



## MINUTES

### DISABILITY ADVISORY COMMITTEE

held on 4 April 2019 at 12noon in Civic Room 2

**Present:**

- L Jenner, Community Representative
- L Chitts, Community Representative
- L Campbell, Community Representative
- L Vasilopoulos, Community Representative
- M Heaney, Coordinator Community Participation, City of Melton
- C Cramer, Manager Community Care, City of Melton
- W Penna, Metro Access Officer, City of Melton
- M Hutchinson, Coordinator Design and Traffic, City of Melton
- B Scott, Djerriwarrh Health Services
- A Agius, Djerriwarrh Health Services
- S Prestney, City of Melton

**Chairperson:** C Cramer, Manager Community Care

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#### 1. Apologies

K Tori Chief Executive Officer, City of Melton  
Cr K Majdlik, City of Melton  
Cr L Carli, City of Melton  
M Homann, Service Provider Representative

#### 2. Declaration of interests and/or conflict of interests

Nil

#### 3. Confirmation of minutes of previous meeting

##### Motion

That the Committee adopts the minutes of the Disability Advisory Committee (DAC) meeting held 7 February 2019

L Jenner / L Chitts

#### 4. Djerriwarrh Health Services strategic planning engagement

B Scott and A Agius provided an overview of the process being undertaken for Djerriwarrh Health Services to develop its 5 year Strategic Plan. As part of the process a Strategic Planning Steering Committee has been formed with representatives from Melton, Bacchus Marsh, Department of Health and Human Services and consumers. Extensive community consultation has been planned. The aim is to have the Strategic Plan completed by June 2019.

The consultation provides for feedback on two key questions:

- What are the three most important things to you when you think about healthcare services?
- What services are required for people with additional needs within our catchment?

## MINUTES

**5. Pierre Gorman Award update**

S Prestney provided the following update on the Pierre Gorman Award project:

- All 15 library services who are part of the Project Working Group have signed up as affiliates of the American based program, 'Next Chapter Book Club'.
- Melton City Libraries coordinated their affiliation which was paid via the Pierre Gorman scholarship funding.
- In February, the project sponsored Nicola Grove from UK organisation, Open Story Tellers to provide training for disability engagement and conducting multisensory story sharing sessions. The two day training explored ways in which Libraries could make literature more accessible for people with learning disabilities.
- The training has equipped each organisation with information, skills and inspiration to implement the shared reading program and establish at least one book club.

**6. Business Arising****6.1 Metropolis Survey Findings**

M Rowe to provide the DAC with an overview of the Metropolis Survey findings.

**Action:**

C Cramer to invite M Rowe to present findings from the 2019 Metropolis Survey at the DAC meeting scheduled for 1 August 2019.

**6.2 Understanding Disability booklet progress**

W Penna reported that the booklet was progressing well and he had met with DAC members L Jenner, L Campbell and L Chitts regarding their personal stories. L Jenner was congratulated for her excellent work in researching and writing each of the personal stories.

**7. General Business****7.1 Metro Access Update****7.1.1 Access Keys**

W Penna provided an update on the delivery of the 'Access Keys' project that will provide customised accessibility guides to the Melton and Caroline Springs Libraries. The onsite visits to gather detailed information including images for the guides will occur on Wednesday 10 April. The project is scheduled for completion by mid-June.

**7.1.2 Melton Business Excellence Awards Sponsorship**

W Penna informed members that nominations are now open for the 2019 Awards and will close on Friday 29 April 2019. As per the DAC's instructions there is no nomination process for the Best Access and Inclusion Business category. The winner will be awarded by the judge's from the finalist from all categories that best demonstrates the virtues of Council's Melton: A City for All People strategic plan.

The DAC are invited to nominate two representatives to attend the finalist event on 1 August and 10 representatives to attend the Gala dinner on 30 August. Both events require a DAC member to speak on behalf of the committee.

**Action:**

M Heaney to liaise with Cr K Majdlik regarding availability to speak on behalf of the DAC.



## MINUTES

**8. Next Meeting**

The next meeting is to be held on Thursday 6 June 2019 commencing at 12.00pm in Civic Room 2.

**9. Close of Business**

The meeting closed at 1.30pm.