8,195	7,513	-681	-8.3%
User fees	4.1.3	10,668	10,274	-394	-3.7%
Contributions - monetary	4.1.4	34,431	30,306	-4,126	-12.0%
Contributions - non-monetary assets	4.1.4	86,139	100,588	14,449	16.8%
Grants - operating	4.1.5	29,929	29,811	-118	-0.4%
Grants - capital	4.1.6	16,490	6,898	-9,592	-58.2%
Net gain on disposal of assets	4.1.7	8,855	8,853	-2	0.0%
Other income	4.1.8	5,932	4,565	-1,368	-23.1%
Total Income		314,241	321,454	7,213	2.3%
Expenses					
Employee costs	4.1.9	56,564	62,659	-6,094	-10.8%
Materials and services	4.1.10	73,176	72,874	302	0.4%
Bad and doubtful debts	4.1.11	450	500	-50	-11.1%
Depreciation and amortisation	4.1.12	34,849	37,015	-2,166	-6.2%
Finance costs	4.1.13	785	644	141	18.0%
Other expenses	4.1.14	6,961	7,666	-705	-10.1%
Total Expenses		172,785	181,357	-8,572	-5.0%
SURPLUS/DEFICIT		141,456	140,097	-1,359	-1.0%
Other comprehensive income					
deficit/surplus in future periods					
Net revaluation increment/decrement	4.1.15	30,741	31,070	329	1.1%
Share of other comprehensive Income of assoc. and Joint vent.					
Items that may be reclassified to surplus or deficit in future periods					
Total		30,741	31,070	329	1.1%
Total Comprehensive Result		172,197	171,167	-1,030	-0.6%

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.5% in line with the rate cap.

This will raise total rates and charges for 2019/20 to \$122,646,000.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2018-19 Forecast Actual \$'000	2019/20 Budget \$'000	Change \$'000	%
General rates*	90,826	96,998	6,172	6.80%
Municipal charge*	8,286	8,891	605	7.30%
Waste management charge	13,427	14,902	1,475	10.99%
Environmental enhancement rebate	- 1,900	- 1,931	31	1.63%
Council pensioner rebate	- 525	- 569	44	8.38%
Supplementary rates and rate adjustments	3,500	4,355	855	24.43%
Interest on rates and charges	612	608	4	-0.65%
Total rates and charges	114,226	123,254	9,028	7.90%

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2018/19 cents/\$CIV	2019/20 cents/\$CIV	Change %
General Rate	0.26477	0.25968	- 0.019
Vacant Land	0.39716	0.38952	- 0.019
Extractive Industry Land	0.76255	0.74788	- 0.019
Commercial/Industrial Developed Land	0.42364	0.41549	- 0.019
Commercial/Industrial Vacant Land	0.52955	0.51936	- 0.019
Retirement Village Land	0.22506	0.22073	- 0.019
Rural Living Land	0.23830	0.23371	- 0.019
Rural Land	0.19064	0.18697	- 0.019
Urban Growth Land	0.19858	0.19476	- 0.019

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
General Rate	69,365	72,297	2,932	4.23%
Vacant Land	6,433	7,793	1,360	21.14%
Extractive Industry Land	474	372	-102	-21.52%
Commercial/Industrial Developed Land	9,058	10,685	1,627	17.96%
Commercial/Industrial Vacant Land	1,825	1,716	-109	-5.97%
Retirement Village Land	440	450	10	2.27%
Rural Living Land	454	657	203	44.71%
Rural Land	1,530	1,858	328	21.44%
Urban Growth Land	1,236	1,170	-66	-5.34%
Sub-Total	90,815	96,998	6,183	6.81%
Less EER Rebate	- 1,900	- 1,931	- 31	-1.63%
Less Pension Rebate	- 525	- 569	- 44	-8.38%
Total amount to be raised by general rates	88,390	94,498	6,108	6.91%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	Number	Number	Number	%
General Rate	48,106	50,471	2,365	4.92%
Vacant Land	4,509	4,512	3	0.07%
Extractive Industry Land	7	8	1	14.29%
Commercial/Industrial Developed Land	2,335	2,488	153	6.55%
Commercial/Industrial Vacant Land	256	256	-	0.00%
Retirement Village Land	560	560	-	0.00%
Rural Living Land	224	224	-	0.00%
Rural Land	547	552	5	0.91%
Urban Growth Land	207	204	-3	-1.45%
Total number of assessments	56,751	59,275	2,524	4.45%

4.1.1(e) The basis of valuation to be used is the CIV

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
General Rate	26,197,995	27,840,719	1,642,724	6.27%
Vacant Land	1,619,726	2,000,614	380,888	23.52%
Extractive Industry Land	62,255	49,759	-12,496	-20.07%
Commercial/Industrial Developed Land	2,138,119	2,571,705	433,586	20.28%
Commercial/Industrial Vacant Land	344,589	330,436	-14,153	-4.11%
Retirement Village Land	195,634	203,910	8,276	4.23%
Rural Living Land	190,533	281,200	90,667	47.59%
Rural Land	802,497	993,865	191,368	23.85%
Urban Growth Land	622,146	600,925	-21,221	-3.41%
Total value of land	32,173,494	34,873,133	2,699,639	8.39%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2018/19	2019/20	\$	%
Municipal	\$ 146	\$ 150	\$ 4	2.74%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$	\$	\$	%
Municipal	8,285,700	8,890,950	605,250	7.30%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2018/19	2019/20	\$	%
Waste Service –Option A 120L Garbage, 240L Recycling, 240L Green	335	352	17	5.07%
Waste Service –Option B 80L Garbage, 240L Recycling, 240L Green	298	313	15	5.03%
Waste Service –Option C 120L Garbage, 240L Recycling, 120L Green	287	301	14	4.88%
Waste Service –Option D 80L Garbage, 240L Recycling, 120L Green	250	263	13	5.20%
Waste Service –Option E 120L Garbage, 240L Recycling	238	250	12	5.04%
Waste Service –Option F 80L Garbage, 240L Recycling	205	215	10	4.88%
Waste Service –Extra bin service	146	153	7	4.79%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$	\$	\$	%
Waste Service –Option A	3,612,975	4,020,896	407,921	11.29%
Waste Service –Option B	693,148	768,728	75,580	10.90%
Waste Service –Option C	3,405,829	3,881,395	475,566	13.96%
Waste Service –Option D	1,406,500	1,569,584	163,084	11.60%
Waste Service –Option E	2,555,406	2,792,750	237,344	9.29%
Waste Service –Option F	1,400,765	1,455,765	55,000	3.93%
Waste Service –Extra bin service	352,590	412,797	60,207	17.08%
Total	13,427,213	14,901,915	1,474,702	10.98%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
<i>Rates and charges after rebates</i>	88,390	94,498	6,108	6.91%
<i>Municipal charge</i>	8,286	8,891	605	7.30%
<i>Waste service charge</i>	13,427	14,902	1,475	10.99%
<i>Supplementary rates (including new Waste Services)</i>	4,336	4,355	19	0.44%
Total Rates and charges	114,439	122,646	8,207	7.17%

4.1.1(l) Fair Go Rates System Compliance

Melton City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2018/19	2019/20
Total Rates	\$ 96,920,411	\$ 103,311,119
Number of rateable properties	56,751.00	59,275.00
Base Average Rate	1708	1743
Maximum Rate Increase (set by the State Government)	2.25%	2.50%
Capped Average Rate	\$ 1,746	\$ 1,787
Maximum General Rates and Municipal Charges Revenue	\$ 99,101,120	\$ 105,890,324
Budgeted General Rates and Municipal Charges Revenue	\$ 99,100,200	\$ 105,889,861
Budgeted Supplementary Rates	\$ 4,336,400	\$ 4,355,401
Budgeted Total Rates and Municipal Charges Revenue	\$ 103,436,600	\$ 110,245,262

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019/20: estimated \$4,355,401 and 2018/19: \$4,336,400)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believe each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate are set out below.

General Rate

General Rate is any land which does not have the characteristics of:

1. Vacant Land;
2. Extractive Industry Land;
3. Commercial/Industrial Developed Land;
4. Commercial/Industrial Vacant Land;
5. Retirement Village Land;
6. Rural Living Land;
7. Rural Land; or
8. Urban Growth Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Vacant Land

Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. located in a precinct structure plan, and with an approved planning permit for residential subdivision; and
3. which does not have the characteristics of:

The objective of this differential is to encourage the development of land for non-commercial and non-industrial purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council.

These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of residential zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Extractive Industry Land

Extractive Industry Land is any land which is:

1. used primarily for the extraction or removal of stone, including the treatment of stone; and
2. located within a Special Use Zone 1 under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Commercial/Industrial Developed Land

Commercial/Industrial Developed land is any land which:

1. is used or adapted or designed to be used primarily for commercial or industrial purposes; or
2. does not have the characteristics of Extractive Industry Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be used to yield income and the demands such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Commercial/Industrial Vacant Land

Commercial/Industrial Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. which is located within:

The objective of this differential is to encourage the commercial/industrial development and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of commercial/industrial zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Retirement Village Land

Retirement Village Land is any land which is located within a retirement village land under the Retirement Villages Act 1986.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Recognition of the services undertaken by the retirement village sector.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Rural Living Land

Rural Living Land is any land which is:

1. two (2) or more hectares but less than ten (10) hectares in area; and
2. located within:

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and

2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To assist in the maintenance of rural properties.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Rural Land

Rural Land is any land which is:

1. ten (10) hectares or more in area; and
2. located within:

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To recognise the impact of urban land speculation on the valuation of farm land; and
7. To encourage agricultural activity.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Urban Growth Land

Urban Growth Land is any land which is:

1. two (2) or more hectares in area; and
2. located within an Urban Growth Zone under the Melton Planning Scheme in respect of which no precinct structure plan has been approved.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be developed (or future developed) and the demands that such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and

5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Planning & preparation of Precinct Structure Plan.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

4.1.2 Statutory fees and fines

Statutory Fees and Charges	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Infringements and Costs		2,056	1,734	-323	-15.7%
Permits and Registration Fees		4,264	3,913	-351	-8.2%
Land information certificates		187	161	-26	-13.8%
Property Information Requests		742	674	-68	-9.2%
Court Recoveries		588	725	137	23.3%
Other Statutory Fees		357	306	-51	-14.3%
Total Statutory Fees and Charges		8,195	7,513	-681	-8.3%

4.1.2 Statutory fees and fines (\$0.681 million decrease)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are projected to reduce by 8.3% or \$0.681 million compared to 2018/19 forecast. The decrease is largely attributable to reduction in fees in local laws such as infringement fines, permit and registration fees due to reclassification of these as general fees and charges. The reduction in statutory fee is largely offset by the increase in fees and charges income in planning and compliance fees category as shown below. Land information certificates and property information requests fees are projected to be lower in 2019/20 due to valuation function being taken over by Valuer General's department with effect from 2019/20.

4.1.3 User fees

User Fees	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Recreation Services Fees		921	1,201	281	30.5%
Child Care and Children Program Fees		962	1,018	57	5.9%
Community Care Services Fees		547	517	-30	-5.6%
Youth Program Fees		897	909	12	1.3%
Planning and Compliance Fees		421	1,345	924	219.4%
Property Lease Agreements		305	777	472	154.9%
Engineering Services and Subdivision Fees		3,709	3,882	173	4.7%
Transfer Station Fees		2,515	289	-2,226	-88.5%
Other Miscellaneous Fees		391	335	-56	-14.3%
Total User Fees		10,668	10,274	-394	-3.7%

4.1.3 User fees (\$0.394 million decrease)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include subdivision construction supervision fees, transfer station and recyclable procession fees. Other fees and charges include leisure and recreation, community facilities including the provision of community services such as occasional care and HACCC home care services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases are in line with the increases in the cost of providing the services and/or market pricing levels.

User charges are projected to decrease by 3.7% or \$0.394 million over 2018/19 forecast. The underlying reason for the reduction is the projected reduction in fees income of \$2.2m or 88.5% of transfer station revenue due to new contractual arrangements coming into place for the operations of the transfer station from 2019/20 onwards, where an external operator would receive the gate collection revenue and pay for waste collection processing. This reduction has been partly offset by increases in fees and charges in other areas such as Recreation Services which is higher by 0.281 million or 30.5% mainly due to projected increase in Caroline Indoor Sports Stadium fees in 2019/20. Non-standard public lighting fee and subdivision construction supervision are estimated to increase by 0.173 million or 4.7% next year due to the projected increase in the level of Precinct Structure Plan (PSP) developments. The increase in planning and compliance fee of \$0.924 million is mainly due realignment of charges which more than offset the reduction in statutory fees & charges. Income from property lease agreements are projected to be higher by \$0.472 million due to review and increment of these charges in 2019/20.

A detailed listing of fees and charges is included in section 6.

4.1.4 Contributions

Contributions	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Developer Cash Contributions	3.4.1	34,431	30,306	-4,125	-12.0%
Developer Contributions- Non Monetary Assets	3.4.3	86,139	100,588	14,449	16.8%
Total Contributions		120,570	130,894	10,324	8.6%

4.1.4 Contribution (\$10.324 million increase)

Cash contributions relate to monies paid by developers in regard to precinct structure plan (PSP) developer contributions plans (DCP) agreements for public open space and recreation, drainage and car parking in accordance with planning permits issued for property development.

Cash developer contributions are projected to decrease in 2019/20 by \$4.12 million or 12.0%, this is mainly due to significant proportion of DCP income being offset against in-kind assets provided by developers which is reflected in the increase in non-monetary assets. While the contributions received are treated as income in the accounting period they are received, they are nevertheless set aside during the year in reserve fund accounts for future capital works.

The increase in the projected non-monetary contributions in 2019/20 are based on higher level of major property developments that are currently ongoing in 2018/19 and other projects in 2019/20 that are expected to complete by the end of the year. This figure also includes in-kind assets provided by developers to offset their DCP contributions payable to Council.

Based on current estimates the non-monetary contributions are projected to increase in overall terms by

\$14.4 million or 16.8% in 2019/20 compared to 2018/19 forecast. There are significant variations in quantum of monetary and non-monetary contributions received year on year and this depend on the level of development activity in the municipality.

4.1.5 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

Grants are projected to be received in respect of the following	Forecast	Budget	Variance	Change
	2018/19	2019/20		
	\$'000	\$'000	\$'000	%
Summary Grants				
Commonwealth Funded Grants	19,317	20,005	688	3.56%
State Funded Grants	10,612	9,806	-806	-7.59%
Total Grants Received	29,929	29,811	-118	-4.03%
Recurrent Commonwealth Grants				
Financial Assistance Grants	15,908	16,583	674	4.24%
Community Home Support	2,502	2,582	81	3.22%
Community Participation	409	458	50	12.15%
Other	498	382	-116	-23.27%
Recurrent State Grants				
Maternal Child Health	2,371	2,200	-171	-7.20%
Family Services	530	563	33	6.24%
Early Years Partnership	195	104	-90	-46.42%
Housing Services	379	383	4	0.95%
Family Services	530	563	33	6.24%
Community Participation	1,035	916	-119	-11.53%
Community Home Support	836	839	3	0.34%
Library Operations	948	983	35	3.68%
Early Childhood Programs	1,391	1,389	-2	-0.17%
Emergency Management	372	130	-242	-65.03%
Amenity Protection	390	280	-110	-28.21%
Neighbourhood Participation	284	281	-3	-1.06%
Specific Projects	495	620	125	25.27%
Community Funding	100	100		
Other Miscellaneous	758	456	-302	-39.84%
Total	29,929	29,811	-118	-0.40%

4.1.5 Operating Grants (\$0.188 million decrease)

Operating grants include all monies received from state and federal sources for the purposes of funding the delivery of Council's services to ratepayers.

The level of operating grants is projected to decrease by \$0.118 million or 0.4% compared to 2018/19 forecast.

Commonwealth funded grants are projected to increase by \$0.688 million or 3.56% largely due to the \$0.674 million increase expected from financial assistance grants in 2019/20. Other net minor increase was in community home support and community participation offset by unfavourable variance due to discontinuation of federal emergency relief funding in 2019/20.

The overall increase is partly offset by reduction in state funded grants of \$0.806 million or 7.6%.

While there are number of grants for new projects commencing in 2019/20 such as Youth Learning Pathways \$0.183 million, HACC Respite \$0.058 million, Maternal Child Health \$0.042 million, Interfaith Project \$0.045 million, Family Support \$0.033 million, these are more than offset by cessation of grants for number of programs and projects not continuing in 2019/20. These include Crime Prevention \$0.143 million, Right@Home Program \$0.192 million, Metro Access Project \$0.136 million, Refurbishment of Public Conveniences \$0.100 million, Occasional Care \$0.091 million, Sport Facility Ground Light Maintenance \$0.092 million, Hot House projects \$0.089 million and number of others \$0.324million.

4.1.6 Capital Grants

Capital Grants	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Recurrent - State Government					
Roadworks and Other		2,223	578	-1,645	-74.0%
Non-recurrent - State Government					
Buildings		4,935	3,570	-1,365	-27.7%
Roads		1,715	1,009	-706	-41.2%
Recreation		7,617	1,741	-5,875	-77.1%
Other Assets					
Total Capital Grants		16,490	6,898	-9,592	-58.2%

4.1.6 Capital Grants (\$9.592 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purpose of funding the capital works program.

The level of capital grants varies from year to year. The 2019/20 budget is \$9.59 million or 58.2% lower than the 2017/18 forecast. This is due to higher levels of growing suburbs funding received in 2018/19..

The 2019/20 capital grants of \$6.9 million is made up of Road Rehabilitation \$1.08 million, Macpherson Park Redevelopment \$1.0 million, Eynesbury Recreation Reserve \$0.711 million, Streetscapes Improvements \$0.554 million, Aintree Community Hub \$0.395 million, Diggers Rest Pre-School Centre Extension \$0.175 million and other grants for Roadwork and Building works \$2.983 million.

4.1.7 Net Gain on Disposal of Assets

Net Gain/Loss on Disposals of Assets	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Proceeds from Sale of Assets		16,996	17,125	129	0.8%
Costs of Assets Sold		-8,141	-8,272	-131	1.6%
Net Gain/(Loss) on Disposals of Assets		8,855	8,853	-2	0.0%

4.1.7 Net Gain on Disposal of Assets (0.002 million decrease)

The net gain on disposal of assets in 2019/20 is lower than 2017/18 forecast by \$0.002 million.

Proceeds from the sale of Council assets are budgeted at \$17.125 million for 2019/20 of which \$16.69 million relate to income from sale of Council land assets which are under joint development agreement with Lend Lease Communities. Land sales are projected largely at the same level as the latest forecast for the current year. This is mainly attributable to the slowdown in the housing market evident from the first half of this year due to tightening of first home buyer lending by banks and also the political uncertainty that prevailed in the months leading up to the federal election. While these conditions have certainly put a damper on the demand for new housing stock, the sales forecast for 2019/20 and the forward years as projected is considered as at normalised healthy levels.

The cost of assets sold represents payments to development partners and written down value of plant and properties including land assets held for resale budgeted to be sold in 2019/20. The value of assets sold is also projected to be marginally higher than 2018/19 forecast consistent with the level of land sales.

4.1.8 Other income

Other Income	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Interest on Investments		4,327	3,583	-744	-17.2%
Reimbursements and Recoveries		589	360	-228	-38.8%
Kiosk Income		157	158	2	1.1%
Sale of Goods and Printed Materials		111	75	-37	-33.1%
Other Miscellaneous		749	388	-361	-48.2%
Total Other Income		5,932	4,565	-1,368	-23.1%

4.1.8 Other Income (\$1.368 million decrease)

Other income relates to a range of items such as interest revenue on investments including interest on rate arrears, recoveries and reimbursements, and other miscellaneous income items.

Other income is forecast to decrease by \$1.368 million or 23.1% compared to 2018/19.

Interest on investments is projected to be lower than 2018/19 forecast by \$0.744 million due to lower projected yields as a result of reduction in RBA interest rates.

Reduction in reimbursement and recoveries are attributable to lower than forecast income of \$0.228 million projected for industrial land development, photocopy, and facilities maintenance reimbursements. Other reductions include contribution from cleaning contracts \$0.031 million, recyclable processing and waste management contributions which is expected to be lower than forecast by \$0.083 million. The balance relates to other one off contributions received in 2018/19 which have no corresponding contributions in 2019/20 such as Pistol Club, Hillside Tennis and others \$0.247 million. Sale of goods and printed materials are projected decrease by \$0.037 million or 33.1% in 2019/20.

4.1.9 Employee costs

Employee Costs	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Wages and Salaries		48,644	54,594	5,950	12.2%
Annual Leave and Long Service Leave		2,265	2,333	68	3.0%
Superannuation		4,120	4,305	185	4.5%
Workcover		1,014	935	-79	-7.8%
Maternity Leave Backfilling		250	285	35	14.0%
Fringe Benefit Tax		210	145	-65	-31.0%
Other		62	62		
Total Employee Costs		56,564	62,659	6,094	10.8%

4.1.9 Employee costs (\$6.094 million increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, annual leave loading, long service leave and employer superannuation, work cover premium and payment to contract employees.

Employee costs are forecast to increase by \$6.094 million or 10.8% compared to 2018/19 forecast result. The Overall increase is partly offset by a net reduction in contract labour expenditure analysed under materials and services of \$0.657 million. Hence the overall increase in employee costs in 2019/20 is in fact \$5.437 million or 9.6%. This increase relates to a number of key factors:

- A new Enterprise Bargaining Agreement (EBA) will have to be negotiated with the employees and unions for the next three years commencing 1 July 2019 with wages growth linked to productivity.
- Increase in EFT position across a number of Business Units for increased service delivery due to growth is budgeted at 21 EFT positions at an estimated cost of \$1.96 million. Some of these positions are being used to replace contractors.
- The balance of the increase is attributable to reclassification of existing staff positions, increased hours of service delivery costs, band increase and increase in costs related to employee oncosts expenditure such as Superannuation, Annual Leave Loading, Long Service Leave Worksafe Premium and Maternity Leave back pay.

4.1.10 Materials and services

Materials and Services	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Contract Payments Including Contract Labour		44,727	41,793	-2,933	-6.6%
Maintenance Expenditure		7,607	8,364	757	9.9%
Professional Advisory and Consultants		2,194	2,007	-187	-8.5%
Legal Fees		1,559	1,361	-198	-12.7%
Audit Fees		203	196	-7	-3.4%
Insurances		1,261	1,327	66	5.2%
Contributions and Donations		666	709	43	6.5%
Council Fleet Expenses		854	887	33	3.9%
Childcare Payments		1,338	1,338		
Information Services Software upgrades and Implementation		2,621	4,878	2,257	86.1%
Annual Licence Fees		1,114	1,119	5	0.4%
Corporate Subscriptions		613	593	-20	-3.3%
Councillor Allowances and Audit Committee		420	411	-9	-2.1%
Other		8,002	7,892	-110	-1.4%
Total Materials and Services		73,176	72,874	-302	-0.4%

4.1.10 Materials and services (\$0.302 million decrease)

Materials and services include the purchases of consumables and payments to contractors for the provision of services..

Materials and services are forecast to decrease by \$0.302 million or 0.04% in 2019/20 compared to 2018/19. This relates to reduction in contract labour expenditure of \$2.933 million of which \$2.257 million is budgeted in Information Services under Implementation costs. The balance of saving of \$0.676 million partly offsets the increase in employee costs of \$6.094 million and this is due to number of positions engaged as contractors in the current year are being included under employee costs in 2019/20. Other reductions in expenditure include professional advisory services \$0.187 million, legal fees \$0.198 million and corporate subscriptions and other various expenditure items \$0.146 million. The overall reductions are partly offset by an increases in maintenance expenditure \$0.757 million, insurances \$0.066 million, contributions and donations \$0.043 million, council fleet and other expenditure \$0.038 million due to growth.

4.1.11 Bad and doubtful debts

Bad and Doubtful Debts	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Infringements		450	500	50	11.11%
Other					
Total Bad and Doubtful Debts		450	500	50	11.1%

4.1.11 Bad and doubtful debts (\$0.050 million increase)

Bad and doubtful debts in 2019/20 are projected to increase by \$0.050 million or 1.1% due to the increasing level of outstanding infringements.

4.1.12 Depreciation and amortisation

Depreciation and Amortisation	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Vehicles		944	1,000	57	6.0%
Furniture		15	15		
IT Equipment		100	80	-20	-20.0%
Buildings		6,077	6,564	487	8.0%
Roads		18,988	20,195	1,207	6.4%
Drainage		4,186	4,479	293	7.0%
Bridges		414	351	-63	-15.3%
Recreation		3,339	3,586	246	7.4%
Library Books		350	300	-50	-14.3%
Other Assets		110	119	9	8.0%
Amortisation		327	327		
Total Depreciation and Amortisation		34,849	37,015	2,166	6.2%

4.1.12 Depreciation and amortisation (\$2.166 million increase)

The increase in depreciation in 2019/20 is mainly due to significant increase in the value of Council's infrastructure assets. Council's infrastructure asset values are increasing at a very significant rate each year. This is not only due to increasing levels of capital expenditure and the combined impact of asset revaluation, but also due to the substantial levels of contributed assets and Precinct Structure Plan In Kind assets transferred over to Council each year from completed development works within the City.

4.1.13 Borrowing Costs

Borrowing Costs	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Interest - borrowings		785	644	-141	-17.98%
Total Borrowing Costs		785	644	-141	-18.0%

4.1.13 Borrowing Costs (\$0.141 million decrease)

Borrowing costs relate to interest charged by financial institutions on borrowed funds. Borrowing costs are expected to reduce by \$0.141 million in 2019/20 compared to 2018/19 forecast. Since no new borrowings are planned in 2018/19 or 2019/20 the decrease in finance cost is mainly attributable to the lower level of loans due to principle repayments..

4.1.14 Other expenses

Other Expenses	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Utilities					
Electricity		2,965	3,275	310	10.5%
Gas		359	388	29	8.1%
Water and Sewerage		1,138	1,155	17	1.5%
Total		4,462	4,818	356	8.0%
Information Technology & Telephony Expenses					
Mobile Phones		235	254	19	7.9%
Fixed Phones		316	320	4	1.1%
Alarm Monitoring		18	19	1	7.5%
Network Communications		793	941	149	18.7%
Server Hosting		1,137	1,313	177	15.6%
Total		2,498	2,847	349	14.0%
Total Utilities and Other		6,961	7,666	705	10.1%

4.1.14 Other Expenditure - Utilities and other (\$0.705 million increase)

Utilities, information technology and telephony expenses are projected to increase by \$0.705 million or 10.1% due to growth in services, facilities and tariff increases.

Significant increases in utility expenditure include electricity costs due to significant increase in volume of usage and tariffs \$0.310 million, network communication \$0.149 million and server hosting \$0.177 million. Server hosting expenditure increases are the effects of significant expansion and upgrade in information services infrastructure and migration to the cloud environment.

4.2 Balance Sheet

Balance Sheet	Note	Forecast	Budget	Variance
		2018/19 \$'000	2019/20 \$'000	\$'000
Current assets				
Cash and cash equivalents		163,661	177,564	13,903
Trade and other receivables		24,339	25,820	1,482
Other Financial assets				
Inventories		17	20	3
Non Current Assets held for resale		2,059	2,204	145
Other assets		31,406	41,025	9,619
Total Current Assets	4.2.1.1	221,481	246,633	25,152
Non-current assets				
Trade & other Receivables				
Property Plant & Equipment		2,175,071	2,325,845	150,774
Inventories		196	215	20
Investment property		7,000	7,500	500
Intangible assets		3,357	3,030	-327
Other assets		4,044	5,076	1,032
Total Non Current Assets	4.2.1.2	2,189,668	2,341,667	151,999
Total Assets		2,411,149	2,588,300	177,150
Current liabilities				
Trade and other payables		17,750	18,650	900
Trust funds & deposits		1,980	2,050	70
Provisions		10,404	10,798	394
Interest-bearing loans and borrowings	4.2.3	2,967	2,306	-661
Other current liabilities		3,100	3,200	100
Total Current Liabilities	4.2.2.1	36,201	37,004	803
Non-current liabilities				
Provisions		2,202	2,227	25
Interest bearing loans & borrowings	4.2.3	12,980	10,674	-2,306
Other non current liabilities		5,146	7,966	2,820
Total Non Current Liabilities	4.2.2.2	20,328	20,867	539
Total Liabilities		56,530	57,871	1,343
Net Assets		2,354,620	2,530,429	175,809
Equity				
Accumulated surplus		1,383,698	1,488,355	104,657
Asset revaluation reserve		835,749	866,819	31,070
Other reserves	4.3.2	135,173	175,255	40,082
Total Equity	4.3.1	2,354,620	2,530,429	175,809

4.2.1 Assets

4.2.1.1 Current Assets (\$25.152 million increase)

The current assets in 2019/20 are projected to increase by \$25.152 million compared to 2018/19 forecast. Trade and receivables are budgeted increase by \$1.482 million and the increase of \$9.619 million in other assets is mainly attributable to the projected increase in accrued land sales which is projected to be higher mainly due to lead-time between sales and settlements. Cash, short and medium term investments are expected to be higher at year end by \$13.903 million.

4.2.1.2 Non-Current Assets (\$151.999 million increase)

Non-current assets are budgeted increase by \$151.999 million. This is mainly attributable to the increase in property plant and equipment of \$150.774 million, which is the net result of developer contributed assets and the projected capitalised component of the planned capital works program. This is the net increase partly offset by the depreciation of non-current assets for the 2019/20 year and the written down value of assets disposed during the year through sale of assets. Investment properties are expected to be \$0.500 million higher than previous year, while intangible assets will be lower by the amortisation component of \$0.327 million. Increase in Other assets relate mainly to precinct structure plan in-kind non-current debtors which are expected to be higher than forecast by \$1.032 million.

4.2.2 Liabilities

4.2.2.1 Current Liabilities (\$0.803 million increase)

The current liabilities (that is, obligations Council must pay within the next year) are expected to increase by \$0.803 million. Amounts owed to suppliers are expected to increase by \$0.900 million. Trust deposits are expected increase by \$0.070 million and provisions for employee entitlements are also expected to increase by \$0.394 million. The principal repayment on the interest bearing loans payable within the financial period ending 30 June 2020 is expected to be lower by \$0.661 million from 2018/19 balance. Other Current liabilities are expected to be higher by \$0.100 million.

4.2.2.2 Non-Current Liabilities (\$0.539 million increase)

Non-current liabilities (that is, obligations Council must pay beyond the next year) is expected to increase by \$0.539 million. Non-current loan borrowings balance at year-end will be lower by \$2.306 million, due to debt repayment during the year. The non-current component of the employee entitlements provisions is expected to increase by \$0.025. The other non-current liabilities relate to items such as maintenance bonds, pre-paid burial rights and Precinct Structure Plan (PSP) non-current creditors. The variance of \$2.820 million in other non-current liabilities mainly relates to increase in PSP creditors at balance date compared to 2018/19 forecast.

4.2.3 Interest Bearing Loans & Borrowings

The table below shows information on borrowings specifically required by the Regulations.

In developing the Strategic Resource Plan (SRP), borrowings was identified as an important funding source for capital works programs. Council has borrowed in the past to finance large infrastructure projects and recently has been in a phase of debt reduction. This has resulted in a reduction in debt servicing costs..

Council has decided not to take out any new borrowings in 2019/20 and beyond.

The following table sets out future loan repayments, finance charges and total loan balances up to 2022/23 based on the forecast financial position of Council as at 30 June 2023.

The table below also shows information on borrowings specifically required by the Regulations.

Borrowings	New Borrowings	Principal Paid	Interest Paid	Balance 30 June
Year	\$'000	\$'000	\$'000	\$'000
2018/19		-2,927	-785	15,947
2019/20		-2,966	-644	12,980
2020/21		-2,306	-503	10,674
2021/22		-2,402	-406	8,272
2022/23		-2,502	-306	5,770

4.3 Statement of changes in Equity

4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus, which is the value of all net assets, less reserves that have accumulated over time plus the increase in equity (or net assets) which is the net effect of operating surplus for the year plus the net transfer to/from reserves. The accumulated surplus at the end of 2019/20 is budgeted at \$1.488 billion.
- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations. The Asset Revaluation reserve balance as at end of 2019/20 is budgeted at \$866.82 million.
- Other reserves are mainly funds that Council wishes to separately identify as being set aside to meet a specific purpose. This includes developer contributions reserves set aside for future capital works. Other reserve balances as at the end of year amounted to \$175.25 million. These include Developer Contributions Reserve of \$108.23 million and Other Reserves of \$56.50 million, which are specifically set aside to fund major infrastructure, diversify income and make Strategic Land Purchases. The reserves will also assist with the long term financial sustainability of Council with Precinct Structure Plan shortfalls identified in the medium to long term. Other discretionary reserves amounting to \$10.52 million are set aside to meet specific purposes.

4.4 Statement of Cash Flows

Cash Flow Statement	Note	Forecast	Budget	Variance
		2018/19 \$'000	2019/20 \$'000	\$'000
Cash flows from operating				
Receipts				
General rates		113,260	122,546	9,286
Grants Income - Operating & Capital		46,419	36,709	-9,710
Interest		4,303	3,583	-720
User charges		19,455	17,337	-2,118
Contributions & Reimbursements		34,431	30,306	-4,125
Other revenue		1,602	979	-623
Total Receipts		219,471	211,461	-8,011
Payments				
Employee costs		55,742	62,240	-6,498
Materials and Services		73,668	72,517	1,151
Other expenses		6,961	7,666	-705
Total Payments		136,370	142,422	-6,052
Net cash provided by operating activities	4.4.1	83,101	69,038	-14,062
Cash flows from investing activities				
Proceeds from sales of property, plant and equipment		31,162	15,190	-15,972
Payments for property, plant and equipment		-89,794	-66,714	23,080
Net cash used in investing activities	4.4.2	-58,632	-51,524	7,108
Cash flows from financing activities				
Finance costs		-785	-644	141
Proceeds from borrowings				
Repayment of borrowings		-2,927	-2,966	-39
Net Cash used in financing activities	4.4.3	-3,712	-3,610	102
Net increase in cash & cash equivalents		20,757	13,905	-6,852
Cash & equivalents at beginning of year		142,904	163,661	20,757
Cash & equivalents at 30 June	4.4.4	163,661	177,564	13,905
Represented by:				
Restricted and unrestricted cash and investments				
Cash and Investments in Hand (Unrestricted)		3,500	3,500	
- Statutory reserves -Restricted		99,734	108,177	8,443
- Discretionary reserves-Unrestricted		60,427	65,887	5,461
Cash & equivalents at 30 June		163,661	177,564	13,905

4.4.1 Net cash flows provided by/ (used in) operating activities (\$14.062 million decrease)

Cash flow from operating activities refers to the cash generated or used in the normal service delivery functions of Council. The 2019/20 budget for net cash provided by operating activities is \$14.062 million lower than 2018/19

forecast. This represents a decrease in cash receipts of \$8.011 million and a decrease in cash operating expenditure by \$6.052 million..

Increase in cash collections from rates and charges \$9.286 million more than offset overall reductions in receipts compared to forecast in grants income operating and capital \$9.710 million, contributions and reimbursements \$4.125 million, user charges \$2.118 million, interest income \$0.720 million and other revenue \$0.623 million resulting in a net decrease in receipts of \$8.011 million.

Operating payments are higher than 2018/19 forecast by \$6.052 million and this is attributable to projected increases in employee costs of \$6.498 million, plus other expenses such as utilities and other by \$0.705 million. The increases are partly offset by reduction in materials and services of \$1.151 million.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

4.4.2 Net cash flows provided by/(used in) investing activities (\$7.108 million decrease)

The decrease in payments for investing activities represents the timing in capital works expenditure as disclosed in section 3 of this budget report. This includes the decrease in total capital expenditure including carry forwards, which is lower than 2018/19 by \$23.080 million which represents a favourable variance. Cash receipts from sale of assets are forecast to decrease by \$15.972 million compared to forecast with lower levels of land sales and settlements forecast during 2019/20 due to timing of settlements. This represents an unfavourable variance.

4.4.3 Net cash flows provided by/(used in) financing activities (\$0.102 million decrease)

Financing activities refer to cash generated or used in the financing of Council activities which include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

There are no new borrowings in 2019/20 and the variance of \$0.039 million is attributable to the difference between repayment of debt maturing in 2018/19 compared to 2019/20, which is \$2.927 million and \$2.966 million respectively. Other favourable variance is the reduction in borrowing costs of \$0.141 million in 2019/20 compared to 2018/19.

4.4.4 Cash and cash equivalents movement year on year (\$6.852 million decrease)

Cash and cash equivalent from operations during 2019/20 are expected to decrease by \$6.852 million compared to \$20.757 million projected in 2018/19.

Overall cash and cash equivalent at year end is expected to be higher by \$13.905 million from \$163.661 million in 2018/19 to \$177.564 million in 2019/20.

The cash and investment balances at balance date is quite significant, however a major portion of the Council's cash balances are statutory reserves representing developer contributions for specific future capital works and projects which must be applied in accordance with legislative and contractual requirements and will need to remain cashed backed for this reason.

4.5 2019/20 Capital works Program

This section presents a listing of Capital works projects that will be undertaken for the 2019/20 year. Classified by Expenditure Type and funding source.

ID	PROJECT NAME	PROJECT DESCRIPTION	DEVELOPER CONTRIBUTIONS	OTHER CONTRIBUTIONS	GRANT FUNDING	RESERVE FUNDING	COUNCIL FUNDING	TOTAL FUNDING	Capital	Operating
5272	Library Furniture Renewal Program	Replacement of damaged and worn furniture and seating at Caroline Springs and Melton Libraries.	-	-	-	-	80,000	80,000	80,000	
5068	Office Furniture Replacement	Replacement furniture and equipment including workstations for approved new initiative staff positions.	-	-	-	-	77,000	77,000	77,000	
5019	Plant & Machinery	Purchase of replacement and new fleet passenger and light commercial vehicles used for Private, Commuter travel and Dedicated Pool.	-	-	-	1,664,000	-	1,664,000	1,664,000	
5289	Corporate Computer Refresh	The replacement and/or refreshing of computers that are older than 4 years at the time the project commences.	-	-	-	-	535,000	535,000	535,000	
5008	Library Collections Renewal Program	Library collection renewal including ensuring currency & replacement of existing assets & to maintain collection quality at benchmark industry standards.	-	-	-	-	450,000	450,000	450,000	
5302	Premiers Reading Challenge Books Program	Library books for children and young adults to meet requirements of the State Premiers Reading Challenge program.	-	-	23,000	-	-	23,000	23,000	
5022	Shared Paths Construction Program	The design and construction of shared path projects throughout the municipality to better connect our community to facilities and promote active travel modes. Projects are added to the program as a result of investigations and reviews of the shared path network.	400,000	-	-	-	-	-	-	26,456
5027	Footpath Construction Program	The program refurbishes identified retail courts to ensure courts are "fit for use" minimising risk of injury by delivering even playing surfaces, and ensuring courts meet minimum standards as per peak sporting body.	-	-	30,000	-	-	30,000	30,000	10,744
5018	Footpath Replacement and Maintenance Program	Replacement of footpaths across municipality based on condition audits.	-	-	-	-	216,000	216,000	205,256	
5052	Westwood Drive Bridge	Completion of current project	-	-	-	-	1,155,000	1,155,000	1,093,886	61,114
5033	Kerb and Channel Renewal Program	Renewal of Kerb and Channel across the municipality.	-	-	-	-	20,000	20,000	20,000	
5033	Water Sensitive Urban Design Program	This program is for the design and construction of water sensitive urban design treatments to clean stormwater and remove rubbish before it reaches our stream network.	-	-	30,000	-	115,000	115,000	115,000	
5317	Melton Recycling Facility Expansion	D&C expansion of Melton Recycling Facility.	-	-	-	-	30,000	30,000	30,000	
tbcc	Traffic Management Devices Program	Traffic management devices within the program are identified through traffic studies and investigations to address road safety issues concerning to high vehicle speeds within the local road network.	-	-	-	-	500,000	500,000	500,000	
5050	Road Safety Around Schools Program	Construct works to improve road safety around schools across the municipality.	-	-	-	-	300,000	300,000	300,000	
tbcc	Major Traffic Management Upgrade Program	Projects to address traffic congestion, road safety audits and accessibility.	-	-	-	-	100,000	100,000	100,000	
	PSP Council Funded Portion WIKLand						640,000	640,000	640,000	
	PSP-Public Open Space Compensation						1,082,593	1,082,593	1,082,593	
	Licensed Play space Upgrade Program		261,223	-	-	-	-	261,223	261,223	
	Playground Renewal Program		-	-	-	-	100,000	100,000	100,000	
5031	Sportsground Furniture Renewal Program	Strategy to determine priorities, design and works to 2-3 projects in first year.	-	-	-	-	150,000	150,000	150,000	
5063	Open Space Structures Renewal Program	Replace existing playgrounds within POS across municipality based on condition audit.	-	-	-	-	50,000	50,000	50,000	
5038	Open Space Structures Renewal Program	Renew building structures across the municipality based on condition audit	-	-	-	-	280,000	280,000	280,000	
5037	Open Space Furniture Renewal Program	To restore, rehabilitate, replace or renew seats, benches, tables, signage, bike racks, BBQ's and drinking fountains.	-	-	-	-	150,000	150,000	150,000	
tbcc	Installation of New Park Furniture	The provision of a variety of items for existing parks, including drinking fountains, seating and sports equipment.	-	-	-	-	50,000	50,000	50,000	
5018	Soft Path Renewal Program	Replace worn and damaged footpaths that have occurred through weather events or vandalism.	-	-	-	-	25,000	25,000	25,000	
5030	Irrigation System Renewal Program	Renew irrigation systems across municipality based on hierarchy and condition audit.	-	-	-	-	200,000	200,000	200,000	
tbcc	Diggers Rest Pre-School Extension	The addition of one kinder room, maternal and child health offices and a licensed play space.	-	175,000	-	-	839,729	1,014,729	967,492	47,237
tbcc	Kurunjang Tennis Courts	Removal of existing courts and replacement with new, including lights and sports furniture.	710,000	-	-	-	-	710,000	674,684	35,316
	Emergency management infrastructure generation 4 upgrades	The program will provide upgrade best practice equipment designed to make the evacuation or lock down of facilities in response to a threat identified by occupants.	-	-	-	-	70,000	70,000	70,000	

ID	PROJECT NAME	PROJECT DESCRIPTION	DEVELOPERS CONTRIBUTIONS	OTHER CONTRIBUTIONS	GRANT FUNDING	RESERVE FUNDING	COUNCIL FUNDING	TOTAL FUNDING	Capital	Operating
5071	Renewal of Public Convenience Program	Refurbish public convenience facilities across municipality	-	-	-	-	160,000	160,000	160,000	-
5298	Female Change Room Upgrade Program	Design and upgrade changing rooms to female friendly facilities.	-	-	-	-	200,000	200,000	200,000	-
5024	Street Tree Planting Program	In 19/20 this is for only the establishment of recently planted street trees across the municipality. In future years, the budget allows for the planting of new trees and the establishment of recently planted trees, grasses, and to assist in maintaining many linear parks in a presentable manner by restricting access by illegal vehicles.	-	-	-	-	400,000	400,000	-	400,000
	Installation of New Open Space Fencing		-	-	-	-	100,000	100,000	100,000	-
	Morton Homestead Play space	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	-	265,000	265,000	265,000	-
5280	Public Art Rehabilitation Program	Rehabilitate maintain & repair works for public arts across a five year prioritised program.	-	-	-	-	75,000	75,000	75,000	-
	Caroline Springs Community Facility Extension	The extension of the Caroline Springs Community Facility as per the funding application to the Growing Suburbs Fund.	-	-	-	-	1,058,000	1,058,000	1,058,000	52,625
5382	Recreation Reserve Shelter Program	A program to install hard roof shelters in proximity to playing fields for spectators, providing protection from weather.	-	-	-	-	80,000	80,000	80,000	-
	Installation of Cricket Wicket Covers and Storage Facilities	New program to see pitches covered with AFL approved synthetic covering.	-	-	-	-	60,000	60,000	60,000	-
5046	Koolhaas Community Hub	Completion of current project	-	-	-	-	25,000	25,000	25,000	-
	Cricket Net and Run Up Refurbishment Program	Refurbish cricket nets & run up areas across the municipality.	-	-	-	-	100,000	100,000	100,000	-
5034	Netball Court Renewal Program	The program refurbishes identified netball courts to ensure courts are "fit for use" minimising risk of injury by delivering even playing surfaces, and ensuring courts meet minimum standards as per peak sporting body.	-	-	-	-	220,000	220,000	209,057	10,943
5045	Drainage Infrastructure Program	Construct Underground Drainage/Food Protection Works across the municipality.	-	-	-	-	150,000	150,000	150,000	-
5029	Tennis Courts Renewal Program	The refurbishment and replacement of playing surfaces where it has been identified existing courts may contribute to a risk to the community of injury and/or are below required standard required for competition use.	-	-	-	-	150,000	150,000	150,000	-
5041	Roadside Hazard Safety Improvement Program	Removal and protection of roadside hazards across the municipality.	-	-	-	-	170,000	170,000	170,000	-
5bc	Streetscape Renewal Program	Renewal of streetscape in activity centres. The current project is the Melton Streetscape inclusive of McKenzie St, Palmerston St, Bakery Square and Wallace Square.	-	-	554,600	-	50,000	604,600	559,381	45,219
5020	Sealed Road Renewal Program	The roads to be addressed will be determined by a condition assessment to be undertaken in the third quarter of 19/19.	-	-	1,008,734	-	2,066,266	3,075,000	2,912,263	162,707
CS 10	City Vista Sports Pavilion & Sports Fields	Completion of current project and other Works	-	-	-	-	776,252	776,252	988,252	178,000
5021	Building Components Annual Renewal Program	Replacement of building components at failure or planned end of life.	-	-	-	-	1,780,000	1,780,000	1,780,000	-
5023	Passive Reserve Development Program	Development of Reserves around the Municipality.	-	-	-	-	-	-	-	-
5075	Burnside Heights Rec Reserve Carpark	Construction of a 60 car parks as per master plan.	-	-	-	-	220,000	220,000	220,000	-
5047	Bus Stop Works Program	Construction of improvements to bus stops across the municipality.	-	-	-	-	45,000	45,000	45,000	-
5048	Bridge Rehabilitation Program	The renewal of bridges to extend their useful life and ensures its safe, ongoing function.	-	-	-	-	-	-	-	-
5118/CS 7	Caroline Springs Boulevard & Rockbank Middle Road Intersection	Signalise intersection at Rockbank Middle Road (N/S) to occur before Westwood Drive)	-	-	-	-	123,000	123,000	123,000	-
5300	Macpherson Park Redevelopment	Design and construct the approved master plan over three stages.	-	-	1,000,000	-	2,000,000	2,000,000	1,894,174	105,826
	Anthee Children's & Community Centre	Completion of current project	955,000	-	395,000	-	3,244,637	4,244,637	4,244,637	67,150
	Alton Road Reserve (Main and Stage 1)	Completion of current project	-	-	-	-	35,000	1,350,000	1,350,000	-
5334	Alton Road Reserve (White House)	D&C Community Learning Hub to modern flexible spaces, street appeal and architectural connection	-	-	-	-	39,640	39,640	39,640	-
5381	Recreation Reserve Kitchen Refurbishment Program	The upgrading of kitchens to meet the Food Act, and where there is a demonstrated lack of appropriately equipped kitchen facilities to support the level of food preparation required by local sporting clubs.	-	-	-	-	315,000	315,000	315,000	-
5316	Public Art Installation	This involves the delivery of street art power boxes program, artwork as per the Creative Streets Program, and the installation of new public lighting at within locations determined via an audit.	-	-	-	-	50,000	50,000	50,000	-
5032	Street Lighting Improvement Program	Completion of current project	-	-	-	-	60,000	100,000	100,000	-
5315	Caroline Springs Leisure Centre & Tennis Complex	Design approx. 650m of road and signalised intersection at City Vista	-	-	-	-	154,000	154,000	154,000	-
5330	Taylor's Rd (West Botanical Dr to West City Vista)	Design & services for High Street to Sovereign Boulevard; includes signals at High St intersection	1,000,000	-	-	-	45,000	1,000,000	867,718	132,282
	Burns Road Urbanisation		500,000	-	-	-	-	500,000	500,000	-

ID	PROJECT NAME	PROJECT DESCRIPTION	DEVELOPER CONTRIBUTIONS	OTHER CONTRIBUTIONS	GRANT FUNDING	RESERVE FUNDING	COUNCIL FUNDING	TOTAL FUNDING	Capital	Operating
5335	Terrillors Road	Construct widening of road within section where single - sealed lane exists	3,788,656	-	711,344	-	800,000	800,000	747,087	52,913
5360	Eynesbury Recreation Reserve AOS - Stages 1 and Stage 2	Design and construction of stage 1 and stage 2 of oval, hard signals and crossings at intersection of Taylors Rd and Westwood Dr.	-	-	-	-	2,500,000	2,500,000	4,500,000	-
5506	Taylors Rd and Westwood Dr Intersection	The construction of the eastern portion (school side) of City Vista Court abutting the school to include a bike lane, parking lane, kerb, street lighting, pedestrian signals and landscaping.	238,116	-	-	-	400,000	638,116	604,351	33,765
5050	City Vista Court - Road construction and Pedestrian Crossing	Design and construction of road and pedestrian crossing at intersection of Ferris Road to Mount Cottrell Road (Eynesbury Hill)	-	-	-	-	1,000,000	1,000,000	947,087	52,913
5337	Ferris Rd Hollingsworth Dr Signalised Intersection	To establish a basic and safe training area inclusive of irrigation and approximately 50m x 30m. This will assist in providing additional space for the growth of tenant clubs and surrounding residents	1,350,000	-	-	-	1,350,000	1,350,000	1,350,000	-
9133	Blombery Drive Reserve Upgrade	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	-	50,000	50,000	50,000	-
5368	Marlo Drive Reserve Development	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	-	315,000	315,000	315,000	-
	Stan Payne Streetscape Upgrade	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	-	355,000	355,000	355,000	-
5379	Cobblabank Indoor Stadium	The construction of streetscape works as per the funding application to the Growing Suburbs Fund.	-	-	-	3,000,000	350,000	3,350,000	350,000	-
5393	Eynesbury Station Early Learning Centre	Design and construction of stadium.	-	-	-	-	1,200,000	1,200,000	1,200,000	-
	Solar Retrofit Program	Solar project.	-	-	-	-	200,000	200,000	200,000	-
5257	Boundary Road - Mt Cottrell to The Mall	2021 It is proposed to install photovoltaic systems and possibly batteries. Construction of Boundary Road from Mount Cottrell Road to OMR to be 50/50 funded with Wyndham City Council.	-	-	-	-	1,000,000	1,000,000	1,000,000	-
	Brooklyn Road Signalised Pedestrian Crossing	Installation of traffic signals at the Brooklyn Rd and Station Rd, right hand turning lane into Coles, services relocation, kerb realignment and landscaping.	-	-	-	-	800,000	800,000	800,000	-
	Boxing of playground softfall areas	The removal of soft fall areas and playground structures and will reduce the operational expenses incurred by Council to maintain soft fall areas and the removal of weeds in playgrounds.	-	-	-	-	40,000	40,000	40,000	-
	Peak Signage Program	Provide venue signage and explanatory signage at existing parks, playgrounds and reserves.	-	-	-	-	50,000	50,000	50,000	-
	Betty's Road Final Seal	As per agreement with VicRoads, VicRoads have constructed the road and Council will fund the final seal.	-	-	-	-	181,000	181,000	174,423	9,577
	Diggers Rest Community Pavilion and Oval No. 02	Design of Oval No. 02 and Community Pavilion to occur in 19/20; construction of Oval No. 02 to occur in 2021 and construction of Community Pavilion to occur in 21/22. This allows the oval to establish.	150,000	-	-	-	150,000	150,000	150,000	-
	Silverdale Estate - Sound Walls	In accordance with the Council Report, this provides a budget for the design and consultation of a sound wall at the Silverdale Estate & Western Freeway interchange.	-	-	-	-	100,000	100,000	100,000	-
	Broncia Drive Reserve - Sports field Lighting	Lighting to oval.	-	-	3,000,000	-	50,000	50,000	50,000	-
	Former Courthouse Café Refurbishment	Construct works to improve DDA compliance.	-	-	-	-	250,000	250,000	250,000	-
	DDA Program		-	-	-	-	45,000	45,000	45,000	-
	Total Before Community Submissions and Carry Forwards		9,352,895		6,897,678	4,704,000	28,548,117	40,502,790	47,953,003	1,549,787
CS3	s223, Community and Councillor Submissions									
COM1	Performing Arts Centre Assessment	Needs Assessment and Scoping Study for a performing Arts Centre.	-	-	-	-	150,000	150,000	150,000	-
COM2	Sydenham Hillside Cricket Club	Construction of an additional cricket net.	-	-	-	-	38,500	38,500	38,500	-
COM3	Satellite City United Soccer Club	Investigate and design internal storage within existing pavilion.	-	-	-	-	10,000	10,000	10,000	-
SUB							40,000	40,000	40,000	-
CS 30/CS 35	Family Violence Committee	To promote / advertise Melton City Councils vision to illuminate Family Violence in the municipality and Council to host an annual Preventing Family Violence Conference / Forum.	-	-	-	-	10,000	10,000	10,000	-
CS 32	Activate the Township	Melton Amphitheatre and nearby streets and Library etc	-	-	-	-	10,000	10,000	10,000	-
CS 36	Melton Botanical Gardens	Flag poles.	-	-	-	-	1,200	1,200	1,200	-
COM4	Melton Waves Starting Blocks	Provision of starting blocks for the 25m indoor pool.	-	-	-	-	13,800	13,800	13,800	-
CS 16	Bridge Road Athletics Facility	Initial design of stadium seating.	-	-	-	-	60,000	60,000	60,000	-
CS 14	Melton South Community Centre	Provide verandahs, footpath and shipping container to assist food parcel service.	-	-	-	-	15,000	15,000	15,000	-
CS 25	Melton South Community Centre	Concrete and the provision of a portable building	-	-	-	-	33,300	33,300	33,300	-
	Tootem Vale Playground	Replace existing play equipment.	-	-	-	-	30,000	30,000	30,000	-

ID	PROJECT NAME	PROJECT DESCRIPTION	DEVELOPERS CONTRIBUTIONS	OTHER CONTRIBUTIONS	GRANT FUNDING	RESERVE FUNDING	COUNCIL FUNDING	TOTAL FUNDING	Capital	Operating
CS 19	Melton Recreation Reserve	Provide crushed rock from emergency entrance gate to timekeepers box.					15,000	15,000	15,000	
CS 20	Blackwood Drive Recreation Reserve	Replacement of floodgate Pavilion.				45,000	45,000	45,000	45,000	
CS 43	Blackwood Drive Recreation Reserve Fencing	The CCOM Foodbank has been operating in the municipality since it was established by the Melton Ministers Fraternal, the CES (Central) and Shire of Melton in 1995. It assists residents with a food bank, budgeting support, and a No Interest Loan scheme. It is largely operated by a volunteer base with approximately 80 volunteers currently delivering the service. Council officers have assisted CCOM with reviewing their operations to make them more sustainable. However, it is clear that Council's financial support is crucial to the service.				55,000	55,000	55,000	55,000	
COMM SUB 1	Combined Churches Caring Western Emergency Relief Network	This project has been funded supported Council since 2012 at various levels aimed at providing support for young people to continue to be engaged in schooling or tertiary education.					20,500	20,500	20,500	20,500
COMM SUB 2	Western Churches	Council currently provides an amount of \$10,000 per annum through a partnership agreement with the Western Churches. The amount of \$10,000 was reduced through the period of the current three year agreement, which is now due for renewal.					10,000	10,000	10,000	10,000
COMM SUB 5	Melton South Community Centre	The applicant is submitting to establish a new agreement for three years at \$12,000 per annum. This would be a total of \$36,000 over the three year period.					12,000	12,000	12,000	12,000
CS 24	Dunrobin Recreation Reserve	Installation of groundsealing (to 5 rows)					20,000	20,000	20,000	
CS 40	Dunrobin Recreation Reserve	Increase inter-cultural aspect of DJ Festival					6,000	6,000	6,000	6,000
CS 44	Cricknet Nets at Burnside Heights Recreation Reserve	Funding for additional cricket net.	20,000				40,000	40,000	40,000	
CS 47	Review of vehicle access into Taylors Hill Shopping Centre	A dedicated right turn lane to Taylors Hill Shopping Centre					190,352	190,352	190,352	
CS 50	Football/Soccer strategy	In conjunction with Football Victoria and local football (soccer) clubs, introduce and develop a football (soccer) strategy for the City of Melton.					30,000	30,000	30,000	30,000
Sub 011	Melton Phoenix Football Club	Renewal of the existing flooring					20,000	20,000	20,000	
Sub 025	Toopen Vale Roads	Design for the upgrade of Mechanics, Burton and Creamery Roads					150,000	150,000	150,000	
Sub 023	Mt Cottrell Recreation Reserve	Interim maintenance works					7,500	7,500	7,500	7,500
Total s223, Community and Council Submissions			-	20,000	-	-	1,422,152	1,442,152	1,149,952	292,200
Capital Carry Forwards from 2018/19 to 2019/20										
	PR54 Annual Resurfacing Periodic Reseals						963,350	963,350	963,350	
	PR163 Westwood Drive Bridge						400,000	400,000	400,000	
	Plumpton Aquatic & Leisure Centre						3,000,000	3,000,000	3,000,000	
	Road Rehabilitation Program						1,999,301	1,999,301	1,999,301	
	City Vista Sports Facility (THW)						1,300,000	1,300,000	1,300,000	
PR 101	Fraser Rise Community Centre						1,095,742	1,095,742	1,095,742	
PR 100	PR68 Macpherson Park Redevelopment						3,180,000	3,180,000	3,180,000	
	PR68 Melton Central Community Centre (Whitehouse)						4,000,000	4,000,000	4,000,000	
	PR68 Toopen Vale Recreation Reserve						580,000	580,000	580,000	
PR4	Traffic Management Device Program						10,744	10,744	10,744	
PR59	Major Traffic Management Upgrade Program						48,000	48,000	48,000	
PR25	New Footpath Construction Program						78,000	78,000	78,000	
PR25	Shared Bicycle Paths Construction Program						180,000	180,000	180,000	
PR25	Melton Recycling Centre- Upgrade						90,000	90,000	90,000	
PR42	Allenby Road Reserve Upgrade						58,000	58,000	58,000	
PR58	Arnolds Creek Play space						50,000	50,000	50,000	
	Toilet facility at Centennial Park, Burnside Heights						100,000	100,000	100,000	
PR48	Female Change Room Upgrade						70,000	70,000	70,000	
PR67	Melton Bowling Club - Club Room Extension						200,000	200,000	200,000	
PR43	Cricknet Net Refurbishment Program						10,000	10,000	10,000	
	Roadside Hazard/Safety Improvement program						93,000	93,000	93,000	
	City Vista Dr Pedestrian Signals						10,000	10,000	10,000	
	Caroline Springs Lake Public Toilet						25,000	25,000	25,000	
	Caroline Springs Lake Public Toilet						100,000	100,000	100,000	
Capital Carry Forwards from 2018/19 to 2019/20							17,611,137	17,611,137	17,611,137	
Total 2019/20 Capital Works Program			9,352,995	20,000	6,897,678	4,704,000	47,581,406	66,556,079	66,744,992	1,841,987

4.5.1 Summary

Capital Works Summary		2019/20 Approved Budget					Asset Expenditure Types					Summary of Funding Sources					
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding	New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
Property																	
Total Land Purchases	2,693,816	-	-	-	-	1,611,223	-	-	-	-	-	-	-	-	-	-	1,082,593
Total Buildings	22,266,811	16,261,844	2,250,000	847,100	2,907,867	1,037,850	570,000	3,000,000	17,658,961	-	-	-	-	-	-	-	-
Total Property	24,960,627	18,955,660	2,250,000	847,100	2,907,867	2,649,073	570,000	3,000,000	18,741,554	-	-	-	-	-	-	-	-
Plant & Equipment																	
Vehicles - Capital Cost	1,664,000	-	-	-	-	-	-	1,664,000	-	-	-	-	-	-	-	-	-
Furniture	157,000	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	157,000
IT Equipment	535,000	-	535,000	-	-	-	-	-	-	-	-	-	-	-	-	-	535,000
Library Books	473,000	-	450,000	-	-	-	-	-	-	-	-	-	-	23,000	-	-	450,000
Total Plant and Equipment	2,829,000	1,764,000	80,000	985,000	-	-	-	1,664,000	1,142,000	-	23,000	1,664,000	-	23,000	1,664,000	-	1,142,000
Infrastructure																	
Total Roads	20,621,061	2,319,174	6,832,581	8,981,867	2,487,439	2,005,834	1,563,334	-	17,051,893	-	-	-	-	-	-	-	-
Total Drainage	210,000	-	-	210,000	-	-	30,000	-	180,000	-	-	-	-	-	-	-	-
Total Bridges	123,000	-	-	123,000	-	-	-	-	123,000	-	-	-	-	-	-	-	123,000
Total Recreation	15,336,518	5,631,640	1,446,741	8,219,637	38,500	4,463,340	4,711,344	-	6,161,834	-	-	-	-	-	-	-	-
Total Other Assets	470,000	200,000	-	270,000	-	-	-	-	470,000	-	-	-	-	-	-	-	-
Total Footpaths & Cycleways	1,093,886	1,093,886	895,000	-	-	-	-	-	1,093,886	-	-	-	-	-	-	-	895,000
Total Renewal Capital Expenditure	895,000	-	895,000	-	-	-	-	-	895,000	-	-	-	-	-	-	-	-
Total Public Art Projects	175,000	100,000	75,000	-	-	-	-	-	175,000	-	-	-	-	-	40,000	-	135,000
Total Infrastructure	38,924,465	9,344,700	9,249,322	17,804,504	2,525,939	6,469,174	6,304,678	40,000	26,110,613	-	-	40,000	-	-	40,000	-	-
Total Capital works	66,714,092	30,064,360	11,579,322	19,636,604	5,433,806	9,118,247	6,897,678	4,704,000	45,994,167	-	-	4,704,000	-	-	4,704,000	-	-

4.5.2 Current Budget

Capital Works Area	2019/20 Approved Budget	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
		£	£	£	£	£	£	£	£
Property									
Land									
13035 - PR34 Shogaki Dve - Ferris Rd to Mount Cottrell Rd	1,350,000	1,350,000				1,350,000			
03908 - PSP-Public Open Space Compensation	261,223	261,223				261,223			
03904 - PSP Council Funded Portion WAK/Land	1,082,593								1,082,593
Total Land Purchases	2,693,816	2,693,816				1,611,223			1,082,593
Buildings									
13185 - Melton Phoenix Football Club - Floor Renewal	20,000		20,000						20,000
13104 - Courthouse Cafe	250,000			250,000					250,000
13088 - Melton South Community Centre Veranda	48,300			48,300					48,300
13082 - Diggers Rest Community Pavilion and Oval No. 02	150,000	150,000				150,000			
13071 - Bridge Road Sports Precinct Oval 2 Design	60,000			60,000					60,000
13068 - Eynesbury Station Early Learning Centre	1,200,000	1,200,000							1,200,000
13067 - Cobblebank Indoor Stadium	3,000,000	3,000,000					3,000,000		
13059 - PR99 GS Community Pavilion Extension	355,000				355,000				355,000
13048 - Caroline Springs Lake Public Toilet	100,000	100,000							100,000
13047 - Burnside Reserve Informal Training Space	50,000	50,000							50,000
13046 - Caroline Springs Leisure Centre & Tennis Complex	45,000	45,000							45,000
13032 - Toilet facility at Tentfield Park, Burnside Heights	100,000	100,000							100,000
12081 - Savelite City United Soccer Club	10,000			10,000					10,000
10081 - Sports Pavilion Kitchens Upgrade Program	50,000			50,000					50,000
08906 - Melton Central Community Hub (White House)	315,000	315,000							315,000
08901 - PR21 Melton Central Community Centre (Whitehouse)	4,000,000	4,000,000							4,000,000
08885 - Aintree Community Hub	1,282,850	1,282,850				887,850	395,000		
08775 - PR100 Fraser Rise Community Centre	1,095,742	1,095,742							1,095,742
08770 - CapEx Program - Building Component Renewals	1,780,000		1,780,000						1,780,000
08763 - PR101 City Vista Sports Facility (THW)	1,898,252	1,898,252							1,898,252
08693 - Kurungang Community Pavilion Extension	25,000	25,000							25,000
08475 - Plumpton Aquatic & Leisure Centre	3,000,000	3,000,000							3,000,000
08470 - Melton Wellness	13,800			13,800					13,800
08382 - PR67 Melton Bowling Club - Club room extension	10,000				10,000				10,000
08021 - Caroline Springs Community Facility	1,005,375				1,005,375				1,005,375
07035 - PR48 Female Change Room Upgrade	400,000			400,000					400,000
06834 - Melton Pistol Club	70,000				70,000				70,000
06801 - Diggers Rest Preschool Centre Extension	967,492				967,492		175,000		792,492
05409 - Brookside Community Centre	450,000		450,000						450,000
05142 - Hillside Recreation Pavilion	15,000			15,000					15,000
03575 - Melton Recycling Facility Improvements	500,000				500,000				500,000
Total Buildings	22,266,811	16,261,844	2,250,000	847,100	2,907,867	1,037,850	570,000	3,000,000	17,658,961
		0							
Total Property	24,960,627	18,956,660	2,250,000	847,100	2,907,867	2,649,073	570,000	3,000,000	18,741,554
Plant and Equipment									
Vehicles Cost									
01605 - Plant Purchases/Replacement	1,664,000	1,664,000						1,664,000	
Vehicles - Capital Cost	1,664,000	1,664,000						1,664,000	
Furniture									
01510 - Furniture & Equipment	157,000	77,000	80,000						157,000
Furniture	157,000	77,000	80,000						157,000
IT Equipment									
02033 - Annual Computer Replacement Project	535,000			535,000					535,000
IT Equipment	535,000			535,000					535,000
Library Books									
02311 - Premier's Reading Challenge	23,000	23,000					23,000		
02305 - Library Collection	450,000			450,000					450,000
Library Books	473,000	23,000		450,000			23,000		450,000
Total Plant and Equipment	2,629,000	1,764,000	80,000	985,000			23,000	1,664,000	1,142,000
Infrastructure									
Roads									
13182 - Taylors Hill Shopping Centre Right Lane	190,352				190,352				190,352
13081 - Beattys Road Final Seal	171,423			171,423					171,423
13076 - Brooklyn Road Signalised Pedestrian Crossing	800,000			800,000					800,000
13077 - Boundary Road - Mt. Cottrell to The Mall	1,000,000				1,000,000				1,000,000
13033 - Ferris Rd Hollingsworth Dr Signalised Intersection	947,087			947,087					947,087
13032 - City Vista Dr Pedestrian Signals	25,000	25,000							25,000
13030 - PR53 City Vista Court	604,351			604,351		238,116			366,235
13028 - Taylors Rd and Westwood Dr Intersection	2,500,000			2,500,000					2,500,000
13023 - PR86 Tarletons Road Widening	1,297,087				1,297,087				1,297,087
13022 - Balmans Road Urbanisation	500,000			500,000		500,000			
13020 - Taylors Rd (West Botanical Dr to West City Vista)	867,718			867,718		867,718			
13008 - PR9 Speed Lighting Improvement Program	154,000								154,000
08840 - Caroline Springs Blvd Intersection Roadbank Middle	1,894,174	1,894,174							1,894,174
08825 - Bus Stop Works Program	45,000			45,000					45,000
08815 - Burnside Heights Recreation Reserve-Car park	220,000			220,000					220,000
08756 - Road Rehabilitation Program	4,911,594		4,911,594				1,008,734		3,902,860

Capital Works Area	2019/20 Approved Budget	Asset Expenditure Types				Summary of Funding Sources				
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding	
08737 - Streetscape improvements	559,381		559,381				554,600		4,781	
08729 - Roadside Hazard/Safety Improvements Program	180,000			180,000					180,000	
03732 - Major Traffic Management Upgrade Program	688,000			688,000					688,000	
03728 - Road Constructions	150,000			150,000					150,000	
03723 - PR51 Road Safety Around Schools	100,000			100,000					100,000	
03721 - Traffic Management Devices Program	310,744			310,744					310,744	
03515 - PR78 Milton Recycling Centre Upgrade	90,000			90,000					90,000	
03250 - PR30 Korb & Channel Rehabilitation	115,000		115,000						115,000	
03196 - PR183 Westwood Drive Bridge	400,000	400,000							400,000	
03170 - PR54 Annual Resurfacing/Periodic Reseals	963,350		963,350						963,350	
03124 - PR59 New Footpaths Construction Program	283,256		283,256						283,256	
03110 - SharedBicycle Paths Construction Program	653,544			653,544		400,000			253,544	
Total Roads	20,621,061	2,319,174	6,832,591	9,981,867	2,487,439	2,095,834	1,563,334		17,851,893	
Drainage										
08726 - PR73 Drainage Infrastructure Program	150,000			150,000					150,000	
03252 - PR81 WSUD (Water Sensitive Urban Design) Program	60,000			60,000			30,000		30,000	
Total Drainage	210,000			210,000			30,000		180,000	
Bridges										
08831 - PR31 Bridge Rehabilitation Program	123,000			123,000					123,000	
Total Bridges	123,000			123,000					123,000	
Recreation										
13099 - Toockem Vale Playground Update	30,000		30,000						30,000	
13084 - Borenia Drive Reserve - Sportsfield Lighting	50,000			50,000					50,000	
13080 - Park Signage Program	50,000			50,000					50,000	
13079 - Boxing of Playground Softfall Areas	40,000		40,000						40,000	
13095 - Stan Payne Reserve Play Space	350,000			350,000					350,000	
13084 - PR76 Merlo Drive reserve development	360,000	360,000							360,000	
13057 - PR80 Arbour Boulevard Reserve Play Space	315,000		315,000						315,000	
13026 - Eynesbury Recreation Reserve ACS - Stage 1 and 2a	4,500,000	4,500,000				3,788,656	711,344			
10081 - Sports Pavilion Kitchen Upgrade Program	50,000			50,000					50,000	
08994 - PR42 Alentay Road Reserve Upgrade	97,640		97,640						97,640	
08983 - PR35 Hannah Watts Park Upgrade	25,000	25,000							25,000	
08872 - PR88 Macpherson Park Redevelopment	7,424,637			7,424,637			1,000,000		6,424,637	
08727 - PR32 Tennis Court Upgrade	150,000		150,000						150,000	
08713 - Netball Court Upgrade	209,057		209,057						209,057	
08710 - PR43 Cricket Net Rehabilitation Program	193,000		193,000						193,000	
08703 - Sydenham Hillside CC Improvements	38,500				38,500				38,500	
08599 - Blackwood Drive Recreation Reserve	55,000			55,000					55,000	
08423 - Burnside Heights Rec Reserve-Multi Sports Cube	40,000	40,000							40,000	
08419 - Cricket Facilities Improvement Program	60,000			60,000					60,000	
08371 - Reserve Shelter Shade Program	80,000			80,000					80,000	
07221 - Morton Homestead Play Space	265,000	265,000							265,000	
06821 - Kurung Tennis Courts	674,684		674,684			674,684				
05165 - Playground Replacement Program	150,000		150,000						150,000	
05114 - Hillside Rec. Reserve-Grand Stand Seating	29,000	29,000							29,000	
04547 - Licensed Playspace Upgrade Program	100,000			100,000					100,000	
12000 - Projected Grant funding to be received							3,000,000		-3,000,000	
Total Recreation	15,336,518	5,631,640	1,446,741	8,219,637	38,500	4,463,340	4,711,344		6,161,834	
Other Assets										
13083 - Silverdale Estate - Sound Walls	100,000			100,000					100,000	
13076 - PR89 Solar Retrofit Program	200,000	200,000							200,000	
07117 - Installation of New Open Space Fencing	100,000			100,000					100,000	
07026 - CapEx Program - New Emag Migrant Infrastructure	70,000			70,000					70,000	
Total Other Assets	470,000	200,000		270,000					470,000	
Footpaths & Cycleways										
03140 - Footpaths Maintenance/Replacement	1,093,886		1,093,886						1,093,886	
Total Footpaths & Cycleways	1,093,886	1,093,886							1,093,886	
Renewal Capital Expenditure										
07033 - CapEx Program - Refurbishment Public Conveniences	160,000		160,000						160,000	
06017 - Irrigation System Renewal Program	200,000		200,000						200,000	
06014 - Soft Fall/ Soft Path Maintenance	25,000		25,000						25,000	
06006 - Parks Playgrounds and Furniture	200,000		200,000						200,000	
06003 - Parks & Open Space Structural Renewal	260,000		260,000						260,000	
05167 - Sportsgrounds Furniture Renewal Program	50,000		50,000						50,000	
Total Renewal Capital Expenditure	895,000		895,000						895,000	
Public Art Projects										
13080 - Public Art Installation	100,000	100,000						40,000	60,000	
07826 - Public Art Rehabilitation Program	75,000		75,000						75,000	
Total Public Art Projects	175,000	100,000	75,000					40,000	135,000	
Total Infrastructure	38,924,465	9,344,760	9,249,322	17,804,504	2,525,939	6,469,174	6,304,678	40,000	26,110,613	
Total Capital works	66,714,092	30,064,360	11,579,322	19,636,604	5,433,806	9,118,247	6,897,678	4,704,000	45,994,167	
Council Works Operating/Maintenance	926,787						234,748			



Financial Performance Indicators

A thriving community where everyone belongs

Budget 2019/20



Page 59

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Financial Performance Indicators	Measure	Notes	Forecast 2018/19	Budget 2019/20	Strategic Resource Plan Projections			Trend +/-
					2020/21	2021/22	2022/23	
Operating position								
Adjusted underlying result	Adjusted underlying revenue	5.1	2.5%	1.3%	7.8%	15.3%	19.0%	+
Liquidity								
Working Capital	Current assets / current liabilities	5.2	6.1%	6.7%	7.2%	8.8%	12.7%	+
Unrestricted cash	Unrestricted cash / current liabilities	5.3	1.8%	1.9%	2.0%	3.6%	6.2%	+
Obligations								
Loans and borrowings	Interest bearing loans and borrowings / total principal / rate revenue	5.4	14.0%	10.6%	7.8%	5.2%	3.2%	-
Loans and borrowings	Interest bearing loans / total principal / rate revenue		3.3%	2.9%	2.1%	1.8%	1.5%	-
Indebtedness	Interest bearing liabilities / own source revenue		13.8%	13.6%	13.9%	10.6%	15.6%	+
Asset renewal	Capital expenditure / depreciation	5.5	30.6%	31.3%	30.3%	21.5%	28.5%	-
Stability								
Rates concentration	Rate revenue / adjusted underlying revenue	5.6	64.1%	66.8%	66.7%	68.6%	71.7%	+
Rates effort	Rate revenue / rate CV values		0.0034054	0.0038120	0.0039024	0.0041535	0.0043257	+
Efficiency								
Expenditure level	Total expenditure / no. of assessments		\$3,124	\$3,428.7	\$3,328	\$3,287	\$3,094	-
Expenditure level	Specific purpose grants received / specific purpose grants received		89.3%	95.6%	88.6%	92.1%	90.0%	-
Revenue level	Residential rate assessments / No. of residential assessments		\$1,306	\$1,469.7	\$1,396	\$1,348	\$1,240	-
Workforce turnover	No. of resignations / average no. of staff		15.0%	15.0%	15.1%	15.2%	15.2%	+

Key to forecast trend:
 + Trending higher
 o Same
 - Trending lower

Notes to indicators

5.1 Adjusted underlying result

Adjusted Underlying Surplus/(Deficit)	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000	Change %
Total Income	314,241	321,454	7,214	2.3%
Total Expenses	172,785	181,357	-8,572	-5.0%
Surplus (deficit) for the year	141,456	140,097	-1,359	-1.0%
Less				
Grants - Capital Non Recurrent	-16,490	-6,898	9,592	-58.2%
Contributions - Non Monetary Assets	-86,139	-100,588	-14,449	16.8%
Contributions - Cash	-34,431	-30,306	4,125	-12.0%
Adjusted Underlying Surplus (Deficit)	4,395	2,305	-2,091	-47.6%

Underlying result is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Surplus results indicates improvements in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

This ratio refers to the operational outcome as assessed in the comprehensive income statement, adjusted for non-operational items such as capital income, and contributed monetary and non-monetary assets and non-operational asset sales.

It should however be noted that land sales revenue has been considered as operational income in the computation of underlying result. This is because Melton is a joint developer in the Atherstone property development and land sales income has been a regular component of the Melton's total operational revenue in the past and will continue to remain so for a number of years into the future.

The underlying result for 2019/20 at \$2.3 million is lower than 2018/19 forecast of by \$2.1 million due to increased depreciation costs from increased asset base.

5.2 Working Capital

Working Capital	Note	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000
Current Assets		221,481	246,633	25,152
Current Liabilities		36,201	37,004	803
Working Capital		185,280	209,630	24,348
Restricted cash and investment current assets				
- Statutory reserves		-82,123	-108,177	-26,054
- Discretionary reserves		-53,050	-67,078	-14,028
Unrestricted Working capital		50,107	34,373	-15,735

Working capital is the proportion of current liabilities represented by current assets. Working capital is forecast to higher in 2019/20 year due to increase in land sales accruals in other assets in current assets together with higher cash holdings at balance date.

5.3 Unrestricted Cash

Restricted and Unrestricted Cash & Investments			
Note	Forecast		Variance
	2018/19 \$'000	2019/20 \$'000	
Total Cash & Investments	163,661	177,564	13,904
Restricted Cash & Investments			
- Statutory Reserves	82,123	108,177	-26,054
-Cash to fund carry forward capital works	17,611		17,611
Unrestricted Cash and Investment	63,927	69,386	5,461

Part of the cash and cash equivalents held by Council are restricted in their application and are not fully available for all Council's operations. The budgeted cash flow statement above indicates Council's unrestricted cash and investment balance, however a significant proportion of the unrestricted funds are earmarked as funding of the Infrastructure and Strategic and Investment Reserve.

5.4 Debt compared to rates

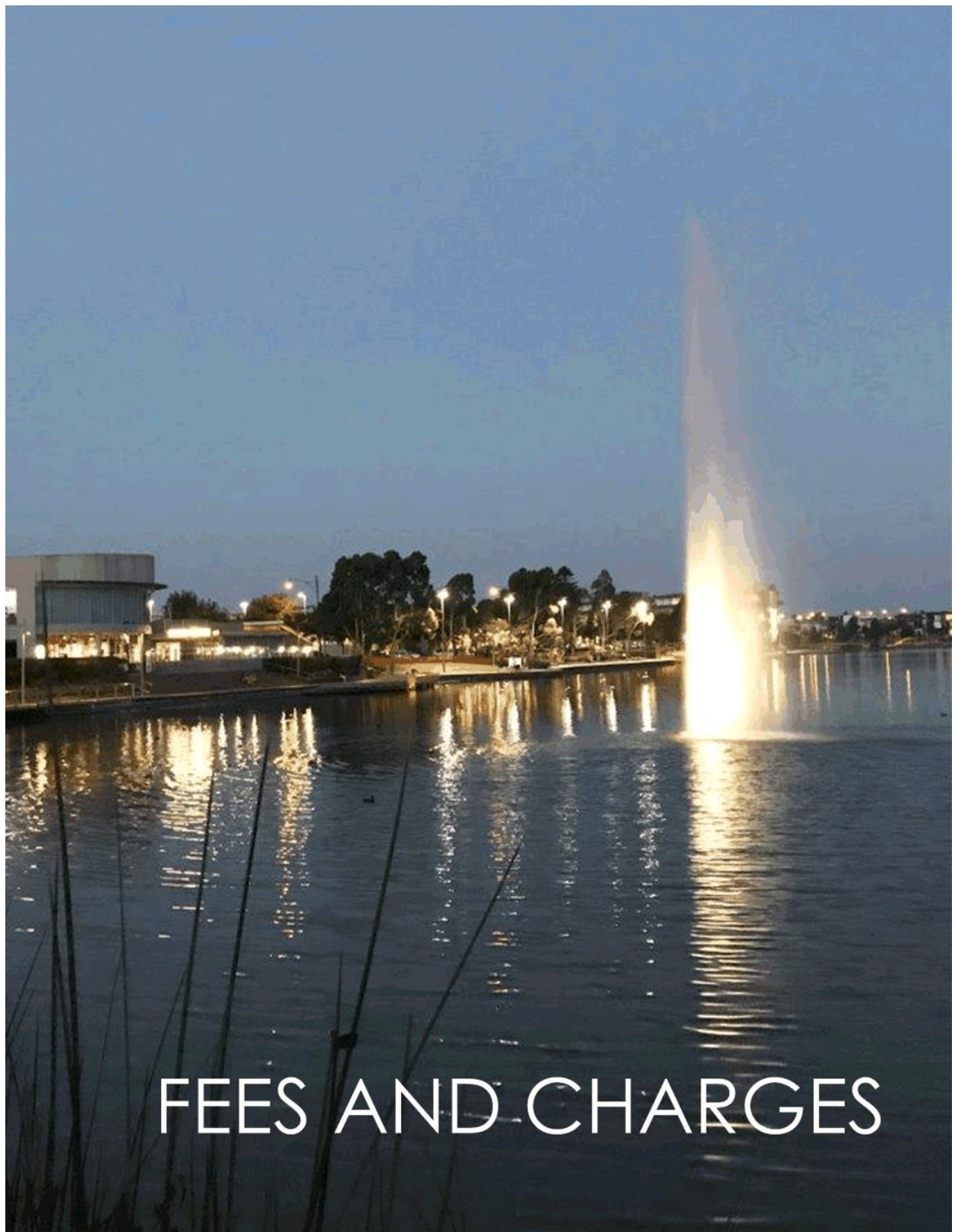
This indicator measures the level of Council's total debt as a percentage of rate revenue. The ratio continues to improve significantly due to Council policy of nil borrowings over the last 5 years and retiring existing debt using surplus funds from asset sales to fund capital expenditure.

5.5 Asset renewal

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and will require future capital expenditure to renew assets back to their existing condition. The trend indicates Council's renewal expenditure (renewal plus upgrade) is lower than the annual depreciation charge. While this is a useful indicator it should however be noted that depreciation is an accounting measure and may not always represent asset consumption on an annual basis and care should be used in its interpretation. Council has a significant proportion of its assets recently constructed.

5.6 Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to become reliant on rate revenue compared to all other revenue sources. Council aims to reduce this reliance over the long term with investment in other income generating activities through its Infrastructure and Strategic Investment Reserve.



FEES AND CHARGES



Table Of Contents

Corporate Services Management	5
Legal & Governance	5
Fire Prevention.....	5
Freedom of Information.....	5
Engagement & Advocacy	6
Cemetery Operations.....	6
Right of Interment.....	6
Interment.....	6
Memorial.....	7
Festival & Events	10
Events.....	10
Event Sponsorship.....	10
Market Stall Fee.....	10
Finance	11
Rates.....	11
Rates Information.....	11
Land Information.....	11
Supplementary Valuations.....	11
Administration.....	11
Other.....	11
Planning & Development Management	12
City Design Strategy & Environment	12
Planning Scheme Amendments.....	12
Landscaping.....	14
Operations	15
Asset Protection.....	15
Waste Services.....	15
Bins.....	15
Recycling Facility.....	15
Engineering	16
Infrastructure Planning.....	16
Civil.....	16
Works Within Road Reserve.....	16
Property Information.....	18
Property.....	18
Planning Services	19
Subdivision Fees.....	19
Planning Applications.....	19
Planning Amendments.....	22
Other Planning Fees.....	23
Subdivision Certification.....	24
Compliance	25
Accommodation.....	25

Animal Registration.....	25
Animal Adoption.....	26
Building Lodgement.....	26
Building Permit.....	27
Caravan Parks.....	28
Environmental Health.....	28
Food Act.....	28
Health Act.....	29
Impounded Animals.....	29
Parking.....	29
Regulatory Services.....	30
Septic Tanks.....	30
Council Land.....	30
Community Services Management.....	32
Community Care.....	32
Community Participation.....	32
Community Transport.....	32
Volunteer Transport.....	32
Care Melton Expo.....	32
Men's Shed.....	32
Community Home Support.....	33
CHSP – Social Support.....	33
CHSP – Centre Based Respite.....	33
Domestic Support.....	33
Food Services.....	33
Personal Care.....	33
Respite Care.....	34
Property Maintenance.....	34
Community Planning.....	35
Community Facilities.....	35
Melton Community Hall.....	35
Melton Library & Learning Hub.....	35
Caroline Springs Civic Centre.....	37
Melton Seniors Community Learning.....	38
Community Centres.....	38
Neighbourhood House.....	39
Families & Children.....	40
Early Childhood Programs.....	40
Family Day Care Services.....	40
Occasional Care Services.....	40
Kindergarten Enrolments.....	41
Vacation Care.....	41
Recreation & Youth.....	42
Athletic Facilities.....	42
School Carnivals.....	42
Training.....	42

Caroline Springs Leisure Centre.....	42
Hire.....	42
Events.....	43
Recreation Reserves.....	44
Grass.....	44
Synthetic.....	44
Libraries.....	45
Libraries.....	45
Consumables.....	45
Programs.....	45
Faxing.....	45
Membership.....	45
Photocopying/Printing.....	45

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Corporate Services Management

Legal & Governance

Fire Prevention

Fire Prevention Notice	Administration Fee for Fire Prevention Cost include any associated Contractor charges			N Administration Fee for Fire Prevention Cost includes Contractor charges
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Freedom of Information

Freedom Of Information – Application Fees	\$28.90	\$28.90		N -
Freedom of Information – Charge for Search and Supervision	\$21.70	\$21.70		N This fee is charged to undertake a search for documents
Freedom Of Information Photocopying – Colour	\$1.10	\$1.10	Per Copy	N Freedom of Information- Colour
Freedom Of Information Photocopying – A3 Copy	\$0.60	\$0.60	Per Copy	N Freedom of Information - A3 Black
Freedom Of Information Photocopying – A4 Copy	\$0.20	\$0.20	Per Copy	N Freedom of Information - A4 Black

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Engagement & Advocacy

Cemetery Operations

Supply of Approved Products	\$165.00	\$170.00	Per Product	N -
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Right of Interment

Agonas Standard Rose Memorial (Double)	\$1,925.00	\$1,965.00	Per Unit	N Cremation - Memorials
Agonas Tree Memorial (Multiple)	\$1,490.00	\$1,520.00	Per Unit	N Burials - Graves
Garden Memorial (Bluestone/Beam edge)	\$525.00	\$535.00	Per Unit	N Cremation - Memorials
Garden Memorial (Rock/Boulder)	\$585.00	\$595.00	Per Unit	N Cremation - Memorials
Lawn Beam (Plaque/Headstone)	\$1,435.00	\$1,465.00		N -
Lawn Beam Child (1- 5 years)	\$770.00	\$785.00	Per Unit	N Burials - Graves
Lawn Beam Child (1-5 Years)	\$770.00	\$785.00		N -
Lawn Beam Child (6-10 years)	\$845.00	\$860.00	Per Unit	N Burial -Graves
Lawn Beam -Stillborn	\$525.00	\$535.00	Per Unit	N Burials - Graves
Manchuria Pear Trees	\$995.00	\$1,015.00		N Cremation - Memorials
Monumental	\$1,490.00	\$1,520.00	Per Unit	N -
Niche Wall (Single)	\$495.00	\$505.00	Per Unit	N Cremation - Memorials
Pre Need – Lawn Beam – Plaque/Headstone Section	\$1,550.00	\$1,580.00		N -
Pre Need– Monumental	\$1,660.00	\$1,695.00		N -
Red and White Rose Gardens	\$2,695.00	\$2,750.00		N -
Rose Garden/Garden Beds (Double)	\$995.00	\$1,015.00	Per Unit	N Cremation - Memorials
Rose Garden/Garden Beds (Single)	\$525.00	\$535.00	Per Unit	N Cremation - Memorials

Interment

Additional Inscription	\$70.00	\$70.00		N -
Additional Operating Hours for Activity	\$145.00	\$150.00		N -
Cancellation of Order to Dig Grave	\$255.00	\$260.00	Per Unit	N -
Copy of Certificate of Right of Interment	\$35.00	\$35.00	Per Certificate	N -
Record Search Fee	\$35.00	\$35.00	Per Hour	N Per hour or Part There Of
Sand or Special Material for Backfilling	\$210.00	\$215.00	Per Request	N -
Sinking Grave 1.8m deep (Single) / 2.2m (Double)	\$1,285.00	\$1,310.00	Per Unit	Y -
Sinking Grave 2.2m (Double) Section 15 Only	\$1,590.00	\$1,620.00	Per Unit	Y -

continued on next page ...

6

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Interment [continued]

Sinking Grave 1.8m (Single) Section 15 Only	\$1,430.00	\$1,460.00	Per Unit	Y -
Sinking Grave 2.7m deep (Triple)	\$1,580.00	\$1,610.00	Per Unit	Y -
Stillborn	\$435.00	\$445.00	Per Unit	Y -
Child (1-5yrs)	\$485.00	\$495.00	Per Unit	Y -
Child (6-10yrs)	\$615.00	\$625.00	Per Unit	Y -
Additional – Oversize Casket/Coffin (greater than 650mm wide or 2050mm long)	\$240.00	\$245.00	Per Unit	Y -
Additional – Inaccessible grave (Full or partial hand digging required)	\$615.00	\$625.00	Per Unit	Y -
Reopen (Plaque/Headstone Section)	\$1,285.00	\$1,310.00	Per Unit	Y -
Reopen (Monumental – no cover)	\$1,285.00	\$1,310.00	Per Unit	Y -
Reopen (Monumental – chip top)	\$1,520.00	\$1,550.00	Per Unit	Y -
Reopen (Monumental – ledger)	\$2,060.00	\$2,100.00	Per Unit	Y -
Additional – Removal of ledger/monument	\$485.00	\$495.00	Per Unit	Y -
Services outside prescribed hours 10.00am to 4.00pm Monday to Friday	\$335.00	\$340.00	Per Unit	N -
Services on Saturday, Sunday & Public Holidays	\$635.00	\$650.00	Per Unit	N -
Cremated remains into a grave site	\$215.00	\$220.00	Per Unit	Y -
Cremated remains into a garden memorial	\$215.00	\$220.00	Per Unit	Y -
Cremated remains into a wall memorial	\$125.00	\$130.00	Per Unit	Y -
Cremated Remains – Scattering of Cremated Remains	\$200.00	\$205.00	Per Unit	Y -
Exhumation Fee (as authorised)	\$4,620.00	\$4,710.00	Per Unit	Y -
Lift & Reposition	\$3,090.00	\$3,150.00	Per Unit	Y -
Removal of ashes (Niche Wall)	\$90.00	\$90.00	Per Unit	Y -
Attendance for Ashes Interment	\$155.00	\$160.00	Per Unit	Y -
Niche Wall (ashes only) Wall Bud Vase – screwed connection	\$110.00	\$110.00	Per Unit	N -
Location Probing	\$250.00	\$255.00	Per Unit	Y -

Memorial

Additional Inscription – Minor Renovation Work	\$120.00	\$120.00	Per Permit	N Single Grave
Additional Inspection for Monument	\$44.00	\$44.00	Per Permit	N Application for Second and for each additional inspection for Monument Completion Certificate
Affixing Bronze and or Granite Panel – Above Ground Cremation	\$44.00	\$44.00	952	N Other Base by External Supplier Excludes \$145 for concrete rest/spacing block

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Memorial [continued]

Base by Cemetery	\$105.00	\$105.00	Per Permit	N Affixing Bronze Externally Supplied Plaque and or Granite Panel Affixing or installation or placement fee
Base by Cemetery	\$105.00	\$105.00	Per Permit	N Affixing Bronze Externally Supplied Plaque and or Granite Panel Supply of concrete rest, spacing block or other necessary base
Cemetery Trust Records – Search	\$35.00	\$35.00	Per Item	N Fee charged to cover costs associated with providing the information, copies or extracts fro, cemetery trust records
Copy or Reissue of Certificate previously issued	\$35.00	\$35.00	Per Copy	N Cremation or Interment Deed, Right of Interment
Crypt Shutters	\$105.00	\$105.00	Per Crypt	N -
In Ground Cremation	\$105.00	\$105.00	Per Permit	N Affixing Bronze And Or Granite Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Lawn Grave or Lawn Beam	\$44.00	\$44.00	Per Permit	N Affixing Bronze and or Graniute Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Major Renovation Work – Additonal	\$44.00	\$44.00	Per Permit	N Each additional contiguous grave forming the same monument
Major Renovation Work – Single Grave	\$155.00	\$160.00	Per Permit	N -
Memorialisation – Vase	\$110.00	\$110.00	Per Unit	N -
New Headstone and Base with Existing Foundation – Additional	\$44.00	\$44.00	Per Permit	N Each additional contiguous grave forming the same monument
New Headstone and Base with Existing Foundation – Single Grave	\$145.00	\$150.00	Per Permit	N -
New Headstone and Base without Existing Foundation – Additional	\$44.00	\$44.00	Per Permit	N Each additional contiguous grave forming the same monument
New Headstone and Base without Existing Foundation – Single Grave	\$155.00	\$160.00	Per Permit	N -
New Monument with Existing Foundation	\$55.00	\$55.00	Per Permit	N

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Memorial [continued]

- Additional	\$55.00	\$55.00	Per Permit	N Each Monument with Existing Foundation
New Monument with Existing Foundation -Single Grave	\$180.00	\$185.00	Per Permit	N -
New Monument without Existing Foundation – Additional	\$70.00	\$70.00	Per Permit	N Each additional contiguous grave forming the same monument
New Monument without Existing Foundation -Single Grave	\$200.00	\$205.00	Per Permit	N -
Weekend or Public Holiday Access	\$120.00	\$120.00	Per Permit	N For memorial installation with prior approval
Weekend or Public Holiday Access +4 hours	\$220.00	\$225.00	Per Permit	N For Memorial Installation with Prior Approval

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Festival & Events

Events

Event Sponsorship

Event Sponsorship Summersault Festival	\$420.00	\$420.00	Per Event	Y Vendor fee
Event Sponsorship Djerriwarrh Festival	\$400.00	\$400.00	Per Event	Y Vendor Fee
Event Sponsorship Carols by Candlelight	\$300.00	\$300.00	Per Event	Y Vendor Fee

Market Stall Fee

Market Stall Fee	\$70.00	\$70.00	Per Stall	Y 3m by 3m
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Finance

Rates

Rates Information

Copy of Previous Years Rates & Valuation Notice	\$15.00	\$15.00	Per request	N -
Interest on outstanding rates	Penalty interest rate approved by Minister		Per request	N As set by Attorney General

Land Information

Land Information Certificates	Land Information Certificates - As per the Local Government (General) Regulations 2015		Per Certificate	N -
Land Information certificates same day service (in additional to statutory fee)	\$45.00	\$45.00	Per Certificate	N -
Rate History Search	\$50.00	\$50.00	Per hour	N -

Supplementary Valuations

Supplementary Valuations City West Water	\$27.00	\$27.50	Per Request	Y -
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Administration

Other

Dishonoured Payment (Cheque, Direct debits) – Administration fee	\$15.00	\$15.00	Per Dishonour	N -
Water charges from stand pipe	\$5.00	\$5.20	Per Kilo Litre	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning & Development Management

City Design Strategy & Environment

Planning Scheme Amendments

Planning Scheme Amendment – Stage 1	\$2,929.30	\$2,929.30	(206 fee units)	N For a) Considering a request to amend a planning scheme and b) Taking Action required by Division 1 of Part 3 of the Act and c) Considering any submissions which do not seek a change to the amendment and d) If applicable, abandoning the amendment
Planning Scheme Amendment– Stage 2A up to (and including) 10 Submissions	\$14,518.00	\$14,518.00	(1021 fee units); or	N For considering up to (and including) 10 submissions which seek to change an amendment and where necessary referring the submissions to a panel
Planning Scheme Amendment – Stage 2A – Between 11 (and including) 20 Submissions	\$28,008.80	\$28,008.80	(2040 fee units)	N For considering 11 (and including) 20 submissions which seek to change an amendment and where necessary referring the submission to the panel.

continued on next page ...

12

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
Planning Scheme Amendment – Stage 2A Exceeding 20 Submissions	\$38,778.00	\$38,778.00	(2727 fee units)	N For considering Submissions that exceed 20 submissions which include: a) Seek to change an amendment and where necessary referring the submissions to a panel b) Providing assistance to a panel in accordance with Section 158 of Act c) Making a submission to a panel under Part 8 of the Act at a hearing referred to in Section 24 (b) of the Act d) After considering submissions and the panel's report, abandoning the amendment
Planning Scheme Amendment – Stage 3	\$462.20	\$462.20	(32.5 fee units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority	N For: a) Adopting the amendment or part of the amendment, in accordance with Section 29 of the Act b) Submitting the amendment for approval by the Minister in Accordance with Section 31 of the Act c) Giving Notice of the approval of the amendment required by section 36 (2) of the Act
Planning Scheme Amendment – Stage 4	\$462.20	\$462.20	(32.5 fee units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority – This Fee is paid to the Minister	N Paid to the Minister for: a) Consideration by the Minister of a request to approve the amendment in accordance if Section 35 of the Act b) Giving Notice of approval of the amendment in accordance with section (36)1 of the act

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Scheme Amendments [continued]

Planning Scheme Amendment – Minister Request – Section 20A	\$939.30	\$939.30	Per Application	N requirements prescribed under section 20A of the Act
Planning Scheme Amendment – Minister Request – Section 20(4)	\$3,901.50	\$3,901.50	Per Application	N Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act

Landscaping

Fee charged to check the Landscape Plan	Landscape Plan check at 0.75% value of work	Per Item	N -
Fee charged to supervise Landscape Works	Landscape Construction Supervision based on 2.5 % value of work	Per Costs of works	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Operations

Asset Protection

Asset Protection Permits	\$151.80	\$156.00	Per Permit	Y -
Work Within Road Reserve Permit	A per Road Management Act		No of fee units	N Statutory Fee Units as Per the Road Management Act. Fee unit set by state.
Sect 60(3) Ind. Construct or change the means of entry to or exit from a controlled access road without authority (Individual)		10 Penalty Units	No of Statutory Fee units	N Statutory Penalty Units

Waste Services

Bins

Additional Bin Fee	\$139.00	\$150.00	Per Bin	N -
Bin Removal \ Bin Exchange Fee	\$40.00	\$45.00	Per Bin	N -

Recycling Facility

Car/Motorbike Rims	\$0.00	\$2.00	Per Rim	N -
Hard Waste Collection (up to 3m3)	\$0.00	\$40.00	Per Load	N -
Long Wheel Van	\$0.00	\$140.00	Per Load	N -
Short Wheel Van	\$0.00	\$100.00	Per Load	N -
Truck Tyres (to 1100mm)	\$0.00	\$30.00	Per Tyre	N -
Bulk Rubbish	\$100.00	\$200.00	Per Cubic Metre	N -
Car / Boot Load (or Equivalent) (Sedan)	\$20.00	\$20.00	Per Load	N -
Car/Motorbike Tyres	\$10.00	\$10.00	Per Tyre	N \$ 2.00 surcharge if tyre is still on rim.
Large trailer or Equivalent (heaped load)	\$90.00	\$130.00	Per Load	N -
Large trailer or Equivalent (high sided)	\$140.00	\$140.00	Per Load	N -
Large trailer or Equivalent (to water level)	\$65.00	\$80.00	Per Load	N -
Light truck/ 4 Wheel Drive Tyres	\$15.00	\$15.00	Per Tyre	N \$ 2.00 surcharge if tyre is still on rim.
Mattresses/Base (Per piece)	\$30.00	\$30.00	Per Piece	N -
Small trailer, Ute, or Equivalent (heaped load)	\$70.00	\$80.00	Per Load	N -
Small trailer, Ute or Equivalent (high sided)	\$80.00	\$90.00	Per Load	N -
Small trailer, Ute, or Equivalent (to water level)	\$40.00	\$40.00	Per Load	N -
Station Wagon (or Equivalent)	\$30.00	\$30.00	Per Load	N -
Truck to 1100mm	\$30.00	\$30.00	Per Tyre	Y \$2.00 surcharge if tyre is still on rim.

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Engineering

Infrastructure Planning

Civil

Engineering Civil Construction Supervision	2.5% Value of Work	Per Item	N	Engineering Civil Construction Supervision 10% of Cost of Lights, Supply and Installation.
Engineering Civil Plan Checking	0.75% Value of Work		N	-
Non Standard Public Lighting	10% of Costs of Lights - Supply & Installation		N	-

Works Within Road Reserve

Municipal Road Above 50 km/h – Nature Non Minor Works	\$339.60	\$339.60	Per Works	N Municipal Road Speed Limit above 50 km/hr - Works Other than Minor Work. Work conducted on a nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Nature Minor Works	\$86.70	\$86.70	Per Works	N Municipal Road Speed Limit above 50km/h Roadway Minor Works Works conducted on nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Roadway Minor Works	\$134.40	\$134.40	Per Works	N Municipal Road Speed Limit above 50km/h - Minor Works Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
Works Within Road Reserve [continued]				
Municipal Road Above 50km/h – Roadway Non Minor Works	\$622.80	\$622.80	Per Works	N Municipal Road Speed Limit above 50km/h - Works Other than Minor Works. Conducted on Roadway, shoulder, or pathway. (Asphalt/Gravel Road, kerb & channel, concrete vehicle crossing and footpaths) Conducted on roadway, shoulder or pathway. (Asphalt/Gravel road, kerb, & channel, concrete vehicle crossing and footpaths 43.1 fee units
Municipal Road Below 50km/h – Roadway Minor Works	\$134.40	\$134.40	Per Works	N Municipal Road Speed Limit 50 km/h or less- Minor Works Works conducted on roadway, shoulder or pathway. (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Below 50km/h – Nature Minor Works	\$86.70	\$86.70	Per Works	N Municipal Road Speed Limit 50 km/h or less- Nature Minor Works Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Nature Non Minor Works	\$86.70	\$86.70	Per Works	N Municipal Road Speed Limit 50 km/h or less. Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Roadway Non Minor Works	\$339.60	\$339.60	Per Works	N Municipal Road Speed Limit 50 km/h or less. Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Property Information

Property

Stormwater Legal Point of Discharge	\$141.81	\$141.81	Per Item	N Stormwater Legal Point of Discharge
Build over easements	\$75.00	\$75.00	Per Item	N Prescribed
Property Information		Prescribed	Per Item	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Services

Subdivision Fees

Amendment Subdivision – Class 18	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 18 permit
Amendment Subdivision – Class 16	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 16 permit
Amendment Subdivision – Class 17	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 11 permit
Amendment Subdivision – Class 19	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 19 permit- Per 100 lots created
Amendment Subdivision – Class 20	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 20 permit
Amendment Subdivision – Class 21	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 21 permit
Subdivision Permit – Class 16	\$1,286.10	\$1,286.10	Per Application	N To subdivide an existing building (other than a class 9 permit)
Subdivision Permit – Class 17	\$1,286.10	\$1,286.10	Per Application	N To subdivide land into 2 lots (other than a class 9 or class 16 permit)
Subdivision Permit – Class 18	\$1,286.10	\$1,286.10		N To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9)
Subdivision Permit – Class 19	\$1,286.10	\$1,286.10	Per Application	N Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)
Subdivision Permit – Class 20	\$1,286.10	\$1,286.10	Per Application	N To complete a) Create, vary or remove a restriction within the meaning of the Subdivision Act 1988 b) Create or remove right of way c) Create, vary of remove an easement other than right of way d) Vary or remove a condition on the nature of an easement (other than right of way) in Crown grant

Planning Applications

Certificate of Compliance	\$317.90	\$317.90	Per Certificate	N Certificate of Compliance
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Applications [continued]

Change of Use – Class 1	\$1,286.10	\$1,286.10	Per Application	N An Application for change of use only
Other Development – Class 10	\$1,119.90	\$1,119.90	Per Application	N To develop land (other than class 2, class 3 or class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less \$100,000
Other Development – Class 11	\$1,510.00	\$1,510.00	Per Application	N To develop land (other than a class 4, class 5 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1 million
Other Development – Class 12	\$3,330.70	\$3,330.70	Per Application	N To develop land (other than a class 6 or class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$1 million and not more than \$5 million
Other Development – Class 13	\$8,489.40	\$8,489.40	Per Application	N -
Other Development – Class 14	\$25,034.60	\$25,034.60	Per Application	N To develop land (other than a class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$5 million and not more than \$15 million
Other Development – Class 15	\$56,268.30	\$56,268.30	Per Application	N To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimate cost of development is more than \$50 million
Single Dwelling – Class 2	\$195.10	\$195.10	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the

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20

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Applications [continued]

Single Dwelling – Class 2	\$195.10	\$195.10	Per Application	N estimated cost is \$10,000 or less
Single Dwelling – Class 3	\$614.50	\$614.50	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$10,000 but not more than \$100,000
Single Dwelling – Class 6	\$1,459.50	\$1,459.50	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$1 million and \$ 2 million
Single Dwelling -Class 4	\$1,257.20	\$1,257.20	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$100,000 but not more than \$500,000
Single Dwelling– Class 5	\$1,358.30	\$1,358.30	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Applications [continued]

Single Dwelling– Class 5	\$1,358.30	\$1,358.30	Per Application	N \$500,000 but not more than \$1 million
VicSmart Application – Class 7	\$195.10	\$195.10	Per Application	N VicSmart Application where the cost of develop is \$10,000 or less
VicSmart Application – Class 8	\$419.10	\$419.10	Per Application	N VicSmart Application if te estimated cost of development is more than \$10,000
VicSmart Application – Class 9	\$195.10	\$195.10	Per Application	N VicSmart Application to subdivide or consolidate land

Planning Amendments

Amend or End a Section 173 Agreement	\$643.00	\$643.00	Per Agreement	N Fee for an agreement to a proposal to amend or end an agreement under 173 of the act.
Amendment Change of Use– Class 1	\$1,286.10	\$1,286.10	Per Application	N Amendment to a permit to change the use of land allowed by the permit or allow a new use of land
Amendment Development other than Single Dwelling – Class 2	\$1,286.10	\$1,286.10	Per Application	N Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.
Amendment Other Development – Class 10	\$1,119.90	\$1,119.90	Per Application	N Amendment to Class 10 permit
Amendment Other Development – Class 11	\$1,510.00	\$1,510.00	Per Application	N Amendment to Class 11 permit
Amendment Other Development – Class 12,13,14 or 15	\$3,330.70	\$3,330.70	Per Application	N Amendment to Class 12,13,14 or 15 permit
Amendment Single Dwelling – Class 3	\$614.10	\$614.10		N Amendment to a class 3 permit
Amendment Single Dwelling – Class 4	\$1,257.20	\$1,257.20	Per Application	N Amendment to Class 4 permit
Amendment Single Dwelling – Class 5 &	\$1,358.30	\$1,358.30	Per	N

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Amendments [continued]

Amendment Single Dwelling – Class 5 & 6	\$1,358.30	\$1,358.30	Per Application	N Amendment to a class 5 or class 6 permit
Amendment Single Dwelling– Class 2 Permit	\$195.10	\$195.10	Per Application	N Amendment to a Class 2 Permit
Amendment Single Vic Smart – Class 7	\$195.10	\$195.10	Per Application	N Amendment to Class 7 permit
Amendment VicSmart – Class 8	\$419.10	\$419.10	Per Application	N Amendment to Class 8 permit
Amendment VicSmart – Class 9	\$195.10	\$195.10	Per Application	N Amendment to Class 9 permit

Other Planning Fees

Advertising of Planning – Over 10 notices	\$8.00	\$10.00	Per Letter	Y Per Letter after first 10 letters
Advertising of Planning – Public Notice	\$15.00	\$16.00	Per Notice	Y Charge for each notice
Application – Property Planning Controls	\$120.00	\$125.00	Per Application	Y Application for Information of Property Planning Controls
Certificate of Compliance	\$317.90	\$317.90	Per Certificate	N Issue a certificate of compliance
Demolition Approval	\$83.10	\$83.10	Per Application	N Request for demolition approval
Other Fees – Combined Permits	Value of the fee is sum of the highest of the fees which would have applied if separate applications were made and 50% of each other fees which would have applied if separate applications were made			N Fee for combined permit applications
Planning Permit– Application Change of Use	\$1,286.10	\$1,286.10	Per Permit	N Planning Permit - Application for Change of Use Only
Satisfaction Matter	\$317.90	\$317.90	Each	N Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council
Section 173 Agreements	\$643.00	\$643.00	Per Agreement	N For an agreement to a proposal to amend or end an agreement under section 173 of the Act
Advertising of planning application – up to 10 notices	\$80.00	\$85.00	Per Application	Y Discretionary fees
Copy of planning Permit (with associated plans) -Other	\$115.00	\$120.00	Per Application	Y Discretionary fees - Other
Copy of planning Permit (with associated plans) -Residential	\$60.00	\$65.00	Per Application	Y Discretionary fees - Residential

continued on next page ...

23

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Other Planning Fees [continued]

Development plan approval	\$200.00	\$205.00	Per Application	Y Discretionary fees
Extension of time	\$140.00	\$145.00	Per Application	Y Discretionary fees
Planning Controls	\$120 or Planning Controls and Copy of Permit & Plans		Per Application	Y -
	Discretionary fees			
Precinct plan approval	\$520.00	\$535.00	Per Application	Y Discretionary fees
Property enquiries & searches	\$130.00	\$135.00	Per Application	Y Discretionary fees
Request to vary precinct plan approval	\$215.00	\$220.00	Per Application	Y Discretionary fees
Researching existing use right or non-conforming use right	\$200.00	\$205.00	Per Application	Y Discretionary fees
Secondary Consent Applications	\$169.99	\$175.00	Per Application	Y Discretionary Fees

Subdivision Certification

Amended Certified Plan	\$137.30	\$137.30		N Certificate issues to show amended certified plan under Section 11(1) of the Act
Alteration of Plan	\$108.40	\$108.40		N Alteration of plan under section 10(2) of the Act
Certification of Plan of Subdivision	\$170.50	\$170.50	Per Certificate	N Certificate of Plan of Subdivision

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Compliance

Interest on Unpaid Money – Section 227 A Local Government Act	Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983	Per Application	N	Penalty Interest Rate approved by the Attorney General in accordance with Section 2 of the Penalty Interest Rate Act 1983
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Accommodation

Prescribed Accommodation Premises – Up to 5 people	\$200 plus \$20 Per Additional Person over 5	Per Application	N	-
Prescribed Accommodation Premises – rooming houses Up to 4 people	\$200 plus \$20 Per Additional Person over 5	Per Application	N	-

Animal Registration

Deceased Refund	Pro Rata 50% of Reduction - Per Half		Per Half	N	Pro Rata 50% Reduction
Pro Rata Registration	Pro Rata Rate 50% Reduction Per Half		Per Half	N	Pro Rata Rate - 50% Reduction
Unsterilised Dog – Full Fee	\$135.00	\$141.00	Per Animal	N	-
Unsterilised Dog – Full Fee (Pensioner)	\$67.50	\$70.50	Per Animal	N	-
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption)	\$90.00	\$94.50	Per Animal	N	-
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption) Pensioner	\$45.00	\$47.25	Per Animal	N	-
Sterilised Dog – Reduced Fee	\$45.00	\$47.00	Per Animal	N	-
Sterilised Dog – Reduced Fee (Pensioner)	\$22.50	\$23.50	Per Animal	N	-
Sterilised Cat – Reduced Fee	\$30.00	\$31.50	Per Animal	N	-
Sterilised Cat – Reduced Fee (Pensioner)	\$15.00	\$15.75	Per Animal	N	-
Micro chipped Dog (Registered Prior to 10th April 2013)	\$45.00	\$47.00	Per Animal	N	-
Micro chipped Dog (Registered Prior to 10th April 2013) (Pensioner)	\$22.50	\$23.50	Per Animal	N	-
Micro chipped Cat (Registered prior to 10th April 2013)	\$30.00	\$31.50	Per Animal	N	-
Micro chipped Cat (Registered prior to 10th April 2013) (Pensioner)	\$15.00	\$15.75	Per Animal	N	-
Dog kept for breeding by Domestic Animal Business	\$45.00	\$47.00	Per Animal	N	-
Dog kept for breeding by Domestic Animal Business (Pensioner)	\$22.50	\$23.50	Per Animal	N	-
Cat kept for breeding by Domestic Animal Business	\$30.00	\$31.50	Per Animal	N	-
Cat kept for breeding by Domestic Animal Business (Pensioner)	\$15.00	\$15.75	Per Animal	N	-

continued on next page ...

25

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Animal Registration [continued]

Approved Applicable Obedience Trained Dog	\$45.00	\$47.00	Per Animal	N -
Approved Applicable Obedience Trained Dog (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Unsterilised Working Dog – Livestock	\$45.00	\$47.00	Per Animal	N -
Unsterilised Working Dog – Livestock(Pensioner)	\$22.50	\$23.50	Per Animal	N -
Sterilised Working Dog – Livestock	\$45.00	\$47.00	Per Animal	N -
Sterilised Working Dog – Livestock (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Dangerous Dog – Guard Dog Non-Residential Premises	\$160.00	\$166.00	Per Animal	N -
Declared Restricted Breed Dog	\$260.00	\$269.50	Per Animal	N -
Declared Dangerous Dog	\$260.00	\$269.50	Per Animal	N -
Declared Menacing dog	\$260.00	\$269.50	Per Animal	N -
Dog > 10 years old	\$45.00	\$47.00	Per Animal	N -
Dog > 10 years old (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Cat > 10 years old	\$30.00	\$31.50	Per Animal	N -
Cat > 10 years old (Pensioner)	\$15.00	\$15.75	Per Animal	N -
FCC, CV or Approved Applicable Organisation Registered Cat	\$30.00	\$31.50	Per Animal	N -
FCC, CV or Approved Applicable Organisation Registered Cat (Pensioner)	\$15.00	\$15.75	Per Animal	N -
VCA or Approved Applicable Organisation Registered Dog	\$45.00	\$47.00	Per Animal	N -
VCA or Approved Applicable Organisation Registered Dog (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Dog or Cat Surrender Fee	\$80.00	\$0.00	Per Animal	Y -
Microchip	\$80.00	\$83.00	Per Animal	Y -

Animal Adoption

Adoption Cost for Animal (Male) – Dog	\$300.00	\$311.00	Per Animal	N Does not include registration fee - Dog
Adoption Cost for Animal (Female) – Dog	\$360.00	\$373.00	Per Animal	N Does not include registration fee
Adoption Cost for Animal (Male) – Cat	\$240.00	\$60.00	Per Animal	N Does not include registration fee -Cat
Adoption Cost for Animal (Female) – Cat	\$210.00	\$80.00	Per Animal	N Does not include Registration Fee - Cat

Building Lodgement

Request for building Permit information – Regulation 51 (1), (2), & (3)	As per Regulations	Per Information	N -
Council consent/discretion – Part 5 Siting Requirements (Reg 73-97)	As per Regulations	Per Inspection	N -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Building Lodgement [continued]

Affected Owners Written Consultation Fee	\$120.00	\$124.50	Per Lodgement	Y -
Lodgement fees – Other Classes	As per Regulations		Per Lodgement	N -
Building permit lodgement fees (section 30)	As per Regulations		Per Lodgement	N -
Council consent/discretion Non – Siting Matters (Reg 310, 513,515,604,801,802, & 806)	As per Regulations		Per Lodgement	N -
Domestic Building Plans Search Fee (non – refundable)	\$92.00	\$95.50	Per Search	Y -
Commercial Building Plans Search Fee (non – refundable)	\$178.00	\$184.50	Per Search	Y -
Copy of Building Permit Form	\$11.00	\$11.40	Per Item	Y -
Copies of plans (Maximum of 10 A3's) must also include search fee	\$52.00	\$54.00	Per Search	Y -
Copies of A1 Plans (each)	\$5.00	\$6.00	Per Copy	Y -
Copies of occupancy Permits must also include search fee	\$26.00	\$27.00	Per Permit	Y -
Copies of Building Insurance certificate include search fee	\$26.00	\$27.00	Per Certificate	Y -
Copies of Soil Report must also include search fee	\$52.00	\$54.00	Per Search	Y -
Copies of Structural Computations must also include search fee	\$79.00	\$82.00	Per Search	Y -

Building Permit

Private function – Seniors Rate	\$232.80	\$233.00	Per Hire	Y -
Seniors Community Groups – Permanent	\$7.20	\$7.20	Per Hour	Y -
Domestic Building Work Value of Works < \$50,000	\$3,300.00	\$3,630.00	Per Item	Y -
Domestic Building Work Value of Works \$50,001 < \$1000,000	\$3,799.99	\$4,180.00	Per Item	Y -
Domestic Building Work Value of Works \$100,001 < \$250,000	\$4,300.00	\$4,730.00	Per Item	Y -
Domestic Building Work Value of Works \$250,001 < \$500,000	\$4,800.00	\$5,280.00	Per Item	Y -
Two storey domestic building work additional fee	\$660.00	\$726.00	Per Item	Y -
Relocated Dwelling	\$5,500.00	\$6,050.00	Per Item	Y -
Commercial Building Work < 500 sq. M.	\$4,300.00	\$4,730.00	Per Item	Y -
Sheds, Verandas, Pergolas, Carport, or Masks, etc	\$1,000.00	\$1,100.00	Per Item	Y -
Building Permit – Fence	\$1,100.00	\$1,210.00	Per Item	Y -
Building Permit – Retaining Wall	\$1,300.00	\$1,430.00	Per Item	Y -
Building Permit – Restump	\$2,200.00	\$2,420.00	Per Item	Y -
Building Permit – Swimming Pool	\$2,200.00	\$2,420.00	Per Item	Y Include a Fence
Building Permit – Demolition	\$2,000.00	\$2,200.00	Per Item	Y -

continued on next page ...

27

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Building Permit [continued]

Building Permit – Temporary Structure & Special Use Permit	\$720.00	\$746.00	Per Item	Y -
Building Permit – Illegal Building Works	125 % of Permit Fee		Per Item	Y -
Building Inspection	\$175.00	\$192.50	Per Inspection	Y -
Building Notice Administration Fee	\$350.00	\$500.00	Per Inspection	Y -
Building Inspection Compliance Certificate	\$230.00	\$238.50	Per Inspection	Y -

Caravan Parks

Fixed Statutory Fee	Fixed Statutory Fee			N -
Transfer – % of Registration	% of Registration			N -

Environmental Health

Copy of Document -Environmental Health Record	\$25.00	\$26.00	Per Application	Y % of Registration
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Food Act

Health Food Act – Class 1	\$740.00	\$780.00	Per Application	N -
Health Food Act – Class 2	\$680.00	\$700.00	Per Application	N -
Health Food Act – Class 3	\$340.00	\$350.00	Per Application	N -
Class 2 & Class 3 Premises (Sporting Body)	25% of Annual Fee		Per Application	N -
Short term Mobile / Temporary Food Premises >3 months	25% of Annual Fee		Per Application	N -
Registration Renewal Fee reduced by 25% Per quarter (calendar year)	25% Per Quarter		Per Application	N -
Water Transport Vehicles – class 3 fee Per vehicle	\$340.00	\$350.00	Per Application	N -
Application fee for plan assessment FA	\$330.00	\$340.00	Per Application	N % of Registration
Transfer of Registration FA	% of Registration		Per Application	N -
Transfer Inspection – within 5 days FA	\$340.00	\$350.00	Per Application	N -
Transfer Inspection – within 24 hrs FA	\$640.00	\$660.00	Per Application	N -
Hairdressers once off registration	\$180.00	\$190.00	Per Application	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Health Act

Health Act Premises	\$180.00	\$190.00	Per Application	N -
Registration Fees Reduced by 25% per Quarter HA	Registration fees reduced by 25% per quarter (calendar year)		Per Application	N -
Application fee for plan assessment HA	\$300.00	\$310.00	Per Application	N -
Transfer of Registration HA	Transfer of registration 50%		Per Application	N -
Transfer Inspection – within 5 days	\$180.00	\$190.00	Per Application	N -
Transfer Inspection – within 24 hrs	\$340.00	\$350.00	Per Application	N -

Impounded Animals

Animal Trap Hire – Deposit	\$50.00	\$52.00	Per Animal	Y -
Impounded Animal – Release Fee Dog	\$80.00	\$84.00	Per Animal	N -
Impounded Animal – Release Fee Cat	\$40.00	\$42.00	Per Animal	N -
Impounded Animal – Daily Fee – Dog	\$15.00	\$16.00	Per Animal	N -
Impounded Animal – Daily Fee – Cat	\$13.00	\$14.00	Per Animal	N -
Impounded Livestock – Release Fee (each animal)	\$55.00	\$57.00	Per Animal	N -
Impounded Livestock – Daily Fee (each animal)	\$15.00	\$16.00	Per Animal	N -
Registration and Renewal of Premises to Conduct DAB	\$155.00	\$550.00	Per Animal	N -

Parking

Parking Penalty	0.5% of Penalty		Per Penalty	N Section 87 (4) of the Road Safety Act 1986
Impounded Vehicle – Small – Release Fee	\$190.00	\$440.00	Per Vehicle	Y Includes Station Wagons Small vehicle includes Sedans, Wagons etc.
Impounded Vehicle – Large – Release Fee	\$270.00	\$440.00	Per Vehicle	Y Includes Vans & Trucks Large vehicle includes Vans, Trucks etc.
Impounded Vehicle Heavy – Release Fee	Release Fee		Per Vehicle	Y Vehicle with GVM of 4.5 tonne or more; including cost of towing Heavy Vehicle - vehicle with a GVM of 4.5 tonnes or more
Impounded Vehicle – Daily Fee	\$20.00	\$21.00	Per Vehicle	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Parking [continued]

Parking Permit for People with Disabilities – Replacement of lost or stolen Permits	\$5.00	\$0.00	Per Application	Y -
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Regulatory Services

General Inspection Fee	\$140.00	\$145.00	Per Hour	N -
Late fee % of Registration Fee	Late Fee % of Registration Fee		Per Fee	N Applies when Registration Fees are not submitted by the due date
Impound Release Fee – Signs, Shopping Trolleys, Local Laws – Release from Impound	\$99.00	\$90.00	Per Trolley	N -
Permit Application Fee (includes charity bin, display of goods, advertising board/A-frame, caravan, unregistered vehicle, street trade etc.)	\$100.00	\$103.50	Per Permit	N -
General Local Law Application Fee – Permits – Shipping container up to 7 days	\$30.00	\$31.50	Per Permit	N -
General Local Law Application Fee – Permits – Shipping container longer than 7 days up to 6 months	\$100.00	\$103.50	Per Permit	N -
Amendment of an existing Permit	\$45.00	\$50.00	Per Permit	Y -
Permit Renewal Fee – (Bi-Yearly) Multiple animals	\$80.00	\$80.00	Per Permit	N -
Multiple Animal Permit Amendment Fee	\$45.00	\$50.00	Per Permit	Y -
Local Laws Permit – Pro Rata Rate 50% reduction Per half	Pro Rata Rate 50% reduction Per half		Per Permit	N -

Septic Tanks

Septic Tank Application	\$570.00	\$590.00	Per Application	N -
Septic Tank Alteration	\$460.00	\$480.00	Per Application	N -

Council Land

Permit Application Fee	\$100.00	\$103.50	Per Application	N -
Bond	\$600.00	\$621.00	Per Application	N -
Annual fee for Pointer Boards – Real Estate advertising signage	\$500.00	\$518.00	Per Application	N -
Permit Application Fee for Placement of Tables & Chairs (outdoor eating – street trade) etc.	\$100.00	\$103.50	Per Application	N -
Annual Renewal Fee (outdoor eating – street trade)	\$100.00	\$103.50	Per Application	N -

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30

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Council Land [continued]

Outdoor eating – Per table (in addition to application fee & renewal fee)	\$25.00	\$26.00	Per Application	Y -
Outdoor eating – Per chair (in addition to application fee & renewal fee)	\$10.00	\$11.00	Per Application	Y -
Food Van Sites – Monday to Friday – Annual Permit Fee	Food Van Sites Monday to Friday Annual Permit Fee		Per Application	N -
Food Van Sites Saturday and Sunday– Annual Permit Fee	\$260.00	\$1,200.00	Per Application	N -
Rubbish Skip / Bulk Waste Container	\$80.00	\$83.00	Per Application	N -
Hoarding Permit Application Fee	\$190.00	\$197.00	Per Application	N -
Occupation of Nature Strip / Footpath (eg Site hut)	\$90.00	\$103.50	Per Application	N -
Parking Bay for Construction Activities Per Day	\$65.00	\$67.50	Per Application	N -
Bond – Occupation of Nature Strip / Footpath	\$200.00	\$207.00	Per Application	N -
Use of outdoor eating – Per bench seat (in addition to application fee & renewal fee)	\$20.00	\$21.00	Per Application	N -
Per A-frame – (Street trade – Application on its own with no Outdoor eating – No additional fee if Outdoor eating application made)	\$100.00	\$103.50	Per Application	N -
Busking, Soliciting, Pop up stalls, Sale of goods, Street selling collections and Distribution	\$100.00	\$103.50	Per Application	N Exemption- Charities, Not for profit, Community group/Individual - no fee to be applied)
Permit Application Fee – Circus	\$100.00	\$103.50	Per Application	N -
Rent Per day – Circus	\$210.00	\$217.50	Per Application	Y -
Bond – Circus	\$3,200.00	\$3,315.00	Per Application	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Services Management

Community Care

Community Participation

Seniors Exercise Programs	Cost \$3.00 to \$10.00 Depending on the Activity	Per Program	N	Seniors Exercise Programs
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Community Transport

Senior Community Transport	\$1.50	\$1.50	Per Trip	N -
Hire of Community Bus – Bond	\$187.20	\$194.00		N -
Hire of Community Bus – Daily Fee	\$58.60	\$61.00	Daily Use	Y -
Hire of Community Bus – Overnight Fee	\$140.00	\$145.00		Y -
Hire of Community Bus – Bond 5 hours	\$187.20	\$194.00		N -
Hire of Community Bus – Fee 5 hours	\$29.30	\$30.50		Y -
Excess applicable for Insurance	\$500.00	\$500.00		N -
Fuel Replacement & Administration Cost	\$46.60	\$48.50	Per Litre	Y -
Damage – Internal or External	Charges for internal or external damage to Community Bus		Associated Cost	Y Associated Cost
Late Cancellation	Full scheduled booking fee		Full Scheduled Cost	Y -

Volunteer Transport

Volunteer Transport – Low Fee Range	Charge for Volunteer Transport - Low Fee Range	Per trip	N	Dependent on Destination
Volunteer Transport – Medium Fee Range	Charge for Volunteer Transport - Medium Fee Range	Per trip	N	Dependent on Destination

Care Melton Expo

Care Expo Site Fee	\$150.00	\$150.00	Per Stall	Y -
Exhibitor cancellation fee	\$310.50	\$322.00		Y -

Men's Shed

Men's Shed – Session	Dependent on Activity - Per Session	Per Session	N	-
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Home Support

CHSP – Social Support

Social Support – High Fee Range Community Based	\$93.80	\$97.50	Per Session	N Outing including meal
Social Support – Low Fee Range Community Based	\$22.70	\$23.00	Per Session	N Outing including meal
Social Support – Medium Fee Range Community Based	\$22.70	\$23.50	Per Session	N Outing including meal
Social Support – Low Fee Range Centre Based 2	\$4.65	\$4.90	Per Session	N -
Support for Carers Program – Low Fee Range	\$22.70	\$23.50	Per Session	N -
Social Support Individual – Low Fee Range	\$4.65	\$4.90	Per Session	N -
Social Support Individual – Medium Fee Range	\$6.65	\$6.90	Per Session	N -

CHSP – Centre Based Respite

Social Support – High Fee Range Centre Based	\$121.90	\$126.50	Per Session	N -
Social Support – Low Fee Range Centre Based 1	\$5.95	\$6.00	Per Session	N -
Social Support – Medium Fee Range Centre Based 1	\$5.95	\$6.00	Per Session	N -
Social Support – Med Fee Range Centre Based 2	\$6.65	\$6.90	Per Session	N -

Domestic Support

Domestic Assistance – High Fee Range	\$47.70	\$49.50	Per Hour	N -
Domestic Assistance – Low Fee Range	\$5.85	\$6.10	Per Hour	N Charge for Late Cancellation
Domestic Assistance – Medium Fee Range	\$9.60	\$10.00	Per Hour	N -

Food Services

Food Service – High Fee Range	\$26.50	\$27.50	Per Meal	N -
Food Service – Low Fee Range	\$8.10	\$8.40	Per Meal	N -
Food Service – Medium Fee Range	\$8.10	\$8.40	Per Meal	N -

Personal Care

Personal Care – High Fee Range	\$47.70	\$49.50	Per Hour	N -
Personal Care – Low Fee Range	\$4.65	\$4.90	Per Hour	N -
Personal Care – Medium Fee Range	\$6.65	\$6.90	Per Hour	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Respite Care

Respite – High Fee Range – In Home	\$47.70	\$49.50	Per Hour	N -
Respite – Low Fee Range – In Home	\$3.20	\$3.40	Per Hour	N -
Respite – Medium Fee Range – In Home	\$4.65	\$4.90	Per Hour	N -

Property Maintenance

Property Maintenance – High Fee Range	High Fee Range including costs for materials	Per Hour	N Minimum charge is \$49.50 per hour plus additional costs for materials
Property Maintenance – Low Fee Range	Low Fee Range including costs for materials	Per Hour	N Minimum charge is \$10.10 per hour plus additional costs for materials
Property Maintenance – Medium Fee Range	Medium Fee Range including costs for materials	Per Hour	N Minimum charge is \$18.70 per hour, plus additional cost for materials

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Planning

Community Facilities

Melton Community Hall

PA System/Audio system – (no operator inc. Lectern and Microphone and access to lighting controls) – Commercial OR Private function	\$128.00	\$132.50	Per Hire	Y -
PA System/Audio system – (no operator inc. Lectern and Microphone and access to lighting controls) – Community group/Community agency	\$75.65	\$78.50	Per Hire	Y -
Staff: Set Up / Service Per Officer/Per Hour	\$47.10	\$49.00	Per Hour	Y -
Day booking (prior to 5pm) – Commercial OR Private function	\$87.90	\$91.00	Per Hour	Y -
Day booking (prior to 5pm) – Community group/Community agency	\$51.30	\$53.50	Per Hour	Y -
Evening booking (after 5pm) – Commercial OR Private function	\$99.45	\$103.00	Per Hour	Y -
Evening booking (after 5pm) – Community group/Community agency	\$59.25	\$61.50	Per Hour	Y -
Bond for Auditorium	\$500.00	\$518.00	Per Booking	N -
Bond for Auditorium – Meeting Rooms	\$200.00	\$207.00	Per Booking	N -
Meeting room 1 or 2/3 – Community group/Community agency – Per Hour	\$15.90	\$16.60	Per Hour	Y -
Meeting room 1 or 2/3 – Community group/Community agency – Per Day	\$79.40	\$82.50	Per Day	Y -
Meeting room 1, or 2 /3 – Commercial – Per Day	\$108.45	\$112.50	Per Day	Y -
Meeting room 1, or 2 /3 – Commercial – Per Hour	\$21.70	\$22.50	Per Hour	Y -
Meeting Room 4 – Commercial rate – Per Day	\$164.00	\$170.00	Per Day	Y -
Meeting Room 4 – Commercial rate – Per Hour	\$32.80	\$34.00	Per Hour	Y -
Meeting room 4 – Community group/Community agency Per Day	\$108.50	\$112.50	Per Day	Y -
Meeting room 4 – Community group/Community agency – Per Hour	\$21.70	\$22.50	Per Hour	Y -

Melton Library & Learning Hub

Balam Balam – Commercial rate – Per Day	\$460.40	\$477.00	Per Day	Y -
Balam Balam – Commercial rate – Per Hour	\$92.00	\$95.50	Per Hour	Y -
Balam Balam – Community group/Community agency – Per Day	\$230.20	\$238.50	Per Day	Y -
Balam Balam – Community group/Community agency	\$46.00	\$48.00	Per Hour	Y -

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35

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Melton Library & Learning Hub [continued]

Butler AV room – Commercial – Per Day	\$198.40	\$205.50	Per Day	Y -
Butler AV room – Commercial – Per Hour	\$39.70	\$41.50	Per Hour	Y -
Butler AV room – Community group/Community agency – Per Day	\$97.90	\$101.50	Per Day	Y -
Butler AV room – Community group/Community agency – Per Hour	\$19.55	\$20.50	Per Hour	Y -
First floor double training room (Corr, Richards & Cameron) – Commercial – Per Day	\$317.50	\$329.00	Per Day	Y -
First floor double training room (Corr, Richards & Cameron) – Commercial – Per Hour	\$63.50	\$66.00	Per Hour	Y -
First floor double training room (Corr, Richards & Cameron) – Community group/Community agency – Per Day	\$153.40	\$159.00	Per Day	Y -
First floor double training room (Corr, Richards & Cameron) – Community group/Community agency – Per Hour	\$30.70	\$32.00	Per Hour	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Commercial Per Day	\$108.50	\$112.50	Per Day	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Commercial Per Hour	\$21.70	\$22.50	Per Hour	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Community group/Community agency – Per Hour	\$79.40	\$82.50	Per Hour	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Community group/Community agency – Per Hour	\$15.90	\$16.60	Per Hour	Y -
First floor training room (Corr, Richards & Cameron) – Commercial Per Day	\$164.00	\$170.00	Per Day	Y -
First floor training room (Corr, Richards & Cameron) – Commercial Per Hour	\$32.80	\$34.00	Per Hour	Y -
First floor training room (Corr, Richards & Cameron) – Community group/Community agency Per Day	\$108.50	\$112.50	Per Day	Y -
First floor training room (Corr, Richards & Cameron) – Community group/Community agency Per Hour	\$21.70	\$22.50	Per Hour	Y -
First floor triple training room (Corr, Richards & Cameron) – Commercial Per Day	\$338.65	\$351.00	Per Day	Y -
First floor triple training room (Corr, Richards & Cameron) – Commercial Per Hour	\$67.75	\$70.50	Per Hour	Y -
First floor triple training room (Corr, Richards & Cameron) – Community group/Community agency Per Day	\$198.40	\$205.50	Per Day	Y -
First floor triple training room (Corr, Richards & Cameron) – Community group/Community agency Per Hour	\$39.70	\$41.50	Per Hour	Y -
Ground floor single meeting room – Commercial Per Day	\$164.00	\$170.00	Per Day	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Melton Library & Learning Hub [continued]

Ground floor single meeting room – Commercial Per Hour	\$32.80	\$34.00	Per Hour	Y -
Ground floor single meeting room – Community group/Community agency Per Day	\$108.50	\$112.50	Per Day	Y -
Ground floor single meeting room – Community group/Community agency Per Hour	\$21.70	\$22.50	Per Hour	Y -
Ground floor double meeting room – Commercial Per Day	\$317.50	\$329.00	Per Day	Y -
Ground floor double meeting room – Commercial Per Hour	\$63.50	\$66.00	Per Hour	Y -
Ground floor double meeting room – Community group/Community agency Per Day	\$153.40	\$159.00	Per Day	Y -
Ground floor double meeting room – Community group/Community agency Per Hour	\$30.70	\$32.00	Per Hour	Y -
Laptop Hire	\$2.60	\$2.70	Per Hire	Y -

Caroline Springs Civic Centre

Bond – after hours	\$211.65	\$219.50	Per Booking	N -
Double Meeting Room – Commercial Day	\$317.50	\$329.00	Per Day	Y -
Double Meeting Room – Commercial Hour	\$63.50	\$66.00	Per Hour	Y -
Double Meeting Room – Community/Group or Agency – Day	\$153.40	\$159.00	Per Day	Y -
Double Meeting Room – Community Group– Hour	\$30.70	\$32.00	Per Hour	Y -
ICT Room – Commercial – All Day	\$164.00	\$170.00	Per Day	Y -
ICT Room – Commercial – Hour	\$32.80	\$34.00	Per Hour	Y -
ICT Room – Community – Day	\$108.50	\$112.50	Per Day	Y -
ICT Room – Community – Hour	\$21.70	\$22.50	Per Hour	Y -
Interview Room – Community – Hour	\$15.80	\$16.40	Per Hour	Y -
Interview Room – Community – Day	\$79.40	\$82.50	Per Day	Y -
Interview Room – Commercial – Hour	\$21.70	\$22.50	Per Hour	Y -
Interview Room – Commercial – Day	\$108.50	\$112.50	Per Day	Y -
ICT– Laptop Hire	\$2.60	\$2.70	Per Unit	Y -
Single Meeting – Commercial – Day	\$164.00	\$170.00	Per Day	Y -
Single Meeting – Commercial – Hour	\$32.80	\$34.00	Per Hour	Y -
Single Meeting – Community Group – Day	\$108.50	\$112.50	Per Day	Y -
Single Meeting – Community Group – Hour	\$21.70	\$22.50	Per Hour	Y -
Staff setup/Clean– Per Hour	\$47.10	\$49.00	Per Hour	Y Per Staff officer

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Melton Seniors Community Learning

Permanent Community Room Hire – Community group	\$10.00	\$10.40	Per Hour	Y -
Casual User Insurance	\$27.50	\$28.50	Per Hour	Y -
Community Room hire – Casual Community Agency User (other than Seniors groups)	\$18.50	\$19.20	Per Hour	Y -
Community Room hire – Casual Community User (other than Seniors groups)	\$14.30	\$15.00	Per Hour	Y -
Community Room hire – Casual User Bond/Private function bond	\$500.00	\$518.00	Per Hire	Y -
Community Room hire – Permanent and Casual Commercial Users OR Private function before 5pm (other than Seniors groups)	\$27.50	\$28.50	Per Hour	Y -
Community Room hire – Permanent Community Agency users (other than Seniors groups)	\$13.24	\$13.80	Per Hour	Y -
Community Room hire – Permanent Community Users (other than Seniors groups)	\$10.00	\$10.40	Per Hour	Y -
Function hire after 5pm (other than Seniors groups)	\$57.10	\$59.50	Per Hour	Y -

Community Centres

After Function Hire Clean	\$114.80	\$119.00	Per Hire	Y -
After Function Inspection	\$54.00	\$56.00	Per Hire	Y -
Insurance Casual User	\$27.50	\$28.50	Per Hire	Y -
Community Room – Casual Community Agency User	\$18.50	\$19.20	Per Hour	Y -
Community Room – Casual Community User	\$14.30	\$15.00	Per Hour	Y -
Community Room – Casual User Bond	\$500.00	\$518.00	Per Hire	Y -
Community Room – Permanent and Casual Commercial Users OR Private function before 5pm	\$27.50	\$28.50	Per Hour	Y -
Community Room – Permanent Community Agency users	\$13.20	\$13.80	Per Hour	Y -
Community Room – Permanent Community Users	\$10.00	\$10.40	Per Hour	Y -
Community Room – Function Hire after 5pm	\$57.10	\$59.50	Per Hour	Y -
Meeting Room hire (<20 capacity) – Casual Community Agency Users	\$13.75	\$14.40	Per Hour	Y -
Meeting Room hire (<20 capacity) – Casual Community Users	\$10.60	\$11.00	Per Hour	Y -
Meeting room hire (<20 capacity) – Casual User Bond	\$200.00	\$207.00	Per Hire	Y -
Meeting Room hire (<20 capacity) – Permanent and Casual Commercial Users	\$24.30	\$25.50	Per Hire	Y -

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38

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Centres [continued]

Meeting Room hire (<20 capacity) – Permanent Community Agency Users	\$10.00	\$10.40	Per Hour	Y -
Meeting Room hire (<20 capacity) – Permanent Community Users	\$8.50	\$8.80	Per Hour	Y -
Office Hire in Community Facilities	\$51.30	\$53.50	Per Day	Y -

Neighbourhood House

Casual Community – Room Hire – Community Agency	\$18.50	\$19.20	Per Hour	Y -
Casual Community Room Hire – Community Group	\$14.30	\$15.00	Per Hour	Y -
Class Fee		Fee for Class	Per Hour	Y Dependent on Program 75% of Tutor Cost
Permanent & Casual Commercial Room Hire	\$27.50	\$28.50	Per Hour	Y -
Permanent Community Room Hire – Community Agency	\$13.24	\$13.80	Per Hour	Y -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Families & Children

Early Childhood Programs

Family Day Care Services

Booked Core Hours – 8am to 6pm	Fee Range (Hourly Rate) \$6.60 to \$8.95		Per Hour	N Booked Core Hours - 8:00am to 6:00pm
Booked Non Core Hours – 6pm to 8am	Fee Range (Hourly Rate) \$7.25 - \$9.35		Per Hour	N -
Booked Weekend Care	Fee Range (Hourly Rate) \$9.25 to \$21.30		Per Hour	N Booked Weekend Care
Casual Care – Weekdays	Fee Range (Hourly Rate) \$11.00 - \$15.50			N Casual Care - Weekdays Fee Range (Hourly Rate) \$11.00 to \$15.50
Casual Care – Weekends	Fee Range (Hourly Rate) \$13.15 - \$21.30			N Casual Care - Weekends Fee Range (Hourly Rate) \$13.15 - \$21.30
Meals – Breakfast	Charge Range \$3.15 to \$5.30		Per Meal	N Meals - Breakfast Range - \$3.15 to \$5.30
Meals – Dinner	Charge Range \$6.30 - \$7.75			N Meals - Dinner Range \$6.30 - \$7.75
Meals – Lunch	Charge Range \$7.25 to \$9.35		Per Meal	N Meals - Lunch Range- \$4.85 to \$7.75
Meals – Snack	Charge Range \$2.50 - \$3.20			N Meals - Snack Range \$2.50 - \$3.50
Merchandise– Receipt Book	\$0.00	\$12.40	Per Book	Y Merchandise - Receipt Book
Public Holiday In Care	Fee Range (Hourly Rate) \$12.05 to \$21.30			N Public Holiday in Care - Fee Range (Hourly Rate) \$12.05 - \$21.30
Timesheet Book	\$0.00	\$18.60	Per book	N -
Transport – Local Trip	Charge Rate \$3.60 - \$5.30		Per Trip	N Local Trip - Range \$3.60 - \$5.30
Administration Levy	\$2.00	\$2.05	Per Hour	N Per Hour Per Child nil capping
Educator Levy	\$0.25	\$0.25	Per Hour	N Per Hour Per Child nil capping

Occasional Care Services

3 hour session	\$25.00	\$26.00	Per hour Per child	N -
3.5 hour session	\$29.00	\$30.00	Per child	N -
4 hour session	\$33.00	\$34.00	Per child	N -
Late pick up fee	\$10.00	\$11.00	Per child Per 15 minutes	N -
Orientation session	\$10.00	\$11.00	Per session	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Kindergarten Enrolments

Administration Levy for Enrolling in Kindergarten	\$28.00	\$29.00	Per child	N -
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Vacation Care

Centre Days	\$70.00	\$72.50	Per child	N -
Excursions	\$32.00	\$33.50	Per child	N Maximum
Incursions	\$22.00	\$23.00	Per child	N Minimum
Late Enrolment Fee	\$21.00	\$22.00	Per booking	N -
Late Pickup Fee	\$5.00	\$5.00	Per child Per minute	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Recreation & Youth

Athletic Facilities

School Carnivals

Bond for hire	\$500.00	\$501.00	Per booking	Y Refundable Refundable
Carnivals – Association/combined schools, regional – Day	\$425.00	\$440.00	Per Event	Y Maximum 6 hours Day (max 6 hrs booking)
Carnivals – Association/combined schools, regional – Night	\$245.00	\$254.00	Per Event	Y Maximum 3 hours Evening (max 3hrs)
Casual use/training – from outside the municipality (including schools PT and coaches) – Day	\$72.00	\$75.00	Per Event	Y -
Casual use/training – from outside the municipality (including schools, PT and coaches) – Night	\$82.00	\$85.00	Per Event	Y -
Cleaning after Pavilion Hire	\$113.00	\$117.00	Per event	Y -
Court 1: Show Court: courtside seating Capacity – 300 – Commercial	\$68.00	\$68.00	Per event	Y Commercial Organisation Fee
School Carnivals – Local Schools – Day	\$285.00	\$295.00	Per event	Y Day (max 6 hrs booking)
School Carnivals – Local schools – Evening	\$175.00	\$181.50	Per event	Y Evening (max 3hrs)
School Carnivals – users from outside the municipality – Day	\$380.00	\$394.00	Per event	Y Day (max 6 hrs booking)
School Carnivals – users from outside the municipality – Evening	\$224.99	\$233.00	Per event	Y Evening (max 3hrs)
Standard equipment hire (Core equipment)– Day	\$190.00	\$197.00	Per event	Y Day (max 6 hrs booking)
Standard equipment hire (Core equipment) – Evening	\$115.00	\$119.50	Per event	Y Evening (max 3hrs)

Training

Casual use/training – local schools and clubs – Day	\$48.00	\$50.00	Per hour	Y -
Casual use/training – local schools and clubs – Evening	\$58.00	\$60.00	Per hour	Y -

Caroline Springs Leisure Centre

Hire

Café (meetings / hire): Booking Per Hour	\$36.00	\$36.00	Per hour	Y -
Café (meetings / hire): Booking Per Hour – Commercial	\$56.50	\$56.50	Per hour	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Hire [continued]

Court 1: Show Court: courtside seating Capacity – 300 – Community	\$41.00	\$41.00	Per hour	Y -
Court 2 & 3: Booking Per Hour – Commercial	\$68.00	\$68.00	Per hour	Y -
Court 2 & 3: Booking Per hour – Community Group	\$41.00	\$41.00	Per hour	Y -
Hard Courts – Tennis & Netball Casual users from outside the municipality	\$12.50	\$12.60	Per Use	Y -
Hard Courts – Tennis & Netball – Commercial Use	\$340.00	\$340.00	Per month	Y -
Hard Courts – Tennis & Netball – Seasonal use – local sporting clubs	\$395.00	\$410.00	Per unit	Y Includes Pavillion & Ground Use
Sports Lighting	\$24.00	\$25.00	Per hour	Y Pending Availability
Bonds – MIRC	\$1,035.00	\$1,035.00	Per booking	Y -
Bonds – MIRD Community	\$520.00	\$520.00	Per booking	Y -
Court 1: Show Court: courtside seating Capacity – 300 Commercial	\$68.00	\$68.00	Per hour	Y -
Court 1: Show Court: courtside seating Capacity – 300	\$41.00	\$41.00	Per hour	Y -
Court 2 & 3: Booking Per hour – Commercial	\$68.00	\$68.00	Per hour	Y -
Court 2 & 3: Booking Per hour	\$41.00	\$41.00	Per hour	Y -
Crèche Capacity – 80: Booking Per hour – Commercial	\$53.00	\$53.00	Per hour	Y -
Crèche Capacity – 80: Booking Per hour	\$33.00	\$33.00	Per hour	Y -
General Purpose Room Capacity – 80: Booking Per hour – Commercial	\$53.00	\$53.00	Per hour	Y -
General Purpose Room Capacity – 80: Booking Per hour	\$33.00	\$33.00	Per hour	Y -

Events

Events / Functions: Bonds – Community Group	\$1,140.00	\$1,140.00	Per booking	Y -
Events / Functions: Bonds	\$586.00	\$586.00	Per booking	Y -
Events / Functions: Monday – Friday (5pm – 12am – 7hrs) Community	\$397.00	\$397.00	Per booking	Y -
Events / Functions: Monday – Friday (5pm – 12am – 7hrs)	\$662.50	\$663.00	Per booking	Y -
Events / Functions: Saturday, Sunday & public holidays (10am – 12am = 14hrs)	\$730.00	\$730.00	Per booking	Y -
Events / Functions: Saturday, Sunday and public holidays (10am – 12am = 14hrs)	\$1,140.00	\$1,140.00	Per booking	Y -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Recreation Reserves

Grass

Casual users from outside the municipality – Grass	\$26.00	\$27.00	Per hour	Y -
Commercial Use – Coaching and Academies	\$210.00	\$220.00	Per Month	Y -
Commercial Use – Personal Trainers	\$110.00	\$110.00	Per Month	Y Up 20 persons
Seasonal Use – local sporting clubs Grass	\$395.00	\$410.00	Per unit	Y Includes pavilion and Ground Use

Synthetic

Casual users from outside the municipality – Synthetic	\$75.00	\$78.00	Per hour	Y -
City of Melton Schools and Clubs	\$25.00	\$25.00	Per hour	Y Ground Use only
Seasonal Use – Local Sporting Clubs – Synthetic	\$395.00	\$410.00	Per unit	Y Includes pavilion and Ground Use

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Libraries

Libraries

Consumables

Basic Ear Phones	\$1.70	\$1.80		Y -
USB 8GB	\$8.30	\$8.60		Y -
Library Bags	\$2.00	\$2.00	Per bag	Y -

Programs

Annual charge for book club membership	\$52.00	\$53.50	Per Person	Y -
Per Person for some events and programs	Minimum Charge \$2.00		Per Person	N -
Annual charge for book club membership – concession	\$41.00	\$42.50	Per Person	Y New Fee

Faxing

Sending ISD	2 pages or part Minimum charge \$10.30	First 2 pages + for each additional page		Y -
Receiving or sending fax to a local or interstate number	10 pages or part Minimum charge \$4.10	First 2 pages + for each additional page		Y Replacement cost for lost, damaged or stolen library item as indicated on the library's database

Membership

Replacement of membership card	\$2.20	\$2.30	Per item	Y Replacement cost for lost, damage or stolen library card
Charge for late library item returns	\$0.20	\$0.20	Per item Per day	N Accrues daily of \$2.00 per Item Accrues daily to maximum of \$2.00 Per item
Inter-Library Loan requests outside of Swift Consortium	\$16.50	\$16.50	Per item	Y Library passes on any changes levied by the lending library to customers
Lost Damaged & Stolen Items	Replacement cost for lost, damage or stolen library as per Library database			Y -

Photocopying/Printing

Black and white A3	\$0.40	\$0.40	Per page	Y -
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Photocopying/Printing [continued]

Black and white A4	\$0.20	\$0.20	Per page	Y -
Colour A3	\$2.00	\$2.00	Per page	Y -
Colour A4	\$1.00	\$1.00	Per page	Y -