

Melton City Council

2018/2019 Finance Report

11 Months Ended 31 May 2019

A thriving community
where everyone belongs





Finance Report Index

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Melton City Council

Monthly Finance Report for the 11 months period ended May 2019.

Financial Risk

No new instances of financial fraud or risk identified in the month ending 31 May 2019.

Executive Summary

Operating Results

This report compares the May 2019 YTD results with the profiled YTD approved budget for the same period.

The underlying surplus for the May YTD period was \$34.9m. This compared with the profiled budgeted result of \$22.7m resulted in a favourable variance of \$12.2m.

Detailed analysis of operating revenue and expenditure variances by line items are outlined on page 4-7 of this report.

Year-end Forecast

The 3rd quarter forecast with forecast variance analysis to approved budget was reported in the March quarterly report.

Third Quarter Year-End Forecast-Summary		\$(Millions)
Operating		
Forecast favourable variance in operating results before transfers		\$24.4
Capital		
Forecast unfavourable variance in Council Capital Expenditure		(\$2.2)

Capital Expenditure

The Council Capital expenditure budget for 2018/19 is a total of \$91.95m. This consists of \$77.82m Council capital budget and an actual carry forwards component of \$14.13m from 2017/18.

The actual capital expenditure completed at the end of May was \$58.6m or 63.7% of the total Council capital expenditure budget of \$91.95m

Total developer contribution in-kind works budget for 2018/19 is \$34.18m. These works when completed by landholders will offset their developer contribution liability to Council. Where the value of completed works handed over to Council varies from the DCP obligations, the resultant

rolling credit or debit transactions which will be carried forward to be set off against future obligations or for settlement to/by Council from the developer contribution reserve funds.

The 3rd quarter forecast capital expenditure for 2018/19 including the carry forward component was estimated at \$89.79m at the end of March 2019. The significant level of unbudgeted capital grants received for the period to May has resulted in an increase in the estimate of the total capital expenditure for 2018/19 to \$107.5 million. It is estimated at this point that approximately \$20m of this expenditure will be carried forward to 2019/20. Unbudgeted capital grants received this year are listed in the capital grants variance analysis on page 4.

A project level analysis of YTD capital expenditure by capital works by business unit is provided on page 17.

Cash on hand and Investments

Council's total cash position at month end is \$173.6m. This balance includes \$163.9m of general and restricted investments representing carry forward expenditure, employee entitlements, and developer contributions received for future capital works. The amount of cash on hand and at bank at end of month is \$9.7m. Increase in general and restricted investments is due to creation of the Infrastructure and Strategic Investment Reserve by Council.

Debtors

Receivables outstanding totalled \$76.4m (net of doubtful debts provisions) of which \$12.0m relates to rates debtors including instalments not yet due. Infringement debtors amounted to \$4.83m and other sundry debtors (including accrued land sales, PSP works in kind debtors) was \$59.5m.

Monthly Management Report 2018/2019						
Operating Statement by Income / Expenditure line items						
for the 11 Months ended 31 May 2019						
2017/2018 YTD Actuals (000's)	Income/Expenditure Type		YTD Actuals (000's)	YTD Approved Budget (000's)	Variance to YTD Approved Budget (000's)	Full Year Approved Budget (000's)
105,762	Rates & Charges	1	113,123	114,043	(920)	114,439
20,261	Operating Grants	2	21,506	19,190	2,316	19,962
10,010	User Fees & Charges	3	11,660	7,750	3,911	9,687
5,986	Statutory Fees	4	7,923	4,105	3,818	5,188
3,150	Interest On Investments	5	3,879	2,988	891	3,342
2,784	Other Revenue	6	1,284	1,232	53	1,510
147,953	Total Income		159,376	149,308	10,068	154,127
45,348	Employee Costs	7	46,575	52,326	5,751	58,164
35,776	Contract Materials	8	36,134	34,237	(1,897)	42,288
11,491	Program Expenses	9	13,410	13,529	119	17,832
617	Borrowing Cost	10	578	578	(0)	785
5,232	Utilities	11	6,219	5,261	(958)	6,230
3,758	Maintenance	12	4,703	4,510	(193)	7,264
28,101	Depreciation	13	31,646	31,298	(348)	34,484
8,045	Other Expenses	14	2,370	2,002	(368)	2,684
138,368	Total Expenditure		141,634	143,740	2,106	169,730
	Non Operating Income & Expenditure					
21,096	Proceeds from Sale of Assets	15	24,996	32,392	(7,396)	32,459
(8,817)	Cost of Assets Sold	16	(7,878)	(15,283)	7,405	(15,756)
12,279	Total Gain/(Loss) on Disposals of Assets		17,118	17,109	9	16,702
21,863	Underlying Operating Results Surplus/(Deficit)		34,860	22,677	12,183	1,099
	Other Cash & Non Cash Contributions					
21,335	Developer Cash Contributions	17	28,195	22,125	6,070	26,900
74,194	Developer Contributions - Non Monetary Assets	18	15,572	23,440	(7,868)	47,088
11,931	Capital Grants	19	10,046	8,674	1,372	9,849
107,460	Total Capital Grants & Cash & Non Cash Contr		53,814	54,239	(426)	83,836
129,323	Total Surplus/Deficit for the Year Before Trfs.		88,673	76,916	11,757	84,935
	Reserve Transfers					
20,105	Transfers From Reserves	20	17,234	25,996	(8,762)	56,337
(34,963)	Transfer to Reserve	21	(59,544)	(30,089)	(29,455)	(42,637)
(14,858)	Total Net Transfers - Income/(Exp)		(42,310)	(4,093)	(38,217)	13,701
114,466	Total Surplus/(Deficit) Net of Transfers		46,364	72,823	(26,460)	98,636

* Negative values in the YTD variance column indicates an unfavourable Variance.

Monthly Management Report - 2018/19 Operating Statement - Significant Variance Comments 11 Months Ended 31 May 2019				
Income/Expenditure Type	YTD Actual (000's)	YTD Budget (000's)	Variance - Fav/(Unfav) (000's)	2018/19 Approved Budget (000's)
Income				
Rates & Charges	1 113,123	114,043	(920)	114,439
				<p>Unfavourable variance is attributable to:</p> <ul style="list-style-type: none"> ** Supplementary rates at the end of May falling below target (\$943.3k) due to lower number of properties being released than budgeted as a result of slow down in the property market. The pensioner rebate both Council and State, were higher than budget by (\$53.9k). The overall unfavourable variance was partly offset by. ** Lower than budgeted environmental rebates allowed for the period (\$77.4k).
				<p>Favourable variance is attributable to the following:</p> <ul style="list-style-type: none"> Unbudgeted grants of \$1.36m received in the ytd period and these include: <ul style="list-style-type: none"> ** Youth learning pathways (\$290k), Fight@Home and Family Violence (\$214k), hot house project funding (\$80k), indigenous and intercultural programs (\$227.7k), access and support specialist services (\$72.3k), Fraser Rise neighbourhood house (\$67k), Parks reserve water (\$60k), engineering plan automation project (\$63k), community care access and support for specialist services (\$55k), art project grants (\$50k), early childhood programs (\$37k), baby makes 3 (\$30k), and others (\$118k). Higher than budgeted grants of \$1,079m was received in the ytd period and these include :- <ul style="list-style-type: none"> ** Grants commission funding (\$46k) ** Community Care and Inclusion mainly in CSHP services due to revised funding arrangements (\$436k). ** Maternal and Child Health services (\$158k) ** Early Childhood and Family Support services (\$255k) ** School crossing (\$122k) ** Recreation and Youth in reconnect and mentoring programs(\$26k) ** Library services (\$36k) <p>The overall favourable variance was offset by lower than budgeted grants received in number of other programs (\$123k) .</p>
Operating Grants	2 21,506	19,190	2,316	19,962
				<p>The favourable variance is mainly attributable to the following:</p> <ul style="list-style-type: none"> ** Subdivision construction supervision and public lighting charges were higher than ytd budget due to increase in the number of land development activities (\$1.70m) ** Increase in rental and lease income from properties (\$608k) ** Higher fee income in community care in CSHP programs (\$141k) ** Transfer Station fees for waste management in operations due to increase in patronage, asset protection charges & other (\$631k). ** Additional income from local laws and court services in the Compliance due to increased activity and follow up (\$557k). ** Increased income from crematory operations (\$87k) ** Increase in town planning fees due to higher level of development activity and other (\$187k).
User Fees & Charges	3 11,660	7,750	3,911	9,687
				<p>Favourable variance is attributable to the following:</p> <ul style="list-style-type: none"> ** Higher than budgeted fee income mainly in parking fines, litter & building sites, ranger services, food act and building services compliance (\$2.23m). ** Increase in the number of engineering plans associated with land developments in terms of higher design and infrastructure charges and subdivision plan checking fees in engineering fees (\$1.44k). ** Higher than budgeted statutory fees and charges in city design strategy and environment (\$595k). <p>Overall favourable variance is partly offset by lower than budgeted fee income in statutory planning due to realignment of some of statutory fees as user fees and charges (\$147k).</p>
Statutory Fees	4 7,923	4,105	3,818	5,188

Monthly Management Report - 2018/19 Operating Statement - Significant Variance Comments 11 Months Ended 31 May 2019				
Income/Expenditure Type	YTD Actual (000's)	YTD Budget (000's)	Variance - Fav/(Unfav) (000's)	2018/19 Approved Budget (000's)
Interest On Investments	5 3,879	2,988	891	3,342
Other Revenue	6 1,284	1,232	53	1,510
Total Income	159,376	148,388	10,988	154,127
Expenditure				
Employee Costs	7 46,575	52,326	5,751	58,164
Contract Materials	8 36,134	34,237	(1,897)	42,288

Significant Variance Comments- YTD actual compared to profiled YTD approved budget

Favourable variance is due to higher level of funds available for investment from unbudgeted capital grants, developer contributions and timing of cash flows.

This favourable variance relates the following:
 -unbudgeted reimbursement and recoveries received in the year-to-date period such as relocation of RSL war memorial, Hillside tennis club pavilion extension and others (\$170k).
 Overall favourable variance partly offset by lower than planned receipts from pipes catering and timing variance of various contributions to be received (\$120k).

This favourable variance in employee cost is the net effect of \$4.15m favourable in salaries and wages and \$1.60m favourable in payroll oncost.

The favourable variance in salaries and wages is largely attributable to a number of new positions budgeted in the 2018/19 which have not been filled or filled later than planned. The variance is spread among a number of business units with significant variances reported in the following:
 - Information Services (\$307k)
 - Recreation and Youth (\$374k)
 - Families and Children (\$475k)
 - Operations (\$265k)
 - City Design Strategy and Environment (\$182k)
 - Engineering Services (\$311k)
 - Compliance (\$234k)
 - Community Care (\$169k)
 - Engagement & Advocacy (\$106k)
 - Capital Works (\$59k)
 - Other Business Units (\$727k)
 Part of the above favourable variance partly offsets \$2.14m of unfavourable variance in Contract Labour (Agency) expenses in contract expenditure outlined below.

The favourable variance of \$1.60m in oncost expenditure is mainly timing related and is due to lower than budgeted expenditure on long service leave (\$954k), annual leave loading (\$220k), Superannuation (\$276k) and others (\$100k). Expenditure will align more with the latest forecast after year-end adjustments.

The unfavourable variance is mainly due to:
 - Higher than budgeted expenditure to-date in contract agency labour cost of \$2.14k. These overruns are in mainly in business units such as Information Technology, (\$1.36m), Capital Projects (\$204k), Engagement and Advocacy (\$153k), Compliance (\$98k), Community Care (\$196k), Operations (\$57) Engineering and others (\$78k). These overruns are offset against favourable variances against employee costs as previously mentioned.

The unfavourable variance is partly offset by the following:
 - Lower than budgeted contract payments in parks and open spaces, property and tree services and other (\$243k).

Monthly Management Report - 2018/19 Operating Statement - Significant Variance Comments 11 Months Ended 31 May 2019					
Income/Expenditure Type	YTD Actual (000's)	YTD Budget (000's)	Variance - Fav/(Unfav) (000's)	2018/19 Approved Budget (000's)	Significant Variance Comments- YTD actual compared to profiled YTD approved budget
Other Cash & Non Cash Contributions					
Contributions	17 28,195	22,125	6,070	26,900	The favourable variance is due to higher than budgeted developer contribution received to date. This increase is reflected in the 3rd qtr. forecast.
Developer Contributions - Non Monetary Assets	18 15,572	23,440	(7,868)	47,088	The total non cash contributions received in the year-to-date period was \$21.28m. This was partly offset by PSP (Precinct Structure Plan) offsets of \$5.71m applied to-date which represents the value of assets provided which is over and above the developer's Development Infrastructure Levy (DIL) liability. Significant volumes of non cash contributions are recognised on finalisation of annual accounts at the end of the financial year in June.
Capital Grants & Contributions	19 10,046	8,674	1,372	9,849	Unbudgeted capital grants received in the ytd period amounts to \$8.68m ** Eynesbury Sporting Facility (\$2.10m); ** Kurrajong Neighbourhood House (\$1.97m) ** Caroline Spring Community Pavilion Extension (1.06) ** Fraser Rise Community Centre (\$600k) ** City Vista Sports Facility (\$500k) ** Blaino Drive reserve development (\$440k) ** Bloombury Drive Play Space (\$42k) ** Sign Payne Reserve Play Space (\$400k) ** Alice Community Hub (\$395k) ** Anzac Reserve Play School (\$355k) ** and others \$44.3k. The overall favourable variance is partly offset by a number of grants which have not been received to-date of \$7.31m. These include: Kurrajong Community Pavilion, Streetscapes improvements, Hume Drive duplication, road rehabilitation and others. Some of these may be received in the 2019/20 Financial year.
Total Capital Grants & Cash & Non Cash Contributions	53,814	54,239	(425)	83,836	
Total Surplus/(Deficit) for the Year Before Trfs.	88,673	76,916	11,757	84,935	

3rd Quarter Year-End Forecast				
Forecast Operating Statement by Income / Exp				
Income/Expenditure Type		Full Year Approved Budget (000's)	3rd Quarter Forecast (000's)	3rd Qtr Forecast Variance (000's)
Income				
Rates & Charges	1	114,439	113,601	(838)
Operating Grants	2	19,962	29,929	9,967
User Fees & Charges	3	9,687	10,668	981
Statutory Fees	4	5,188	8,195	3,007
Interest On Investments	5	3,342	4,327	985
Other Revenue	6	1,510	1,605	95
Total Income		154,127	168,325	14,198
Expenditure				
Employee Costs	7	58,164	56,564	1,600
Contract Materials	8	42,288	44,727	(2,438)
Program Expenses	9	17,832	17,840	(8)
Borrowing Cost	10	785	785	0
Utilities	11	6,230	6,961	(731)
Maintenance	12	7,264	7,607	(343)
Depreciation	13	34,484	34,849	(365)
Other Expenses	14	2,684	3,453	(769)
Total Expenditure		169,730	172,785	(3,054)
Non Operating Income & Expenditure				
Proceeds from Sale of Assets	15	32,459	16,996	(15,463)
Cost of Assets Sold	16	(15,756)	(8,141)	7,616
Total Gain/(Loss) on Disposals of Assets		16,702	8,855	(7,847)
Underlying Operating Results Surplus/(Deficit)		1,099	4,395	3,296
Other Cash & Non Cash Contributions				
Developer Cash Contributions	17	26,900	34,431	7,532
Developer Contributions - Non Monetary Assets	18	47,088	53,978	6,890
Capital Grants	19	9,849	16,491	6,642
Total Capital Grants & Cash & Non Cash Contribution		83,836	104,900	21,064
Total Surplus/Deficit for the Year Before Trfs.		84,935	109,295	24,359
Council Capital Budget		91,951	89,794	2,157
Capital DCP-In-Kind		34,178	37,227	(3,049)

ACTUALS	BALANCE SHEET	ACTUALS		BUDGET
		Last Year	This Year	This Year
As at end May-18 \$(000's)		As at end May-19 \$(000's)	As at end Jun-18 \$(000's)	Full Year 2018/2019 \$(000's)
	CURRENT ASSETS			
8,543	CASH ASSETS IN HAND & AT BANK	9,717	7	131,029
70,925	INVESTMENT - GENERAL	64,945	29,946	0
62,024	INVESTMENT - RESTRICTED & OTHERS	99,000	102,951	0
12	INVENTORIES	14	14	25
60,477	DEBTORS - RATES & OTHER	76,395	33,829	68,097
223	ASSETS CLASSIFIED AS HELD FOR SALE	1,479	1,281	275
131	OTHER ASSETS	0	57,767	16,000
202,335	TOTAL CURRENT ASSETS	251,550	225,795	215,426
	NON CURRENT ASSETS			
1,899,171	INFRA, PROPERTY PLANT & EQUIPMENT	1,934,754	1,970,046	2,062,184
37	INVENTORIES	178	178	45
6,791	INVESTMENT PROPERTY	7,077	7,077	7,500
369	OTHER FINANCIAL ASSETS	369	368	1,425
4,012	INTANGIBLES	3,684	3,684	3,358
51,409	WORK-IN-PROGRESS (incl Capital DCP - in kind works)	78,550	0	0
1,961,789	TOTAL NON CURRENT ASSETS	2,024,612	1,981,353	2,074,512
2,164,124	TOTAL ASSETS	2,276,162	2,207,148	2,289,938
	CURRENT LIABILITIES			
419	PAYABLES	948	20,557	11,100
9,507	EMPLOYEE BENEFIT PROVISIONS	10,026	10,026	11,189
3,380	INTEREST BEARING LIABILITIES	2,826	2,826	2,967
4	OTHER LIABILITIES	645	2,208	2,238
13,310	TOTAL CURRENT LIABILITIES	14,445	35,617	27,494
	NON CURRENT LIABILITIES			
1,732	EMPLOYEE BENEFITS PROVISIONS	1,734	1,758	2,227
16,593	INTEREST BEARING LIABILITIES	14,017	15,947	12,980
7,098	OTHER LIABILITIES	7,973	4,252	3,465
25,423	TOTAL NON CURRENT LIABILITIES	23,724	21,957	18,672
38,733	TOTAL LIABILITIES	38,169	57,574	46,166
2,125,391	NET ASSETS	2,237,993	2,149,575	2,243,773
	EQUITY			
1,104,830	ACCUMULATED SURPLUS	1,260,811	1,092,718	1,135,000
129,323	OPERATING SURPLUS FOR THE PERIOD	46,364	168,547	98,636
	RESERVES			
805,200	REVALUATION RESERVES	805,200	805,008	875,032
86,038	OTHER RESERVES	125,618	83,301	135,104
2,125,391	TOTAL EQUITY	2,237,993	2,149,575	2,243,773

Balance Sheet - Comments**General:**

The following comments relate to the balance sheet and the cash flow statement on page 9 and 12 respectively.

Current Assets:**Cash & Investments**

Council's cash position (including Investments), as at 31 May 2019 was \$173.7m, which represents an increase of \$40.5m from the \$132.9m opening cash position as at 1 July 2018. Details of inflow and outflow of funds are detailed in the Cash Flow Statement on page 12.

	\$'000's	\$'000's
Cash at 1 st July 2018		\$132,904
Plus: Net Inflow/(Outflow) from operating activities	\$82,757	
Less: Net Inflow/(Outflow) from Investing activities	(\$41,650)	
Less: Net Inflow/(Outflow) from financing activities	(\$349)	
Net Increase/(decrease) in cash held		\$40,758
Cash and Investments on hand at 31 May 2019		\$173,662

Receivables:

Total receivables outstanding as at 31 May 2019 amounted to \$76.4m, which included rate debtors of \$12.04m. The total outstanding receivables comprised: -

Receivables	31 May 2019 (000's)	31 May 2018 (000's)
Rate Debtors	\$12,043	\$11,708
Infringements & Local Laws Debtors	\$4,828	\$3,858
Sundry & other debtors including PSP works in kind debtors net of provision for doubtful debts **	\$59,524	\$35,461
Total Receivables	\$76,395	\$51,027

**The increase mainly relates to \$50.9m of accrued land sales income.

Non-Current Assets:

Infrastructure, Plant & Equipment

The value of Council's property, plant & equipment has decreased by \$35.3m. This decrease is the depreciation charge for the YTD period plus land value adjustments within the 11 months. Work-in progress shown in the balance sheet includes the total capital expenditure spent in the year-to-date period.

Intangible Asset

The intangible assets of \$3.7m represent non-exclusive licence granted to Melton City Council by Department of Education and the Caroline Springs College for the use of CS College Creekside Campus (\$437k) and the Springside Children's and Childcare facility (\$1.2m) built on DOE land and Kororoit Creek Learning Centre (\$2.05m). The balance represents Council's contributions net of amortisations.

Current & Non-Current Liabilities:

Payables

Creditors have decreased by \$19.6m from the June 2018 balance of \$20.55m to \$948k at balance date. The outstanding payables amount varies from month to month depending upon the status of the accounts payable cycle.

Employee Benefits

Employee benefits represent current and non-current components of annual and long service leave liabilities at balance date. Current component of the liability being the amounts to be settled within the 12 months after the reporting period estimated at \$10.0m, with the non-current at \$1.7m. Any transfers to and from employee benefit will occur at year end.

Interest Bearing Liabilities:

Total loan liability as at 31st May 2019 is \$16.8m. Principal repayment for the third quarter amounted to \$1.9m.

Working Capital and Liquidity:

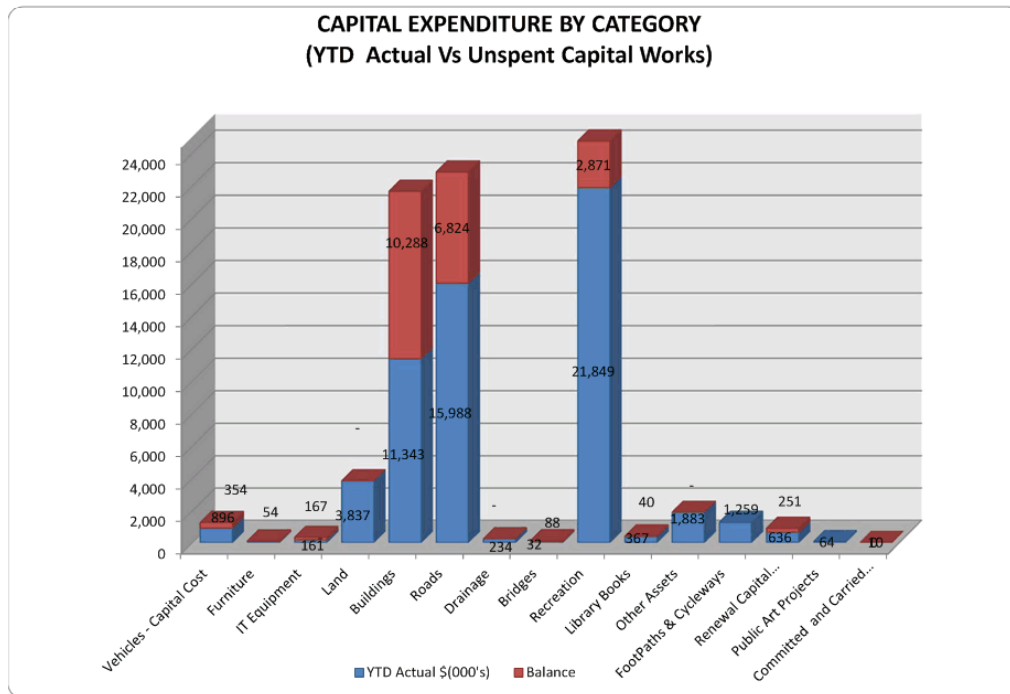
The working capital ratio is used to assess Council's ability to meet current commitments and is derived by dividing current assets by current liabilities. The working capital ratio for the YTD period is 1:17.4. The after removing the impact of rate debtors is 1:16.6

Last Year 2017/2018	CASH FLOW STATEMENT	Actuals 2018/2019	This Year Budget
YTD Actual May-18 \$(000'S)		As at End May-19 \$(000's)	2018/2019 Annual Budget \$(000's)
	Cash Flow from Operating Activities		
	<u>RECEIPTS</u>		
100,137	Rate & Charges	107,089	114,339
15,094	Statutory Fees & Fines & Others	45,837	14,777
50,892	Government Grants & Contributions(Includes 2017/18 Accruals Paid)	63,082	56,711
2,893	Interest Received	3,850	3,102
7,476	Other Revenue	1,086	2,870
	<u>PAYMENTS</u>		
(71,995)	Contractor Payments and Other Material Costs	(91,588)	(77,971)
(46,194)	Employee Costs	(46,599)	(57,724)
58,303	NET CASH FROM OPERATING ACTIVITIES	82,757	56,105
	CASH FLOW FROM INVESTING ACTIVITIES		
(26,321)	Payments for Acquisition of Non-Current Assets	(58,603)	(77,815)
12,279	Proceeds from Sale of Non-Current Assets	17,118	26,804
0	PSP Rolling Credit Payment	(165)	(1,511)
(14,042)	NET CASH FROM INVESTING ACTIVITIES	(41,650)	(52,522)
	CASH FLOW FROM FINANCING ACTIVITIES		
(2,180)	Repayment of Loans	(1,929)	(2,826)
(884)	Borrowing Costs	(578)	(785)
0	Movement of Trust accounts	2,158	0
(3,064)	NET CASH FROM FINANCING ACTIVITIES	(349)	(3,611)
41,197	NET INCREASE/(DECREASE) IN CASH HELD	40,758	(28)
	<u>CASH POSITION</u>		
100,295	Cash Balance at Beginning- as at 1st July	132,904	131,060
141,492	Cash Balance at End of Period	173,662	131,029

CAPITAL EXPENDITURE BY CATEGORY

2018/2019 FINANCIAL YEAR

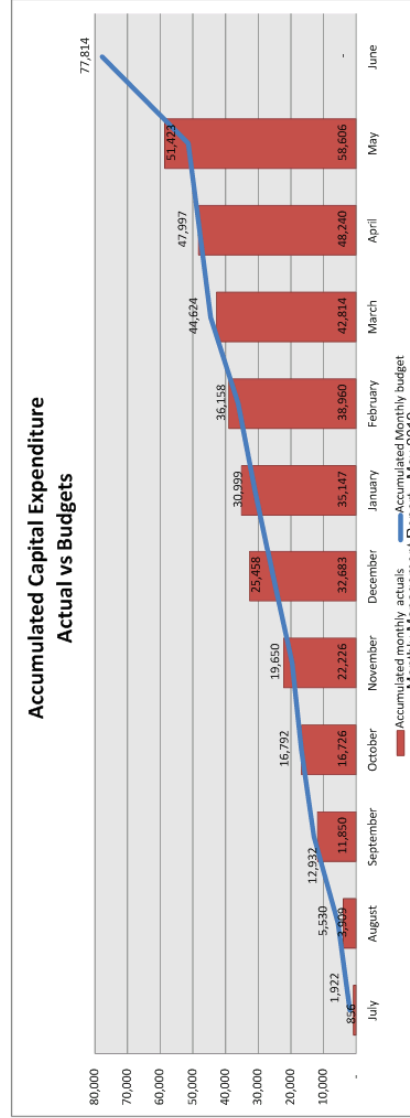
CAPITAL EXPENDITURE	YTD Actual	YTD Budget	YTD Variance	Total Budget
	\$(000's)	\$(000's)	\$(000's)	\$(000's)
Vehicles - Capital Cost	896	908	11	1,250
Furniture	54	87	34	100
IT Equipment	161	261	100	328
Land	3,837	1,379	(2,458)	2,829
Buildings	11,343	7,479	(3,864)	21,630
Roads	15,988	19,597	3,609	22,812
Drainage	234	44	(190)	44
Bridges	32	110	78	120
Recreation	21,849	18,448	(3,402)	24,721
Library Books	367	384	17	407
Other Assets	1,883	909	(974)	1,436
FootPaths & Cycleways	1,259	990	(269)	1,150
Renewal Capital Expenditure	636	745	108	887
Public Art Projects	64	75	11	90
Committed and Carried Forward Capital works	0	9	9	10
Total capital expenditure Excl Capital DCP In Kind	58,603	51,424	(7,180)	77,815
Capital DCP in Kind	19,947	29,843	9,896	34,178
Total Capital expenditure	78,550	81,267	2,717	111,993



MONTHLY ANALYSIS OF CAPITAL EXPENDITURE
2018/2019 FINANCIAL YEAR

CAPITAL EXPENDITURE	Total \$'(000's)	JUL \$'(000's)	AUG \$'(000's)	SEP \$'(000's)	OCT \$'(000's)	NOV \$'(000's)	DEC \$'(000's)	JAN \$'(000's)	FEB \$'(000's)	MAR \$'(000's)	APR \$'(000's)	MAY \$'(000's)	JUN \$'(000's)
Vehicles - Capital Cost	896	38	61	62	57	266	0	151	37	1	64	159	
Furniture	54	0	3	2	6	4	0	8	10	5	4	12	
IT Equipment	161	0	0	2	0	0	0	0	0	10	145	4	
Land	3,837	0	0	0	12	145	2,749	0	0	0	0	931	
Buildings	11,342	208	242	235	698	672	1,829	578	977	1,572	1,253	3,078	
Roads	15,988	377	2,298	3,679	1,211	1,762	2,374	70	904	62	1,010	2,241	
Drainage	234	0	0	0	28	21	17	53	49	18	0	48	
Bridges	32	0	1	0	9	3	0	3	9	6	0	1	
Recreation	21,849	72	101	3,928	2,444	2,376	3,098	585	1,665	1,814	2,525	3,241	
Library Books	367	134	28	17	19	16	27	9	49	11	31	26	
Other Assets	1,883	0	138	16	289	51	47	886	41	47	226	142	
Footpaths & Cycleways	1,259	2	77	0	2	61	252	17	67	270	111	400	
Renewal Capital Expenditure	636	25	104	0	101	100	58	102	3	38	22	83	
Public Art Expenditure	64	0	0	0	0	23	4	2	0	0	35	0	
Total Capital Expenditure Excl Capital DCP In Kind	58,602	856	3,053	7,941	4,876	5,500	10,455	2,464	3,811	3,854	5,426	10,366	0
Capital DCP in Kind	19,947	0	0	0	211	256	0	0	0	15,053	0	4,427	
TOTAL CAPITAL EXPENDITURE	78,549	856	3,053	7,941	5,087	5,756	10,455	2,464	3,811	18,907	5,426	14,793	0

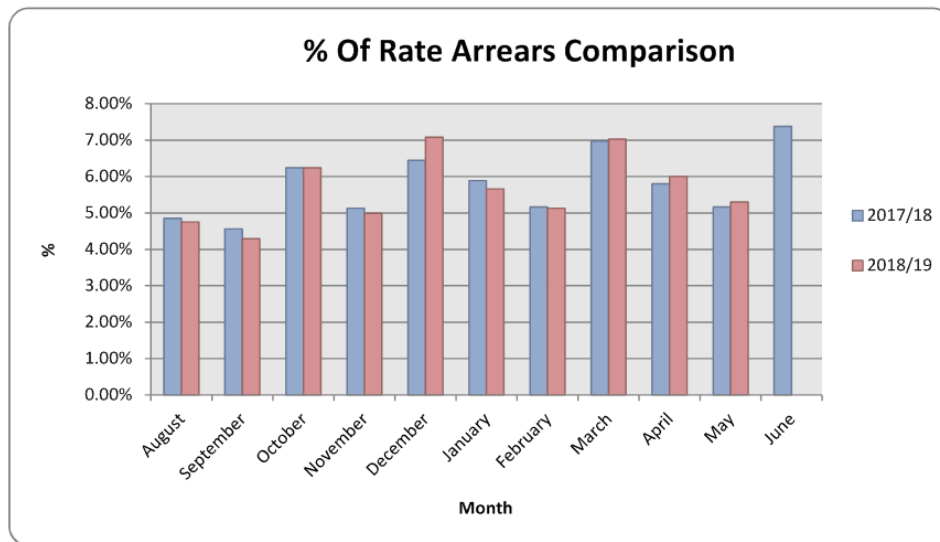
* Public Art Expenditure on Projects are charged to the respective projects. Any additional expenditure will be transferred out of reserves at year end.



Analysis of Overdue Instalment Rate Debtors - May 2019

(Excluding Fire Service Levy)

<i>Overdue Rate Debtors</i>	<i>No of Properties</i>	<i>Debts Outstanding (\$)</i>
<i>Owings</i>		
<i>Less Than \$1000</i>	2,028	796,853
<i>\$1000 to \$1999</i>	483	678,225
<i>\$2000 to \$4999</i>	529	1,723,828
<i>\$5000 to \$10,000</i>	198	1,347,611
<i>Greater Than 10,000</i>	83	1,630,194
Total	3,321	6,176,711



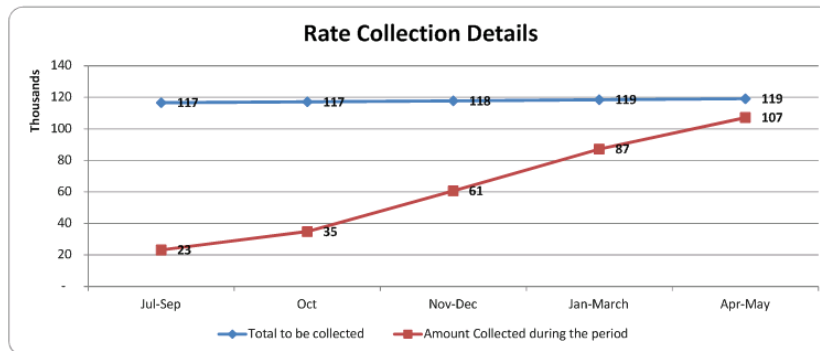
Summary of Overdue Rate Debt Arrears & Recovery Actions - May 2019

SUMMARY OF OVERDUE RATE DEBT ARREARS & RECOVERY AS AT 31 May 2019	NO OF PROPERTIES	RATE DEBTS OUTSTANDING \$'000'S
Summons issued	182	586
Judgements issued	51	152
Summons for Oral Examination	277	1,802
Legal Arrangements	3	41
Other action - Demand Letters etc	1,122	2,493
Total Debt Recovery Action In Progress	1,635	5,074
Arrangements in place - Non Legal	390	284
Properties with no recovery/arrangements in place	1,296	819
TOTAL	3,321	6,177

Number of Financial Hardship applications received in May is 10

Rate Balances & Collection Details

Rate Collection Details	Jul-Sep	Oct	Nov-Dec	Jan-March	Apr-May
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Outstanding Balance as at 1 July 2017	6,009	-	-	-	-
Rates raised in 2017-2018	112,535	-	-	-	-
Interest raised to date	104	92	124	143	92
Rebates, adjustment and unallocated Pmts	(4,263)	292	(162)	242	543
Supplementary rates raised	2,238	142	616	389	3
Total to be collected	116,623	117,149	117,727	118,501	119,133
Amount Collected during the period	23,185	34,833	60,643	87,198	107,089
Balance to be collected	93,438	82,316	57,084	31,303	12,044



Capital Projects Report for the Month of May 2019

Project	YTD Actuals	YTD Budgets	YTD Variance	Council Adopted Budget	Post Budget Capital Carry Forwards	Council Adopted Budget Incl. Post Budget Carry Forward	3rd Quarter Forecast QTR Forecast	Variance Budget to 3rd Qtr Forecast	Yrs Budget Capital Carry Forwards 2019/20	Percent of 3rd Quarter Forecast Spent
Total Capital Expenditure	58,603,339	51,423,622	-7,179,717	77,814,828	14,136,026	91,950,854	89,794,190	2,156,664	17,611,137	
01605 - PR 74 Plant Purchases/Replacement	886,079	907,500	(1,432)	1,250,000	0	1,250,000	1,100,000	150,000	0	
02033 - PR 90 Annual Computer Replacement Project	158,440	260,892	(102,452)	328,070	38,137	367,207	261,000	106,207	0	
02205 - Library Collection	342,821	381,500	(38,679)	385,000	0	385,000	385,000	0	0	
03110 - PR05 Shared Bicycle Paths Construction Program	373,763	73,204	300,559	80,000	500,000	580,000	580,000	0	180,000	
03124 - PR09 New Footpaths Construction Program	175,507	137,445	38,062	150,000	0	150,000	298,023	(148,023)	78,000	
03140 - Footpaths Maintenance/Replacement	1,256,972	990,000	266,972	1,150,000	500,000	1,650,000	1,650,000	0	0	
03170 - PR54 Annual Resurfacing Periodic Reseals	497,887	0	497,887	0	663,350	663,350	22,270	641,080	663,350	
03199 - PR183 Westwood Drive Bridge	4,195,281	4,123,441	71,840	4,891,149	0	4,891,149	4,191,149	400,000	400,000	
03252 - PR81 WSLUD (Water Sensitive Urban Design Program)	160,854	0	160,854	0	175,000	175,000	412,350	(237,350)	0	
03515 - PR76 Melton Recycling Centre Upgrade	1,601,468	924,295	677,173	1,063,095	0	1,063,095	2,180,000	(1,116,905)	95,000	
03721 - PR4 Traffic Management Devices Program	37,200	293,219	(256,019)	320,000	0	320,000	500,777	(180,777)	10,744	
03732 - PR1 Major Traffic Management Upgrade Program	181,687	302,379	(120,692)	330,000	0	330,000	361,266	(31,266)	48,000	
03733 - Land Acquisition-Bridge Road	1,499,353	0	1,499,353	0	450,000	450,000	1,499,353	(1,049,353)	0	
03904 - PSP Council Funded Porton WW/Land	830,407	1,121,125	(290,718)	1,286,125	0	1,286,125	3,498,000	(2,211,875)	0	
03908 - PSP Public Open Space Compensation	1,407,708	0	1,407,708	0	0	0	1,858,960	(451,252)	1,858,960	
04533 - PR13 Aoy Road Topsoil Cover to Farm Road	323,281	0	323,281	0	0	0	348,000	(24,719)	0	
06017 - Irrigation System Renewal Program	149,470	157,500	(8,030)	210,000	0	210,000	210,000	0	0	
06034 - Melton Pistol Club	34,320	190,000	(155,680)	200,000	0	200,000	200,000	0	70,000	
07035 - PR48 Female Change Room Upgrade	420,618	795,000	(374,382)	900,000	490,000	1,390,000	1,750,000	(360,000)	200,000	
08475 - PR78 Pumpington Aquatic & Leisure Centre	0	0	0	3,000,000	0	3,000,000	0	3,000,000	3,000,000	
08603 - Kurungang Community Pavilion Extension	0	2,306,362	(2,306,362)	2,306,362	0	2,306,362	0	2,306,362	0	
08710 - PR43 Cricket Net Refurbishment Program	26,870	120,000	(93,130)	120,000	100,000	220,000	220,000	0	83,000	
08716 - Sports Facilities & Ground Lighting Maintenance Pr	90,290	0	90,290	0	80,000	80,000	205,000	(125,000)	0	
08719 - PR99 Car Springs Sub Regional Tennis Centre Design	7,560,949	2,965,701	4,595,248	2,965,701	0	2,965,701	7,630,000	(4,664,299)	0	
08727 - PR22 Tennis Court Upgrade	369,702	190,586	179,116	208,000	200,000	408,000	380,000	28,000	0	
08737 - PR31 Streetcape Improvements	4,677,193	6,327,243	(1,650,050)	7,082,881	1,501,764	8,584,645	5,450,000	3,134,645	0	
08756 - Road Rehabilitation Program	112,879	2,111,580	(1,998,701)	2,111,580	0	2,111,580	451,980	1,659,600	1,999,301	
08763 - PR101 City Vista Sports Facility (Tennis)	7,238,359	8,000,000	(761,641)	8,000,000	75,000	8,075,000	10,500,000	(2,425,000)	1,300,000	
08770 - Café Program - Building Component Renewals	628,904	841,410	(212,506)	700,000	350,000	1,050,000	1,050,000	0	0	
08775 - PR100 Fraser Rise Community Centre	1,568,203	2,000,000	(431,797)	4,000,000	661,685	4,661,685	4,380,000	281,685	1,065,743	
08789 - PR60 Melton Civic Centre Redevelopment - Year 2	184,712	95,000	89,712	6,200,000	0	6,200,000	110,000	6,090,000	0	
08790 - PR22 Passive Reserve Development Program	399,939	0	399,939	0	100,000	100,000	388,150	(288,150)	0	
08836 - PR129 Burnside Stg 2 Multipurpose Community Centre	777,999	364,584	413,415	397,886	0	397,886	775,000	(77,114)	0	
08857 - PR3 Waarford Park & Wetland Landscape Works	984,458	600,768	383,690	655,679	0	655,679	1,000,000	(344,321)	0	
08859 - Passive Reserves - Lighting Program	263,067	0	263,067	0	150,000	150,000	263,000	(67,000)	0	
08870 - PR91 Scouts Activity Centre - Burnside	250,000	237,565	12,435	237,565	249,433	487,018	250,000	237,018	0	
08871 - PR134 Home Drive Duplication	2,227,185	1,496,692	730,493	1,496,692	0	1,496,692	2,227,185	(730,493)	0	
08872 - PR99 Macpherson Park Redevelopment	2,263,563	2,863,515	(599,952)	6,280,000	2,000,000	8,280,000	5,500,000	2,780,000	3,180,000	
08874 - PR87 Kurungang Neighbourhood House	2,304,362	0	2,304,362	0	227,638	227,638	2,768,000	(2,540,362)	0	
08888 - PR87 Annes Community Hub	4,611,467	2,880,000	1,731,467	2,580,000	1,000,000	3,580,000	6,400,000	(2,820,000)	0	
08892 - PR48 Eyresbury Sporting Facility	372,384	487,500	(115,116)	500,000	0	500,000	2,250,000	(1,750,000)	0	
08897 - PR61 Light Up Lake Caroline	534,740	0	534,740	450,000	175,000	625,000	730,000	(105,000)	0	
08901 - PR31 Melton Central Community Centre (Whalehouse)	182,831	132,714	50,117	2,688,000	3,000,000	4,688,000	688,000	4,000,000	4,000,000	
08903 - PR35 Hannah Watts Park Upgrade	1,211,408	797,773	413,635	797,773	660,000	1,457,773	1,536,000	(78,227)	0	
08904 - PR42 Alenby Road Reserve Upgrade	237,743	285,078	(47,335)	285,078	26,383	311,461	311,461	0	58,000	
08905 - PR63 Bic Canill Reserve Upgrade	601,324	267,000	334,324	270,156	297,548	567,704	567,704	0	0	
08909 - PR58 17188 Arcois Creek Playspace	467,420	245,078	222,342	285,078	259,558	544,636	585,000	(40,364)	50,000	
08910 - Melton Township Indoor Sports Stadium Design	103,863	0	103,863	0	0	0	420,000	(420,000)	0	
13006 - Diggers Rest Land	0	448,825	(448,825)	448,825	0	448,825	0	448,825	0	
13007 - Toxam Ferris Road Widening	0	0	0	550,000	0	550,000	0	550,000	0	
13009 - City Vista Sporting Ovals Courts & Pavilion	0	0	0	2,758,750	0	2,758,750	0	2,758,750	0	
13012 - Toilet facility at Tangleford Park, Burnside Hag	0	133,280	(133,280)	200,000	0	200,000	100,000	100,000	100,000	
13015 - Pedestrian Level Crossing Upgrades	0	2,900,000	(2,900,000)	3,151,000	0	3,151,000	3,151,000	0	0	
13018 - Toxam Bus Interchange Land	0	0	0	1,450,000	0	1,450,000	0	1,450,000	0	
13023 - PR86 Tangleford Road Widening	0	550,000	(550,000)	550,000	0	550,000	200,000	350,000	550,000	
13030 - PR63 City Vista Court	249,060	284,126	(34,066)	284,126	0	284,126	284,126	0	0	
13033 - PR65 Ferris Rd Hollingsworth Dr Intersection	823,326	400,000	423,326	400,000	0	400,000	2,200,000	(1,800,000)	0	
13048 - Caroline Springs Lake Public Toilet	0	0	0	200,000	0	200,000	100,000	100,000	100,000	
13055 - Eyresbury Station Primary School - Design Cost	0	229,075	(229,075)	250,000	0	250,000	250,000	0	0	
13064 - PR76 Mario Drive reserve development	8,522	0	8,522	0	0	0	840,000	(831,478)	0	
Combined projects with budget or forecast under \$200,000	2,431,312	1,923,610	507,702	2,112,827	904,500	3,017,327	3,724,856	(707,529)	45,000	

Summary of Carry Forwards	Fin Budget Capital Carry Forwards 2019/20	Explanation
03110 - PR25 SharedBicycle Paths Construction Program	180,000	Program delayed due to availability of contract resources
03124 - PR50 New Footpaths Construction Program	78,000	Program delayed due to availability of contract resources
03170 - Annual Resurfacing Periodic Release	963,350	The program is being deferred to 2019/20
03196 - Wastewood Drive Bridge	400,000	Carry forward required for landscape establishment
03215 - PR76 Melton Recycling Centre Upgrade	90,000	Project spans multiple financial years. Minor carry forward to match project scheduling
03221 - PR4 Traffic Management Devices Program	10,744	Carry forward required to finalise contract in 2019/20
03232 - PR1 Major Traffic Management Upgrade Program	48,000	Project has been delayed due to current work commitments requiring carry forward to 2019/20
06834 - Melton Pistol Club	70,000	Project has been delayed due to protracted approval process
07035 - PR48 Female Change Rooms Upgrade	200,000	Project delayed due to issues with obtaining building approvals
08475 - Plumpton Aquatic & Leisure Centre	3,000,000	The budget is for the purchase of land for the Plumpton Aquatic and Leisure Centre. The land will not be available for purchase in the current financial year. The full budget will be carried forward.
08710 - PR43 Cricket Net Rehabilitation Program	83,000	Carry forward required to finalise contract in 2019/20
08756 - Road Rehabilitation Program	1,859,361	The program is being deferred to 2019/20
08763 - City Vista Sports Facility (Taylors Hill West)	1,300,000	Carry forward required to finalise contract in 2019/20
08775 - Fraser Rise - Multi-purpose Community Centre	1,095,742	Carry forward required to finalise contract in 2019/20
08872 - Macpherson Park Redevelopment	3,180,000	Increased forecast required due to revised scope and current market conditions. Council approved an increased budget at its September 2018 Special Meeting. Project spans multiple financial years. Carry forward required to complete project in 2019/20.
08801 - Melton Central Community Centre (Whitehouse)	4,000,000	Project has been delayed due to tenders being significantly overbudget requiring a redesign.
08904 - PR42 Albany Road Reserve Upgrade	58,000	Project spans multiple financial years. Minor carry forward to match project scheduling
08909 - PR54 Ansons Creek Playspace	50,000	Project spans multiple financial years. Minor carry forward to match project scheduling
13012 - Tallet facility at Tairfield Park, Burnside Haig	100,000	Project has been delayed due to current work commitments requiring carry forward to 2019/20
13023 - Tairfords Road	850,000	Project has been delayed due to current work commitments requiring carry forward to 2019/20
13048 - Caroline Springs Lake Public Toilet	100,000	Project has been delayed due to current work commitments requiring carry forward to 2019/20

Summary of Major Variances Budget to 3rd Quarter Forecast	2019/19 3 QTR Forecast vs 2019/19 Budget incl of Variance	Explanation
03515 - PR76 Melton Recycling Centre Upgrade	-1,126,865	Project scope has increased and Council have approved an increase in the budget for the project.
03733 - Land Acquisition Bridge Road	-1,049,283	YTD budget does not include \$450,000 carried forward from 2017/18. Land acquisition compensation exceeded carry forward amount.
03904 - PSP Council Funded Porton W/Land	-2,211,875	Payment to developers for land purchase that is fully offset by developer contributions
03908 - PSP Public Open Space Compensation	-1,855,980	Payment to developers for open space that is fully offset by developer contributions
08473 - Plumpton Aquatic & Leisure Centre	3,000,000	The budget is for the purchase of land for the Plumpton Aquatic and Leisure Centre. The land will not be available for purchase in the current financial year. The full budget will be carried forward.
08693 - Kurunjang Community Pavilion Extension	2,308,380	Project has two ledgers 8693 and 8874. Project budget is against 8693 and expenditure is against 8874. Council approved an increase to the budget at its September 2018 Special Meeting
08719 - Caroline Springs Sub Regional Tennis Centre Design	6,084,299	The increased forecast is due to commitments from 2017/18. The carry forward from 2017/18 and budget for 2018/19 were miscalculated.
08737 - Streetscape Improvements	5,134,845	The project was incorrectly budgeted in 2018/19.
08756 - Road Rehabilitation Program	1,699,000	The program is being deferred to 2019/20
08763 - City Vista Sports Facility (Taylors Hill West)	-2,825,000	The City Vista total budget includes \$8,075M from 08763 plus \$2,903,154 from ledger 13009 providing total 19/19 budget of \$10,903,154. The ledger 13009 is being forecast to \$0.
08788 - Melton Civic Centre Redevelopment - Year 2	6,090,000	Council resolved to not proceed with project.
08872 - PR58 Macpherson Park Redevelopment	2,780,000	The project has been delayed due to for and fauna approvals. The revised forecast reflects carry forward that has already been included in the draft 2019/20 budget.
08874 - Kurunjang Neighbourhood House	-2,840,380	Project has two ledgers 8873 and 8874. Project budget is against 8873 and expenditure is against 8874. Council approved an increase to the budget at its September 2018 Special Meeting
08886 - Antree Community Hub	-2,820,000	Project spans multiple financial years. The project is being delivered faster than expected. The draft budget for 2019/20 has been reduced accordingly.
08892 - Eynesbury Sporting Facility	-1,760,000	Successful Growing Suburbs Fund and Building Better Regions Fund project that was not included in budget. The revised forecast will be offset by unbudgeted income.
08901 - PR21 Melton Central Community Centre (Whitehouse)	4,000,000	Project has been delayed due to tenders being significantly overbudget requiring a redesign.
13009 - City Vista Sporting Oval Courts & Pavilion	2,758,750	The City Vista total budget includes \$8,075M from 08763 plus \$2,903,154 from ledger 13009 providing total 19/19 budget of \$10,903,154. The ledger 13009 is being forecast to \$0.
13018 - Toolern Bus Interchange Land	1,450,000	Land purchase was finalised in 2017/18
13033 - Fennis Rd Holdingsworth Dr Signalised Intersection	-1,800,000	This project had an allowance in DCP for 1.2m. This amount was inadequate for the project. Council has approved an increase in the budget at its February 2019 meeting.