



Melton City Council
Draft Budget 2019/2020

A thriving community where everyone belongs



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Mayor's Foreword

It's a pleasure to present Melton City Council's 2019/2020 draft Budget.

This budget demonstrates Council's commitment to delivering on our key priorities, and providing high quality programs, services and infrastructure to our residents.

This budget has been framed around a 2.5 per cent rates increase, which will help us deliver on the community's expectations for high quality services and infrastructure within the State Government's rate capping environment.

In 2019/2020, Council has committed to the ongoing delivery of services to our community within an operating surplus. We will also continue to invest in new and renewal infrastructure projects totalling \$62.4 million, including roads (\$19.2 million); buildings (\$18.78 million); recreational, leisure and community facilities (\$15.45 million); footpaths and cycle-ways (\$1.09 million); library books (\$470,000); street tree planting program (\$400,000); street lighting improvement program (\$154,000); and public art (\$175,000).

The more significant projects in the 2019/2020 draft Budget include: completion of Aintree Children's and Community Centre (\$1.35 million); design of Eynesbury Station Learning Centre (\$1.2 million); the extension of the Diggers Rest Pre-school (\$1.015 million); signalisation of the intersection at Taylors Road and Westwood Drive (\$2.5 million), the intersection at Caroline Springs Boulevard and Rockbank Middle Road (\$2 million), and the intersection at Ferris Road and Hollingsworth Drive (\$1 million); purchase of land and construction of Shogaki Drive—Ferris Road to Mount Cottrell Road (\$1.35 million); construction of Boundary Road from Mount Cottrell Road to The Mall (\$1 million); streetscape renewal program (\$854,000); construction of playground at Arbour Boulevard Reserve (\$315,000), Bloomsbury Drive Reserve (\$355,000) and Morton Homestead (\$265,000); and sealed road resurfacing program (\$3.075 million); along with a major traffic management upgrade program (\$640,000).

Recreational projects include design and construction of stages 1 and 2 of Eynesbury Recreation Reserve Active Open Space (\$4.5 million); design and construction of stages 1 to 3 of Macpherson Park redevelopment (\$4.245 million); design and construction of stage 1 of the Cobblebank Indoor Stadium (\$3 million); replacement of Kurunjang Tennis Courts (\$710,000) and completion of the City Vista Sports Pavilion & Sports Fields (\$598,000).

A \$75 pensioner rebate will also be available to eligible property owners.

Once again, community consultation informed Council's 2019/2020 Budget deliberations. I'd like to extend my personal thanks to all the residents and community groups who shared their ideas and visions for the City during the budget engagement sessions held in September 2018. Your insight has been invaluable and has enabled us to prepare a budget that's not only fair, equitable, but also strives to achieve the timely delivery of infrastructure, programs and services for our community.

Cr Bob Turner
Mayor
Melton City Council

CEO's Introduction

Executive summary

Council has prepared a Budget for 2019/20 which is aligned to the vision in the Council Plan 2019/2023. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community and do this within the rate increase mandated by the State Government.

This Budget projects an adjusted underlying surplus of \$8.5m after adjusting for capital grants, developer contributions and gifted assets. The underlying results of 2019/20 has increased by \$3.6 million compared to the 2018/19 2nd quarter forecast largely due to containing costs.

Key things we are funding

1. Ongoing delivery of services to the Melton City community funded by a budget of \$144.0 million. These services are summarised in Section 2.3.
2. Continued investment in Infrastructure assets (\$62.4 million) for capital works in 2019/20. This includes roads (\$19.22 million), buildings (\$18.78 million), furniture, fittings, computer and telecommunications (\$0.69 million), bridges (\$0.12 million), drainage (\$0.21 million), recreation (\$15.45 million), plant equipment and furniture (\$1.67 million), library books (\$0.47 million), footpaths and cycle-ways (\$1.09 million), land (\$2.69 million) and other infrastructure (\$2.01 million). The Statement of Capital Works can be found in Section 3 and further details on the capital works budget is also provided in Section 4.5.

Strategic Objective 1: A proud, inclusive and safe community: A City of people leading happy and healthy lives

1. Provision of services for children 0-12 years and their families. Programs include Maternal and Child Health, Child Care services, Kindergarten enrolment, playgroup and children's programs, family parenting programs, family support services, preschool field officer program, best start program and housing support (to vulnerable individuals and families). The service also facilitates Council's Early Years Partnership committee delivering Melton's Municipal Early Years Plan.
2. Provision of leisure and aquatic centres, sports infrastructure, reserves, youth support services and youth programs through Melton and Taylors Hill Youth Centres. The service also provides advice to Council on open space planning, sport development, leisure needs and access to recreation activities.
3. Maternal and Child Service received an increase in funding from the Department of Education and Training for the additional family violence consultations in the 2017-18 financial year which is ongoing.

Strategic Objective 2: A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations

4. Provision of waste management and cleaning services that include kerbside waste, recycling and organics collection, street and footpath sweeping services, litter collection, graffiti removal and the operation of the Melton recycling facility. Maintenance of our parks, open spaces, trees, property and drainage.
5. Environmental Enhancement Program (EEP), our Environmental Unit work on reserves and ongoing membership of Western Alliance for Greenhouse Action (WAGA).

Strategic Objective 3: A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way

6. Capital Projects is responsible for the planning, design and construction of a complex suite of new civil and community infrastructure within an operational framework delivering a works program via project management processes and controls. The unit's primary responsibility is to achieve the timely programming and roll-out of Council's capital projects.
7. Provision of design for capital works, traffic management planning, built assets management, civil and landscape infrastructure planning, and geographic information systems.
8. Work with Victorian Planning Authority on Growth areas planning.

Strategic Objective 4: A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities

9. Provision of public library services including collections, programs, activities and access to technology from two library locations, online and via outreach services to promote reading, learning and literacy. Provision of arts and cultural activities.
10. Provision of early learning services, Men's Shed and work of Learning Board. Delivery of life-long Learning Festival.

Strategic Objective 5: A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability.

11. Information Services provides leadership, support and improvement capability in the area of information and technology so that the organisation can deliver effective services. The delivery of effective Council services is largely influenced by staff capability, optimal business processes and aligned information systems. The newly commissioned and current ongoing Business Process Transformation Program aims to improve Council service delivery by aligning its people, processes and technology.

12. Provision of inbound call handling and counter services, communication campaigns and media management, hosting of events, artistic and cultural activities, facilitation of economic development & tourism outcomes and advocacy promoting Council priorities.
13. Annual household survey to measure community satisfaction and identify emerging issues.
14. Advocacy work to promote Council's key priorities to Government.

The Rate Rise

- a. The average rate will rise by 2.5% in line with the order by the Minister for Local Government in December 2018 under the Fair Go Rates System.
- b. Key drivers
 - i. To fund the increase in the level of infrastructure needs of the growing population and the resultant impact this has on the operating costs in 2019/20 and future years.
- c. This is a revaluation year. Valuations will be as per the last General Revaluation dated 1 January 2019 (as amended by supplementary valuations).
- d. Council has chosen not to make any changes to the existing rate differential.
- e. Refer to Sections 4.1.1 for further rates and charges details.

Key Statistics

- **Total Revenue:** \$328.5 million (2018/19 forecast = \$307.7 million)
 - **Total Revenue** (Excluding non-cash revenue) \$227.9 million (2018/19 forecast = \$228.5 million)
 - **Total Expenditure:** \$182.2 million (2018/19 forecast = \$172.7 million)
 - **Accounting Result: Surplus** \$146.3 million* (2018/19 forecast = \$134.9 million*)
*Before revaluation increment
- (Note: Accounting result is based on total income of \$328.5 million which includes capital grants, cash and non-cash contributions (Refer to Income Statement in Section 3)
- **Underlying operating result:** Surplus of \$8.5 million (2018/19 forecast surplus of \$4.9 million*)

(*Note: The underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses-Refer to Analysis of operating Budget in Section 4)

- **Cash result:** \$15.5 million surplus (2018/19 forecast \$28.5m surplus)

(Refer Statement of Cash Flows in Section 3)

The net increase in cash and cash equivalents is the net funding result for the year after considering the funding requirements to meet capital expenditure, loan principal repayments and reserve transfers.

- Total Capital Works Program of \$62.4 million which includes \$13.7 million carry forward works from 2017/18. The total capital works program is funded as follows:
 - \$46.1 million from Council operations
 - \$9.4 million from developer contributions
 - \$6.9 million from capital grants

Strategic Objectives

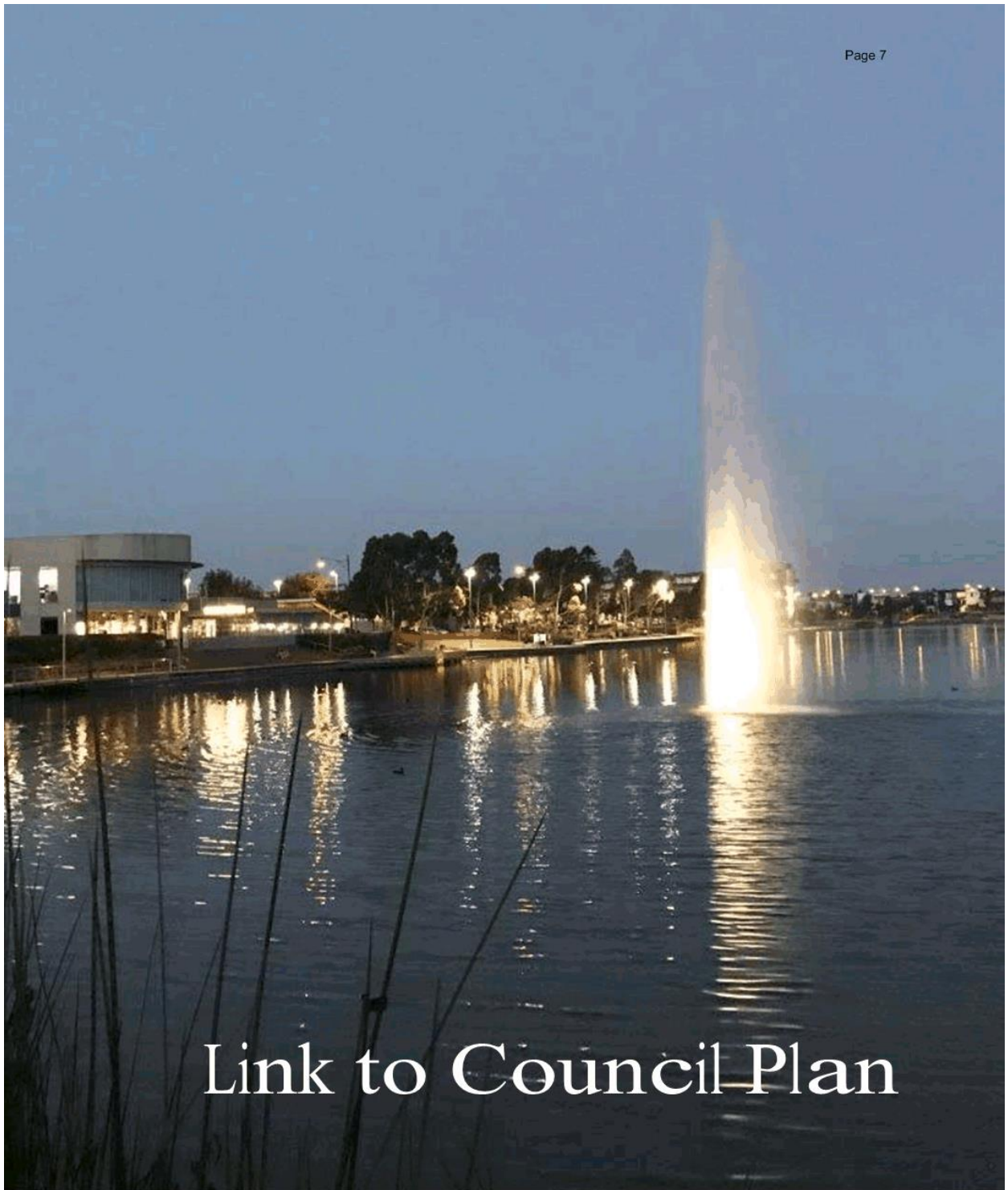
A high level Strategic Resource Plan for the years 2019/20 to 2022/23 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The latest Strategic Resource Plan projects that Council's underlying result will gradually improve over the term of this Strategic Resource Plan. The Council's operating result is projected to deliver an underlying surplus of \$8.5 million in 2019/20 which will increase to \$42.7 million by 2022/23. The underlying operating result demonstrates that Council is not reliant on one off grants and contributions to support and sustain its recurrent operations.

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.

Melton City Council has a strong track record of sound management of the fiscal and physical resources of the community of Melton. Council has a heavy responsibility for the stewardship and governance of the assets entrusted to it by the community. I believe that the 2019/20 Budget represents a continuation of those efforts.



Kelvin Tori Chief Executive



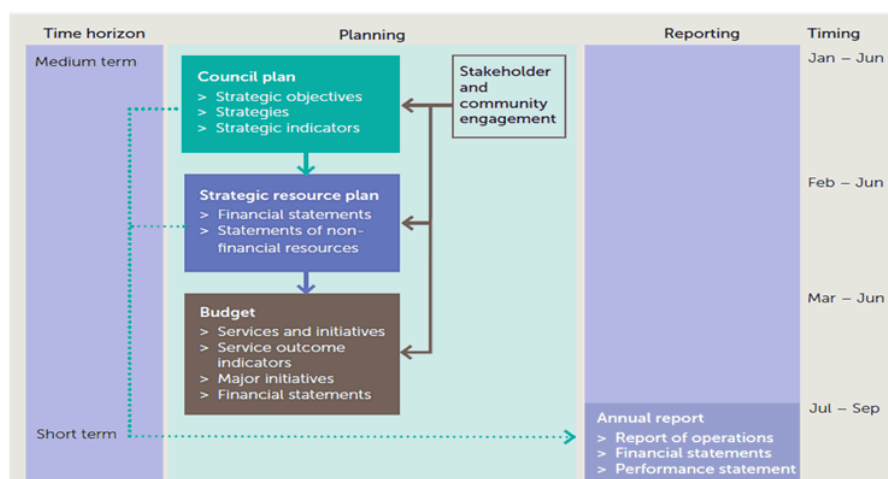
[Link to Council Plan](#)

G2 1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

G3 1.1 Legislative Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

G4 1.2 Our purpose

Our vision

A Thriving Community Where Everyone Belongs

Our mission

Support the growth, wellbeing and aspirations of our community through leadership, excellence and inclusion

Our values

Continuous Improvement

- We encourage and support innovation and creativity.
- We commit to driving continuous improvement.
- We constantly review what we do.
- We embrace and respond to change as it occurs.
- We strive to deliver the best possible outcomes.

Recognition

- We recognise and encourage the contributions of others.
- We actively support and promote our colleagues.
- We acknowledge and reward employees exceeding performance expectations.
- We give credit where credit is due.
- We celebrate success.

Accountability

- We work in an open and transparent manner and follow through on commitments.
- We take responsibility for our personal decisions and actions.
- We adhere to policies and procedures.
- We make the best use of our time and resources.
- We all take responsibility for the way we treat each other.

Fairness

- We show respect when speaking to and about others.
- We build trusting and productive relationships.
- We deal with others fairly and consistently.
- We actively listen and respond appropriately.
- We respect all people and celebrate our diversity.

Teamwork

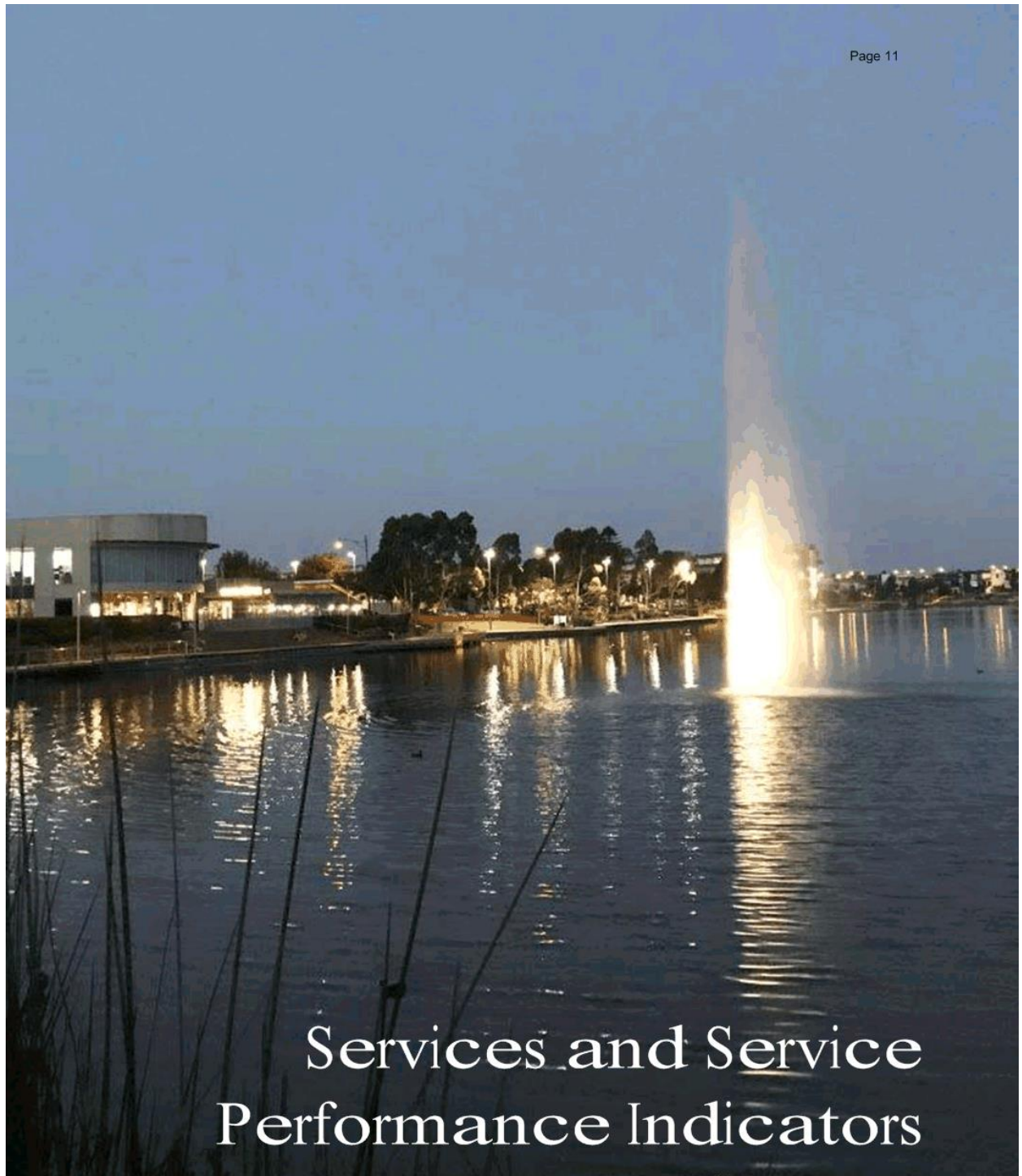
- We help each other to achieve organisational goals.
- We involve team members in solving problems and decision making.
- We encourage everyone's contribution to the team.
- We communicate clearly, openly and respectfully,
- We provide positive, constructive and timely feedback.

G5 1.3 Strategic objectives

Insert introduction to Council's strategic objectives

Strategic Objective	Description
1. A Proud, Inclusive and Safe Community - a City of people leading happy and healthy lives	Our community is at the heart of everything we do. Council is committed to supporting a strong and inclusive community that elicits pride. People in our City have told us they value a sense of community, want to feel and be safe in their homes and neighbourhoods and want opportunities to participate in community programs and gatherings. Proud, inclusive and safe communities are created through strong partnerships, local leadership, services and programs and environments that promote and protect community wellbeing

<p>2. A Thriving and Resilient Natural Environment - a City that preserves and enhances its natural environment for future generations</p>	<p>Council is committed to protecting and enhancing its natural environments including grasslands, forests, waterways and its flora and fauna. We recognise the adverse effects of climate change and are committed to actively taking steps to reduce its effects. Our community values the City's natural spaces and wants to ensure that they are preserved, accessible and welcoming now and for future generations. They recognise the many benefits of the natural environment - including for health and wellbeing. A whole-of-community commitment will be required to ensure a thriving natural environment for current and future generations</p>
<p>3. A Well Planned & Built City - a City with a clear vision to manage growth in a sustainable and accessible way</p>	<p>Council is committed to ensuring that the growth and development of the City occurs in an accessible, fair and responsible way. Our community has told us that community infrastructure and connected and flexible transport networks will continue to be important. Public spaces should be created and maintained, providing places for everyone. The City should grow in a way that supports the health and wellbeing of the community. Council will not be able to achieve this alone and will be an advocate and partner with planning and service providers to work towards achieving this</p>
<p>4. A Strong Local Economy and a Lifelong Learning City - a City rich in local employment and education opportunities</p>	<p>A strong local economy offers a variety of education, training, employment and visitor opportunities for all ages and life stages. Our community has told us that as the population grows, the need for local schools and tertiary providers will become critical. They want to study and work locally and have more local employment opportunities. Council is committed to creating a lifelong learning City, full of opportunities for all. We will work in partnership with the community, private sector and other levels of government to achieve this</p>
<p>5. A High Performing Organisation Demonstrating Leadership and Advocacy - an organisation operating with innovation, transparency, accountability and sustainability</p>	<p>Council is committed to providing strategic leadership and working in collaboration to better engage, represent and communicate with our diverse community. We will ensure our services and facilities are efficient, effective and appropriate to get the best outcomes for our community. We will manage the municipality in an innovative, responsible and financially sustainable way that meets the needs and aspirations of current and future communities</p>

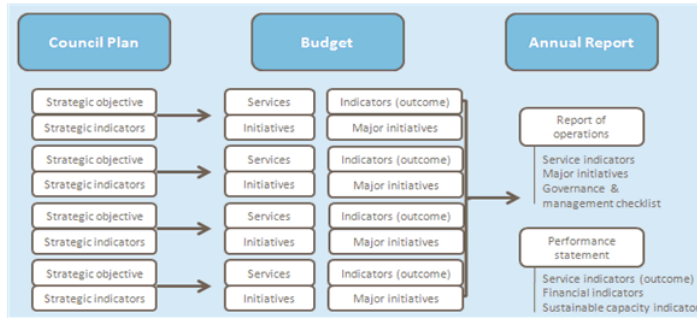


Services and Service Performance Indicators

Draft Budget 2019/2020

G6 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1

A proud, inclusive and safe community: A City of people leading happy and healthy lives

G6 Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Families and Children's Services	Provision of services for children 0-12 years and their families. Programs include Maternal and Child Health, Child Care services, Kindergarten enrolment, playgroup and children's programs, family parenting programs, family support services, preschool field officer program, best start program and housing support (to vulnerable individuals and families). The service also facilitates Council's Early Years Partnership committee delivering Melton's Municipal Early Years Plan.	Exp	8,903	10,141	10,506
		Rev	6,003	6,534	6,154
		NET	2,900	3,607	4,352
Community Care	Provision of a range services and programs for the older people, people with a disability and their carers including delivered and centre based meals, personal care, domestic assistance, community transport ,property maintenance, community and centre based respite and Men's Shed.	Exp	7,430	8,248	7960
		Rev	5,471	5,641	5493
		NET	1,959	2,607	2,467

Recreation and Youth	Provision of leisure and aquatic centres, sports infrastructure, reserves, youth support services and youth programs through Melton and Taylors Hill Youth Centres. The service also provides advice to Council on open space planning, sport development, leisure needs and access to recreation activities.	<i>Exp</i>	4,917	5,184	
		<i>Rev</i>	2,262	1,860	6072
		<i>NET</i>	2,655	3,324	2126
<hr/>					
Community Planning	Plans, promotes and supports a more inclusive, engaged, sustainable, healthier, learned and safer community. This is delivered through the provision of strategic planning, policy development, and program delivery services in the functions of Council planning, social research, social planning, community infrastructure planning, health and wellbeing, community safety, road safety and active travel, the prevention of violence against women, community capacity development, reconciliation, culturally and linguistically diverse engagement, community engagement, policy management, community funding, neighbourhood houses, community facilities management, and community learning planning and programs.	<i>Exp</i>	4,405	4,845	
		<i>Rev</i>	1,387	1,535	5191
		<i>NET</i>	3,018	3,310	1531
<hr/>					
					3,946
					3,660

G6 Major Initiatives

Other

Initiatives

- 1) Support to Combined Churches Caring Inc. (\$20,500)
- 2) Scholarships for Young People (\$5,000)
- 3) Construction of additional cricket nets at the Sydenham Hillside Cricket Ground (\$38,500)
- 4) Support to the Melton South Community Centre (\$12,000)
- 5) Support to Western Emergency Relief Centre (\$10,000)
- 6) Investigate and design internal storage within the existing pavilion (\$10,000)
- 7) Provision of six starting blocks for the 25 metre pool (\$13,800)
- 8) Replace existing equipment at the Toolern Vale Tennis Court playground (\$30,000)
- 9) Initial design of stadium seating at the Bridge Road Athletics Facility (\$60,000)
- 10) Concreting and the provision of a portable building at the Melton South Community Centre (\$33,300)
- 11) Promotion / advertising actions to illuminate family violence in the Municipality (\$20,000)
- 12) Hosting of a Preventing Family Violence conference or forum (\$35,000)
- 13) Public safety and fencing improvements to the Blackwood Drive Recreation Reserve (\$55,000)

G7 Service Performance Outcome Indicators

Service	Indicator
Maternal and Child Health(MCH)	Participation
	Participation
Aquatic Facilities	Utilisation

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 2

A thriving and resilient natural environment: A City that preserves and enhances its natural environment for future generations

G6 Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
City Design, Strategy and Environment	Provision of strategic planning and administration of the Melton Planning Scheme, environmental planning and management, environmental education programs, urban design and landscape architecture for assessment of planning permits, design and delivery of council assets and facilities.	<i>Exp</i>	3,452	4,562	4,012
		<i>Rev</i>	266	192	324
		<i>NET</i>	3,186	4,370	3,688
Operations	Provision of waste management and cleaning services that include kerbside waste, recycling and organics collection, street and footpath sweeping services, litter collection, graffiti removal and the operation of the Melton Recycling Facility. Maintenance of our parks, open spaces, trees, property, drainage and roads.	<i>Exp</i>	42,551	47,936	49,552
		<i>Rev</i>	4,298	3,125	531
		<i>NET</i>	38,253	44,811	49,021

Major Initiatives

14) Needs assessment and scoping study for a Performing Arts Centre (\$150,000)

Other

Initiatives

15) Install a verandah at the Melton South Community Centre and a shelter for children using the playground (\$15,000)

16) Provide crushed rock from the emergency entrance gate to the timekeepers box at the Hillside Recreation Reserve (\$15,000)

G7 Service Performance Outcome Indicators

Service	Indicator
Waste Collection	Waste Diversion

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 3

A well planned and built City: A City with a clear vision to manage growth in sustainable and accessible way

G6 Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Engineering Services	Provision of design for capital works, traffic management planning, built assets management, civil and landscape infrastructure planning, and geographic information systems	<i>Exp</i>	6,045	7,540	8,289
		<i>Rev</i>	3,712	4,524	4,560
		<i>NET</i>	2,333	3,016	3,729
Planning	Provision of assessment of planning and subdivision proposals under the relevant planning and subdivision legislation, and ensuring compliance with the planning controls. Services provided include the assessment of Planning and Subdivision Applications, pre-application consultation, planning advice, post permit approvals, issue of Statements of Compliance, and collection, monitoring and reporting of development contributions	<i>Exp</i>	2,245	2,554	2,642
		<i>Rev</i>	1,447	1,350	1,397
		<i>NET</i>	798	1,204	1,245
Capital Projects	Capital Projects is responsible for the planning, design and construction of a complex suite of new civil and community infrastructure within an operational framework delivering a works program via project management processes and controls. The unit's primary responsibility is to achieve the timely programming and roll-out of Council's capital projects	<i>Exp</i>	2,384	4,722	4,923
		<i>Rev</i>	1,032	145	-
		<i>NET</i>	1,352	4,577	4,923

G6 Major Initiatives

Other Initiatives

17) Installation of flag signage along the freeway promoting the Melton Botanical Gardens (\$1,200)

G7 Service Performance Outcome Indicators

Service	Indicator
Planning Services	Decision making
Roads	Satisfaction

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 4

A strong local economy and a Lifelong Learning City: A City rich in local employment and education opportunities

G6 Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Libraries	Provision of public library services including collections, programs, activities and access to technology from two library locations, online and via outreach services to promote reading, learning and literacy. Provision of arts and cultural activities	<i>Exp</i>	4,130	4,265	4,612
		<i>Rev</i>	1,105	1,042	1,031
		NET	3,025	3,223	3,581

Major Initiatives

Other Initiatives

G7 Service Performance Outcome Indicators

Service	Indicator
Libraries	Participation

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 5

A high performing organisation demonstrating leadership and advocacy: An organisation operating with innovation, transparency, accountability and sustainability

G6 Services

Service area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Community Safety	Administer general local laws enforcement, planning enforcement, building services, environmental health (Food Safety & Immunisation programs), animal management, parking enforcement and school crossings	<i>Exp</i>	6,796	5,862	6,142
		<i>Rev</i>	4,713	4,508	4,530
		<i>NET</i>	2,083	1,354	1,612
Engagement & Advocacy	Provision of inbound call handling and counter services, communication campaigns and media management, hosting of events, artistic and cultural activities, facilitation of economic development & tourism outcomes and advocacy promoting Council priorities	<i>Exp</i>	5,383	6,028	6,025
		<i>Rev</i>	267	433	303
		<i>NET</i>	5,116	5,595	5,722
Finance	Provision of financial services to both internal and external customers including the management of Council's finances, raising and collection of rates and charges and property valuation.	<i>Exp</i>	5,889	3,279	4,668
		<i>Rev</i>	19,965	20,784	21,221
		<i>NET</i>	- 14,076	- 17,505	- 16,553
Information Services	Information Services provides leadership, support and improvement capability in the area of information and technology so that the organisation can deliver effective services.	<i>Exp</i>	10,254	13,115	14,234
		<i>Rev</i>	81	70	70
		<i>NET</i>	10,173	13,045	14,164
People and Culture	Provision of human resources, learning and development payroll, industrial relations	<i>Exp</i>	1,663	1,848	2,118
		<i>Rev</i>			
		<i>NET</i>	1,663	1,848	2,118
Executive and Councillors	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which cannot be easily attributed to the direct service provision areas.	<i>Exp</i>	3,484	3,396	3,493
		<i>Rev</i>	430	329	355
		<i>NET</i>	3,054	3,067	3,138
Legal & Governance	Provision of a range of internal services to Council including governance, legal, procurement, insurance, contractual and internal audit services. Also administrative support to the Mayor and Councillors	<i>Exp</i>	1,824	1,956	1,927
		<i>Rev</i>	915	762	1,324
		<i>NET</i>	909	1,194	603

Risk & Performance	Provides risk management services through occupational health and safety programs, workers' compensation services, health and wellbeing initiatives, fraud and corruption control, municipal fire prevention, business continuity management, and community emergency management (planning, preparedness and recovery). Provides performance management through corporate planning and performance reporting functions	<i>Exp</i>	1,555	1,534	1,660
		<i>Rev</i>	260	312	270
		<i>NET</i>	1,295	1,222	1,390

Major Initiatives

Other Initiatives

18) Activate the township near the Melton Amphitheatre and nearby streets (\$10,000)

G7 Service Performance Outcome Indicators

Service	Indicator
Governance	Satisfaction
Animal Management	Health and safety
Food safety	Health and safety

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

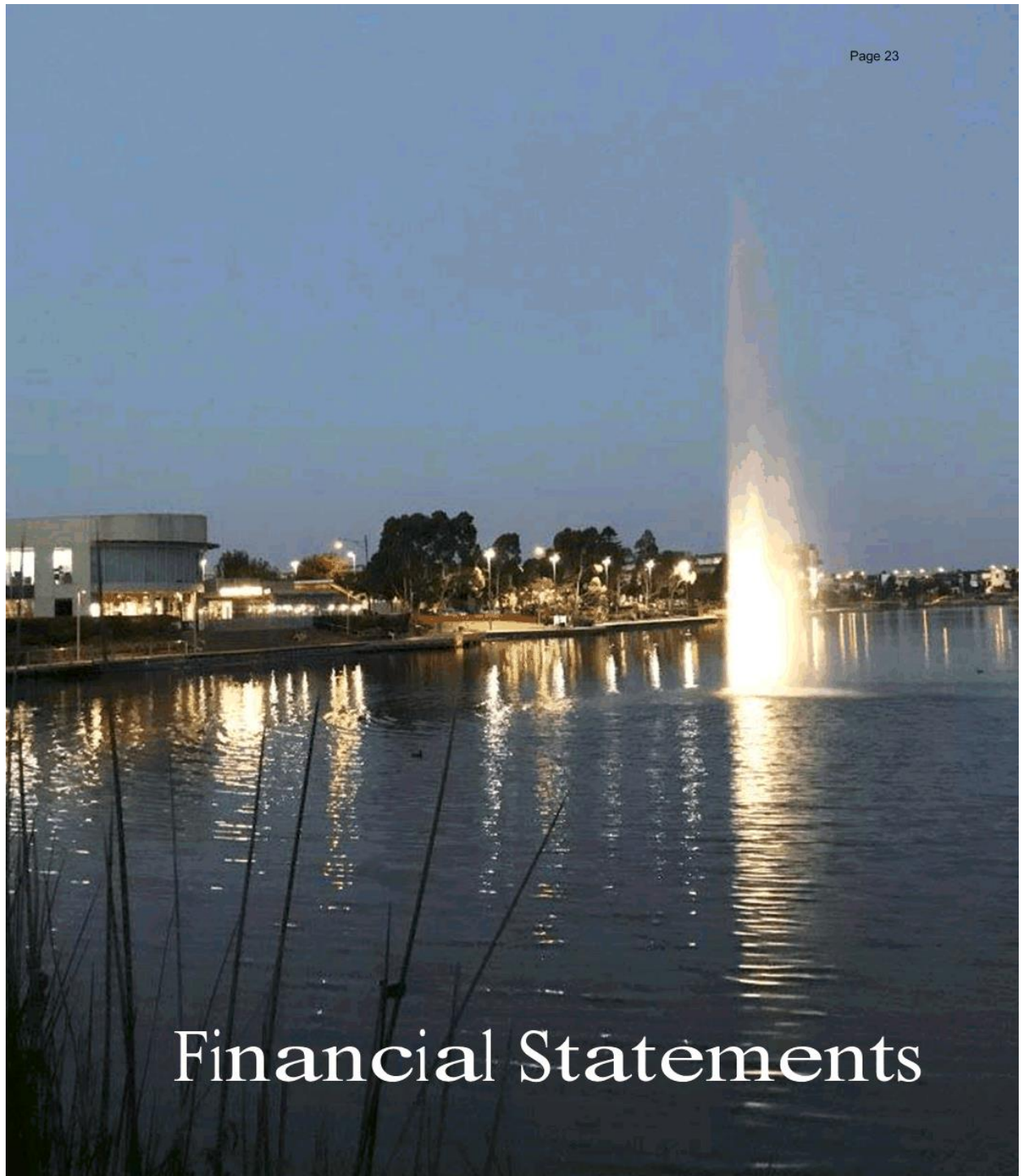
Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library members. (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population

Animal Management	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

G8 2.3 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
Strategic Objective 1	14,425	29,729	15,304
Strategic Objective 2	52,709	53,564	855
Strategic Objective 3	9,897	15,854	5,957
Strategic Objective 4	3,581	4,612	1,031
Strategic Objective 5	12,194	40,267	28,073
Total	92,806	144,026	51,220
Expenses added in:			
Depreciation	37,015		
Finance costs	644		
Others	6,733		
Deficit before funding sources	137,198		
Funding sources added in:			
Rates and charges revenue	107,744		
Waste charge revenue	14,092		
Asset Sales	30,738		
Cash and Non Cash Contributions	130,894		
Total funding sources	283,468		
Operating (surplus)/deficit for the year	(146,270)		



Financial Statements

3. Financial statements

This section presents information in regard to the Financial Statements, Statement of Capital Works, and the Statement of Human Resources. The budget information for the year 2019/20 has been supplemented with projections to 2022/23 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2023

Budgeted Comprehensive Income Statement Year Ended 30th June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections 2020/21 2021/22 2022/23 \$'000 \$'000 \$'000		
Income					
Rates and charges	113,613	121,836	136,073	158,960	181,545
Statutory fees and fines	7,972	7,213	7,465	7,727	7,997
User fees	9,560	9,275	9,600	9,936	10,283
Contributions - monetary	34,850	30,306	22,717	19,573	14,107
Contributions - non-monetary assets	79,193	100,588	84,749	47,062	42,437
Grants - Operating	30,196	29,752	32,043	32,954	32,987
Grants - Operating (non-recurrent)					
Grants - Capital	16,005	6,898	5,611	3,662	3,791
Net gain on disposal of assets	11,268	18,043	18,669	17,333	15,407
Other income	5,029	4,545	4,704	4,869	5,039
Share of net P/L of assoc. and joint ventures					
Total Income	307,686	328,456	321,631	302,076	313,593
Expenses					
Employee costs	57,836	62,378	65,990	69,948	74,143
Materials and services	72,415	73,983	76,572	79,252	82,026
Bad and doubtful debts	450	500	258	171	187
Depreciation and amortisation	34,484	37,015	38,647	40,186	41,787
Finance costs	785	644	503	406	306
Other expenses	6,765	7,666	10,218	10,978	12,151
Total Expenses	172,735	182,186	192,188	200,941	210,600
Surplus/(Deficit)	134,951	146,270	129,443	101,135	102,993
Other comprehensive income					
Items that will not be reclassified to surplus or deficit:					
Net revaluation increment/decrement	30,741	31,070	31,666	32,027	32,382
Share of other comprehensive Income of assoc. and Joint vent.					
Items that may be reclassified to surplus or deficit in future periods					
Total Comprehensive Result	165,692	177,340	161,109	133,162	135,375

Balance Sheet

For the four years ending 30 June 2023

Balance Sheet As at 30 June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Current assets					
Cash and cash equivalents	171,368	186,876	212,860	271,565	316,165
Trade and other receivables	24,339	25,841	22,405	24,101	25,586
Other Financial assets					
Inventories	25	25	25	25	25
Non Current Assets held for resale	250	275	275	275	275
Other assets	30,935	47,844	47,844	47,844	47,844
Total current assets	226,917	260,860	283,409	343,810	389,895
Non-current assets					
Trade & other Receivables					
Property Plant & Equipment	2,160,030	2,308,085	2,338,349	2,332,128	2,349,462
Inventories	196	215	226	237	249
Investment property	7,000	7,500	7,500	7,500	7,500
Intangible assets	3,357	3,030	2,879	2,727	2,576
Other assets	4,044	5,076	12,286	15,750	11,889
Total non-current assets	2,174,627	2,323,907	2,361,240	2,358,342	2,371,676
Total Assets	2,401,544	2,584,767	2,644,649	2,702,152	2,761,571
Current liabilities					
Trade and other payables	17,750	18,650	24,393	25,380	26,507
Trust funds & deposits	1,980	2,050	2,071	2,091	2,112
Provisions	10,404	10,798	10,906	11,015	11,125
Interest-bearing loans and borrowings	2,967	2,306	2,402	2,502	2,607
Other current liabilities					
Total Current Liabilities	33,101	33,804	39,772	40,988	42,351
Non-current liabilities					
Provisions	2,202	2,227	2,071	2,091	2,112
Interest bearing loans & borrowings	12,980	10,674	8,272	5,770	3,163
Other non current liabilities	5,146	7,966	8,227	8,313	8,398
Total non current liabilities	20,328	20,867	18,570	16,174	13,674
Total Liabilities	53,430	54,670	58,341	57,161	56,024
Net Assets	2,348,115	2,530,097	2,586,308	2,644,991	2,705,547
Equity					
Accumulated surplus	1,339,169	1,455,590	1,457,541	1,445,612	1,438,672
Asset revaluation reserve	835,749	866,819	898,485	930,512	962,894
Other reserves	173,197	207,688	230,282	268,867	303,981
Total Equity	2,348,115	2,530,097	2,586,308	2,644,991	2,705,547

Statement of Changes in Equity

For the four years ending 30 June 2023

Budgeted Statement of Changes in Equity				
For the years ending	Total	Accumulated	Revaluation	Other
	\$'000	Surplus	Reserve	Reserves
		\$'000	\$'000	\$'000
Year Ended 30th June 2020				
Balance at beginning of the financial year	2,348,115	1,339,169	835,749	173,197
Interest Income		-1,971		1,971
Comprehensive result	146,270	146,270		
Net asset revaluation Increment/(decrement)	31,070		31,070	
Other PSP related Transfers	4,642	1,512		3,130
Transfers from reserves		15,061		-15,061
Transfers to Reserves		-44,451		44,451
Balance at end of Financial Year	2,530,097	1,455,590	866,819	207,688
Year Ended 30th June 2021				
Balance at beginning of the financial year	2,420,198	1,345,691	866,819	207,688
Interest Income		-2,377		2,377
Comprehensive result	129,443	129,443		
Net asset revaluation Increment/(decrement)	31,666		31,666	
Impairment losses on revalued assets				
Other PSP related Transfers	5,000	5,000		
Transfers from reserves		37,304		-37,304
Transfers to Reserves		-57,521		57,521
Balance at end of Financial Year	2,586,308	1,457,541	898,485	230,282
Year Ended 30th June 2022				
Balance at beginning of the financial year	2,511,392	1,382,625	898,485	230,282
Interest Income		-2,356		2,356
Comprehensive result	101,135	101,135		
Net asset revaluation Increment/(decrement)	32,027		32,027	
Other PSP related Transfers	437	5,500		-5,063
Transfers from reserves		15,198		-15,198
Transfers to Reserves		-56,490		56,490
Balance at end of Financial Year	2,644,991	1,445,612	930,512	268,867
Year Ended 30th June 2023				
Balance at beginning of the financial year	2,564,172	1,364,793	930,512	268,867
Interest Income		-2,506		2,506
Comprehensive result	102,993	102,993		
Net asset revaluation Increment/(decrement)	32,382		32,382	
Other PSP related Transfers	6,000	6,000		
Transfers from reserves		20,985		-20,985
Transfers to Reserves		-53,593		53,593
Balance at end of Financial Year	2,705,547	1,438,672	962,894	303,981

Statement of Cash Flows

For the four years ending 30 June 2023

Budgeted Statement of Cash Flows As at 30 June	Strategic Resource Plan Projections				
	Forecast	Budget	Projections		
	2018/19	2019/20	2020/21	2021/22	2022/23
	\$'000	\$'000	\$'000	\$'000	\$'000
Cash flows from operating					
Receipts					
General rates	113,272	121,736	144,052	160,374	182,860
Grants Income - Operating & Capital	46,201	36,650	39,862	36,942	37,044
Interest	3,166	2,822	3,078	3,186	3,297
User charges	18,124	16,038	18,066	17,819	18,413
Contributions & Reimbursements	34,850	30,306	22,717	19,573	14,107
Other revenue	3,835	2,872	5,506	5,211	6,234
Total Receipts	219,448	210,424	233,281	243,105	261,955
Payments					
Employee costs	57,013	61,960	67,226	73,427	77,765
Materials and Services	75,222	73,083	78,037	83,225	86,062
Other expenses	6,765	7,666	10,222	11,329	12,548
Financing Costs					
Total Payments	139,001	142,708	155,485	167,981	176,375
Net cash provided by operating activities	80,447	67,715	77,796	75,124	85,580
Cash flows from investing activities					
Proceeds from sales of property, plant and equipment	38,214	13,830	20,535	19,066	16,948
Payments for property, plant and equipment	-86,485	-62,427	-69,539	-32,678	-55,119
PSP Rolling Credit Payments		1			
Net cash used in investing activities	-48,271	-48,596	-49,004	-13,612	-38,171
Cash flows from financing activities					
Finance costs	-785	-644	-503	-406	-306
Proceeds from borrowings					
Repayment of borrowings	-2,927	-2,966	-2,306	-2,402	-2,502
Net Cash used in financing activities	-3,712	-3,610	-2,809	-2,808	-2,808
Net increase in cash & cash equivalents	28,464	15,510	25,983	58,704	44,601
Cash & equivalents at beginning of year	142,904	171,368	186,877	212,860	271,564
Cash & equivalents at 30 June	171,368	186,877	212,860	271,564	316,165

Statement of Capital Works

For the four years ending 30 June 2023

Budgeted Statement of Capital Works For the years ending 30th June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Property					
Land	4,273	2,694			
Total Land	4,273	2,694			
Buildings & Building Improvements					
Buildings	20,187	18,785	29,986	6,493	13,105
Building Improvements					
Total Buildings	20,187	18,785	29,986	6,493	13,105
Total Property	24,461	21,479	29,986	6,493	13,105
Plant and equipment					
Plant, machinery and equipment	1,100	1,664	1,715	1,769	1,823
Fixtures, fittings and furniture	102	157	162	167	172
Computers and telecommunications	369	535	400	412	425
Library books	407	473	488	503	518
Total Plant and Equipment	1,978	2,829	2,765	2,850	2,939
Infrastructure					
Roads	22,877	19,224	31,113	13,228	17,844
Bridges	120	123	127	631	6,635
Drainage	577	210	320	298	307
Recreational, leisure and community facilities	31,673	15,452	5,698	9,257	10,067
Footpaths and Cycleways	1,650	1,094	1,191	1,398	1,266
Other infrastructure	3,149	2,015	4,504	1,598	1,648
Total infrastructure	60,046	38,119	42,952	26,409	37,765
Total capital works expenditure	86,485	62,427	75,703	35,752	53,809
Represented by:					
Asset renewal expenditure	5,773	11,219	11,694	8,620	11,897
New asset expenditure	52,521	27,997	33,195	23,072	31,807
Asset Upgrade expenditure	15,763	18,603	19,971	4,035	10,105
Asset expansion expenditure	12,428	4,608	10,843	25	
Total capital works expenditure	86,485	62,427	75,703	35,752	53,809
Represented by:					
Grants Income	16,005	6,898	5,611	3,662	3,791
Developer Contributions & Other Reserves	28,418	13,422	28,939	7,447	16,638
Funded from Operating Surplus	42,062	42,107	41,153	24,643	33,380
Total capital works expenditure	86,485	62,427	75,703	35,752	53,809

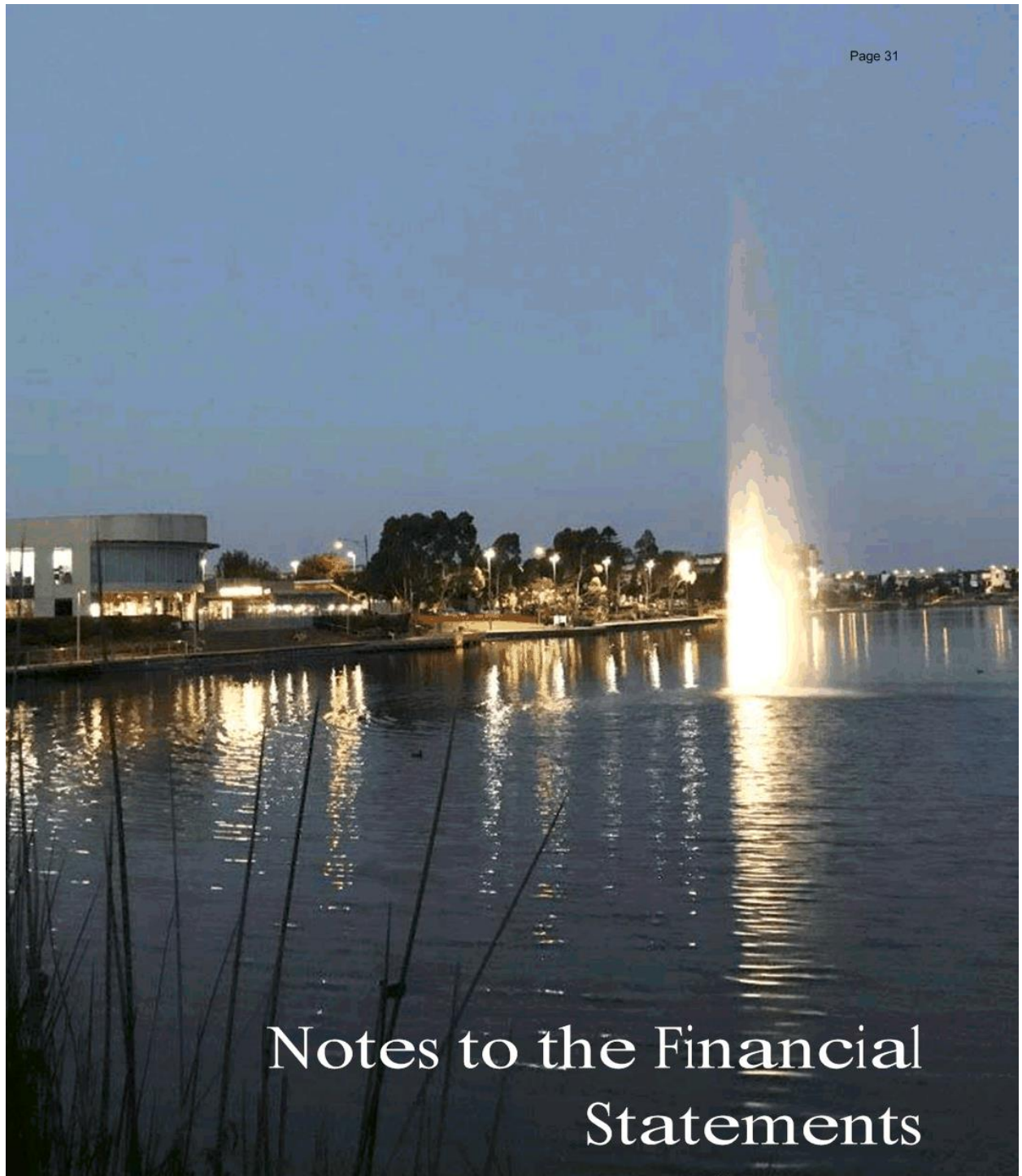
Statement of Human Resources

For the four years ending 30 June 2023

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Budgeted Statement of Human Resources	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections 2020/21 2021/22 2022/23 \$'000 \$'000 \$'000		
Staff Expenditure					
Employee Costs - Operating	57,836	62,378	65,990	69,948	74,143
Employee Costs - Capital					
Total Staff Costs	57,836	62,378	65,990	69,948	74,143
Staff Numbers	FTE	FTE	FTE	FTE	FTE
Total Staff Numbers (FTE)	600.0	617.0	625.0	635.0	648.0

Budgeted Statement of Human Resources	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections 2020/21 2021/22 2022/23 \$'000 \$'000 \$'000		
Staff Expenditure					
Executive Management	1,838	1,957	2,071	2,195	2,326
Corporate Services Management	10,662	12,862	13,607	14,423	15,288
Planning and Development Management	19,506	20,424	21,606	22,902	24,276
Community Services Management	25,829	27,135	28,706	30,428	32,253
Total Staff	57,836	62,378	65,990	69,948	74,143



Notes to the Financial Statements

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements.

4.1 Comprehensive Income Statement

Budgeted Income	Note	Forecast 2018/19	Budget 2019/20	Variance	Change
Income Types		\$'000	\$'000	\$'000	%
Income					
Rates and charges	4.1.1	113,613	121,836	8,223	7.2%
Statutory fees and fines	4.1.2	7,972	7,213	-759	-9.5%
User fees	4.1.3	9,560	9,275	-285	-3.0%
Contributions - monetary	4.1.4	34,850	30,306	-4,546	-13.0%
Contributions - non-monetary assets	4.1.4	79,193	100,588	21,395	27.0%
Grants - Operating	4.1.5	30,196	29,752	-444	-1.5%
Grants - Operating (non-recurrent)	4.1.5				
Grants - Capital	4.1.6	16,005	6,898	-9,107	-56.9%
Net gain on disposal of assets	4.1.7	11,268	18,043	6,775	60.1%
Other income	4.1.8	5,029	4,545	-484	-9.6%
Total Income		307,686	328,456	20,770	6.8%
Expenses					
Employee costs	4.1.9	57,836	62,378	-4,543	-7.9%
Materials and services	4.1.10	72,415	73,983	-1,568	-2.2%
Bad and doubtful debts	4.1.11	450	500	-50	-11.1%
Depreciation and amortisation	4.1.12	34,484	37,015	-2,531	-7.3%
Finance costs	4.1.13	785	644	141	18.0%
Other expenses	4.1.14	6,765	7,666	-900	-13.3%
Total Expenses		172,735	182,186	-9,451	-5.5%
SURPLUS/DEFICIT		134,951	146,270	11,319	8.4%
Other comprehensive income					
deficit/surplus in future periods					
Net revaluation increment/decrement	4.1.15	30,741	31,070	329	1.1%
Share of other comprehensive Income of assoc. and Joint vent.					
Items that may be reclassified to surplus or deficit in future periods					
Total		30,741	31,070	329	1.1%
Total Comprehensive Result		165,692	177,340	11,648	7.0%

G11 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.5% in line with the rate cap.

This will raise total rates and charges for 2019/20 to \$122,646,000.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2018-19 Forecast Actual \$'000	2019/20 Budget \$'000	Change \$'000	%
General rates*	90,826	96,998	6,172	6.80%
Municipal charge*	8,286	8,891	605	7.30%
Waste management charge	13,427	14,092	665	4.95%
Environmental enhancement rebate	- 1,900	- 1,931	31	1.63%
Council pensioner rebate	- 525	- 569	44	8.38%
Supplementary rates and rate adjustments	3,500	4,355	855	24.43%
Interest on rates and charges	612	608	- 4	-0.65%
Total rates and charges	114,226	122,444	8,218	7.19%

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2018/19 cents/\$CIV	2019/20 cents/\$CIV	Change %
General Rate	0.26477	0.25968	- 0.019
Vacant Land	0.39716	0.38952	- 0.019
Extractive Industry Land	0.76255	0.74788	- 0.019
Commercial/Industrial Developed Land	0.42364	0.41549	- 0.019
Commercial/Industrial Vacant Land	0.52955	0.51936	- 0.019
Retirement Village Land	0.22506	0.22073	- 0.019
Rural Living Land	0.23830	0.23371	- 0.019
Rural Land	0.19064	0.18697	- 0.019
Urban Growth Land	0.19858	0.19476	- 0.019

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
General Rate	69,365	72,297	2,932	4.23%
Vacant Land	6,433	7,793	1,360	21.14%
Extractive Industry Land	474	372	-102	-21.52%
Commercial/Industrial Developed Land	9,058	10,685	1,627	17.96%
Commercial/Industrial Vacant Land	1,825	1,716	-109	-5.97%
Retirement Village Land	440	450	10	2.27%
Rural Living Land	454	657	203	44.71%
Rural Land	1,530	1,858	328	21.44%
Urban Growth Land	1,236	1,170	-66	-5.34%
Sub-Total	90,815	96,998	6,183	6.81%
Less EER Rebate	-1,900	-1,931	-31	-1.63%
Less Pension Rebate	-525	-569	-44	-8.38%
Total amount to be raised by general rates	88,390	94,498	6,108	6.91%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	Number	Number	Number	%
General Rate	48,106	50,471	2,365	4.92%
Vacant Land	4,509	4,512	3	0.07%
Extractive Industry Land	7	8	1	14.29%
Commercial/Industrial Developed Land	2,335	2,488	153	6.55%
Commercial/Industrial Vacant Land	256	256	-	0.00%
Retirement Village Land	560	560	-	0.00%
Rural Living Land	224	224	-	0.00%
Rural Land	547	552	5	0.91%
Urban Growth Land	207	204	-3	-1.45%
Total number of assessments	56,751	59,275	2,524	4.45%

4.1.1(e) The basis of valuation to be used is the CIV

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
General Rate	26,197,995	27,840,719	1,642,724	6.27%
Vacant Land	1,619,726	2,000,614	380,888	23.52%
Extractive Industry Land	62,255	49,759	-12,496	-20.07%
Commercial/Industrial Developed Land	2,138,119	2,571,705	433,586	20.28%
Commercial/Industrial Vacant Land	344,589	330,436	-14,153	-4.11%
Retirement Village Land	195,634	203,910	8,276	4.23%
Rural Living Land	190,533	281,200	90,667	47.59%
Rural Land	802,497	993,865	191,368	23.85%
Urban Growth Land	622,146	600,925	-21,221	-3.41%
Total value of land	32,173,494	34,873,133	2,699,639	8.39%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2018/19 \$	2019/20 \$	\$	%
Municipal	146	150	4	2.74%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$	\$	\$	%
Municipal	8,285,700	8,890,950	605,250	7.30%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2018/19 \$	2019/20 \$	\$	%
Waste Service –Option A 120L Garbage, 240L Recycling, 240L Green	335	352	17	5.07%
Waste Service –Option B 80L Garbage, 240L Recycling, 240L Green	298	313	15	5.03%
Waste Service –Option C 120L Garbage, 240L Recycling, 120L Green	287	301	14	4.88%
Waste Service –Option D 80L Garbage, 240L Recycling, 120L Green	250	263	13	5.20%
Waste Service –Option E 120L Garbage, 240L Recycling	238	250	12	5.04%
Waste Service –Option F 80L Garbage, 240L Recycling	205	215	10	4.88%
Waste Service –Extra bin service	146	153	7	4.79%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2018/19	2019/20	Change	
	\$	\$	\$	%
Waste Service –Option A	3,612,975	3,819,851	206,876	5.73%
Waste Service –Option B	693,148	730,292	37,144	5.36%
Waste Service –Option C	3,405,829	3,687,325	281,496	8.27%
Waste Service –Option D	1,406,500	1,491,105	84,605	6.02%
Waste Service –Option E	2,555,406	2,653,112	97,706	3.82%
Waste Service –Option F	1,400,765	1,382,977	- 17,788	-1.27%
Waste Service –Extra bin service	352,590	327,338	- 25,252	-7.16%
Total	13,427,213	14,092,000	664,787	4.95%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2018/19	2019/20	Change	
	\$'000	\$'000	\$'000	%
<i>Rates and charges after rebates</i>	88,390	94,498	6,108	6.91%
<i>Municipal charge</i>	8,286	8,891	605	7.30%
<i>Waste service charge</i>	13,427	14,092	665	4.95%
<i>Supplementary rates (including new Waste Services)</i>	4,336	4,355	19	0.44%
Total Rates and charges	114,439	121,836	7,397	6.46%

4.1.1(l) Fair Go Rates System Compliance

Melton City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2018/19	2019/20
Total Rates	\$ 96,920,411	\$ 103,311,119
Number of rateable properties	56,751.00	59,275.00
Base Average Rate	1708	1743
Maximum Rate Increase (set by the State Government)	2.25%	2.50%
Capped Average Rate	\$ 1,746	\$ 1,787
Maximum General Rates and Municipal Charges Revenue	\$ 99,101,120	\$ 105,890,324
Budgeted General Rates and Municipal Charges Revenue	\$ 99,100,200	\$ 105,889,861
Budgeted Supplementary Rates	\$ 4,336,400	\$ 4,355,401
Budgeted Total Rates and Municipal Charges Revenue	\$ 103,436,600	\$ 110,245,262

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019/20: estimated \$4,355,401 and 2018/19: \$4,336,400)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believe each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate are set out below.

General Rate

General Rate is any land which does not have the characteristics of:

1. Vacant Land;
2. Extractive Industry Land;
3. Commercial/Industrial Developed Land;
4. Commercial/Industrial Vacant Land;
5. Retirement Village Land;
6. Rural Living Land;
7. Rural Land; or
8. Urban Growth Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Vacant Land

Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. located in a precinct structure plan, and with an approved planning permit for residential subdivision; and
3. which does not have the characteristics of:

The objective of this differential is to encourage the development of land for non-commercial and non-industrial purposes, and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of residential zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Extractive Industry Land

Extractive Industry Land is any land which is:

1. used primarily for the extraction or removal of stone, including the treatment of stone; and
2. located within a Special Use Zone 1 under the Melton Planning Scheme.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Commercial/Industrial Developed Land

Commercial/Industrial Developed land is any land which:

1. is used or adapted or designed to be used primarily for commercial or industrial purposes; or
2. does not have the characteristics of Extractive Industry Land.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be used to yield income and the demands such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Commercial/Industrial Vacant Land

Commercial/Industrial Vacant Land is any land:

1. on which no building with an approved occupancy permit is erected; and
2. which is located within:

The objective of this differential is to encourage the commercial/industrial development and ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To discourage land banking, and ensure an adequate supply of commercial/industrial zoned land to the market demand.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Retirement Village Land

Retirement Village Land is any land which is located within a retirement village land under the Retirement Villages Act 1986.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Recognition of the services undertaken by the retirement village sector.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Rural Living Land

Rural Living Land is any land which is:

1. two (2) or more hectares but less than ten (10) hectares in area; and
2. located within:

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and

2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To assist in the maintenance of rural properties.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Rural Land

Rural Land is any land which is:

1. ten (10) hectares or more in area; and
2. located within:

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and
5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. To recognise the impact of urban land speculation on the valuation of farm land; and
7. To encourage agricultural activity.

The types and classes of rateable land within this differential are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

Urban Growth Land

Urban Growth Land is any land which is:

1. two (2) or more hectares in area; and
2. located within an Urban Growth Zone under the Melton Planning Scheme in respect of which no precinct structure plan has been approved.

The objective of this differential is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, having regard to the capacity of such land to be developed (or future developed) and the demands that such land make on Council's infrastructure. These include the:

1. Implementation of good governance and sound financial stewardship; and
2. Construction, renewal, upgrade, expansion and maintenance of infrastructure assets; and
3. Development and provision of health, environmental, conservation, leisure, recreation, youth and family community services; and
4. Provision of strategic and economic management, town planning and general support services; and

5. Promotion of cultural, heritage and tourism aspects of Council's municipal district; and
6. Planning & preparation of Precinct Structure Plan.

The types and classes of rateable land within this differential are those having the relevant characteristics described above. The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever it is located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improvement, is any use of land.

The planning scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the financial year.

4.1.2 Statutory fees and fines

Statutory Fees and Charges	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Infringements and Costs		1,885	1,734	-151	-8.0%
Permits and Registration Fees		4,287	3,613	-674	-15.7%
Land information certificates		187	161	-26	-13.8%
Property Information Requests		792	674	-118	-15.0%
Court Recoveries		587	725	138	23.5%
Other Statutory Fees		234	306	72	30.6%
Total Statutory Fees and Charges		7,972	7,213	-759	-9.5%

4.1.2 Statutory fees and fines (\$0.759 million decrease)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are projected to reduce by 9.5% or \$0.759 million compared to 2018/19 forecast. The decrease is largely attributable to reduction in fees in local laws such as infringement fines and permit and registration fees due to reclassification of these as general fees and charges. The reduction in statutory fees category is largely offset by the increase in fees and charges income in planning and compliance fees category as shown below. Land information certificates and property information requests fees are projected to be lower in 2019/20 due to valuation function being taken over by Valuer General's department with effect from 2019/20. These reductions however are more than offset by increases in court recoveries and other statutory fees and charges.

4.1.3 User fees

User Fees	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Recreation Services Fees		923	1,195	273	29.6%
Child Care and Children Program Fees		1,032	1,018	-14	-1.4%
Community Care Services Fees		554	517	-37	-6.6%
Youth Program Fees		914	965	51	5.6%
Planning and Compliance Fees		499	1,345	846	169.7%
Property Lease Agreements		310	828	519	167.4%
Engineering Services and Subdivision Fees		2,459	2,782	323	13.1%
Transfer Station Fees		2,515	289	-2,226	-88.5%
Other Miscellaneous Fees		355	335	-20	-5.6%
Total User Fees		9,560	9,275	-285	-3.0%

4.1.3 User fees (\$0.285 million decrease)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council’s services. These include subdivision construction supervision fees, transfer station and recyclable procession fees. Other fees and charges in leisure and recreation, community facilities including the provision of community services such as occasional care and HACC home care services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases are in line with the increases in the cost of providing the services or market levels.

User charges are projected to decrease by 3.0% or \$0.285 million over 2018/19 forecast. Recreation Services fees are higher by 0.273 million or 30% mainly due to projected increase in Caroline Indoor Sports Stadium fees in 2019/20. Non Standard public lighting fee and subdivision construction supervision are projected to increase by 0.323 million or 13% next year due to increase in the level of development. The increase in compliance fee of \$0.846 million is mainly due realignment of charges. Income from property lease agreements are projected to be higher due to review of these charges in 2019/20. The overall increase in fees is more than offset by a reduction of Transfer Station income of \$2.2 million due to the new contract arrangements signed for the operations of the Transfer Station from 2019/20 onwards where the external operator would receive the gate collection revenue and pay for waste collection processing.

A detailed listing of fees and charges is included in section 6.

4.1.4 Contributions

Contributions	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Developer Cash Contributions	3.4.1	34,850	30,306	-4,544	-13.0%
Developer Contributions- Non Monetary Assets	3.4.3	79,193	100,588	21,395	27.0%
Total Contributions		114,043	130,894	16,852	14.8%

4.1.4 Contribution (\$16.85 million increase)

Cash contributions relate to monies paid by developers in regard to precinct structure plan (PSP) developer contributions plans (DCP) agreements for public open space and recreation, drainage and car parking in accordance with planning permits issued for property development. Cash developer contributions are projected to decrease in 2019/20 by \$4.54 million or 13.0% and this is mainly due a significant proportion of DCP income being offset against in-kind assets provided by developers which is reflected in the increase in non-monetary assets. While the contributions received are treated as income in the accounting period they are received, they are nevertheless set aside during the year in reserve accounts for future capital works.

The increase in the projected non-monetary contributions in 2019/20 are based on higher level of major property developments that are currently ongoing in 2018/19 and other projects in 2019/20 that are expected to complete by the end of the year. This figure also includes in-kind assets provided by developers to offset their DCP contributions payable to Council.

Based on current estimates the non-monetary contributions are projected to increase in overall terms by \$21.4 million in 2019/20 compared to 2018/19 forecast. There are significant variations in monetary and non-monetary contributions received year on year which depend on the level of development in the municipality.

4.1.5 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

Grants were received in respect of the following	Forecast	Budget	Variance
	2018/19	2019/20	
	\$'000	\$'000	\$'000
Summary Grants			
Commonwealth Funded Grants	19,461	20,046	585
State Funded Grants	10,735	9,706	-1,029
Total Grants Received	30,196	29,752	-444
Recurrent Commonwealth Grants			
Financial Assistance Grants	15,908	16,624	715
Community Home Support	2,619	2,582	-36
Community Participation	435	458	23
Other	499	382	-117
Recurrent State Grants			
Maternal Child Health	2,371	2,200	-171
Family Services	530	563	33
Early Years Partnership	211	104	-107
Housing Services	379	383	5
Family Services	530	563	33
Community Participation	1,035	916	-119
Community Home Support	821	839	17
Library Operations	948	983	35
Early Childhood Programs	1,391	1,389	-2
Emergency Management	307	130	-177
Amenity Protection	390	280	-110
Neighbourhood Participation	284	281	-3
Specific Projects	495	520	25
Community Funding	100	100	
Other Miscellaneous	945	456	-489
Total	30,196	29,752	-444

4.1.5 Operating Grants (\$0.444 million decrease)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers.

The level of operating grants is projected to decrease by \$0.44 million or 1.5% compared to 2018/19 forecast.

Commonwealth funded grants are projected to increase by \$0.585 million or 3.0% largely due to the \$0.715 million increase expected from financial assistance grants in 2019/20. This is partly offset by reduction in community home support, emergency relief and volunteer transport.

The overall increase is more than offset by reduction in state funded grants of \$1.03 million.

While there are number of grants for new projects commencing in 2019/20 such as Youth Learning Pathways \$0.183 million, HACC Respite \$0.058 million, Maternal Child Health \$0.042 million, Interfaith Project \$0.045 million, Family Support \$0.033 million, these are more than offset by cessation of grants for number of programs and projects not continuing in 2019/20. These include Crime Prevention \$0.143 million, Right@Home Program \$0.192 million, Metro Access Project \$0.136 million, Refurbishment of Public Conveniences \$0.100 million, Occasional Care \$0.091 million, Sport Facility Ground Light Maintenance \$0.092 million, Hot House projects \$0.089 million and number of others \$0.547million.

4.1.6 Capital Grants

Capital Grants	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Non-recurrent - State Government					
Buildings		4,935	1,570	-3,365	-68.2%
Roads		3,885	3,563	-322	-8.3%
Recreation		7,185	1,784	-5,420	-75.4%
Other Assets					
Total Capital Grants		16,005	6,898	-9,107	-56.9%

4.1.6 Capital Grants (\$9.11 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purpose of funding the capital works program.

The level of capital grants varies from year to year. The 2019/20 budget is 56.9% or \$9.1 million lower than the 2017/18 forecast. This is due to higher levels of growing suburbs funding received in 2018/19.

The 2019/20 capital grants of \$6.9 million is made up of Road Rehabilitation \$1.08 million, Macpherson Park Redevelopment \$1.0 million, Eynesbury Recreation Reserve \$0.711 million, Streetscapes Improvements \$0.56 million, Aintree Community Hub \$0.395 million, Diggers Rest Pre-School Centre Extension \$0.175 million and other grants for Roadwork and Building works \$2.98 million.

4.1.7 Net Gain on Disposal of Assets

Net Gain/Loss on Disposals of Assets	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Proceeds from Sale of Assets		21,773	31,172	9,399	43.2%
Costs of Assets Sold		-10,504	-13,130	-2,626	25.0%
Net Gain/(Loss) on Disposals of Assets		11,269	18,042	6,773	60.1%

4.1.7 Net Gain on Disposal of Assets (6.773 million increase)

The net gain on disposal of assets in 2019/20 is higher than 2017/18 forecast by 60.1% or \$6.77 million

Proceeds from the sale of Council assets are budgeted at \$31.17 million for 2019/20 of which \$30.73 million relate to income from sale of Council land assets which are under joint development agreement with Lend Lease Communities. Land sales are projected to increase by \$9.4 million compared to 2018/19 forecast. The forecast increase in land sales is mainly attributable to the projected improvement in housing market conditions expected in 2019/20 despite the current slowdown. The cost of assets sold represents payments to development partners and written down value of plant and properties including land assets held for resale budgeted to be sold in 2019/20. The value of assets sold is projected to be higher than 2018/19 forecast due to increase in Land Sales.

4.1.8 Other income

Other Income	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Interest on Investments		3,842	3,583	-259	-6.7%
Kiosk Income		157	158	2	1.1%
Event Sponsorships		92	119	27	29.5%
Other Miscellaneous		939	684	-255	-27.1%
Total Other Income		5,029	4,545	-484	-9.6%

4.1.8 Other Income (\$0.484 million decrease)

Other income relates to a range of items such as interest revenue on investments including interest on rate arrears, recoveries and reimbursements, and other miscellaneous income items. Other income is forecast to decrease by 0.484 million or 9.6% compared to 2018/19.

Interest on investments is projected to be lower than 2018/19 forecast by \$0.259 million due to lower projected yields and timing of cash flows for 2019/20. Other reductions projected include lower contribution from cleaning contracts \$0.031 million, recyclable processing and waste management contributions which is expected to be lower than forecast by \$0.083 million. The balance relates to other one off contributions received in 2018/19 which have no corresponding contributions in 2019/20 such as Pistol Club, Hillside Tennis and others \$0.141 million. Event sponsorship income is projected increase by \$0.027 million or 30% in 2019/20.

4.1.9 Employee costs

Employee Costs	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Wages and Salaries		50,019	54,313	4,294	8.6%
Annual Leave and Long Service Leave		2,265	2,333	68	3.0%
Superannuation		4,120	4,305	185	4.5%
Workcover		826	935	109	13.3%
Maternity Leave Backfilling		357	285	-72	-20.2%
Fringe Benefit Tax		210	145	-65	-31.0%
Other		39	62	23	58.2%
Total Employee Costs		57,836	62,378	4,543	7.9%

4.1.9 Employee costs (\$4.543 million increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, annual leave loading, long service leave and employer superannuation, work cover premium and payment to contract employees.

Employee costs are forecast to increase by \$4.543 million or 7.9% compared to 2018/19 forecast result. The overall increase in employee costs in 2019/20 relates to a number of key factors:

- A new Enterprise Bargaining Agreement (EBA) will have to be negotiated with the employees and unions for the next three years commencing 1 July 2019 with wages growth linked to productivity.
- Increase in EFT positions across a number of Business Units for improved service delivery is budgeted at 17 EFT positions at an estimated cost of \$1.7 million. Some of these positions are being used to replace contractors.
- The balance of increase is attributable to reclassification of existing staff positions, increased hours of service delivery costs, band increase and increase in costs related to employee oncosts expenditure such as Superannuation, Annual Leave Loading, Long Service Leave WorkSafe Premium and Maternity Leave back pay.

4.1.10 Materials and services

Materials and Services	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Contract Payments Including Contract Labour		42,771	41,721	-1,050	-2.5%
Maintenance Expenditure		7,203	8,037	834	11.6%
Professional Advisory and Consultants		2,229	1,920	-309	-13.9%
Legal Fees		1,385	1,361	-24	-1.7%
Audit Fees		203	196	-7	-3.4%
Insurances		1,260	1,327	66	5.3%
Contributions and Donations		666	709	43	6.5%
Council Fleet Expenses		1,044	887	-157	-15.0%
Childcare Payments		1,338	1,338		
Information Services upgrades		3,904	4,878	974	24.9%
Annual Licence Fees		1,114	1,106	-8	-0.7%
Corporate Subscriptions		613	593	-21	-3.4%
Councillor Allowances and Audit Committee		422	411	-11	-2.6%
Other		8,264	9,501	1,237	15.0%
Total Materials and Services		72,415	73,983	1,568	2.2%

4.1.10 Materials and services (\$1.568 million increase)

Materials and services include the purchases of consumables and payments to contractors for the provision of services.

Materials and services are forecast to increase by \$1.568 million in 2019/20 compared to 2018/19. This relates to increases in maintenance expenditure \$0.834 million and upgrade and enhancement of information services in 2019/20 \$0.974 million, insurances \$0.066 million, contributions and donations \$0.043 million, community education, catering and client activities \$0.531 million and other increase across the board of \$0.706 million. The overall increase is partly offset by reduction in contract payments \$1.05 million, professional advisory expenditure \$0.309 million, legal and audit fees \$0.031 million, council fleet expenses and other materials and services \$0.197 million.

4.1.11 Depreciation and amortisation

Depreciation and Amortisation	Note	Forecast	Budget	Variance	Change
		2018/19 \$'000	2019/20 \$'000	\$'000	%
Vehicles		944	1,000	57	6.0%
Furniture		15	15		
IT Equipment		100	80	-20	-20.0%
Buildings		6,077	6,564	487	8.0%
Roads		18,769	20,195	1,425	7.6%
Drainage		4,147	4,479	332	8.0%
Bridges		325	351	26	8.0%
Recreation		3,320	3,586	266	8.0%
Library Books		350	300	-50	-14.3%
Other Assets		110	119	9	8.0%
Amortisation		327	327		
Total Depreciation and Amortisation		34,484	37,015	2,531	7.3%

4.1.11 Depreciation and amortisation (\$2.531 million increase)

The increase in depreciation in 2019/20 is mainly due to significant increase in the value of Council's infrastructure assets. Council's infrastructure asset values are increasing at a very significant rate each year. This is not only due to increasing levels of capital expenditure and the combined impact of asset revaluation, but also due to the substantial levels of contributed assets and Precinct Structure Plan In Kind assets transferred over to Council each year from completed development works within the City.

4.1.12 Bad and doubtful debts

Bad and Doubtful Debts	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Infringements		450	500	50	11.11%
Other					
Total Bad and Doubtful Debts		450	500	50	11.1%

4.1.12 Bad and doubtful debts (\$0.050 million increase)

Bad and doubtful debts in 2019/20 are projected to increase by \$0.050 million due to the increasing level of outstanding infringement debtors.

4.1.13 Borrowing Costs

Borrowing Costs	Note	Forecast	Budget	Variance	Change
		2018/19	2019/20		
		\$'000	\$'000	\$'000	%
Interest - borrowings		785	644	-141	-17.98%
Total Borrowing Costs		785	644	-141	-18.0%

4.1.13 Borrowing Costs (\$0.141 million decrease)

Borrowing costs relate to interest charged by financial institutions on borrowed funds. Borrowing costs are expected to reduce by \$0.141 million in 2019/20 compared to 2018/19 forecast. Since no new borrowings are planned in 2018/19 or 2019/20 the decrease in finance cost is mainly attributable to the lower level of loans due to principle repayments.

4.1.14 Other expenses

Other Expenses	Note	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000	Change %
Utilities					
Electricity		2,815	3,275	460	16.3%
Gas		359	388	29	8.1%
Water and Sewerage		1,140	1,155	15	1.3%
Total		4,315	4,818	504	11.7%
Information Technology & Telephony Expenses					
Mobile Phones		234	254	20	8.5%
Fixed Phones		316	320	3	1.0%
Alarm Monitoring		18	19	1	7.5%
Network Communications		847	941	95	11.2%
Server Hosting		1,036	1,313	277	26.8%
Total		2,451	2,847	396	16.2%
Total Utilities and Other		6,765	7,665	900	13.3%

4.1.14 Other Expenditure - Utilities and other (\$0.900 million increase)

Utilities, information technology and telephony expenses are projected to increase by \$0.900 million or 13.3% due to growth in services and facilities and price increases.

Significant increases in utility expenditure include electricity costs due to significant increase in volume of usage and tariffs \$0.460 million, network communication \$0.095 million and server hosting \$0.277 million. Server hosting expenditure increases are the effects of significant expansion and upgrade in information services infrastructure and migration to the cloud environment.

4.2 Balance Sheet

Balance Sheet	Note	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000
Current assets				
Cash and cash equivalents		171,368	186,876	15,508
Trade and other receivables		24,339	25,841	1,502
Other Financial assets				
Inventories		25	25	
Non Current Assets held for resale		250	275	25
Other assets		30,935	47,844	16,908
Total Current Assets	4.2.1.1	226,917	260,860	33,943
Non-current assets				
Trade & other Receivables				
Property Plant & Equipment		2,160,030	2,308,086	148,056
Inventories		196	215	19
Investment property		7,000	7,500	500
Intangible assets		3,357	3,030	-327
Other assets		4,044	5,076	1,032
Total Non Current Assets	4.2.1.2	2,174,627	2,323,908	149,281
Total Assets		2,401,544	2,584,768	183,224
Current liabilities				
Trade and other payables		17,750	18,650	900
Trust funds & deposits		1,980	2,050	70
Provisions		10,404	10,798	393
Interest-bearing loans and borrowings	4.2.3	2,967	2,306	-661
Other current liabilities				
Total Current Liabilities	4.2.2.1	33,101	33,804	702
Non-current liabilities				
Provisions		2,202	2,227	25
Interest bearing loans & borrowings	4.2.3	12,980	10,674	-2,306
Other non current liabilities		5,146	7,966	2,820
Total Non Current Liabilities	4.2.2.2	20,328	20,867	539
Total Liabilities		53,430	54,671	1,242
Net Assets		2,348,115	2,530,097	181,982
Equity				
Accumulated surplus		1,339,169	1,455,590	116,421
Asset revaluation reserve		835,749	866,819	31,070
Other reserves	4.3.2	173,197	207,688	34,491
Total Equity	4.3.1	2,348,115	2,530,097	181,982

4.2.1 Assets

4.2.1.1 Current Assets (\$33.943 million increase)

The current assets in 2019/20 are projected to increase by \$33.94 million compared to 2018/19 forecast. Trade and receivables are budgeted increase by \$1.5 million and the increase of \$16.9 million in other assets is mainly attributable to the projected increase in accrued land sales which is projected to be higher mainly due to lead-time between sales and settlements. Cash, short and medium term investments are expected to be higher at year end by \$15.5 million.

4.2.1.2 Non-Current Assets (\$149.281 million increase)

Non-current assets are budgeted increase by \$149.28 million. This is mainly attributable to the increase in property plant and equipment of \$148.06 million, which is the net result of developer-contributed assets and the projected capitalised component of the planned capital works program. This is the net increase partly offset by the depreciation of non-current assets for the 2019/20 year and the written down value of assets disposed during the year through sale of assets. Investment properties are expected to be \$0.500 million higher than previous year, while intangible assets will be lower by the amortisation component charged to operating results in 2019/20. Increase in Other assets relate mainly to precinct structure plan in-kind non-current debtors which are expected to be higher than forecast by \$1.03 million.

4.2.2 Liabilities

4.2.2.1 Current Liabilities (\$0.702 million increase)

The current liabilities (that is, obligations Council must pay within the next year) are expected to increase by \$0.702 million. Amounts owed to suppliers are expected to increase by \$0.900 million. Trust deposits are expected increase by \$0.070 million and provisions for employee entitlements are also expected to increase by \$0.393 million. The principal repayment on the interest bearing loans payable within the financial period ending 30 June 2020 is expected to be lower by \$0.661 million from 2018/19 balance.

4.2.2.2 Non-Current Liabilities (\$0.539 million increase)

Non-current liabilities (that is, obligations Council must pay beyond the next year) is expected to increase by \$1.24 million. Non-current loan borrowings balance at year-end will be lower by \$2.306 million, due to debt repayment during the year. This is partly offset by non-current component of the employee entitlements provisions is expected to increase by \$0.025. The other non-current liabilities refer to items such as maintenance bonds, pre-paid burial rights and Precinct Structure Plan (PSP) non-current creditors. The variance of \$2.820 million mainly relates to increase in PSP creditors at balance date compared to 2018/19 forecast.

4.2.3 Interest Bearing Loans & Borrowings

The table below shows information on borrowings specifically required by the Regulations.

In developing the Strategic Resource Plan (SRP), borrowings was identified as an important funding source for capital works programs. Council has borrowed in the past to finance large infrastructure projects and since then has been in a phase of debt reduction. This has resulted in a reduction in debt servicing costs.

Council has decided not to take out any new borrowings in 2019/20 and beyond.

The following table sets out future loan repayments, finance charges and total loan balances up to 2022/23 based on the forecast financial position of Council as at 30 June 2023.

The table below shows information on borrowings specifically required by the Regulations.

Borrowings	New Borrowings	Principal Paid	Interest Paid	Balance 30 June
Year	\$'000	\$'000	\$'000	\$'000
2018/19		-2,927	-785	15,947
2019/20		-2,966	-644	12,980
2020/21		-2,306	-503	10,674
2021/22		-2,402	-406	8,272
2022/23		-2,502	-306	5,770

4.3 Statement of changes in Equity

4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus, which is the value of all net assets, less reserves that have accumulated over time plus the increase in equity (or net assets) which is the net effect of operating surplus for the year plus the net transfer to/from reserves. The accumulated surplus at the end of 2019/20 is budgeted at \$1.456 billion.
- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations. The Asset Revaluation reserve balance as at end of 2019/20 is budgeted at \$866.8 million.
- Other reserves are mainly funds that Council wishes to separately identify as being set aside to meet a specific purpose. This includes developer contributions reserves set aside for future capital works. Other reserve balances as at the end of year amounted to \$207.7 million. These include Developer Contributions Reserve of \$118.9 million and Other Reserves of \$88.8 million, which are specifically set aside to fund major infrastructure, diversify income and make Strategic Land Purchases. The reserves will also assist with the long term financial sustainability of Council with Precinct Structure Plan shortfalls identified in the medium to Long term. Other discretionary reserves set aside to meet specific purposes.

4.4 Statement of Cash Flows

Cash Flow Statement	Note	Forecast	Budget	Variance
		2018/19 \$'000	2019/20 \$'000	\$'000
Cash flows from operating				
Receipts				
General rates		113,272	121,736	8,464
Grants Income - Operating & Capital		46,201	36,650	-9,550
Interest		3,166	2,822	-345
User charges		18,124	16,038	-2,086
Contributions & Reimbursements		34,850	30,306	-4,544
Other revenue		3,835	2,872	-963
Total Receipts		219,448	210,424	-9,024
Payments				
Employee costs		57,013	61,960	-4,946
Materials and Services		75,222	73,083	2,139
Other expenses		6,765	7,666	-900
Total Payments		139,001	142,708	-3,708
Net cash provided by operating activities	4.4.1	80,448	67,715	-12,732
Cash flows from investing activities				
Proceeds from sales of property, plant and equipment		38,214	13,830	-24,384
Payments for property, plant and equipment		-86,485	-62,427	24,058
Net cash used in investing activities	4.4.2	-48,272	-48,597	-325
Cash flows from financing activities				
Finance costs		-785	-644	141
Proceeds from borrowings				
Repayment of borrowings		-2,927	-2,966	-39
Net Cash used in financing activities	4.4.3	-3,712	-3,610	102
Net increase in cash & cash equivalents		28,464	15,510	-12,954
Cash & equivalents at beginning of year		142,904	171,368	28,464
Cash & equivalents at 30 June	4.4.4	171,368	186,877	15,510
Represented by:				
Restricted cash and investments				
Cash and Investments in Hand		3,500	3,500	
- Statutory reserves		98,528	118,850	20,322
- Discretionary reserves		69,340	64,527	-4,812
Cash & equivalents at 30 June		171,368	186,877	15,510

4.4.1 Net cash flows provided by/ (used in) operating activities (\$12.732 million decrease)

Cash flow from operating activities refers to the cash generated or used in the normal service delivery functions of Council. The 2019/20 budget for net cash provided by operating activities is \$12.732 million lower than 2018/19 forecast. This represents a decrease in cash receipts of \$9.024 million and a decrease in cash operating expenditure by \$3.708 million.

Increase in cash collections from rates and charges \$8.464 million more than offset overall reductions in receipts compared to forecast in grants income operating and capital \$9.550 million, contributions and reimbursements \$4.544 million, user charges \$2.086 million, interest income \$0.345 million and other revenue \$0.963 million resulting in a net decrease in receipts of \$9.024 million.

Operating payments are higher than 2018/19 forecast by \$3.708 million and this is attributable to projected increases in employee costs of \$4.946 million, plus other expenses such as utilities and other by \$0.900 million. The increases are partly offset by reduction in materials and services of \$2.139 million.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

4.4.2 Net cash flows provided by/(used in) investing activities (\$0.325 million decrease)

The large decrease in payments for investing activities represents the timing in capital works expenditure as disclosed in section 3 of this budget report. This includes the decrease in total capital expenditure including carry forwards, which is lower than 2018/19 by \$24.058 million which represents a favourable variance. Cash receipts from sale of assets are forecast to decrease by \$24.384 million compared to forecast with lower levels of land sales and settlements forecast during 2019/20 due to timing of settlements. This represents an unfavourable variance.

4.4.3 Net cash flows provided by/(used in) financing activities (\$0.102 million increase)

Financing activities refer to cash generated or used in the financing of Council activities which include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

There are no new borrowings in 2019/20 and the variance of (\$0.039 million) is attributable to the difference between repayment of debt maturing in 2018/19 compared to 2019/20, which is \$2.927 million and \$2.966 million respectively. Other favourable variance is the reduction in borrowing costs of \$0.141 million in 2019/20 compared to 2018/19.

4.4.4 Cash and cash equivalents movement year on year (\$12.954 million decrease)

Overall cash and cash equivalent increased by \$15.51 million, compared to \$28.46 million in 2018/19.

The cash and investment balances at balance date is quite significant, however a major portion of the Council's cash balances are statutory reserves representing developer contributions for specific future capital works and projects which must be applied in accordance with legislative and contractual requirements and will need to remain cashed backed for this reason.

4.5 2019/20 Capital works Program

This section presents a listing of Capital works projects that will be undertaken for the 2019/20 year. Classified by Expenditure Type and funding source.

ID	PROJECT NAME	PROJECT DESCRIPTION	FY19/20 EST. CONTRIBUTIONS	FY19/20 OPER. FUNDING	FY19/20 CAP. FUNDING	FY19/20 TOTAL FUNDING	Capital	Operating
5272	Library Furniture Renewal Program	Replacement of damaged and worn furniture and seating at Caroline Springs and Melton Libraries.	-	80,000	80,000	80,000	80,000	
5058	Office Furniture Replacement	Purchase of replacement furniture and equipment including workstations for approved new initiative staff positions.	-	77,000	77,000	77,000	77,000	
5019	Plant & Machinery	Purchase of replacement and new fleet passenger and light commercial vehicles used for Private, Commuter travel and Dedicated Pool.	-	1,664,000	1,664,000	1,664,000	1,664,000	
5268	Corporate Computer Refresh	Replacement of existing desktop computers and laptops that are older than 4 years at the time the project commences.	-	535,000	535,000	535,000	535,000	
5008	Library Collections Renewal Program	Library collection materials including ensuring currency & replacement of existing assets & to maintain collection quality at benchmark industry standards.	-	450,000	450,000	450,000	450,000	
5302	Premiers Reading Challenge Books Program	Library books for children and young adults to meet requirements of the State Reading Challenge Program.	-	23,000	23,000	23,000	23,000	
5022	Shared Paths Construction Program	The design and construction of shared path projects throughout the municipality to better connect our community to facilities and promote active travel modes. Projects are added to the program as a result of investigations and reviews of the shared path network.	400,000	-	-	-	-	28,456
5027	Footpath Construction Program	The program refurbishes identified retail courts to ensure courts are 'fit for use' minimising risk of injury by delivering even playing surfaces, and ensuring courts are safe for pedestrians.	-	-	-	-	-	10,744
5018	Footpath Replacement and Maintenance Program	Replacement of footpaths across municipality based on condition audits.	-	216,000	216,000	216,000	205,256	
5052	Westwood Drive Bridge	Completion of current project	-	1,155,000	1,155,000	1,155,000	1,093,886	61,114
5033	Keib and Channel Renewal Program	Renewal of Keib and Channel across the municipality.	-	20,000	20,000	20,000	20,000	20,000
5317	Water Sensitive Urban Design Program	This program is for the design and construction of water sensitive urban design networks to clean stormwater and remove rubbish before it reaches our stream D&C expansion of Melton Recycling Facility.	-	115,000	115,000	115,000	115,000	
5050	Traffic Management Devices Program	Traffic management devices within the program are identified through traffic studies and investigations to address road safety issues concerning to high vehicle speeds.	-	300,000	300,000	300,000	300,000	
5031	Road Safety Around Schools Program	Construct works to improve road safety around schools across the municipality. Projects to address traffic congestion, road safety audits and accessibility.	-	100,000	100,000	100,000	100,000	
5031	Major Traffic Management Upgrade Program	Projects to address traffic congestion, road safety audits and accessibility.	-	640,000	640,000	640,000	640,000	
5053	PSP Council Funded Portion Wk/Land	Strategy to determine priorities, design and works to 2-3 projects in first year.	261,223	1,062,993	1,062,993	1,062,993	1,062,993	
5038	LSP-Public Open Space Compensation	Replace existing playgrounds within POS across municipality based on condition audit.	-	100,000	100,000	100,000	100,000	
5037	Sportsground Furniture Renewal Program	Renewal of furniture at sports grounds	-	150,000	150,000	150,000	150,000	
5037	Open Space Structures Renewal Program	Renew building structures across the municipality based on condition audit	-	50,000	50,000	50,000	50,000	
5016	Open Space Furniture Renewal Program	To restore, rehabilitate, replace or renew seats, benches, tables, signage, bike racks, BBQ's and drinking fountains.	-	260,000	260,000	260,000	260,000	
5030	Installation of New Park Furniture	The provision of a variety of items for existing parks, including drinking fountains, seating and sports equipment.	-	150,000	150,000	150,000	150,000	
5016	Soft Path Renewal Program	Replace worn and damaged footpaths that have occurred through weather events or vandalism.	-	50,000	50,000	50,000	50,000	
5030	Irrigation System Renewal Program	Renew irrigation systems across municipality based on hierarchy and condition audit.	-	25,000	25,000	25,000	25,000	
5030	Diggers Rest Pre-School Extension	The addition of one kinder room, maternal and child health, offices and a licensed play area.	-	200,000	200,000	200,000	200,000	
5030	Kurunjang Tennis Courts	Removal of existing courts and replacement with new, including lights and sports furniture.	710,000	839,729	1,014,729	1,014,729	967,492	47,237
5030			-	-	-	-	674,684	35,316

ID	PROJECT NAME	PROJECT DESCRIPTION	FY19/20 DEVELOPER CONTRIBUTIONS	FY19/20 GRANT FUNDING	FY19/20 RESERVE FUNDING	FY19/20 COUNCIL FUNDING	FY19/20 TOTAL FUNDING	Capital	Operating
	Emergency management infrastructure generation 4 upgrades	This program will provide upgrade best practice equipment designed to make the evacuation or lock down of facilities in response to a threat identified by occupants.	-	-	-	-	-	70,000	
5071	Renewal of Public Convenience Program	Refurbish public convenience facilities across municipality	-	-	-	70,000	70,000	70,000	
5298	Female Change Room Upgrade Program	Design and upgrade changing rooms to female friendly facilities.	-	-	-	160,000	160,000	160,000	
5024	Street Tree Planting Program	In 19/20 this is for only the establishment of recently planned street trees across the municipality. In future years, the budget allows for the planting of new trees and the establishment of recently planted trees.	-	-	-	200,000	200,000	200,000	
	Installation of New Open Space Fencing	The program aims to encourage use of open spaces, and to assist in maintaining nearby linear parks in a presentable manner by restricting access by illegal vehicles.	-	-	-	400,000	400,000		400,000
	Morton Homestead Play space	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	100,000	100,000	100,000	
5280	Public Art Rehabilitation Program	Rehabilitate maintain & repair works for public arts across a five year prioritised maintenance program.	-	-	-	265,000	265,000	265,000	
	Caroline Springs Community Facility Extension	The extension of the Caroline Springs Community Facility as per the funding application to the Growing Suburbs Fund.	-	-	-	75,000	75,000	75,000	
5382	Recreation Reserve Shelter Program	A program to install hard roof awnings in proximity to playing fields for spectators, providing protection from weather.	-	-	-	1,058,000	1,058,000	1,005,375	52,625
	Installation of Cricket Wicket Covers and Storage Facilities	New program to see pitches covered with AFL approved synthetic covering.	-	-	-	80,000	80,000	80,000	
	Kununjang Community Hub	Completion of current project	-	-	-	60,000	60,000	60,000	
5046	Cricket Net and Run Up Refurbishment Program	Refurbish cricket nets & run up areas across the municipality.	-	-	-	25,000	25,000	25,000	
5034	Netsball Court Renewal Program	The program refurbishes identified netsball courts to ensure courts are "fit for use" minimising risk of injury by delivering even playing surfaces, and ensuring courts meet minimum standards as per peak sporting body.	-	-	-	100,000	100,000	100,000	
5045	Drainage Infrastructure Program	Construct Underground Drainage/Flood Protection Works across the municipality.	-	-	-	220,000	220,000	209,057	10,943
5029	Tennis Courts Renewal Program	The refurbishment and replacement of playing surfaces where it has been identified existing courts now contribute to a risk to the community of injury and/or are below required standard required for competition use.	-	-	-	150,000	150,000	150,000	
5041	Roadside Hazard Safety Improvement Program	Removal and protection of roadside hazards across the municipality.	-	-	-	150,000	150,000	150,000	
tbc	Streetscape Renewal Program	Renewal of streetscapes in activity centres. The current project is the Melton Streetscape inclusive of McKenzie St, Palmerston St, Galsworthy Square and Wallace Street.	-	554,600	-	170,000	170,000	170,000	
5020	Sealed Road Renewal Program	The roads to be addressed will be determined by a condition assessment to be undertaken in the third quarter of 19/19.	-	1,008,734	-	300,000	854,600	809,341	45,219
CS 10	City Vista Sports Pavilion & Sports Fields	Completion of current project and other Works	-	-	-	2,066,266	3,075,000	162,707	1,812,293
5021	Building Components Annual Renewal Program	Replacement of building components at failure or planned end of life.	-	-	-	776,252	776,252	598,252	178,000
5023	Passive Reserve Development Program	Development of Reserves around the Municipality.	-	-	-	1,780,000	1,780,000	1,780,000	
5075	Burnside Heights Rec Reserve Carpark	Construction of a 60 car parks as per master plan.	-	-	-	220,000	220,000	220,000	
5047	Bus Stop Works Program	Construction of improvements to bus stops across the municipality.	-	-	-	45,000	45,000	45,000	
5048	Bridge Rehabilitation Program	The renewal of bridges to extend their useful life and ensure its safe, ongoing function.	-	-	-	-	-	-	
5119/CS 7	Caroline Springs Boulevard & Rockbank Middle Road Intersection	Signalise intersection at Rockbank Middle Road (Not to occur before Westwood Drive)	-	-	-	123,000	123,000	123,000	
5300	Mitchelson Park Redevelopment	Design and construct the approved master plan over three stages.	-	1,000,000	-	2,000,000	2,000,000	1,894,174	105,826
NA	Antree Children's & Community Centre	Completion of current project	955,000	395,000	-	3,244,637	4,244,637	4,244,637	67,150
	Hannah Watts master plan and Stage 1	completion of current project	-	-	-	1,350,000	1,282,850	25,000	
5334	Aliberty Road Reserve Upgrade	DAC Community Learning Hub to modern flexible spaces, street appeal and	-	-	-	39,640	39,640	39,640	
	Melton Central Community Hub (White House)		-	-	-	315,000	315,000	315,000	
5381	Recreation Reserve Kitchen Refurbishment Program	The upgrading of kitchens to meet the Food Act, and where there is a demonstrated lack of appropriately equipped kitchen facilities to support the level of food preparation required by local sporting clubs.	-	-	-	-	-	-	
5318	Public Art Installation	The involves the delivery of street art/power boxes program, artwork as per the Creative Suburbs grant and the delivery of a significant piece of public artwork.	-	-	40,000	50,000	50,000	50,000	
5032	Street Lighting Improvement Program	Installation of new public lighting at within locations determined via an audit.	-	-	-	60,000	100,000	100,000	
			-	-	-	154,000	154,000	154,000	

ID	PROJECT NAME	PROJECT DESCRIPTION	FY19/20 DEVELOPER CONTRIBUTIONS	FY19/20 GRANT FUNDING	FY19/20 RESERVE FUNDING	FY19/20 COUNCIL FUNDING	FY19/20 TOTAL FUNDING	Capital	Operating
5315	Cacalia Springs Leisure Centre & Tennis Complex	Completion of current project	-	-	-	45,000	45,000	45,000	-
5330	Taylors Rd (West Botanical Dr to West City Vista)	Design approx. 850m of road and signalised intersection at City Vista	1,000,000	-	-	-	1,000,000	867,718	132,282
5335	Bulmans Road Urbanisation	Design & services for High Street to Sovereign Boulevard; includes signals at High St intersection	500,000	-	-	-	500,000	500,000	-
5380	Traralgon Road	Construct widening of road within section where single sealed lane exists	-	-	-	800,000	800,000	747,087	52,913
5386	Eynesbury Recreation Reserve AOS - Stage 1 and Stage 2	Design and construction of stage 1 and stage 2, consisting of two ovals, hard surf, car parking, access playground and Community Centre	3,786,656	711,344	-	-	4,500,000	4,500,000	-
5306	Taylors Rd and Westwood Dr Intersection	Design and construction of intersection at the intersection of Taylors Rd and Westwood Dr.	-	-	-	2,500,000	2,500,000	2,500,000	-
5050	City Vista Court - Road construction and Pedestrian Crossing	The construction of the eastern portion (school side) of City Vista Court abutting the school to include a bike lane, parking lane, kerb, street lighting, pedestrian signals and landscaping.	238,116	-	-	-	238,116	238,116	-
5337	Feris Rd/Hollingworth Dr - Signalised Intersection	Feris & Hollingworth signalised intersection.	-	-	-	400,000	400,000	694,351	33,765
5133	Shogik Drive: Feris Road to Mount Cottrell Road	Purchase of land; and construct new 2-lane carriageway of primary arterial road from Shogik Dr: Feris Dr to Mt Cottrell Rd.	1,350,000	-	-	-	1,350,000	1,350,000	947,087
5358	Burnside Reserve Informal Training Space	Design and construction of a new 2-lane exclusive of irrigation and approximately 50m x 30m. This will assist in providing additional space for the growth of tenant clubs and surrounding residents	-	-	-	-	-	1,350,000	52,913
	Arbour Boulevard Reserve	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	50,000	50,000	50,000	-
	Bloomers Drive Reserve Upgrade	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	315,000	315,000	315,000	-
	Merlo Drive Reserve Development	The construction of a play ground, as per the funding application to the Growing Suburbs Fund.	-	-	-	355,000	355,000	355,000	-
	Slan Payne Streetscape Upgrade	The construction of streetscape works as per the funding application to the Growing Suburbs Fund.	-	-	-	360,000	360,000	360,000	-
5379	Cobbiebank Indoor Stadium	Design and construction of stadium with a minimum of 5 courts	3,000,000	-	-	-	3,000,000	3,000,000	-
5393	Eynesbury Station Early Learning Centre	Design and construction of ELC. Delivered by the State Government as part of the State Government's Early Learning Centres program.	-	-	-	1,200,000	1,200,000	1,200,000	-
5257	Solar Retrofit Program	The 19/20 budget will fund feasibility studies and a design for 6-10 facilities. In 2021 it is proposed to install photovoltaic systems and possibly batteries.	-	-	-	200,000	200,000	200,000	-
	Boundary Road - Mt. Cottrell to The Mall	Construction of Boundary Road from Mount Cottrell Road to OMR to be 50/50 funded with Wyndham City Council.	-	-	-	1,000,000	1,000,000	1,000,000	-
	Brooklyn Road Signalised Pedestrian Crossing	Installation of traffic signals at the Brooklyn Rd and Station Rd, right hand turning into Colles. Services indication, kerb reassignment and landscaping.	-	-	-	800,000	800,000	800,000	-
	Boxing of playground softfall areas	Design and construction of softfall around playground structures and will reduce the operational expenses incurred by Council to maintain soft fall areas and the removal of weeds in playgrounds.	-	-	-	40,000	40,000	40,000	-
	Park Signage Program	Provide venue signage and explanatory signage at existing parks, playgrounds and reserves.	-	-	-	50,000	50,000	50,000	-
	Beatty's Road Final Seal	Design and construction of road with VicRoads. VicRoads have constructed the road and Council agrees to fund and complete the final seal.	-	-	-	181,000	181,000	171,423	9,577
	Diggers Rest Community Pavilion and Oval No. 02	Design of Oval No. 02 and Community Pavilion to occur in 19/20, construction of Oval No. 02 to occur in 2021 and construction of Community Pavilion to occur in 21/22. This allows the oval to establish.	150,000	-	-	-	150,000	150,000	-
	Silverdale Estate - Sound Walls	In accordance with the Council Report, this provides a budget for the design and consultation of a sound wall at the Silverdale Estate & Western Freeway	-	-	-	100,000	100,000	100,000	-
	Boronia Drive Reserve - Sports field Lighting	Lighting to oval.	-	3,000,000	-	-	3,000,000	3,000,000	-
	Unspecified grants expected		-	-	-	-	-	-	-
	Total Before Community Submissions and Carry Forwards		12,352,995	6,897,676	1,704,000	28,503,117	49,457,790	47,953,003	1,504,787
	Other Community and Councilor Submissions								
CS3	Sydenham Hillside Cricket Club	Needs Assessment and Scoping Study for a performing Arts Centre.	-	-	-	150,000	150,000	150,000	-
COMM SUB 4	Satellite City United Soccer Club	Construction of an additional cricket net.	-	-	-	38,500	38,500	38,500	-
COMM SUB 5	Family Violence Committee	To promote / advertise Melton City Councils vision to illuminate Family Violence in the municipality and Council to host an annual Preventing Family Violence Conference / Forum.	-	-	-	10,000	10,000	10,000	-
CS 30/CS 35	Activate the Township	Melton Amphitheatre and nearby streets and Library etc	-	-	-	55,000	55,000	55,000	-
CS 32	Melton Botanical Gardens	Provision of starting books for the 25m indoor pool.	-	-	-	10,000	10,000	10,000	-
CS 36	Melton Waves Starting Blocks	Flag poles.	-	-	-	1,200	1,200	1,200	-
COMM SUB 2	Bridge Road Athletics Facility	Initial design of stadium seating.	-	-	-	13,800	13,800	13,800	-
CS 16			-	-	-	60,000	60,000	60,000	-

ID	PROJECT NAME	PROJECT DESCRIPTION	FY19/20 DEVELOPER CONTRIBUTIONS	FY19/20 GRANT FUNDING	FY19/20 RESERVE FUNDING	FY19/20 COUNCIL FUNDING	FY19/20 TOTAL FUNDING	Capital	Operating
CS 14/CS 25	Melton South Community Centre	Provide verandahs, footpath and shipping container to assist food parcel service.				48,300	48,300	48,300	
	Trolem Vale Playground	Replace existing play equipment.				30,000	30,000	30,000	
	Hillside Recreation Reserve	Provide crushed rock from emergency entrance gate to timekeepers box.				15,000	15,000	15,000	
CS 37	Brookside Pavilion	Redevelopment of Brookside Pavilion.				450,000	450,000	450,000	
CS 43	Blackwood Drive Recreation Reserve Fencing	Fencing to improve safety.				55,000	55,000	55,000	
	DDA Program	Council works to improve DDA compliance.				45,000	45,000	45,000	
	Combined Churches Caring	Combined Churches Caring is a community organisation established by the Melton Ministers Fraternal, the CES (Central) and Shire of Melton in 1995. It assists residents with a food bank, budgeting support, and a No Interest Loan scheme. It is largely operated by a volunteer base with approximately 80 volunteers currently delivering the service. Council officers have assisted CCOM with reviewing their operations to make them more sustainable. However, it is clear that Council's financial support is crucial to the service.							45,000
COMM SUB 1									
	Western Emergency Relief Network	This project has been funded supported Council since 2012 at various levels aimed at providing support for young people to continue to be engaged in schooling or tertiary education.				20,500	20,500		20,500
COMM SUB 2	Western Chances	Council currently provides an amount of \$10,000 per annum through a partnership agreement with the community centre. The amount of \$10,000 was not increased except the period of the current three year agreement, which is now due for renewal.				10,000	10,000		10,000
	Melton South Community Centre	The applicant is submitting to establish a new agreement for three years at \$12,000 per annum. This would be a total of \$36,000 over the three year period.				5,000	5,000		5,000
COMM SUB 5									
Total Other Community and Council Submissions						1,029,300	1,029,300	720,600	308,700
	Carry Forwards from 2018/19 to 2019/20								
	PR54 Annual Resurfacing Periodic Resalts					963,350	963,350	963,350	
	PR183 Westwood Drive Bridge					400,000	400,000	400,000	
	Plumpton Aquatic & Leisure Centre					3,000,000	3,000,000	3,000,000	
	Road Rehabilitation Program					1,660,000	1,660,000	1,660,000	
	PR101 City Vista Sports Facility (THW)					300,000	300,000	300,000	
	PR100 Fraser Rise Community Centre					300,000	300,000	300,000	
	PR88 Macpherson Park Redevelopment					2,780,000	2,780,000	2,780,000	
	PR31 Melton Central Community Centre (Whitehouse)					4,000,000	4,000,000	4,000,000	
	PR88 Translons Road Widening					350,000	350,000	350,000	
Total 2019/20 Capital Works Program						13,753,350	13,753,350	13,753,350	
Total 2019/20 Capital Works Program			12,352,895	6,897,678	1,704,000	43,285,767	64,240,440	62,426,953	1,813,487

4.5.1 Summary

Capital Works Summary	2019/20 Approved Budget		Asset Expenditure Types					Summary of Funding Sources				
			New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding		
Property												
Total Land Purchases	2,693,816		2,693,816	-	-	-	1,611,223	-	-	1,082,593		
Total Buildings	18,785,401		13,147,850	2,904,684	260,000	2,472,867	4,562,534	570,000	-	13,652,867		
Total Property	21,479,217		15,841,666	2,904,684	260,000	2,472,867	6,173,757	570,000	-	14,735,460		
Plant & Equipment												
Vehicles - Capital Cost	1,664,000		1,664,000	-	-	-	-	-	1,664,000	-		
Furniture	157,000		157,000	-	-	-	-	-	-	157,000		
IT Equipment	535,000		-	535,000	-	-	-	-	-	535,000		
Library Books	473,000		23,000	-	450,000	-	-	23,000	-	450,000		
Total Plant and Equipment	2,829,000		1,844,000	-	985,000	-	-	23,000	1,664,000	1,142,000		
Infrastructure												
Total Roads	19,224,241		2,294,174	6,665,280	8,167,700	2,097,087	1,605,834	1,563,334	-	16,055,073		
Total Drainage	210,000		-	-	210,000	-	-	30,000	-	180,000		
Total Bridges	123,000		-	-	123,000	-	-	-	-	123,000		
Total Recreation	15,452,186		6,622,892	529,057	8,261,737	38,500	3,938,656	4,711,344	-	6,802,186		
Total Other Assets	945,423		200,000	150,000	595,423	-	-	-	-	945,423		
Total FootPaths & Cycleways	1,093,886		1,093,886	-	-	-	-	-	-	1,093,886		
Total Renewal Capital Expenditure	895,000		-	895,000	-	-	-	-	-	895,000		
Total Public Art Projects	175,000		100,000	75,000	-	-	-	-	40,000	135,000		
Total Infrastructure	38,118,736		10,310,952	8,314,337	17,357,860	2,135,587	5,544,490	6,304,678	40,000	26,229,568		
Total Capital works	62,426,953		27,996,618	11,219,021	18,602,860	4,608,454	11,718,247	6,897,678	1,704,000	42,107,028		

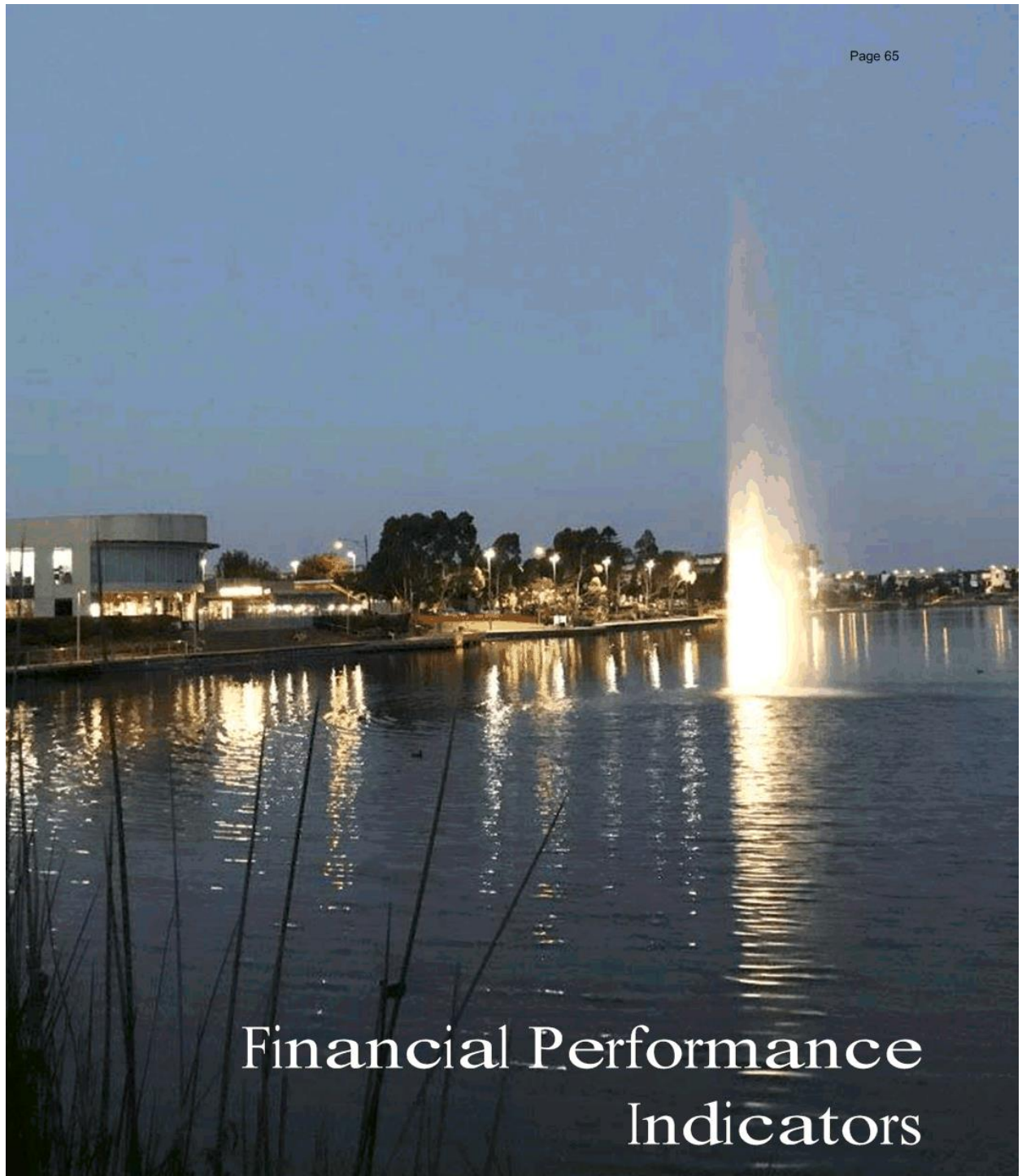
Capital Works Area	2019/20 Approved Budget	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
		\$	\$	\$	\$	\$	\$	\$	\$
Property									
Land									
13035 - PR34 Shogaki Dve - Ferris Rd to Mount Cottrell Rd	1,350,000	1,350,000				1,350,000			
03908 - PSP-Public Open Space Compensation	261,223	261,223				261,223			
03904 - PSP Council Funded Portion Wk/Land	1,082,593	1,082,593							1,082,593
Total Land Purchases	2,693,816	2,693,816				1,611,223			1,082,593
0605 - Buildings									
13071 - Bridge Road Sports Precinct Oval 2 Design	60,000		60,000						60,000
13068 - Eynesbury Station Early Learning Centre	1,200,000	1,200,000							1,200,000
13067 - Cobblebank Indoor Stadium	3,000,000	3,000,000				3,000,000			
13047 - Burnside Reserve Informal Training Space	50,000	50,000							50,000
08906 - Melton Central Community Hub (White House)	315,000	315,000							315,000
08901 - PR51 Melton Central Community Centre (Whitehouse)	4,000,000	4,000,000							4,000,000
08885 - Aintree Community Hub	1,282,850	1,282,850				887,850	395,000		
08775 - PR100 Fraser Rise Community Centre	300,000	300,000							300,000
08770 - CapEx Program - Building Component Renewals	1,780,000		1,780,000						1,780,000
08475 - Plumpton Aquatic & Leisure Centre	3,000,000	3,000,000							3,000,000
08021 - Caroline Springs Community Facility	1,005,375			1,005,375					1,005,375
07035 - PR48 Female Change Room Upgrade	200,000		200,000						200,000
06821 - Kunjjang Tennis Courts	674,684		674,684			674,684			
06801 - Diggers Rest Preschool Centre Extension	967,492			967,492			175,000		792,492
05409 - Brookside Community Centre	450,000		450,000						450,000
03575 - Melton Recycling Facility Improvements	500,000			500,000					500,000
Total Buildings	18,785,401	13,147,850	2,904,684	280,000	2,472,867	4,562,534	570,000		13,652,867
Total Property	21,479,217	15,841,666	2,904,684	280,000	2,472,867	6,173,757	570,000		14,735,460
Plant and Equipment									
Vehicles Cost									
01605 - Plant Purchases/Replacement	1,664,000	1,664,000						1,664,000	
Vehicles - Capital Cost	1,664,000	1,664,000						1,664,000	
Furniture									
01510 - Furniture & Equipment	157,000	77,000	80,000						157,000
Furniture	157,000	157,000							157,000
IT Equipment									
02033 - Annual Computer Replacement Project	535,000		535,000						535,000
IT Equipment	535,000		535,000						535,000
Library Books									
02311 - Premier's Reading Challenge	23,000	23,000					23,000		
02305 - Library Collection	450,000		450,000						450,000
Library Books	473,000	23,000	450,000				23,000		450,000
Total Plant and Equipment	2,829,000	1,844,000		985,000			23,000	1,664,000	1,142,000
Infrastructure									
Roads									
13078 - Brooklyn Road Signalised Pedestrian Crossing	800,000		800,000						800,000
13077 - Boundary Road - Mt. Cottrell to The Mall	1,000,000			1,000,000					1,000,000
13033 - Ferris Rd Hollingsworth Dr Signalised Intersection	947,087		947,087						947,087
13030 - PR53 City Vista Court	604,351		604,351			238,116			366,235
13026 - Taylors Rd and Westwood Dr Intersection	2,500,000		2,500,000						2,500,000
13023 - PR86 Taneltons Road Widening	1,097,087			1,097,087					1,097,087
13022 - Bulmans Road Urbanisation	500,000		500,000			500,000			
13020 - Taylors Rd (West Botanical Dr to West City Vista)	867,718		867,718			867,718			
08846 - Caroline Springs Blvd Intersection Rockbank Middle	1,894,174	1,894,174							1,894,174
08825 - Bus Stop Works Program	45,000		45,000						45,000
08815 - Burnside Heights Recreation Reserve-Car park	220,000		220,000						220,000
08756 - Road Rehabilitation Program	4,572,293		4,572,293				1,008,734		3,563,559
08737 - Streetscape Improvements	809,381		809,381				554,600		254,781
08729 - Roadside Hazard/Safety Improvements Program	170,000		170,000						170,000
03732 - Major Traffic Management Upgrade Program	640,000		640,000						640,000
03723 - PR51 Road Safety Around Schools	100,000		100,000						100,000
03721 - Traffic Management Devices Program	300,000		300,000						300,000
03250 - PR30 Kerb & Channel Rehabilitation	115,000		115,000						115,000
03196 - PR183 Westwood Drive Bridge	400,000	400,000							400,000
03170 - PR54 Annual Resurfacing Periodic Reseals	963,350		963,350						963,350
03124 - PR59 New Footpaths Construction Program	205,256		205,256						205,256
03110 - Shared/Bicycle Paths Construction Program	473,544		473,544						473,544
Total Roads	19,224,241	2,294,174	6,665,280	8,167,700	2,097,087	1,605,834	1,563,334		16,055,073

Capital Works Area	2019/20 Approved Budget	Page 63						
		Asset Expenditure Types				Summary of Funding Sources		
Drainage								
08726 - PR73 Drainage Infrastructure program	150,000			150,000				150,000
03252 - PR81 WSUD (Water Sensitive Urban Design Program)	60,000			60,000		30,000		30,000
Total Drainage	210,000	-	-	210,000	-	30,000	-	180,000
Bridges								
08831 - PR31 Bridge Rehabilitation Program	123,000			123,000				123,000
Total Bridges	123,000	-	-	123,000	-	-	-	123,000
Recreation						4,000,000		-4,000,000
13099 - Toolom Vale Playground Update	30,000		30,000					30,000
13098 - Melton South Community Centre Veranda	48,300			48,300				48,300
13084 - Boronia Drive Reserve - Sportsfield Lighting	50,000			50,000				50,000
13082 - Diggers Rest Community Pavilion and Oval No. 02	150,000	150,000				150,000		
13080 - Park Signage Program	50,000			50,000				50,000
13079 - Boxing of Playground Softfall Areas	40,000		40,000					40,000
13065 - Stan Payne Reserve Play Space	350,000			350,000				350,000
13064 - PR76 Marlo Drive reserve development	360,000	360,000						360,000
13059 - Caroline Springs Town Centre Sports Precinct Comm	355,000			355,000				355,000
13057 - PR80 Arbour Boulevard Reserve Play Space	315,000	315,000						315,000
13025 - Eynesbury Recreation Reserve AOS - Stage 1 and Sta	4,500,000	4,500,000				3,788,656	711,344	
13016 - Caroline Springs Leisure Centre & Tennis Complex	45,000	45,000						45,000
12001 - Satellite City United Soccer Club	10,000			10,000				10,000
10001 - Sports Pavilion Kitchen Upgrade Program	50,000			50,000				50,000
08904 - PR42 Allenby Road Reserve Upgrade	39,640	39,640						39,640
08903 - PR35 Hannah Watts Park Upgrade	25,000							25,000
08872 - PR88 Macpherson Park Redevelopment	7,024,637			7,024,637				7,024,637
08763 - PR101 City Vista Sports Facility (THW)	898,252	898,252						898,252
08727 - PR32 Tennis Court Upgrade	150,000		150,000					150,000
08713 - Netball Court Upgrade	209,057		209,057					209,057
08710 - PR43 Cricket Net Refurbishment Program	100,000		100,000					100,000
08703 - Sydenham Hillside CC Improvements	38,500				38,500			38,500
08693 - Kununjang Community Pavilion Extension	25,000	25,000						25,000
08599 - Blackwood Drive Recreation Reserve	55,000			55,000				55,000
08470 - Melton Waves	13,800			13,800				13,800
08415 - Cricket Facilities Improvement Program	60,000			60,000				60,000
08371 - Reserve Shelter Shade Program	80,000			80,000				80,000
07221 - Morlon Homestead Play Space	265,000	265,000						265,000
05142 - Hillside Recreation Pavilion	15,000			15,000				15,000
04547 - Licensed Playspace Upgrade Program	100,000			100,000				100,000
Total Recreation	15,452,186	6,622,892	529,057	8,281,737	38,500	3,938,656	4,711,344	6,802,186
Other Assets								
13083 - Silverdale Estate - Sound Walls	100,000			100,000				100,000
13081 - Bealys Road Final Seal	171,423			171,423				171,423
13076 - PR89 Solar Retrofit Program	200,000	200,000						200,000
13008 - PR9 Street Lighting Improvement Program	154,000			154,000				154,000
07117 - Installation of New Open Space Fencing	100,000			100,000				100,000
07026 - CapEx Program - New Enrg Mngmt Infrastructure	70,000			70,000				70,000
05165 - Playground Replacement Program	150,000		150,000					150,000
Total Other Assets	945,423	200,000	150,000	595,423	-	-	-	945,423
FootPaths & Cycleways								
03140 - Footpaths Maintenance/Replacement	1,093,886		1,093,886					1,093,886
Total FootPaths & Cycleways	1,093,886	1,093,886						1,093,886
Renewal Capital Expenditure								
07033 - CapEx Program - Refurbishment Public Conveniences	160,000		160,000					160,000
06017 - Irrigation System Renewal Program	200,000		200,000					200,000
05014 - Soft Fall/ Soft Path Maintenance	25,000		25,000					25,000
05006 - Parks Playgrounds and Furniture	200,000		200,000					200,000
05003 - Parks & Open Space Structural Renewal	260,000		260,000					260,000
05167 - Sportsgrounds Furniture Renewal Program	50,000		50,000					50,000
Total Renewal Capital Expenditure	895,000	-	895,000	-	-	-	-	895,000
Public Art Projects								
13000 - Public Art Installation	100,000	100,000					40,000	60,000
07826 - Public Art Rehabilitation Program	75,000		75,000					75,000
Total Public Art Projects	175,000	100,000	75,000	-	-	-	40,000	135,000
Total Infrastructure	38,118,736	10,310,952	8,314,337	17,357,860	2,135,587	5,544,490	6,304,678	26,229,568
Total Capital works	62,426,953	27,996,618	11,219,021	18,602,860	4,608,454	11,718,247	6,897,678	1,704,000
Council Works Operating/Maintenance	1,599,047					634,748	-	1,178,739

4.5.3 Works Carried From the 2018/19 Year

Capital Works Area	Capital Carry Forwards to 2019/20	Asset Expenditure Types					Summary of Funding Sources					
		New \$	Renewal \$	Upgrade \$	Expansion \$	Council Funding \$	Reserve/DCP Funding & Other Contributions \$	Grants \$				
Property Buildings												
08475 - PR78 Plumpton Aquatic & Leisure Centre	3,000,000											
08775 - PR100 Fraser Rise Community Centre	300,000											
08901 - PR31 Melton Central Community Centre (Whitehouse)	4,000,000											300,000
Total Buildings	7,300,000	0	0	0	0	0	0	0	0	0	0	300,000
Total Property	7,300,000	0	0	0	0	0	0	0	0	0	0	300,000
Infrastructure												
Roads												
03170 - PR54 Annual Resurfacing Periodic Resals	963,350											
03196 - PR183 Westwood Drive Bridge	400,000											
08756 - Road Rehabilitation Program	1,660,000			1,660,000								
13023 - PR86 Tarletons Road Widening	350,000											
Total Roads	3,373,350	400,000	963,350	1,660,000	350,000	0	0	0	0	1,713,350	0	1,660,000
Recreation												
08763 - PR101 City Vista Sports Facility (THW)	300,000											
08872 - PR98 Macpherson Park Redevelopment	2,780,000			2,780,000								
Total Bridges	3,080,000	300,000	0	2,780,000	0	0	0	0	0	2,780,000	300,000	0
Total Infrastructure	6,453,350	700,000	963,350	4,440,000	350,000	0	0	0	0	4,493,350	300,000	1,660,000
Total Total Works Carried Forward from 2018/19 Year	13,753,350	8,000,000	963,350	4,440,000	350,000	0	0	0	0	11,493,350	300,000	1,960,000

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Financial Performance Indicators

Draft Budget 2019/2020

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Financial Performance Indicators	Measure	Notes	Forecast 2018/19	Budget 2019/20	Strategic Resource Plan Projections			Trend +/-
					2020/21	2021/22	2022/23	
Operating position								
Adjusted underlying result	Adjusted underlying revenue	5.1	2.8%	4.4%	7.8%	13.3%	16.8%	+
Liquidity								
Working Capital	Current assets / current liabilities	5.2	6.9%	7.7%	7.1%	8.4%	9.2%	+
Unrestricted cash	Unrestricted cash / current liabilities	5.3	1.8%	2.0%	2.4%	3.6%	4.4%	+
Obligations								
Loans and borrowings	Interest bearing loans and borrowings / net worth	5.4	14.0%	10.7%	7.8%	5.2%	3.2%	-
Loans and borrowings	Interest bearing loans / net worth		3.3%	3.0%	2.1%	1.8%	1.5%	-
Indebtedness	Interest bearing liabilities / own source revenue		13.8%	13.0%	10.5%	8.1%	6.2%	-
Asset renewal	Capital expenditure / depreciation	5.5	16.7%	30.3%	30.3%	21.5%	28.5%	+
Stability								
Rates concentration	Rate revenue / adjusted underlying revenue	5.6	64.0%	63.9%	65.2%	68.6%	71.7%	+
Rates effort	Rate revenue / property value (CIV)		0.0034058	0.0037868	0.0038767	0.0041288	0.0043020	+
Efficiency								
Expenditure level	Total expenditure / no. of assessments		\$3,123	\$3,444.4	\$3,380	\$3,344	\$3,160	-
Expenditure level	Specific purpose expenditure / specific purpose grants received		89.3%	95.6%	88.6%	92.1%	90.0%	-
Revenue level	Residential rate revenue / residential no. of assessments		\$1,306	\$1,469.7	\$1,396	\$1,348	\$1,240	-
Workforce turnover	Workforce / no. of assessments		15.0%	15.1%	15.4%	15.6%	15.7%	+

Key to Forecast Trend:
 + Trending higher
 o Same
 - Trending lower

Notes to indicators

5.1 Adjusted underlying result

Adjusted Underlying Surplus/(Deficit)	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000	Change %
Total Income	307,686	328,456	20,772	6.8%
Total Expenses	172,735	182,186	-9,451	-5.5%
Surplus (deficit) for the year	134,951	146,270	11,319	8.4%
Less				
Grants - Capital Non Recurrent	-16,005	-6,898	9,107	-56.9%
Contributions - Non Monetary Assets	-79,193	-100,588	-21,395	27.0%
Contributions - Cash	-34,850	-30,306	4,544	-13.0%
Adjusted Underlying Surplus (Deficit)	4,904	8,478	3,574	72.9%

Underlying result is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Surplus results indicates improvements in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

This ratio refers to the operational outcome as assessed in the comprehensive income statement, adjusted for non-operational items such as capital income, and contributed monetary and non-monetary assets and non-operational asset sales.

It should however be noted that land sales revenue has been considered as operational income in the computation of underlying result. This is because Melton is a joint developer in the Atherstone property development and land sales income is a regular component of the Melton's total operational revenue and will continue to remain so.

The underlying result for 2019/20 at \$8.5 million is higher than 2018/19 forecast of \$4.9 million by \$3.57 million. The favourable underlying result during the currency of the Strategic Resource Plan is largely due to containing costs in 2019/20.

5.2 Working Capital

Working Capital	Note	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Variance \$'000
Current Assets		226,917	260,860	33,943
Current Liabilities		33,101	33,804	702
Working Capital		193,816	227,057	33,241
Restricted cash and investment current assets				
- Statutory reserves		-98,528	-118,850	-20,322
- Discretionary reserves		-74,669	-88,838	-14,169
Unrestricted Working capital		20,619	19,368	-1,251

Working capital is the proportion of current liabilities represented by current assets. Working capital is forecast to higher in 2019/20 year due to increase in land sales accruals in other assets in current assets together with higher cash holdings at balance date.

5.3 Unrestricted Cash

Restricted and Unrestricted Cash & Investments	Note	Forecast	Budget	Variance
		2018/19 \$'000	2019/20 \$'000	\$'000
Total Cash & Investments		171,368	186,877	15,510
Restricted Cash & Investments				
- Statutory Reserves		98,528	118,850	-20,322
-Cash to fund carry forward capital works		13,753		13,753
Unrestricted Cash and Investment		59,087	68,027	8,941

Cash and cash equivalents held by Council are restricted in and not fully available for Council's operations. The budgeted cash flow statement above indicates Council's unrestricted cash and investment balance, however a significant proportion of the unrestricted funds are earmarked as funding of the Infrastructure and Strategic and Investment Reserve.

5.4 Debt compared to rates

This indicator measures the level of Council's total debt as a percentage of rate revenue. The ratio continues to improve significantly due to Council policy of nil borrowings over the last 5 years decision and retiring existing surplus funds from asset sales to fund capital expenditure.

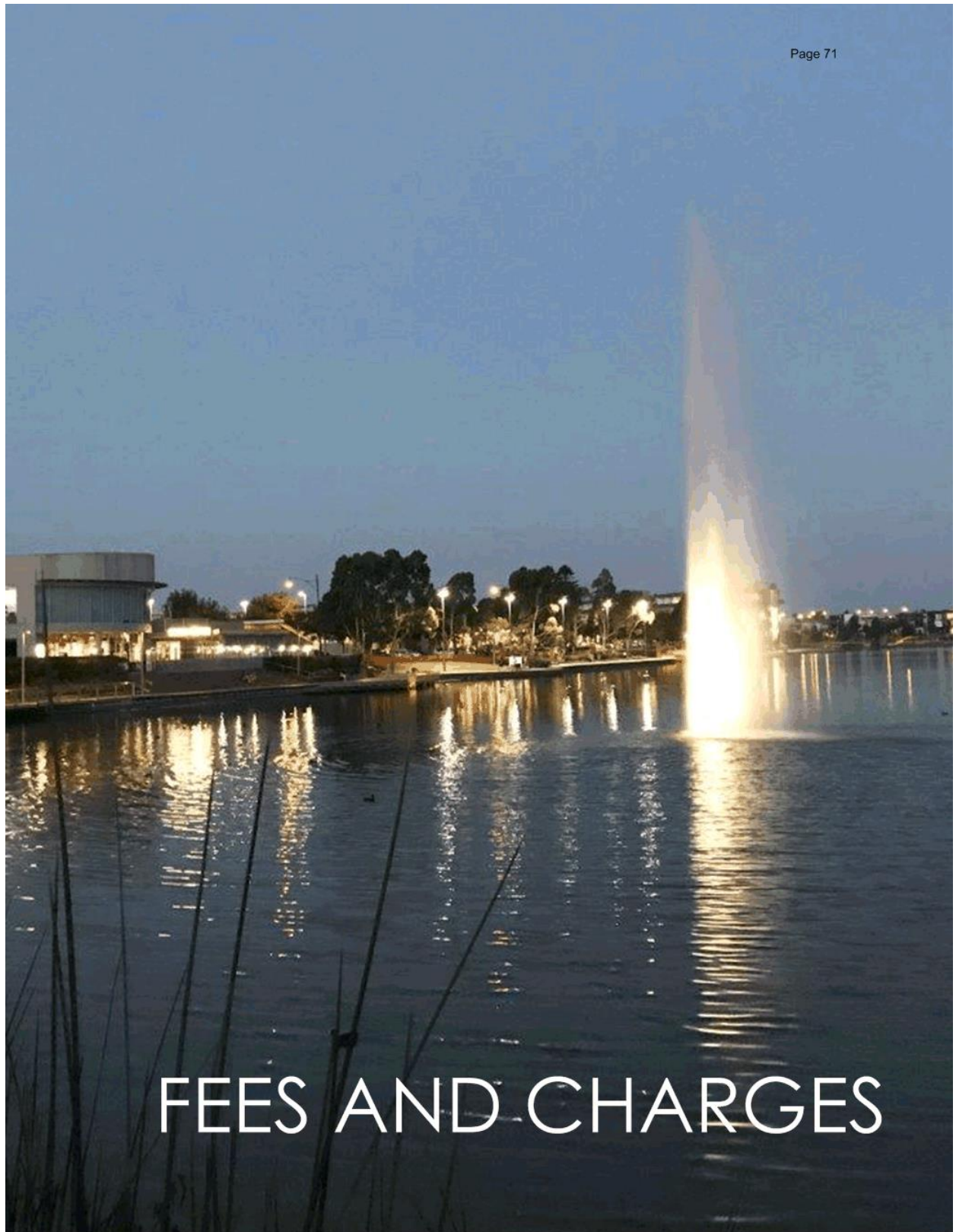
5.5 Asset renewal

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and will require future capital expenditure to renew assets back to their existing condition. The trend indicates Council's renewal expenditure (renewal plus upgrade) is lower than the annual depreciation charge. While this is a useful indicator, however depreciation is an accounting measure and may not always represent asset consumption on an annual basis and care should be used in its interpretation. Council has a significant proportion of its assets recently constructed.

5.6 Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will continue to become reliant on rate revenue compared to all other revenue sources. Council aims to reduce this reliance over the long term with investment in other income generating activities through its Infrastructure and Strategic Investment Reserve.

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FEES AND CHARGES

Draft Budget 2019/2020

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Corporate Services Management

Legal & Governance

Fire Prevention

Fire Prevention Notice	Administration Fee for Fire Prevention Cost include any associated Contractor charges			N Administration Fee for Fire Prevention Cost includes Contractor charges
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Freedom of Information

Freedom Of Information – Application Fees	\$28.90	\$28.90		N -
Freedom of Information – Charge for Search and Supervision	\$21.70	\$21.70		N This fee is charged to undertake a search for documents
Freedom Of Information Photocopying – Colour	\$1.10	\$1.10	Per Copy	N Freedom of Information- Colour
Freedom Of Information Photocopying – A3 Copy	\$0.60	\$0.60	Per Copy	N Freedom of Information - A3 Black
Freedom Of Information Photocopying – A4 Copy	\$0.20	\$0.20	Per Copy	N Freedom of Information - A4 Black

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Engagement & Advocacy

Cemetery Operations

Supply of Approved Products	\$165.00	\$170.00	Per Product	N -
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Right of Interment

Agonas Standard Rose Memorial (Double)	\$1,925.00	\$1,965.00	Per Unit	N Cremation - Memorials
Agonas Tree Memorial (Multiple)	\$1,490.00	\$1,520.00	Per Unit	N Burials - Graves
Garden Memorial (Bluestone/Beam edge)	\$525.00	\$535.00	Per Unit	N Cremation - Memorials
Garden Memorial (Rock/Boulder)	\$585.00	\$595.00	Per Unit	N Cremation - Memorials
Lawn Beam (Plaque/Headstone)	\$1,435.00	\$1,465.00		N -
Lawn Beam Child (1- 5 years)	\$770.00	\$785.00	Per Unit	N Burials - Graves
Lawn Beam Child (1-5 Years)	\$770.00	\$785.00		N -
Lawn Beam Child (6-10 years)	\$845.00	\$860.00	Per Unit	N Burial -Graves
Lawn Beam -Stillborn	\$525.00	\$535.00	Per Unit	N Burials - Graves
Manchuria Pear Trees	\$995.00	\$1,015.00		N Cremation - Memorials
Monumental	\$1,490.00	\$1,520.00	Per Unit	N -
Niche Wall (Single)	\$495.00	\$505.00	Per Unit	N Cremation - Memorials
Pre Need – Lawn Beam – Plaque/Headstone Section	\$1,550.00	\$1,580.00		N -
Pre Need– Monumental	\$1,660.00	\$1,695.00		N -
Red and White Rose Gardens	\$2,695.00	\$2,750.00		N -
Rose Garden/Garden Beds (Double)	\$995.00	\$1,015.00	Per Unit	N Cremation - Memorials
Rose Garden/Garden Beds (Single)	\$525.00	\$535.00	Per Unit	N Cremation - Memorials

Interment

Additional Inscription	\$70.00	\$70.00		N -
Additional Operating Hours for Activity	\$145.00	\$150.00		N -
Cancellation of Order to Dig Grave	\$255.00	\$260.00	Per Unit	N -
Copy of Certificate of Right of Interment	\$35.00	\$35.00	Per Certificate	N -
Record Search Fee	\$35.00	\$35.00	Per Hour	N Per hour or Part There Of
Sand or Special Material for Backfilling	\$210.00	\$215.00	Per Request	N -
Sinking Grave 1.8m deep (Single) / 2.2m (Double)	\$1,285.00	\$1,310.00	Per Unit	Y -
Sinking Grave 2.2m (Double) Section 15 Only	\$1,590.00	\$1,620.00	Per Unit	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Interment [continued]

Sinking Grave 1.8m (Single) Section 15 Only	\$1,430.00	\$1,460.00	Per Unit	Y -
Sinking Grave 2.7m deep (Triple)	\$1,580.00	\$1,610.00	Per Unit	Y -
Stillborn	\$435.00	\$445.00	Per Unit	Y -
Child (1-5yrs)	\$485.00	\$495.00	Per Unit	Y -
Child (6-10yrs)	\$615.00	\$625.00	Per Unit	Y -
Additional – Oversize Casket/Coffin (greater than 650mm wide or 2050mm long)	\$240.00	\$245.00	Per Unit	Y -
Additional – Inaccessible grave (Full or partial hand digging required)	\$615.00	\$625.00	Per Unit	Y -
Reopen (Plaque/Headstone Section)	\$1,285.00	\$1,310.00	Per Unit	Y -
Reopen (Monumental – no cover)	\$1,285.00	\$1,310.00	Per Unit	Y -
Reopen (Monumental – chip top)	\$1,520.00	\$1,550.00	Per Unit	Y -
Reopen (Monumental – ledger)	\$2,060.00	\$2,100.00	Per Unit	Y -
Additional – Removal of ledger/monument	\$485.00	\$495.00	Per Unit	Y -
Services outside prescribed hours 10.00am to 4.00pm Monday to Friday	\$335.00	\$340.00	Per Unit	N -
Services on Saturday, Sunday & Public Holidays	\$635.00	\$650.00	Per Unit	N -
Cremated remains into a grave site	\$215.00	\$220.00	Per Unit	Y -
Cremated remains into a garden memorial	\$215.00	\$220.00	Per Unit	Y -
Cremated remains into a wall memorial	\$125.00	\$130.00	Per Unit	Y -
Cremated Remains – Scattering of Cremated Remains	\$200.00	\$205.00	Per Unit	Y -
Exhumation Fee (as authorised)	\$4,620.00	\$4,710.00	Per Unit	Y -
Lift & Reposition	\$3,090.00	\$3,150.00	Per Unit	Y -
Removal of ashes (Niche Wall)	\$90.00	\$90.00	Per Unit	Y -
Attendance for Ashes Interment	\$155.00	\$160.00	Per Unit	Y -
Niche Wall (ashes only) Wall Bud Vase – screwed connection	\$110.00	\$110.00	Per Unit	N -
Location Probing	\$250.00	\$255.00	Per Unit	Y -

Memorial

Additional Inscription – Minor Renovation Work	\$120.00	\$120.00	Per Permit	N Single Grave
Additional Inspection for Monument	\$44.00	\$44.00	Per Permit	N Application for Second and for each additional inspection for Monument Completion Certificate
Affixing Bronze and or Granite Panel – Above Ground Cremation	\$44.00	\$44.00	952	N Other Base by External Supplier Excludes \$145 for concrete rest/spacing block

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
Base by Cemetery	\$105.00	\$105.00	Per Permit	N Affixing Bronze Externally Supplied Plaque and or Granite Panel Affixing or installation or placement fee
Base by Cemetery	\$105.00	\$105.00	Per Permit	N Affixing Bronze Externally Supplied Plaque and or Granite Panel Supply of concrete rest, spacing block or other necessary base
Cemetery Trust Records – Search	\$35.00	\$35.00	Per Item	N Fee charged to cover costs associated with providing the information, copies or extracts fro, cemetery trust records
Copy or Reissue of Certificate previously issued	\$35.00	\$35.00	Per Copy	N Cremation or Interment Deed, Right of Interment
Crypt Shutters	\$105.00	\$105.00	Per Crypt	N -
In Ground Cremation	\$105.00	\$105.00	Per Permit	N Affixing Bronze And Or Granite Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Lawn Grave or Lawn Beam	\$44.00	\$44.00	Per Permit	N Affixing Bronze and or Graniute Panel or Other Base by External Supplier Excludes \$145 for concrete rest/spacing block
Major Renovation Work – Additonal	\$44.00	\$44.00	Per Permit	N Each additional contiguous grave forming the same monument
Major Renovation Work – Single Grave	\$155.00	\$160.00	Per Permit	N -
Memorialisation – Vase	\$110.00	\$110.00	Per Unit	N -
New Headstone and Base with Existing Foundation – Additonal	\$44.00	\$44.00	Per Permit	N Each additional contiguous grave forming the same monument
New Headstone and Base with Existing Foundation – Single Grave	\$145.00	\$150.00	Per Permit	N -
New Headstone and Base without Existing Foundation – Additonal	\$44.00	\$44.00	Per Permit	N Each additional contiguous grave forming the same monument
New Headstone and Base without Existing Foundation – Single Grave	\$155.00	\$160.00	Per Permit	N -
New Monument with Existing Foundation	\$55.00	\$55.00	Per Permit	N

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Memorial [continued]

- Additional	\$55.00	\$55.00	Per Permit	N Each Monument with Existing Foundation
New Monument with Existing Foundation -Single Grave	\$180.00	\$185.00	Per Permit	N -
New Monument without Existing Foundation – Additional	\$70.00	\$70.00	Per Permit	N Each additional contiguous grave forming the same monument
New Monument without Existing Foundation -Single Grave	\$200.00	\$205.00	Per Permit	N -
Weekend or Public Holiday Access	\$120.00	\$120.00	Per Permit	N For memorial installation with prior approval
Weekend or Public Holiday Access +4 hours	\$220.00	\$225.00	Per Permit	N For Memorial Installation with Prior Approval

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Festival & Events

Events

Event Sponsorship

Event Sponsorship Summersault Festival	\$420.00	\$420.00	Per Event	Y Vendor fee
Event Sponsorship Djerriwarrh Festival	\$400.00	\$400.00	Per Event	Y Vendor Fee
Event Sponsorship Carols by Candlelight	\$300.00	\$300.00	Per Event	Y Vendor Fee

Market Stall Fee

Market Stall Fee	\$70.00	\$70.00	Per Stall	Y 3m by 3m
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Finance

Rates

Rates Information

Copy of Previous Years Rates & Valuation Notice	\$15.00	\$15.00	Per request	N -
Interest on outstanding rates	Penalty interest rate approved by Minister		Per request	N As set by Attorney General

Land Information

Land Information Certificates	Land Information Certificates - As per the Local Government (General) Regulations 2015		Per Certificate	N -
Land Information certificates same day service (in additional to statutory fee)	\$45.00	\$45.00	Per Certificate	N -
Rate History Search	\$50.00	\$50.00	Per hour	N -

Supplementary Valuations

Supplementary Valuations City West Water	\$27.00	\$27.50	Per Request	Y -
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Administration

Other

Dishonoured Payment (Cheque, Direct debits) – Administration fee	\$15.00	\$15.00	Per Dishonour	N -
Water charges from stand pipe	\$5.00	\$5.20	Per Kilo Litre	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning & Development Management

City Design Strategy & Environment

Planning Scheme Amendments

Planning Scheme Amendment – Stage 1	\$2,929.30	\$2,929.30	(206 fee units)	N For a) Considering a request to amend a planning scheme and b) Taking Action required by Division 1 of Part 3 of the Act and c) Considering any submissions which do not seek a change to the amendment and d) If applicable, abandoning the amendment
Planning Scheme Amendment– Stage 2A up to (and including) 10 Submissions	\$14,518.00	\$14,518.00	(1021 fee units); or	N For considering up to (and including) 10 submissions which seek to change an amendment and where necessary referring the submissions to a panel
Planning Scheme Amendment – Stage 2A – Between 11 (and including) 20 Submissions	\$28,008.80	\$28,008.80	(2040 fee units)	N For considering 11 (and including) 20 submissions which seek to change an amendment and where necessary referring the submission to the panel.
Planning Scheme Amendment – Stage 2A Exceeding 20 Submissions	\$38,778.00	\$38,778.00	(2727 fee units)	N For considering Submissions that exceed 20 submissions which include: a) Seek to change an amendment and where necessary referring the submissions to a panel b) Providing assistance to a panel in accordance with Section 158 of Act c) Making a submission to a panel under Part 8 of the Act at a hearing referred to in Section 24 (b) of the Act d) After considering submissions and the

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
Planning Scheme Amendment – Stage 2A Exceeding 20 Submissions	\$38,778.00	\$38,778.00	(2727 fee units)	N For considering Submissions that exceed 20 submissions which include: a) Seek to change an amendment and where necessary referring the submissions to a panel b) Providing assistance to a panel in accordance with Section 158 of Act c) Making a submission to a panel under Part 8 of the Act at a hearing referred to in Section 24 (b) of the Act d) After considering submissions and the panel's report, abandoning the amendment
Planning Scheme Amendment – Stage 3	\$462.20	\$462.20	(32.5 fee units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority	N For: a) Adopting the amendment or part of the amendment, in accordance with Section 29 of the Act b) Submitting the amendment for approval by the Minister in Accordance with Section 31 of the Act c) Giving Notice of the approval of the amendment required by section 36 (2) of the Act
Planning Scheme Amendment – Stage 4	\$462.20	\$462.20	(32.5 fee units) if the Minister is not the planning authority or nil fee if the Minister is the planning authority – This Fee is paid to the Minister	N Paid to the Minister for: a) Consideration by the Minister of a request to approve the amendment in accordance if Section 35 of the Act b) Giving Notice of approval of the amendment in accordance with section (36)1 of the act
Planning Scheme Amendment – Minister Request – Section 20A	\$939.30	\$939.30	Per Application	N Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from certain

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Scheme Amendments [continued]

Planning Scheme Amendment – Minister Request – Section 20A	\$939.30	\$939.30	Per Application	N requirements prescribed under section 20A of the Act
Planning Scheme Amendment – Minister Request – Section 20(4)	\$3,901.50	\$3,901.50	Per Application	N Fee for requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act

Landscaping

Fee charged to check the Landscape Plan	Landscape Plan check at 0.75% value of work	Per Item	N -
Fee charged to supervise Landscape Works	Landscape Construction Supervision based on 2.5 % value of work	Per Costs of works	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Operations

Asset Protection

Asset Protection Permits	\$151.80	\$156.00	Per Permit	Y -
Work Within Road Reserve Permit	A per Road Management Act		No of fee units	N Statutory Fee Units as Per the Road Management Act. Fee unit set by state.
Sect 60(3) Ind. Construct or change the means of entry to or exit from a controlled access road without authority (Individual)	10 Penalty Units		No of Statutory Fee units	N Statutory Penalty Units

Waste Services

Bins

Additional Bin Fee	\$139.00	\$150.00	Per Bin	N -
Bin Removal /Bin Exchange Fee	\$139.00	\$45.00	Per Bin	N -
Upgrade / Downgrade Bin Fee	\$40.00	\$40.00	Per Bin	N -

Recycling Facility

Car/Motorbike Rims	\$0.00	\$2.00	Per Rim	N -
Hard Waste Collection (up to 3m3)	\$0.00	\$40.00	Per Load	N -
Long Wheel Van	\$0.00	\$140.00	Per Load	N -
Short Wheel Van	\$0.00	\$100.00	Per Load	N -
Truck Tyres (to 1100mm)	\$0.00	\$30.00	Per Tyre	N -
Bulk Rubbish	\$100.00	\$200.00	Per Cubic Metre	N -
Car / Boot Load (or Equivalent) (Sedan)	\$20.00	\$20.00	Per Load	N -
Car/Motorbike Tyres	\$10.00	\$10.00	Per Tyre	N \$ 2.00 surcharge if tyre is still on rim.
Large trailer or Equivalent (heaped load)	\$90.00	\$130.00	Per Load	N -
Large trailer or Equivalent (high sided)	\$140.00	\$140.00	Per Load	N -
Large trailer or Equivalent (to water level)	\$65.00	\$80.00	Per Load	N -
Light truck/ 4 Wheel Drive Tyres	\$15.00	\$15.00	Per Tyre	N \$ 2.00 surcharge if tyre is still on rim.
Mattresses/Base (Per piece)	\$30.00	\$30.00	Per Piece	N -
Small trailer, Ute, or Equivalent (heaped load)	\$70.00	\$80.00	Per Load	N -
Small trailer, Ute or Equivalent (high sided)	\$80.00	\$90.00	Per Load	N -
Small trailer, Ute, or Equivalent (to water level)	\$40.00	\$40.00	Per Load	N -
Station Wagon (or Equivalent)	\$30.00	\$30.00	Per Load	N -
Truck to 1100mm	\$30.00	\$30.00	Per Tyre	Y \$2.00 surcharge if tyre is still on rim.

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Engineering

Infrastructure Planning

Civil

Engineering Civil Construction Supervision	2.5% Value of Work	Per Item	N	Engineering Civil Construction Supervision 10% of Cost of Lights, Supply and Installation.
Engineering Civil Plan Checking	0.75% Value of Work		N	-
Non Standard Public Lighting	10% of Costs of Lights - Supply & Installation		N	-

Works Within Road Reserve

Municipal Road Above 50 km/h – Nature Non Minor Works	\$339.60	\$339.60	Per Works	N Municipal Road Speed Limit above 50 km/hr - Works Other than Minor Work. Work conducted on a nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Nature Minor Works	\$86.70	\$86.70	Per Works	N Municipal Road Speed Limit above 50km/h Roadway Minor Works Works conducted on nature strip or reserve (Soil/Seeded Area)
Municipal Road Above 50km/h – Roadway Minor Works	\$134.40	\$134.40	Per Works	N Municipal Road Speed Limit above 50km/h - Minor Works Works conducted on roadway, shoulder or pathway (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Above 50km/h – Roadway Non Minor Works	\$622.80	\$622.80	Per Works	N Municipal Road Speed Limit above 50km/h - Works Other than Minor Works. Conducted on Roadway, shoulder, or pathway. (Asphalt/Gravel Road, kerb & channel, concrete vehicle crossing and footpaths)

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Works Within Road Reserve [continued]

Municipal Road Above 50km/h – Roadway Non Minor Works	\$622.80	\$622.80	Per Works	N Municipal Road Speed Limit above 50km/h - Works Other than Minor Works. Conducted on Roadway, shoulder, or pathway. (Asphalt/Gravel Road, kerb & channel, concrete vehicle crossing and footpaths) Conducted on roadway, shoulder or pathway. (Asphalt/Gravel road, kerb, & channel, concrete vehicle crossing and footpaths 43.1 fee units
Municipal Road Below 50km/h – Roadway Minor Works	\$134.40	\$134.40	Per Works	N Municipal Road Speed Limit 50 km/h or less- Minor Works Works conducted on roadway, shoulder or pathway. (Asphalt/gravel road, kerb & channel, concrete vehicle crossing and footpaths)
Municipal Road Below 50km/h – Nature Minor Works	\$86.70	\$86.70	Per Works	N Municipal Road Speed Limit 50 km/h or less- Nature Minor Works Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Nature Non Minor Works	\$86.70	\$86.70	Per Works	N Municipal Road Speed Limit 50 km/h or less. Works conducted on nature strip or reserve. (Soil/Seeded Area)
Municipal Road Below 50km/h – Roadway Non Minor Works	\$339.60	\$339.60	Per Works	N Municipal Road Speed Limit 50 km/h or less. Works conducted on roadway, shoulder or pathway (Asphalt/grave road, kerb & channel, concrete vehicle crossing and footpaths)

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Property Information

Property

Stormwater Legal Point of Discharge	\$141.81	\$141.81	Per Item	N Stormwater Legal Point of Discharge
Build over easements	\$75.00	\$75.00	Per Item	N Prescribed
Property Information		Prescribed	Per Item	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Services

Subdivision Fees

Amendment Subdivision – Class 18	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 18 permit
Amendment Subdivision – Class 16	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 16 permit
Amendment Subdivision – Class 17	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 11 permit
Amendment Subdivision – Class 19	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 19 permit- Per 100 lots created
Amendment Subdivision – Class 20	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 20 permit
Amendment Subdivision – Class 21	\$1,286.10	\$1,286.10	Per Application	N Amendment to Class 21 permit
Subdivision Permit – Class 16	\$1,286.10	\$1,286.10	Per Application	N To subdivide an existing building (other than a class 9 permit)
Subdivision Permit – Class 17	\$1,286.10	\$1,286.10	Per Application	N To subdivide land into 2 lots (other than a class 9 or class 16 permit)
Subdivision Permit – Class 18	\$1,286.10	\$1,286.10		N To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9)
Subdivision Permit – Class 19	\$1,286.10	\$1,286.10	Per Application	N Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)
Subdivision Permit – Class 20	\$1,286.10	\$1,286.10	Per Application	N To complete a) Create, vary or remove a restriction within the meaning of the Subdivision Act 1988 b) Create or remove right of way c) Create, vary or remove an easement other than right of way d) Vary or remove a condition on the nature of an easement (other than right of way) in Crown grant

Planning Applications

Certificate of Compliance	\$317.90	\$317.90	Per Certificate	N Certificate of Compliance
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Applications [continued]

Change of Use – Class 1	\$1,286.10	\$1,286.10	Per Application	N An Application for change of use only
Other Development – Class 10	\$1,119.90	\$1,119.90	Per Application	N To develop land (other than class 2, class 3 or class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less \$100,000
Other Development – Class 11	\$1,510.00	\$1,510.00	Per Application	N To develop land (other than a class 4, class 5 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1 million
Other Development – Class 12	\$3,330.70	\$3,330.70	Per Application	N To develop land (other than a class 6 or class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$1 million and not more than \$5 million
Other Development – Class 13	\$8,489.40	\$8,489.40	Per Application	N -
Other Development – Class 14	\$25,034.60	\$25,034.60	Per Application	N To develop land (other than a class 8 or permit to subdivide or consolidate land) if the estimated cost of development is more than \$5 million and not more than \$15 million
Other Development – Class 15	\$56,268.30	\$56,268.30	Per Application	N To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimate cost of development is more than \$50 million
Single Dwelling – Class 2	\$195.10	\$195.10	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Applications [continued]

Single Dwelling – Class 2	\$195.10	\$195.10	Per Application	N estimated cost is \$10,000 or less
Single Dwelling – Class 3	\$614.50	\$614.50	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$10,000 but not more than \$100,000
Single Dwelling – Class 6	\$1,459.50	\$1,459.50	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$1 million and \$ 2 million
Single Dwelling -Class 4	\$1,257.20	\$1,257.20	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is \$100,000 but not more than \$500,000
Single Dwelling– Class 5	\$1,358.30	\$1,358.30	Per Application	N To develop land or use and develop land if a single dwelling per lot and undertake development ancillary to use the land for a single dwelling per lot included in the application (other than a class 7 or 8 permit or permit to subdivide or consolidate land) if the estimated cost is

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Applications [continued]

Single Dwelling– Class 5	\$1,358.30	\$1,358.30	Per Application	N \$500,000 but not more than \$1 million
VicSmart Application – Class 7	\$195.10	\$195.10	Per Application	N VicSmart Application where the cost of develop is \$10,000 or less
VicSmart Application – Class 8	\$419.10	\$419.10	Per Application	N VicSmart Application if te estimated cost of development is more than \$10,000
VicSmart Application – Class 9	\$195.10	\$195.10	Per Application	N VicSmart Application to subdivide or consolidate land

Planning Amendments

Amend or End a Section 173 Agreement	\$643.00	\$643.00	Per Agreement	N Fee for an agreement to a proposal to amend or end an agreement under 173 of the act.
Amendment Change of Use– Class 1	\$1,286.10	\$1,286.10	Per Application	N Amendment to a permit to change the use of land allowed by the permit or allow a new use of land
Amendment Development other than Single Dwelling – Class 2	\$1,286.10	\$1,286.10	Per Application	N Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.
Amendment Other Development – Class 10	\$1,119.90	\$1,119.90	Per Application	N Amendment to Class 10 permit
Amendment Other Development – Class 11	\$1,510.00	\$1,510.00	Per Application	N Amendment to Class 11 permit
Amendment Other Development – Class 12,13,14 or 15	\$3,330.70	\$3,330.70	Per Application	N Amendment to Class 12,13,14 or 15 permit
Amendment Single Dwelling – Class 3	\$614.10	\$614.10		N Amendment to a class 3 permit
Amendment Single Dwelling – Class 4	\$1,257.20	\$1,257.20	Per Application	N Amendment to Class 4 permit

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Planning Amendments [continued]

Amendment Single Dwelling – Class 5 & 6	\$1,358.30	\$1,358.30	Per Application	N Amendment to a class 5 or class 6 permit
Amendment Single Dwelling– Class 2 Permit	\$195.10	\$195.10	Per Application	N Amendment to a Class 2 Permit
Amendment Single Vic Smart – Class 7	\$195.10	\$195.10	Per Application	N Amendment to Class 7 permit
Amendment VicSmart – Class 8	\$419.10	\$419.10	Per Application	N Amendment to Class 8 permit
Amendment VicSmart – Class 9	\$195.10	\$195.10	Per Application	N Amendment to Class 9 permit

Other Planning Fees

Advertising of Planning – Over 10 notices	\$8.00	\$10.00	Per Letter	Y Per Letter after first 10 letters
Advertising of Planning – Public Notice	\$15.00	\$16.00	Per Notice	Y Charge for each notice
Application – Property Planning Controls	\$120.00	\$125.00	Per Application	Y Application for Information of Property Planning Controls
Certificate of Compliance	\$317.90	\$317.90	Per Certificate	N Issue a certificate of compliance
Demolition Approval	\$83.10	\$83.10	Per Application	N Request for demolition approval
Other Fees – Combined Permits	Value of the fee is sum of the highest of the fees which would have applied if separate applications were made and 50% of each other fees which would have applied if separate applications were made			N Fee for combined permit applications
Planning Permit– Application Change of Use	\$1,286.10	\$1,286.10	Per Permit	N Planning Permit - Application for Change of Use Only
Satisfaction Matter	\$317.90	\$317.90	Each	N Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council
Section 173 Agreements	\$643.00	\$643.00	Per Agreement	N For an agreement to a proposal to amend or end and agreement under section 173 of the Act
Advertising of planning application – up to 10 notices	\$80.00	\$85.00	Per Application	Y Discretionary fees
Copy of planning Permit (with associated plans) -Other	\$115.00	\$120.00	Per Application	Y Discretionary fees - Other
Copy of planning Permit (with associated plans) -Residential	\$60.00	\$65.00	Per Application	Y Discretionary fees - Residential

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Other Planning Fees [continued]

Development plan approval	\$200.00	\$205.00	Per Application	Y Discretionary fees
Extension of time	\$140.00	\$145.00	Per Application	Y Discretionary fees
Planning Controls	\$120 or Planning Controls and Copy of Permit & Plans Discretionary fees		Per Application	Y -
Precinct plan approval	\$520.00	\$535.00	Per Application	Y Discretionary fees
Property enquiries & searches	\$130.00	\$135.00	Per Application	Y Discretionary fees
Request to vary precinct plan approval	\$215.00	\$220.00	Per Application	Y Discretionary fees
Researching existing use right or non-conforming use right	\$200.00	\$205.00	Per Application	Y Discretionary fees
Secondary Consent Applications	\$169.99	\$175.00	Per Application	Y Discretionary Fees

Subdivision Certification

Amended Certified Plan	\$137.30	\$137.30		N Certificate issues to show amended certified plan under Section 11(1) of the Act
Alteration of Plan	\$108.40	\$108.40		N Alteration of plan under section 10(2) of the Act
Certification of Plan of Subdivision	\$170.50	\$170.50	Per Certificate	N Certificate of Plan of Subdivision

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Compliance

Accommodation

Prescribed Accommodation Premises – Up to 5 people	\$200 plus \$20 Per Additional Person over 5		Per Application	N -
Prescribed Accommodation Premises – rooming houses Up to 4 people	\$200 plus \$20 Per Additional Person over 5		Per Application	N -

Animal Registration

Deceased Refund	Pro Rata 50% of Reduction - Per Half		Per Half	N Pro Rata 50% Reduction
Pro Rata Registration	Pro Rata Rate 50% Reduction Per Half		Per Half	N Pro Rata Rate - 50% Reduction
Unsterilised Dog – Full Fee	\$135.00	\$141.00	Per Animal	N -
Unsterilised Dog – Full Fee (Pensioner)	\$67.50	\$70.50	Per Animal	N -
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption)	\$90.00	\$94.50	Per Animal	N -
Unsterilised Cat – Full Fee (Only Animals Register prior to Aug 2011 or exemption) Pensioner	\$45.00	\$47.25	Per Animal	N -
Sterilised Dog – Reduced Fee	\$45.00	\$47.00	Per Animal	N -
Sterilised Dog – Reduced Fee (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Sterilised Cat – Reduced Fee	\$30.00	\$31.50	Per Animal	N -
Sterilised Cat – Reduced Fee (Pensioner)	\$15.00	\$15.75	Per Animal	N -
Micro chipped Dog (Registered Prior to 10th April 2013)	\$45.00	\$47.00	Per Animal	N -
Micro chipped Dog (Registered Prior to 10th April 2013) (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Micro chipped Cat (Registered prior to 10th April 2013)	\$30.00	\$31.50	Per Animal	N -
Micro chipped Cat (Registered prior to 10th April 2013) (Pensioner)	\$15.00	\$15.75	Per Animal	N -
Dog kept for breeding by Domestic Animal Business	\$45.00	\$47.00	Per Animal	N -
Dog kept for breeding by Domestic Animal Business (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Cat kept for breeding by Domestic Animal Business	\$30.00	\$31.50	Per Animal	N -
Cat kept for breeding by Domestic Animal Business (Pensioner)	\$15.00	\$15.75	Per Animal	N -
Approved Applicable Obedience Trained Dog	\$45.00	\$47.00	Per Animal	N -
Approved Applicable Obedience Trained Dog (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Unsterilised Working Dog – Livestock	\$45.00	\$47.00	Per Animal	N -
Unsterilised Working Dog – Livestock(Pensioner)	\$22.50	\$23.50	Per Animal	N -
Sterilised Working Dog – Livestock	\$45.00	\$47.00	Per Animal	N -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Animal Registration [continued]

Sterilised Working Dog – Livestock (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Dangerous Dog – Guard Dog Non-Residential Premises	\$160.00	\$166.00	Per Animal	N -
Declared Restricted Breed Dog	\$260.00	\$269.50	Per Animal	N -
Declared Dangerous Dog	\$260.00	\$269.50	Per Animal	N -
Declared Menacing dog	\$260.00	\$269.50	Per Animal	N -
Dog > 10 years old	\$45.00	\$47.00	Per Animal	N -
Dog > 10 years old (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Cat > 10 years old	\$30.00	\$31.50	Per Animal	N -
Cat > 10 years old (Pensioner)	\$15.00	\$15.75	Per Animal	N -
FCC, CV or Approved Applicable Organisation Registered Cat	\$30.00	\$31.50	Per Animal	N -
FCC, CV or Approved Applicable Organisation Registered Cat (Pensioner)	\$15.00	\$15.75	Per Animal	N -
VCA or Approved Applicable Organisation Registered Dog	\$45.00	\$47.00	Per Animal	N -
VCA or Approved Applicable Organisation Registered Dog (Pensioner)	\$22.50	\$23.50	Per Animal	N -
Dog or Cat Surrender Fee	\$80.00	\$0.00	Per Animal	Y -
Microchip	\$80.00	\$83.00	Per Animal	Y -

Animal Adoption

Adoption Cost for Animal (Male) – Dog	\$300.00	\$311.00	Per Animal	N Does not include registration fee - Dog
Adoption Cost for Animal (Female) – Dog	\$360.00	\$373.00	Per Animal	N Does not include registration fee
Adoption Cost for Animal (Male) – Cat	\$240.00	\$60.00	Per Animal	N Does not include registration fee -Cat
Adoption Cost for Animal (Female) – Cat	\$210.00	\$80.00	Per Animal	N Deos not include Registration Fee - Cat

Building Lodgement

Request for building Permit information – Regulation 51 (1), (2), & (3)	As per Regulations	Per Information	N -
Council consent/discretion – Part 5 Siting Requirements (Reg 73-97)	As per Regulations	Per Inspection	N -
Affected Owners Written Consultation Fee	\$120.00 \$124.50	Per Lodgement	Y -
Lodgement fees – Other Classes	As per Regulations	Per Lodgement	N -
Building permit lodgement fees (section 30)	As per Regulations	Per Lodgement	N -
Council consent/discretion Non – Siting Matters (Reg 310, 513,515,604,801,802, & 806)	As per Regulations	Per Lodgement	N -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Building Lodgement [continued]

Domestic Building Plans Search Fee (non – refundable)	\$92.00	\$95.50	Per Search	Y -
Commercial Building Plans Search Fee (non – refundable)	\$178.00	\$184.50	Per Search	Y -
Copy of Building Permit Form	\$11.00	\$11.40	Per Item	Y -
Copies of plans (Maximum of 10 A3's) must also include search fee	\$52.00	\$54.00	Per Search	Y -
Copies of A1 Plans (each)	\$5.00	\$6.00	Per Copy	Y -
Copies of occupancy Permits must also include search fee	\$26.00	\$27.00	Per Permit	Y -
Copies of Building Insurance certificate include search fee	\$26.00	\$27.00	Per Certificate	Y -
Copies of Soil Report must also include search fee	\$52.00	\$54.00	Per Search	Y -
Copies of Structural Computations must also include search fee	\$79.00	\$82.00	Per Search	Y -

Building Permit

Private function – Seniors Rate	\$232.80	\$233.00	Per Hire	Y -
Seniors Community Groups – Permanent	\$7.20	\$7.20	Per Hour	Y -
Domestic Building Work Value of Works < \$50,000	\$3,300.00	\$3,630.00	Per Item	Y -
Domestic Building Work Value of Works \$50,001 < \$1000,000	\$3,799.99	\$4,180.00	Per Item	Y -
Domestic Building Work Value of Works \$100,001 < \$250,000	\$4,300.00	\$4,730.00	Per Item	Y -
Domestic Building Work Value of Works \$250,001 < \$500,000	\$4,800.00	\$5,280.00	Per Item	Y -
Two storey domestic building work additional fee	\$660.00	\$726.00	Per Item	Y -
Relocated Dwelling	\$5,500.00	\$6,050.00	Per Item	Y -
Commercial Building Work < 500 sq. M.	\$4,300.00	\$4,730.00	Per Item	Y -
Sheds, Verandas, Pergolas, Carport, or Masks, etc	\$1,000.00	\$1,100.00	Per Item	Y -
Building Permit – Fence	\$1,100.00	\$1,210.00	Per Item	Y -
Building Permit – Retaining Wall	\$1,300.00	\$1,430.00	Per Item	Y -
Building Permit – Restump	\$2,200.00	\$2,420.00	Per Item	Y -
Building Permit – Swimming Pool	\$2,200.00	\$2,420.00	Per Item	Y Include a Fence
Building Permit – Demolition	\$2,000.00	\$2,200.00	Per Item	Y -
Building Permit – Temporary Structure & Special Use Permit	\$720.00	\$746.00	Per Item	Y -
Building Permit – Illegal Building Works	125 % of Permit Fee		Per Item	Y -
Building Inspection	\$175.00	\$192.50	Per Inspection	Y -
Building Notice Administration Fee	\$350.00	\$500.00	Per Inspection	Y -
Building Inspection Compliance Certificate	\$230.00	\$238.50	Per Inspection	Y -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Caravan Parks

Fixed Statutory Fee		Fixed Statutory Fee		N -
Transfer – % of Registration		% of Registration		N -

Environmental Health

Copy of Document -Environmental Health Record	\$25.00	\$26.00	Per Application	Y % of Registration
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Food Act

Health Food Act – Class 1	\$740.00	\$780.00	Per Application	N -
Health Food Act – Class 2	\$680.00	\$700.00	Per Application	N -
Health Food Act – Class 3	\$340.00	\$350.00	Per Application	N -
Class 2 & Class 3 Premises (Sporting Body)	25% of Annual Fee		Per Application	N -
Short term Mobile / Temporary Food Premises >3 months	25% of Annual Fee		Per Application	N -
Registration Renewal Fee reduced by 25% Per quarter (calendar year)	25% Per Quarter		Per Application	N -
Water Transport Vehicles – class 3 fee Per vehicle	\$340.00	\$350.00	Per Application	N -
Application fee for plan assessment FA	\$330.00	\$340.00	Per Application	N % of Registration
Transfer of Registration FA	% of Registration		Per Application	N -
Transfer Inspection – within 5 days FA	\$340.00	\$350.00	Per Application	N -
Transfer Inspection – within 24 hrs FA	\$640.00	\$660.00	Per Application	N -
Hairdressers once off registration	\$180.00	\$190.00	Per Application	N -

Health Act

Health Act Premises	\$180.00	\$190.00	Per Application	N -
Registration Fees Reduced by 25% per Quarter HA	Registration fees reduced by 25% per quarter (calendar year)		Per Application	N -
Application fee for plan assessment HA	\$300.00	\$310.00	Per Application	N -
Transfer of Registration HA	Transfer of registration 50%		Per Application	N -
Transfer Inspection – within 5 days	\$180.00	\$190.00	Per Application	N -
Transfer Inspection – within 24 hrs	\$340.00	\$350.00	Per Application	N -

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Impounded Animals

Animal Trap Hire – Deposit	\$50.00	\$52.00	Per Animal	Y -
Impounded Animal – Release Fee Dog	\$80.00	\$84.00	Per Animal	N -
Impounded Animal – Release Fee Cat	\$40.00	\$42.00	Per Animal	N -
Impounded Animal – Daily Fee – Dog	\$15.00	\$16.00	Per Animal	N -
Impounded Animal – Daily Fee – Cat	\$13.00	\$14.00	Per Animal	N -
Impounded Livestock – Release Fee (each animal)	\$55.00	\$57.00	Per Animal	N -
Impounded Livestock – Daily Fee (each animal)	\$15.00	\$16.00	Per Animal	N -
Registration and Renewal of Premises to Conduct DAB	\$155.00	\$550.00	Per Animal	N -

Parking

Parking Penalty	0.5% of Penalty		Per Penalty	N Section 87 (4) of the Road Safety Act 1986
Impounded Vehicle – Small – Release Fee	\$190.00	\$440.00	Per Vehicle	Y Includes Station Wagons Small vehicle includes Sedans, Wagons etc.
Impounded Vehicle – Large – Release Fee	\$270.00	\$440.00	Per Vehicle	Y Includes Vans & Trucks Large vehicle includes Vans, Trucks etc.
Impounded Vehicle Heavy – Release Fee	Release Fee		Per Vehicle	Y Vehicle with GVM of 4.5 tonne or more; including cost of towing Heavy Vehicle - vehicle with a GVM of 4.5 tonnes or more
Impounded Vehicle – Daily Fee	\$20.00	\$21.00	Per Vehicle	Y -
Parking Permit for People with Disabilities – Replacement of lost or stolen Permits	\$5.00	\$0.00	Per Application	Y -

Regulatory Services

General Inspection Fee	\$140.00	\$145.00	Per Hour	N -
Late fee % of Registration Fee	Late Fee % of Registration Fee		Per Fee	N Applies when Registration Fees are not submitted by the due date
Impound Release Fee – Signs, Shopping Trolleys, Local Laws – Release from Impound	\$99.00	\$90.00	Per Trolley	N -
Permit Application Fee (includes charity bin, display of goods, advertising board/A-frame, caravan, unregistered vehicle, street trade etc.)	\$100.00	\$103.50	Per Permit	N -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Regulatory Services [continued]

General Local Law Application Fee – Permits – Shipping container up to 7 days	\$30.00	\$31.50	Per Permit	N -
General Local Law Application Fee – Permits – Shipping container longer than 7 days up to 6 months	\$100.00	\$103.50	Per Permit	N -
Amendment of an existing Permit	\$45.00	\$50.00	Per Permit	Y -
Permit Renewal Fee – (Bi-Yearly) Multiple animals	\$80.00	\$80.00	Per Permit	N -
Multiple Animal Permit Amendment Fee	\$45.00	\$50.00	Per Permit	Y -
Local Laws Permit – Pro Rata Rate 50% reduction Per half		Pro Rata Rate 50% reduction Per half	Per Permit	N -

Septic Tanks

Septic Tank Application	\$570.00	\$590.00	Per Application	N -
Septic Tank Alteration	\$460.00	\$480.00	Per Application	N -

Council Land

Permit Application Fee	\$100.00	\$103.50	Per Application	N -
Bond	\$600.00	\$621.00	Per Application	N -
Annual fee for Pointer Boards – Real Estate advertising signage	\$500.00	\$518.00	Per Application	N -
Permit Application Fee for Placement of Tables & Chairs (outdoor eating – street trade) etc.	\$100.00	\$103.50	Per Application	N -
Annual Renewal Fee (outdoor eating – street trade)	\$100.00	\$103.50	Per Application	N -
Outdoor eating – Per table (in addition to application fee & renewal fee)	\$25.00	\$26.00	Per Application	Y -
Outdoor eating – Per chair (in addition to application fee & renewal fee)	\$10.00	\$11.00	Per Application	Y -
Food Van Sites – Monday to Friday – Annual Permit Fee		Food Van Sites Monday to Friday Annual Permit Fee	Per Application	N -
Food Van Sites Saturday and Sunday– Annual Permit Fee	\$260.00	\$1,200.00	Per Application	N -
Rubbish Skip / Bulk Waste Container	\$80.00	\$83.00	Per Application	N -
Hoarding Permit Application Fee	\$190.00	\$197.00	Per Application	N -
Occupation of Nature Strip / Footpath (eg Site hut)	\$90.00	\$103.50	Per Application	N -
Parking Bay for Construction Activities Per Day	\$65.00	\$67.50	Per Application	N -
Bond – Occupation of Nature Strip / Footpath	\$200.00	\$207.00	Per Application	N -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Council Land [continued]

Use of outdoor eating – Per bench seat (in addition to application fee & renewal fee)	\$20.00	\$21.00	Per Application	N -
Per A-frame – (Street trade – Application on its own with no Outdoor eating – No additional fee if Outdoor eating application made)	\$100.00	\$103.50	Per Application	N -
Busking, Soliciting, Pop up stalls, Sale of goods, Street selling collections and Distribution	\$100.00	\$103.50	Per Application	N Exemption- Charities, Not for profit, Community group/Individual - no fee to be applied)
Permit Application Fee – Circus	\$100.00	\$103.50	Per Application	N -
Rent Per day – Circus	\$210.00	\$217.50	Per Application	Y -
Bond – Circus	\$3,200.00	\$3,315.00	Per Application	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Services Management

Community Care

Community Participation

Community Transport

Senior Community Transport	\$1.50	\$1.50	Per Trip	N -
Hire of Community Bus – Bond	\$187.20	\$194.00		N -
Hire of Community Bus – Daily Fee	\$58.60	\$61.00	Daily Use	Y -
Hire of Community Bus – Overnight Fee	\$140.00	\$145.00		Y -
Hire of Community Bus – Bond 5 hours	\$187.20	\$194.00		N -
Hire of Community Bus – Fee 5 hours	\$29.30	\$30.50		Y -
Excess applicable for Insurance	\$500.00	\$500.00		N -
Fuel Replacement & Administration Cost	\$46.60	\$48.50	Per Litre	Y -
Damage – Internal or External	Charges for internal or external damage to Community Bus		Associated Cost	Y Associated Cost
Late Cancellation	Full scheduled booking fee		Full Scheduled Cost	Y -

Volunteer Transport

Volunteer Transport – Low Fee Range	Charge for Volunteer Transport - Low Fee Range	Per trip	N Dependent on Destination
Volunteer Transport – Medium Fee Range	Charge for Volunteer Transport - Medium Fee Range	Per trip	N Dependent on Destination

Care Melton Expo

Care Expo Site Fee	\$150.00	\$150.00	Per Stall	Y -
Exhibitor cancellation fee	\$310.50	\$322.00		Y -

Men's Shed

Men's Shed – Session	Dependent on Activity - Per Session	Per Session	N -
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Community Home Support

CHSP – Social Support

Social Support – High Fee Range Community Based	\$93.80	\$97.50	Per Session	N Outing including meal
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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CHSP – Social Support [continued]

Social Support – Low Fee Range Community Based	\$22.70	\$23.00	Per Session	N Outing including meal
Social Support – Medium Fee Range Community Based	\$22.70	\$23.50	Per Session	N Outing including meal
Social Support – Low Fee Range Centre Based 2	\$4.65	\$4.90	Per Session	N -
Support for Carers Program – Low Fee Range	\$22.70	\$23.50	Per Session	N -
Social Support Individual – Low Fee Range	\$4.65	\$4.90	Per Session	N -
Social Support Individual – Medium Fee Range	\$6.65	\$6.90	Per Session	N -

CHSP – Centre Based Respite

Social Support – High Fee Range Centre Based	\$121.90	\$126.50	Per Session	N -
Social Support – Low Fee Range Centre Based 1	\$5.95	\$6.00	Per Session	N -
Social Support – Medium Fee Range Centre Based 1	\$5.95	\$6.00	Per Session	N -
Social Support – Med Fee Range Centre Based 2	\$6.65	\$6.90	Per Session	N -

Domestic Support

Domestic Assistance – High Fee Range	\$47.70	\$49.50	Per Hour	N -
Domestic Assistance – Low Fee Range	\$5.85	\$6.10	Per Hour	N Charge for Late Cancellation
Domestic Assistance – Medium Fee Range	\$9.60	\$10.00	Per Hour	N -

Food Services

Food Service – High Fee Range	\$26.50	\$27.50	Per Meal	N -
Food Service – Low Fee Range	\$8.10	\$8.40	Per Meal	N -
Food Service – Medium Fee Range	\$8.10	\$8.40	Per Meal	N -

Personal Care

Personal Care – High Fee Range	\$47.70	\$49.50	Per Hour	N -
Personal Care – Low Fee Range	\$4.65	\$4.90	Per Hour	N -
Personal Care – Medium Fee Range	\$6.65	\$6.90	Per Hour	N -

Respite Care

Respite – High Fee Range – In Home	\$47.70	\$49.50	Per Hour	N -
Respite – Low Fee Range – In Home	\$3.20	\$3.40	Per Hour	N -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Respite Care [continued]

Respite – Medium Fee Range – In Home	\$4.65	\$4.90	Per Hour	N -
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Property Maintenance

Property Maintenance – High Fee Range	High Fee Range including costs for materials	Per Hour	N Minimum charge is \$49.50 per hour plus additional costs for materials
Property Maintenance – Low Fee Range	Low Fee Range including costs for materials	Per Hour	N Minimum charge is \$10.10 per hour plus additional costs for materials
Property Maintenance – Medium Fee Range	Medium Fee Range including costs for materials	Per Hour	N Minimum charge is \$18.70 per hour, plus additional cost for materials

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Planning

Community Facilities

Melton Community Hall

PA System/Audio system – (no operator inc. Lectern and Microphone and access to lighting controls) – Commercial OR Private function	\$128.00	\$132.50	Per Hire	Y -
PA System/Audio system – (no operator Inc. Lectern and Microphone and access to lighting controls) – Community group/Community agency	\$75.65	\$78.50	Per Hire	Y -
Staff: Set Up / Service Per Officer/Per Hour	\$47.10	\$49.00	Per Hour	Y -
Day booking (prior to 5pm) – Commercial OR Private function	\$87.90	\$91.00	Per Hour	Y -
Day booking (prior to 5pm) – Community group/Community agency	\$51.30	\$53.50	Per Hour	Y -
Evening booking (after 5pm) – Commercial OR Private function	\$99.45	\$103.00	Per Hour	Y -
Evening booking (after 5pm) – Community group/Community agency	\$59.25	\$61.50	Per Hour	Y -
Bond for Auditorium	\$500.00	\$518.00	Per Booking	N -
Bond for Auditorium – Meeting Rooms	\$200.00	\$207.00	Per Booking	N -
Meeting room 1 or 2/3 – Community group/Community agency – Per Hour	\$15.90	\$16.60	Per Hour	Y -
Meeting room 1 or 2/3 – Community group/Community agency – Per Day	\$79.40	\$82.50	Per Day	Y -
Meeting room 1, or 2 /3 – Commercial – Per Day	\$108.45	\$112.50	Per Day	Y -
Meeting room 1, or 2 /3 – Commercial – Per Hour	\$21.70	\$22.50	Per Hour	Y -
Meeting Room 4 – Commercial rate – Per Day	\$164.00	\$170.00	Per Day	Y -
Meeting Room 4 – Commercial rate – Per Hour	\$32.80	\$34.00	Per Hour	Y -
Meeting room 4 – Community group/Community agency Per Day	\$108.50	\$112.50	Per Day	Y -
Meeting room 4 – Community group/Community agency – Per Hour	\$21.70	\$22.50	Per Hour	Y -

Melton Library & Learning Hub

Balam Balam – Commercial rate – Per Day	\$460.40	\$477.00	Per Day	Y -
Balam Balam – Commercial rate – Per Hour	\$92.00	\$95.50	Per Hour	Y -
Balam Balam – Community group/Community agency – Per Day	\$230.20	\$238.50	Per Day	Y -
Balam Balam – Community group/Community agency	\$46.00	\$48.00	Per Hour	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Melton Library & Learning Hub [continued]

Butler AV room – Commercial – Per Day	\$198.40	\$205.50	Per Day	Y -
Butler AV room – Commercial – Per Hour	\$39.70	\$41.50	Per Hour	Y -
Butler AV room – Community group/Community agency – Per Day	\$97.90	\$101.50	Per Day	Y -
Butler AV room – Community group/Community agency – Per Hour	\$19.55	\$20.50	Per Hour	Y -
First floor double training room (Corr, Richards & Cameron) – Commercial – Per Day	\$317.50	\$329.00	Per Day	Y -
First floor double training room (Corr, Richards & Cameron) – Commercial – Per Hour	\$63.50	\$66.00	Per Hour	Y -
First floor double training room (Corr, Richards & Cameron) – Community group/Community agency – Per Day	\$153.40	\$159.00	Per Day	Y -
First floor double training room (Corr, Richards & Cameron) – Community group/Community agency – Per Hour	\$30.70	\$32.00	Per Hour	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Commercial Per Day	\$108.50	\$112.50	Per Day	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Commercial Per Hour	\$21.70	\$22.50	Per Hour	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Community group/Community agency – Per Hour	\$79.40	\$82.50	Per Hour	Y -
First floor meeting rooms (Buckley, Davey, Dhum-Djerring) – Community group/Community agency – Per Hour	\$15.90	\$16.60	Per Hour	Y -
First floor training room (Corr, Richards & Cameron) – Commercial Per Day	\$164.00	\$170.00	Per Day	Y -
First floor training room (Corr, Richards & Cameron) – Commercial Per Hour	\$32.80	\$34.00	Per Hour	Y -
First floor training room (Corr, Richards & Cameron) – Community group/Community agency Per Day	\$108.50	\$112.50	Per Day	Y -
First floor training room (Corr, Richards & Cameron) – Community group/Community agency Per Hour	\$21.70	\$22.50	Per Hour	Y -
First floor triple training room (Corr, Richards & Cameron) – Commercial Per Day	\$338.65	\$351.00	Per Day	Y -
First floor triple training room (Corr, Richards & Cameron) – Commercial Per Hour	\$67.75	\$70.50	Per Hour	Y -
First floor triple training room (Corr, Richards & Cameron) – Community group/Community agency Per Day	\$198.40	\$205.50	Per Day	Y -
First floor triple training room (Corr, Richards & Cameron) – Community group/Community agency Per Hour	\$39.70	\$41.50	Per Hour	Y -
Ground floor single meeting room – Commercial Per Day	\$164.00	\$170.00	Per Day	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Melton Library & Learning Hub [continued]

Ground floor single meeting room – Commercial Per Hour	\$32.80	\$34.00	Per Hour	Y -
Ground floor single meeting room – Community group/Community agency Per Day	\$108.50	\$112.50	Per Day	Y -
Ground floor single meeting room – Community group/Community agency Per Hour	\$21.70	\$22.50	Per Hour	Y -
Ground floor double meeting room – Commercial Per Day	\$317.50	\$329.00	Per Day	Y -
Ground floor double meeting room – Commercial Per Hour	\$63.50	\$66.00	Per Hour	Y -
Ground floor double meeting room – Community group/Community agency Per Day	\$153.40	\$159.00	Per Day	Y -
Ground floor double meeting room – Community group/Community agency Per Hour	\$30.70	\$32.00	Per Hour	Y -
Laptop Hire	\$2.60	\$2.70	Per Hire	Y -

Caroline Springs Civic Centre

Bond – after hours	\$211.65	\$219.50	Per Booking	N -
Double Meeting Room – Commercial Day	\$317.50	\$329.00	Per Day	Y -
Double Meeting Room – Commercial Hour	\$63.50	\$66.00	Per Hour	Y -
Double Meeting Room – Community/Group or Agency – Day	\$153.40	\$159.00	Per Day	Y -
Double Meeting Room – Community Group– Hour	\$30.70	\$32.00	Per Hour	Y -
ICT Room – Commercial – All Day	\$164.00	\$170.00	Per Day	Y -
ICT Room – Commercial – Hour	\$32.80	\$34.00	Per Hour	Y -
ICT Room – Community – Day	\$108.50	\$112.50	Per Day	Y -
ICT Room – Community – Hour	\$21.70	\$22.50	Per Hour	Y -
Interview Room – Community – Hour	\$15.80	\$16.40	Per Hour	Y -
Interview Room – Community – Day	\$79.40	\$82.50	Per Day	Y -
Interview Room – Commercial – Hour	\$21.70	\$22.50	Per Hour	Y -
Interview Room – Commercial – Day	\$108.50	\$112.50	Per Day	Y -
ICT– Laptop Hire	\$2.60	\$2.70	Per Unit	Y -
Single Meeting – Commercial – Day	\$164.00	\$170.00	Per Day	Y -
Single Meeting – Commercial – Hour	\$32.80	\$34.00	Per Hour	Y -
Single Meeting – Community Group – Day	\$108.50	\$112.50	Per Day	Y -
Single Meeting – Community Group – Hour	\$21.70	\$22.50	Per Hour	Y -
Staff setup/Clean– Per Hour	\$47.10	\$49.00	Per Hour	Y Per Staff officer

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Melton Seniors Community Learning

Permanent Community Room Hire – Community group	\$10.00	\$10.40	Per Hour	Y -
Casual User Insurance	\$27.50	\$28.50	Per Hour	Y -
Community Room hire – Casual Community Agency User (other than Seniors groups)	\$18.50	\$19.20	Per Hour	Y -
Community Room hire – Casual Community User (other than Seniors groups)	\$14.30	\$15.00	Per Hour	Y -
Community Room hire – Casual User Bond/Private function bond	\$500.00	\$518.00	Per Hire	Y -
Community Room hire – Permanent and Casual Commercial Users OR Private function before 5pm (other than Seniors groups)	\$27.50	\$28.50	Per Hour	Y -
Community Room hire – Permanent Community Agency users (other than Seniors groups)	\$13.24	\$13.80	Per Hour	Y -
Community Room hire – Permanent Community Users (other than Seniors groups)	\$10.00	\$10.40	Per Hour	Y -
Function hire after 5pm (other than Seniors groups)	\$57.10	\$59.50	Per Hour	Y -

Community Centres

After Function Hire Clean	\$114.80	\$119.00	Per Hire	Y -
After Function Inspection	\$54.00	\$56.00	Per Hire	Y -
Insurance Casual User	\$27.50	\$28.50	Per Hire	Y -
Community Room – Casual Community Agency User	\$18.50	\$19.20	Per Hour	Y -
Community Room – Casual Community User	\$14.30	\$15.00	Per Hour	Y -
Community Room – Casual User Bond	\$500.00	\$518.00	Per Hire	Y -
Community Room – Permanent and Casual Commercial Users OR Private function before 5pm	\$27.50	\$28.50	Per Hour	Y -
Community Room – Permanent Community Agency users	\$13.20	\$13.80	Per Hour	Y -
Community Room – Permanent Community Users	\$10.00	\$10.40	Per Hour	Y -
Community Room – Function Hire after 5pm	\$57.10	\$59.50	Per Hour	Y -
Meeting Room hire (<20 capacity) – Casual Community Agency Users	\$13.75	\$14.40	Per Hour	Y -
Meeting Room hire (<20 capacity) – Casual Community Users	\$10.60	\$11.00	Per Hour	Y -
Meeting room hire (<20 capacity) – Casual User Bond	\$200.00	\$207.00	Per Hire	Y -
Meeting Room hire (<20 capacity) – Permanent and Casual Commercial Users	\$24.30	\$25.50	Per Hire	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Community Centres [continued]

Meeting Room hire (<20 capacity) – Permanent Community Agency Users	\$10.00	\$10.40	Per Hour	Y -
Meeting Room hire (<20 capacity) – Permanent Community Users	\$8.50	\$8.80	Per Hour	Y -
Office Hire in Community Facilities	\$51.30	\$53.50	Per Day	Y -

Neighbourhood House

Casual Community – Room Hire – Community Agency	\$18.50	\$19.20	Per Hour	Y -
Casual Community Room Hire – Community Group	\$14.30	\$15.00	Per Hour	Y -
Class Fee		Fee for Class	Per Hour	Y Dependent on Program 75% of Tutor Cost
Permanent & Casual Commercial Room Hire	\$27.50	\$28.50	Per Hour	Y -
Permanent Community Room Hire – Community Agency	\$13.24	\$13.80	Per Hour	Y -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Families & Children

Early Childhood Programs

Family Day Care Services

Booked Core Hours – 8am to 6pm	Fee Range (Hourly Rate) \$6.60 to \$8.95		Per Hour	N Booked Core Hours - 8:00am to 6:00pm
Booked Non Core Hours – 6pm to 8am	Fee Range (Hourly Rate) \$7.25 - \$9.35		Per Hour	N -
Booked Weekend Care	Fee Range (Hourly Rate) \$9.25 to \$21.30		Per Hour	N Booked Weekend Care
Casual Care – Weekdays	Fee Range (Hourly Rate) \$11.00 - \$15.50			N Casual Care - Weekdays Fee Range (Hourly Rate) \$11.00 to \$15.50
Casual Care – Weekends	Fee Range (Hourly Rate) \$13.15 - \$21.30			N Casual Care - Weekends Fee Range (Hourly Rate) \$13.15 - \$21.30
Meals – Breakfast	Charge Range \$3.15 to \$5.30		Per Meal	N Meals - Breakfast Range - \$3.15 to \$5.30
Meals – Dinner	Charge Range \$6.30 - \$7.75			N Meals - Dinner Range \$6.30 - \$7.75
Meals – Lunch	Charge Range \$7.25 to \$9.35		Per Meal	N Meals - Lunch Range- \$4.85 to \$7.75
Meals – Snack	Charge Range \$2.50 - \$3.20			N Meals - Snack Range \$2.50 - \$3.50
Merchandise– Receipt Book	\$0.00	\$12.40	Per Book	Y Merchandise - Receipt Book
Public Holiday In Care	Fee Range (Hourly Rate) \$12.05 to \$21.30			N Public Holiday in Care - Fee Range (Hourly Rate) \$12.05 - \$21.30
Timesheet Book	\$0.00	\$18.60	Per book	N -
Transport – Local Trip	Charge Rate \$3.60 - \$5.30		Per Trip	N Local Trip - Range \$3.60 - \$5.30
Administration Levy	\$2.00	\$2.05	Per Hour	N Per Hour Per Child nil capping
Educator Levy	\$0.25	\$0.25	Per Hour	N Per Hour Per Child nil capping

Occasional Care Services

3 hour session	\$25.00	\$26.00	Per hour Per child	N -
3.5 hour session	\$29.00	\$30.00	Per child	N -
4 hour session	\$33.00	\$34.00	Per child	N -
Late pick up fee	\$10.00	\$11.00	Per child Per 15 minutes	N -
Orientation session	\$10.00	\$11.00	Per session	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Kindergarten Enrolments

Administration Levy for Enrolling in Kindergarten	\$28.00	\$29.00	Per child	N -
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Vacation Care

Centre Days	\$70.00	\$72.50	Per child	N -
Excursions	\$32.00	\$33.50	Per child	N Maximum
Incursions	\$22.00	\$23.00	Per child	N Minimum
Late Enrolment Fee	\$21.00	\$22.00	Per booking	N -
Late Pickup Fee	\$5.00	\$5.00	Per child Per minute	N -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Recreation & Youth

Athletic Facilities

School Carnivals

Bond for hire	\$500.00	\$501.00	Per booking	Y Refundable Refundable
Carnivals – Association/combined schools, regional – Day	\$425.00	\$440.00	Per Event	Y Maximum 6 hours Day (max 6 hrs booking)
Carnivals – Association/combined schools, regional – Night	\$245.00	\$254.00	Per Event	Y Maximum 3 hours Evening (max 3hrs)
Casual use/training – from outside the municipality (including schools PT and coaches) – Day	\$72.00	\$75.00	Per Event	Y -
Casual use/training – from outside the municipality (including schools, PT and coaches) – Night	\$82.00	\$85.00	Per Event	Y -
Cleaning after Pavilion Hire	\$113.00	\$117.00	Per event	Y -
Court 1: Show Court: court-side seating Capacity – 300 – Commercial	\$68.00	\$68.00	Per event	Y Commercial Organisation Fee
School Carnivals – Local Schools – Day	\$285.00	\$295.00	Per event	Y Day (max 6 hrs booking)
School Carnivals – Local schools – Evening	\$175.00	\$181.50	Per event	Y Evening (max 3hrs)
School Carnivals – users from outside the municipality – Day	\$380.00	\$394.00	Per event	Y Day (max 6 hrs booking)
School Carnivals – users from outside the municipality – Evening	\$224.99	\$233.00	Per event	Y Evening (max 3hrs)
Standard equipment hire (Core equipment)– Day	\$190.00	\$197.00	Per event	Y Day (max 6 hrs booking)
Standard equipment hire (Core equipment) – Evening	\$115.00	\$119.50	Per event	Y Evening (max 3hrs)

Training

Casual use/training – local schools and clubs – Day	\$48.00	\$50.00	Per hour	Y -
Casual use/training – local schools and clubs – Evening	\$58.00	\$60.00	Per hour	Y -

Caroline Springs Leisure Centre

Hire

Café (meetings / hire): Booking Per Hour	\$36.00	\$36.00	Per hour	Y -
Café (meetings / hire): Booking Per Hour – Commercial	\$56.50	\$56.50	Per hour	Y -

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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Hire [continued]

Court 1: Show Court: courtside seating Capacity – 300 – Community	\$41.00	\$41.00	Per hour	Y -
Court 2 & 3: Booking Per Hour – Commercial	\$68.00	\$68.00	Per hour	Y -
Court 2 & 3: Booking Per hour – Community Group	\$41.00	\$41.00	Per hour	Y -
Hard Courts – Tennis & Netball Casual users from outside the municipality	\$12.50	\$12.60	Per Use	Y -
Hard Courts – Tennis & Netball – Commercial Use	\$340.00	\$340.00	Per month	Y -
Hard Courts – Tennis & Netball – Seasonal use – local sporting clubs	\$395.00	\$410.00	Per unit	Y Includes Pavillion & Ground Use
Sports Lighting	\$24.00	\$25.00	Per hour	Y Pending Availability
Bonds – MIRC	\$1,035.00	\$1,035.00	Per booking	Y -
Bonds – MIRD Community	\$520.00	\$520.00	Per booking	Y -
Court 1: Show Court: courtside seating Capacity – 300 Commercial	\$68.00	\$68.00	Per hour	Y -
Court 1: Show Court: courtside seating Capacity – 300	\$41.00	\$41.00	Per hour	Y -
Court 2 & 3: Booking Per hour – Commercial	\$68.00	\$68.00	Per hour	Y -
Court 2 & 3: Booking Per hour	\$41.00	\$41.00	Per hour	Y -
Crèche Capacity – 80: Booking Per hour – Commercial	\$53.00	\$53.00	Per hour	Y -
Crèche Capacity – 80: Booking Per hour	\$33.00	\$33.00	Per hour	Y -
General Purpose Room Capacity – 80: Booking Per hour – Commercial	\$53.00	\$53.00	Per hour	Y -
General Purpose Room Capacity – 80: Booking Per hour	\$33.00	\$33.00	Per hour	Y -

Events

Events / Functions: Bonds – Community Group	\$1,140.00	\$1,140.00	Per booking	Y -
Events / Functions: Bonds	\$586.00	\$586.00	Per booking	Y -
Events / Functions: Monday – Friday (5pm – 12am – 7hrs) Community	\$397.00	\$397.00	Per booking	Y -
Events / Functions: Monday – Friday (5pm – 12am – 7hrs)	\$662.50	\$663.00	Per booking	Y -
Events / Functions: Saturday, Sunday & public holidays (10am – 12am = 14hrs)	\$730.00	\$730.00	Per booking	Y -
Events / Functions: Saturday, Sunday and public holidays (10am – 12am = 14hrs)	\$1,140.00	\$1,140.00	Per booking	Y -

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Recreation Reserves

Grass

Casual users from outside the municipality – Grass	\$26.00	\$27.00	Per hour	Y -
Commercial Use – Coaching and Academies	\$210.00	\$220.00	Per Month	Y -
Commercial Use – Personal Trainers	\$110.00	\$110.00	Per Month	Y Up 20 persons
Seasonal Use – local sporting clubs Grass	\$395.00	\$410.00	Per unit	Y Includes pavilion and Ground Use

Synthetic

Casual users from outside the municipality – Synthetic	\$75.00	\$78.00	Per hour	Y -
City of Melton Schools and Clubs	\$25.00	\$25.00	Per hour	Y Ground Use only
Seasonal Use – Local Sporting Clubs – Synthetic	\$395.00	\$410.00	Per unit	Y Includes pavilion and Ground Use

Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Libraries

Libraries

Consumables

Basic Ear Phones	\$1.70	\$1.80		Y -
USB 8GB	\$8.30	\$8.60		Y -
Library Bags	\$2.00	\$2.00	Per bag	Y -

Programs

Annual charge for book club membership	\$52.00	\$53.50	Per Person	Y -
Per Person for some events and programs	Minimum Charge \$2.00		Per Person	N -
Annual charge for book club membership – concession	\$41.00	\$42.50	Per Person	Y New Fee

Faxing

Sending ISD	2 pages or part Minimum charge \$10.30	First 2 pages + for each additional page	Y -
Receiving or sending fax to a local or interstate number	10 pages or part Minimum charge \$4.10	First 2 pages + for each additional page	Y Replacement cost for lost, damaged or stolen library item as indicated on the library's database

Membership

Replacement of membership card	\$2.20	\$2.30	Per item	Y Replacement cost for lost, damage or stolen library card
Charge for late library item returns	\$0.20	\$0.20	Per item Per day	N Accrues daily of \$2.00 per Item Accrues daily to maximum of \$2.00 Per item
Inter-Library Loan requests outside of Swift Consortium	\$16.50	\$16.50	Per item	Y Library passes on any changes levied by the lending library to customers
Lost Damaged & Stolen Items	Replacement cost for lost, damage or stolen library as per Library database			Y -

Photocopying/Printing

Black and white A3	\$0.40	\$0.40	Per page	Y -
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Item	Year 18/19 Fee	Year 19/20 Fee	Unit	GST Description
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Photocopying/Printing [continued]

Black and white A4	\$0.20	\$0.20	Per page	Y -
Colour A3	\$2.00	\$2.00	Per page	Y -
Colour A4	\$1.00	\$1.00	Per page	Y -



Melton City Council
Strategic Resource Plan 2019/20 to 2022/23

A thriving community where everyone belongs



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1.0 EXECUTIVE SUMMARY

The key elements of Melton City Council's Strategic Planning Framework are our Council Plan, Strategic Resource Plan and the Annual Budget. In accordance with The Local Government Act 1989, and the Local Government (Planning and Reporting Regulations 2014 (the Regulations)). The Strategic Resource Plan must be reviewed and adopted by Council by 30 June 2019.

The Strategic Resource Plan provides direction in future service planning and is a critical tool in identifying and managing Council's financial risks. The Plan informs Council decision-making in areas such as service levels, infrastructure management, rating strategy and investment targets, and then reflects the future impact of those decisions. The Plan also provides the long term, prudent and 'sustainable' financial framework within which Council will develop, consider and adopt the 2019/20 Budget.

Within this report there are some specific projects detailed, (i.e. Capital Works over the next four years on page \$228 million). It should be noted however that this financial strategy does not attempt to set in concrete any item in particular, rather it provides a financial framework that shows the amount of funds Council will have at its discretion over a period. It is in this way that financial modeling can be undertaken as project costs are firm and submitted to the annual budget process.

Council, in adopting a long-term financial strategy (and carrying out regular reviews) is ensuring financial resources are available over the long term. It also reinforces the Council's ability to renew the required infrastructure and fund new capital works, plus adequately resource the business plans contained in the Council Plan enabling the overarching Council vision to become a reality.

Strong financial management has become a necessary ingredient for Local Government and in particular for Melton City Council which is currently in an environment of rapid growth with increasing demand for facilities and services for the growing community.

The overall objective of the SRP is financial sustainability in the medium term, while still providing sufficient resources to achieve the council plan strategic objectives. The key objectives which underpin the SRP over the next four years are:

- achieve a breakeven adjusted underlying result;
- achieve a balanced budget on a cash basis;
- maintain existing service levels; and
- meet council's asset renewal requirements.

In preparing the SRP, council has also been mindful of the need to comply with the principles of sound financial management in the Act which requires council to:

- prudently manage financial risks relating to debt, assets and liabilities;
- provide reasonable stability in the level of rate burden;
- consider the financial effects of council decisions on future generations;
- provide full, accurate and timely disclosure of financial information; and
- reduce debt to a low to moderate level to allow capacity to fund future infrastructure.

In turn, specific financial goals have been established to support management and Council decision making, and to track progress against objectives.

These goals are:

- Sustain underlying surplus from annual operations during the currency of this Strategic Resource Plan;
- Maintain a balanced cash budget;
- Maintain a minimum working capital of \$3.5 million; and
- Maintain growth in net assets.

How the plan was developed

This SRP has been developed through a rigorous process and is based on the following key information:

- audited financial statements as at 30 June 2018;
- assumptions provided by council service providers about changes in future income and expenditure;
- assumptions provided by council capital works expenditure providers about requirements for future asset renewal, expansion, upgrade and new assets;
- assumptions provided by finance regarding future changes in assets, liabilities and equity; and
- information provided by the executive management team and council.

There are a number of assumptions underlying the forecasts for income, expenditure, assets, liabilities, equity, cash, capital works expenditure and human resources included in the SRP. These assumptions have been derived from the following sources:

- assessment of the current financial position;
- scan of the external economic environment;
- forecast changes in population and demographics;
- advice from officers responsible for service and capital works planning and delivery; and
- services and initiatives contained in plans adopted or proposed to be adopted by council.

The Strategic Resource Plan is not a static document, but is reviewed at least annually as part of Council's strategic planning and budget process and is updated to reflect changing internal and external circumstances.

2.0 FINANCIAL PERFORMANCE

Financial performance refers to the net outcome of all revenues and expenditure from Council’s operating activities during a financial year. It is presented in the Budgeted Income Statement in terms of both an underlying surplus or deficit and also a comprehensive result.

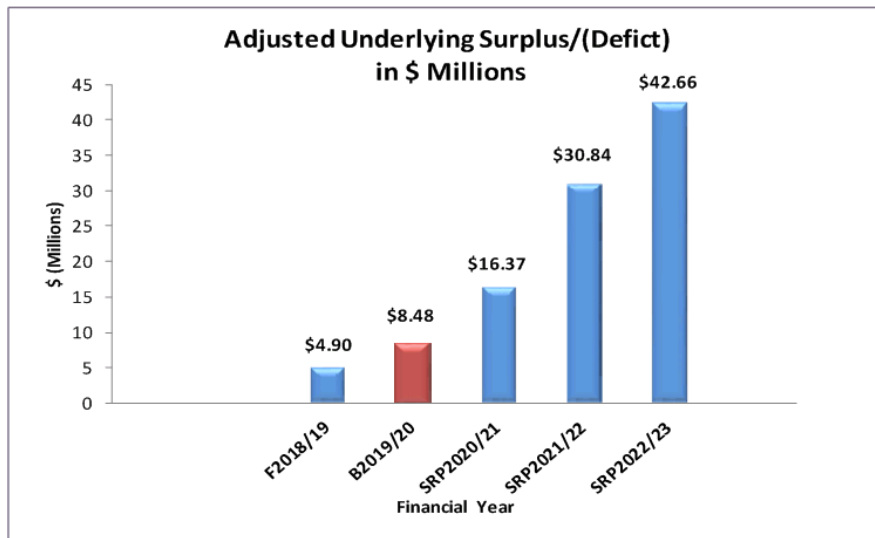
The underlying result is the net surplus or deficit for the year adjusted for non-cash developer contributions, capital grants and other once-off adjustments. It is a measure of financial sustainability, as it is not impacted by non-recurring or once-off items of revenues and expenses, which can often mask the operating result.

It should however be noted that land sales revenue is considered operational income in the computation of underlying result. This is because Melton is a joint developer with Lend Lease Communities and land sales income is a regular component of Melton’s total operational revenue and will continue to remain so for a number of years into the future.

The Council is in a period of rapid growth and while this is expected to extend well into the next decade, the magnitude and pace of the projected growth poses significant challenges to Council.

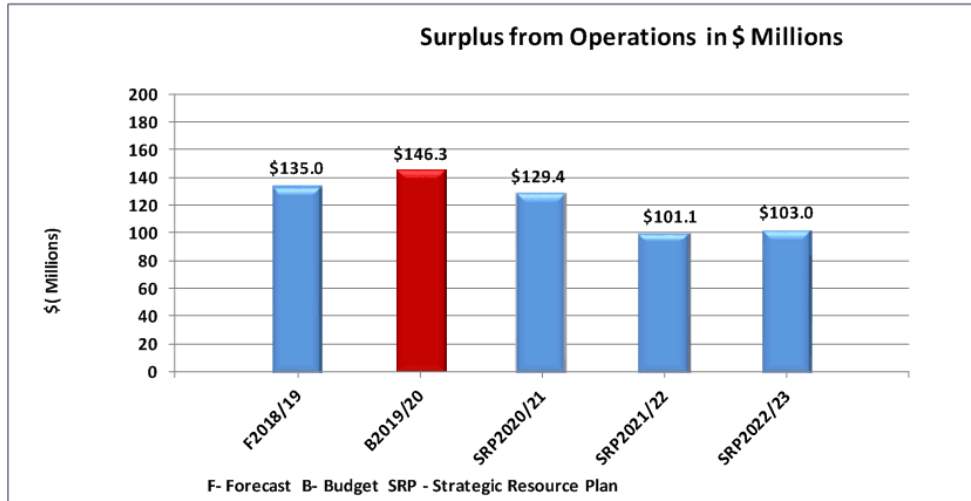
The adjusted underlying results in 2019/20 is \$8.48 million. This is mainly attributable growth in revenue and Council holding operating costs constrained. Council’s underlying results is projected increase to \$42.7 million by 2022/23.

The higher levels of growth projected is expected to yield significant increase in the underlying results during the currency of this Strategic Resource Plan.

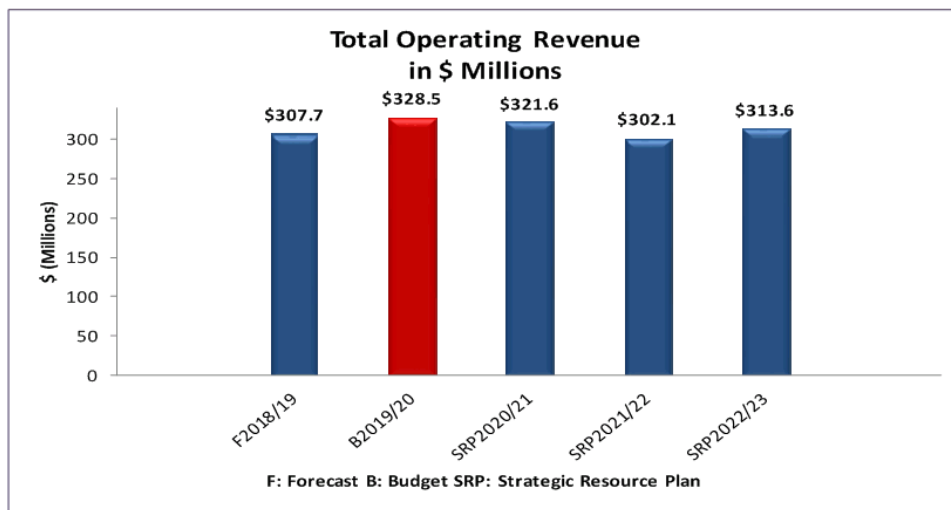


The comprehensive surplus from operations is the total after accounting for both operating and non operating items. These include capital grants and contributed assets.

Council's comprehensive surplus before revaluation increment is varies year by year depending on the level of land sales cash and non-cash contributions. It is projected to move from \$135.0 million in 2018/19 to \$103.0 million by 2022/23.



Total revenue is projected to increase from a forecast \$307.7 million in 2018/19 to \$313.6 million by 2022/23. As stated earlier the variability in revenue is highly influenced by the level of cash and non-cash contributions and land sales revenue.



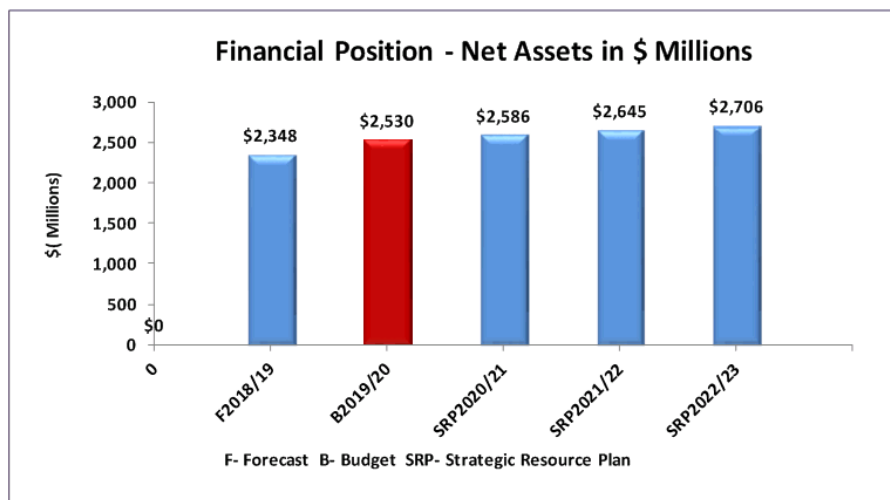
Other assumptions built in for revenue and operating expenditure are discussed in detail under Section 8, Assumptions on Pages 9 to 11.

3.0 FINANCIAL POSITION

Financial Position refers to a “snap shot” of all assets (what Council owns) and Liabilities (what Council owes) at the end of the financial year. It is presented as the Budgeted Balance Sheet and the reported net assets (i.e. Assets less Liabilities), representing the net worth, or value of Council.

The Current (Liquidity) Ratio (or Current assets over Current Liabilities) measures the liquidity situation of Council, or our ability to meet short term (less than twelve months) financial obligations. Throughout the planning period, Council’s liquidity ratio far exceeds the target ratio of 2.5 times current liability. The projected ratio from 2018/19 to 2022/23 is between of 6.0 to 9.2.

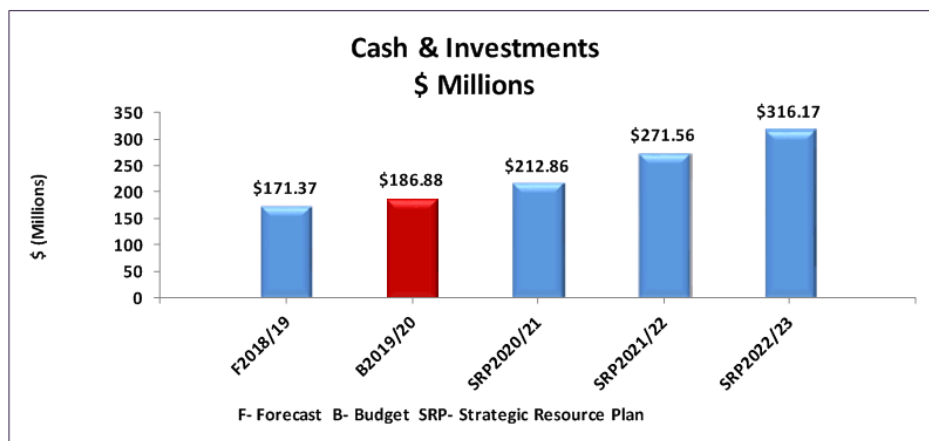
Council’s net assets will increase in value from a forecast \$2.34 billion in 2018/19 to \$2.71 billion by 2022/23. This is a net increase of \$370 million reflecting the net outcome of annual capital expenditure, contributed assets, asset disposals, depreciation including the impact of asset revaluations.



4.0 CASH FLOW

Cash flow refers to the inflows and outflows of cash during the financial year in the performance of all activities. The Budgeted Cash Flow Statement presents this information in three main areas – operating activities (i.e. normal receipts and payments from operations), investing activities (addition and disposal of non current assets) and financing activities (loan borrowings and repayments). The statement explains the reasons for movement in cash reserves between the start and end of year.

The Council cash holding during the planning period is shown below. Cash and equivalents at end of the year depends heavily on the level of capital expenditure budgeted in each year. The projected balances are based on the assumption that the Capital expenditure budgeted for the year will be completed before the end of the financial year.

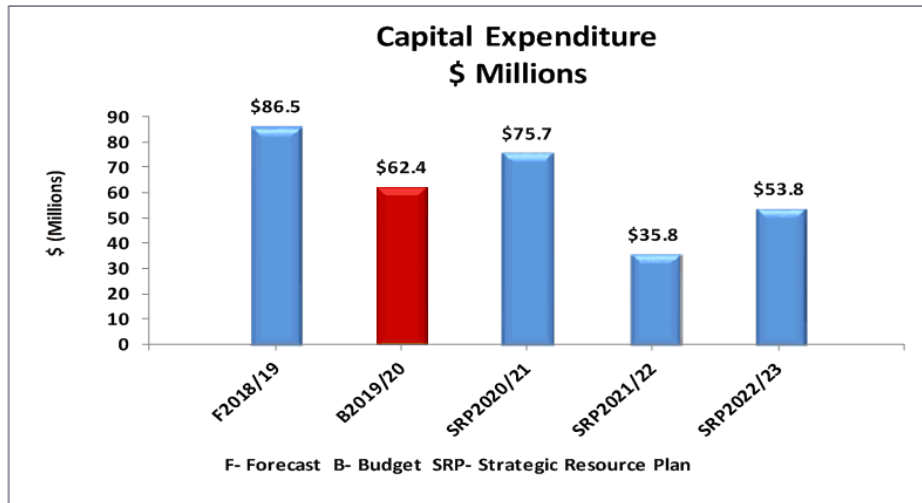


The Strategic Resource Plan is framed around having sufficient cash reserves to cover restricted assets which are primarily developer contributions, construction retentions, maintenance bonds and also a working capital limit of \$3.5 million to meet day to day needs. Cash and Investment balances in the planning period are projected to be in a strong position around the \$316.2 million mark by 2022/23. It is worth noting that this is after delivering an average annual capital works program of \$62.8 million (total over 5 years of \$314.1 million) and repayments of existing loans of \$13.1 million, with no new borrowing over the planning period. This is however based on a number of projections such as the demand for housing will remain strong over the next four years and will deliver cash inflows of land sales revenue from Council's joint venture development, capital grants from state and federal sources of \$36.0 million and also \$121.4 million of cash contributions from developers. These estimates while quite significant are nevertheless based on the continuing trend the Council has experienced over the last few years.

5.0 CAPITAL EXPENDITURE

Capital expenditure refers to Council's expenditure in constructing, renewing, expanding or upgrading its physical assets (infrastructure, facilities etc.) to meet the community's service needs. Capital expenditure is added to Council's non-current assets value on the Statement of Financial Position at the end of the financial year, and represents a significant component of council's annual cash outflows.

Council's Strategic Resource Plan ensures that a significant proportion of cash flow from operating activities is directed to the capital works program over the next 4 years.

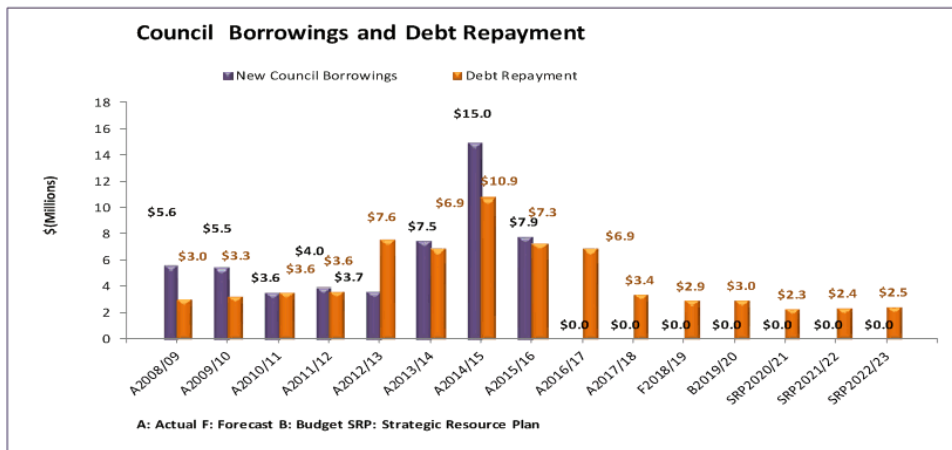


An extensive capital works program of over \$314.2million is proposed over the next 5 year period, from 2018/19 to 2022/23. Over the 5 years this amounts to an average capital expenditure of around \$62.8 million per year. The capital works program is funded from general rate revenue, developer contributions, capital contributions and asset sales.

The 2019/20 capital expenditure of \$62.4 million includes carry forward works of \$13.7 million from 2018/19.

6.0 Borrowings

There is no new borrowings envisaged for the period from 2019/20 to 2022/23 in this strategic resource plan. The Council also plans to repay approximately \$13.1 million of maturing debt from internally generated funds. This is in line with the Council's borrowing strategy.



7.0 NON FINANCIAL RESOURCES

In determining the long term financial strategy, the Council has paid due consideration to the need for increasing the level of non financial resources each year such as additional staff numbers, plant, furniture and equipment, facilities and infrastructure that are required to service the growing demand for services in the planning period.

Budgeted Statement of Human Resources	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff Expenditure					
Employee Costs - Operating	57,836	62,378	65,990	69,948	74,143
Employee Costs - Capital					
Total Staff Costs	57,836	62,378	65,990	69,948	74,143
Staff Numbers	FTE	FTE	FTE	FTE	FTE
Total Staff Numbers (FTE)	600.0	617.0	625.0	635.0	648.0

8.0 ASSUMPTIONS

Factors applied in the development of the financial forecasts are summarised below:

8.1 Cash Flow

For cash flow projection purposes, collection of revenues and payment of accounts are assumed to hold a pattern similar to previous years and close to 100% of the amount accrued in the year.

8.2 Consumer Price Index (CPI)

Consumer Price Index (CPI) over the planning period is projected at rates shown in the table below:

	2019/20	2020/21	2021/22	2022/23
CPI (projected)	2.25%	2.50%	2.50%	2.50%

8.3 Rates & Charges Income

Rates & charges Income are projected to increase during the next four years based on rate increases and growth in assessments:

	2019/20	2020/21	2021/22	2022/23
General Rate Increase	2.5%	2.50%	2.50%	2.50%

8.4 User Fees & Charges

Other fees and charges are expected to increase as per below.

	2019/20	2020/21	2021/22	2022/23
Other Fees & Charges	3.25%	3.5%	3.5%	3.5%

8.5 Developer Contributions

Developer cash and non cash contributions are projected as follows.

	2019/20	2020/21	2021/22	2022/23
Cash Contributions(\$ Millions)	30.3m	22.7m	19.6m	14.1m
Non Cash Contributions(\$ Millions)	\$100.5m	\$84.8m	\$47.1m	\$42.4m

8.6 Grants

Grants incomes are as outlined below.

	2019/20	2020/21	2021/22	2022/23
Grants Commission	\$16.62m	\$17.45m	\$18.32m	\$19.24m
Other Operating Grants	\$13.13m	\$14.6m	\$14.63m	\$13.75m
Capital Grants (\$ Millions)	\$6.9m	\$5.6m	\$3.7m	\$3.8m

8.7 Proceeds from Asset Sales

Significant asset sales revenue has been assumed for the planning period going forward. This includes property sales revenue from joint venture development agreements entered into by the Council, which will have significant positive cash flow impact on the Council finances over the long term. Asset sales figures shown below represents cash received from land sales. There is big variability from gross sales and cash collected each year due to long lead time associated with release of land and settlements.

	2019/20	2020/21	2021/22	2022/23
Cash receipts from Asset Sales (\$ Millions)	\$13.8 m	\$20.5m	\$19.1m	\$16.9m

8.8 Interest on Investments

Investment income is based on projected cash & investment balances available for investment each year. It is recognised that investment income will be based on the average cash funds available throughout the year for investment. This may vary significantly from the end of year cash balance at balance date shown in the Budgeted Cash Flow Statement and the Budgeted Balance Sheet. Investment income is grouped under other income in the operating statement.

	2019/20	2020/21	2021/22	2022/23
Interest income (\$ Millions)	\$3.58m	\$3.71m	\$3.85m	\$4.02m

8.9 Employee Costs

	2019/20	2020/21	2021/22	2022/23
EBA/WPI	EBA/WPI	EBA/WPI	EBA/WPI	EBA/WPI
Staff Oncosts	20%	20%	20%	20%

EBA - Enterprise Bargaining Agreement
WPI- Wage Price Index

	2019/20	2020/21	2021/22	2022/23
Employee Numbers (EFT)	617	625	635	648

EFT - Equivalent Full-Time

8.10 General Expenditure

Specific cost forecasts have been used for significant non-discretionary expenditure items in 2019/20, where such information is presently available. The remaining general operating expenditure items are projected to increase as outlined below:

	2019/20	2020/21	2021/22	2022/23
Materials and Services	2.2%	3.5%	3.5%	3.5%

8.11 Capital Expenditure

The Capital works expenditure projections are based on Council's draft 10 year capital works program, reflecting works carried forward, committed future works, asset refurbishment works, plant replacement program and planned major projects.

	2019/20	2020/21	2021/22	2022/23
Capital Expenditure (\$ Millions)	\$62.4m	\$75.7m	\$35.8m	\$53.8m

8.12 Borrowing

	2019/20	2020/21	2021/22	2022/23
Total New Borrowings (\$ Millions)	nil	nil	nil	nil
Total Repayment (\$ Millions)	\$2.97m	\$2.31m	\$2.40m	\$2.50m

8.13 Cost of Assets Sold

Projected cost of assets sold year-by-year is based on the level of asset sales and includes payments to Council's development partner. The impact of asset revaluation is also reflected in the written down value of assets sold.

	2019/20	2020/21	2021/22	2022/23
Written Down Value of Assets Sold (\$ Millions)	\$15.7m	\$12.70m	\$11.34m	\$9.68m

8.14 Depreciation

The Depreciation charges for the year take into account the impact of capital expenditure, disposals, contributed assets and expected asset life during for the planning period.

	2019/20	2020/21	2021/22	2022/23
Depreciation & Amortisation (\$ Millions)	\$37.0m	\$38.6m	\$40.2m	\$41.8m

1.0 Budgeted Comprehensive Income Statement

For the year ending 30 June

Budgeted Comprehensive Income Statement Year Ended 30th June	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Income					
Rates and charges	113,613	121,836	136,073	158,960	181,545
Statutory fees and fines	7,972	7,213	7,465	7,727	7,997
User fees	9,560	9,275	9,600	9,936	10,283
Contributions - monetary	34,850	30,306	22,717	19,573	14,107
Contributions - non-monetary assets	79,193	100,588	84,749	47,062	42,437
Grants - Operating	30,196	29,752	32,043	32,954	32,987
Grants - Operating (non-recurrent)					
Grants - Capital	16,005	6,898	5,611	3,662	3,791
Net gain on disposal of assets	11,268	18,043	18,669	17,333	15,407
Other income	5,029	4,545	4,704	4,869	5,039
Share of net P/L of assoc. and joint ventures					
Total Income	307,686	328,456	321,631	302,076	313,593
Expenses					
Employee costs	57,836	62,378	65,990	69,948	74,143
Materials and services	72,415	73,983	76,572	79,252	82,026
Bad and doubtful debts	450	500	258	171	187
Depreciation and amortisation	34,484	37,015	38,647	40,186	41,787
Finance costs	785	644	503	406	306
Other expenses	6,765	7,666	10,218	10,978	12,151
Total Expenses	172,735	182,186	192,188	200,941	210,600
Surplus/(Deficit)	134,951	146,270	129,443	101,135	102,993
Other comprehensive income					
Items that will not be reclassified to surplus or deficit:					
Net revaluation increment/decrement	30,741	31,070	31,666	32,027	32,382
Share of other comprehensive Income of assoc. and Joint vent.					
Items that may be reclassified to surplus or deficit in future periods					
Total Comprehensive Result	165,692	177,340	161,109	133,162	135,375

2.0 Budgeted Balance Sheet
For the year ending 30 June

Balance Sheet As at 30 June	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Current assets					
Cash and cash equivalents	171,368	186,876	212,860	271,565	316,165
Trade and other receivables	24,339	25,841	22,405	24,101	25,586
Other Financial assets					
Inventories	25	25	25	25	25
Non Current Assets held for resale	250	275	275	275	275
Other assets	30,935	47,844	47,844	47,844	47,844
Total current assets	226,917	260,860	283,409	343,810	389,895
Non-current assets					
Trades & other Receivables					
Property Plant & Equipment	2,160,030	2,308,085	2,338,349	2,332,128	2,349,462
Inventories	196	215	226	237	249
Investment property	7,000	7,500	7,500	7,500	7,500
Intangible assets	3,357	3,030	2,879	2,727	2,576
Other assets	4,044	5,076	12,286	15,750	11,889
Total non-current assets	2,174,627	2,323,907	2,361,240	2,356,342	2,371,676
Total Assets	2,401,544	2,584,767	2,644,649	2,702,152	2,761,571
Current liabilities					
Trade and other payables	17,750	18,650	24,393	25,380	26,507
Trust funds & deposits	1,980	2,050	2,071	2,091	2,112
Provisions	10,404	10,798	10,906	11,015	11,125
Interest-bearing loans and borrowings	2,967	2,306	2,402	2,502	2,607
Other current liabilities					
Total Current Liabilities	33,101	33,804	39,772	40,988	42,351
Non-current liabilities					
Provisions	2,202	2,227	2,071	2,091	2,112
Interest bearing loans & borrowings	12,980	10,674	8,272	5,770	3,163
Other non-current liabilities	5,146	7,966	8,227	8,313	8,398
Total non-current liabilities	20,328	20,867	18,570	16,174	13,674
Total Liabilities	53,429	54,671	58,342	57,162	56,024
Net Assets	2,348,115	2,530,097	2,586,308	2,644,991	2,705,547
Equity					
Accumulated surplus	1,339,169	1,455,590	1,457,541	1,445,612	1,438,672
Asset revaluation reserve	835,749	866,819	895,485	930,512	962,894
Other reserves	173,197	207,688	230,282	266,867	303,981
Total Equity	2,348,115	2,530,097	2,586,308	2,644,991	2,705,547

3.0

Budgeted Statement of Cash Flows

For the year ending 30 June

Budgeted Statement of Cash Flows

As at 30 June

	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Cash flows from operating					
Receipts					
General rates	113,272	121,736	144,062	160,374	182,860
Grants Income - Operating & Capital	46,201	36,650	39,862	36,942	37,044
Interest	3,166	2,822	3,078	3,186	3,297
User charges	18,124	16,038	18,066	17,819	18,413
Contributions & Reimbursements	34,850	30,306	22,717	19,573	14,107
Other revenue	3,835	2,872	5,506	5,211	6,234
Total Receipts	219,448	210,424	233,281	243,105	261,955
Payments					
Employee costs	57,013	61,960	67,226	73,427	77,765
Materials and Services	75,222	73,083	78,037	83,225	86,062
Other expenses	6,765	7,666	10,222	11,329	12,548
Financing Costs					
Total Payments	139,001	142,708	155,485	167,981	176,375
Net cash provided by operating activities	80,447	67,715	77,796	75,124	85,580
Cash flows from investing activities					
Proceeds from sales of property, plant and equipment	38,214	13,830	20,535	19,066	16,948
Payments for property, plant and equipment	-86,485	-62,427	-69,539	-32,678	-55,119
PSP Rolling Credit Payments		1			
Net cash used in investing activities	-48,271	-48,596	-49,004	-13,612	-38,171
Cash flows from financing activities					
Finance costs	-785	-644	-503	-406	-306
Proceeds from borrowings					
Repayment of borrowings	-2,927	-2,866	-2,306	-2,402	-2,502
Net Cash used in financing activities	-3,712	-3,610	-2,809	-2,808	-2,808
Net increase in cash & cash equivalents	28,464	15,510	25,983	58,704	44,601
Cash & equivalents at beginning of year	142,904	171,368	186,877	212,860	271,564
Cash & equivalents at 30 June	171,368	186,877	212,860	271,564	316,165

4.0 Budgeted Capital Works Statement
For the year ending 30 June

Budgeted Statement of Capital Works For the years ending 30th June	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Property					
Land	4,273	2,694			
Total Land	4,273	2,694			
Buildings & Building Improvements					
Buildings	20,187	18,785	29,986	6,493	13,105
Building Improvements					
Total Buildings	20,187	18,785	29,986	6,493	13,105
Total Property	24,461	21,479	29,986	6,493	13,105
Plant and equipment					
Plant, machinery and equipment	1,100	1,664	1,715	1,769	1,823
Fixtures, fittings and furniture	102	157	162	167	172
Computers and telecommunications	369	535	400	412	425
Library books	407	473	488	503	518
Total Plant and Equipment	1,978	2,829	2,765	2,850	2,939
Infrastructure					
Roads	22,877	19,224	31,113	13,228	17,844
Bridges	120	123	127	631	6,635
Drainage	577	210	320	298	307
Recreational, leisure and community facilities	31,673	15,452	5,698	9,257	10,067
Footpaths and Cycleways	1,650	1,094	1,191	1,398	1,266
Other infrastructure	3,149	2,015	4,504	1,598	1,648
Total infrastructure	60,046	38,119	42,952	26,409	37,765
Total capital works expenditure	86,485	62,427	75,703	35,752	53,809
Represented by:					
Asset renewal expenditure	5,773	11,219	11,694	8,620	11,897
New asset expenditure	52,521	27,997	33,195	23,072	31,807
Asset Upgrade expenditure	15,763	18,603	19,971	4,036	10,105
Asset expansion expenditure	12,428	4,608	10,843	25	25
Total capital works expenditure	86,485	62,427	75,703	35,752	53,809
Represented by:					
Grants Income	16,005	6,898	5,611	3,662	3,791
Developer Contributions & Other Reserves	28,418	13,422	28,939	7,447	16,638
Funded from Operating Surplus	42,062	42,107	41,153	24,643	33,380
Total capital works expenditure	86,485	62,427	75,703	35,752	53,809

5.0

Budgeted Statement of Changes in Equity

For the year ending 30 June

Budgeted Statement of Changes in Equity

For the year ending 30 June

Budgeted Statement of Changes in Equity

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Year Ended 30th June 2020				
Balance at beginning of the financial year	2,348,115	1,339,169	836,749	173,197
Interest Income	-1,971	-1,971		1,971
Comprehensive result	146,270	146,270		
Net asset revaluation Increment/(decrement)	31,070		31,070	
Other PSP related Transfers	4,642	1,512		3,130
Transfers from reserves		15,061		-15,061
Transfers to Reserves		-44,451		44,451
Balance at end of Financial Year	2,530,097	1,455,590	866,819	207,688
Year Ended 30th June 2021				
Balance at beginning of the financial year	2,420,198	1,345,691	866,819	207,688
Interest Income	-2,377	-2,377		2,377
Comprehensive result	129,443	129,443		
Net asset revaluation Increment/(decrement)			31,666	
Impairment losses on revalued assets				
Other PSP related Transfers	5,000	5,000		
Transfers from reserves		37,304		-37,304
Transfers to Reserves		-57,521		57,521
Balance at end of Financial Year	2,566,308	1,457,541	898,485	230,282
Year Ended 30th June 2022				
Balance at beginning of the financial year	2,511,392	1,382,625	898,485	230,282
Interest Income	-2,356	-2,356		2,356
Comprehensive result	101,135	101,135		
Net asset revaluation Increment/(decrement)	32,027		32,027	
Other PSP related Transfers	437	5,500		-5,063
Transfers from reserves		15,198		-15,198
Transfers to Reserves		-56,490		56,490
Balance at end of Financial Year	2,644,991	1,445,612	930,512	268,867
Year Ended 30th June 2023				
Balance at beginning of the financial year	2,564,172	1,364,793	930,512	268,867
Interest Income		-2,506		2,506
Comprehensive result	102,993	102,993		
Net asset revaluation Increment/(decrement)	32,382		32,382	
Other PSP related Transfers	6,000	6,000		
Transfers from reserves		20,985		-20,985
Transfers to Reserves		-53,593		53,593
Balance at end of Financial Year	2,705,547	1,438,672	962,894	303,981

6.0 Budgeted Statement of Human Resources

For the year ending 30 June

Budgeted Statement of Human Resources	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff Expenditure					
Employee Costs - Operating	57,836	62,378	65,990	69,948	74,143
Employee Costs - Capital					
Total Staff Costs	57,836	62,378	65,990	69,948	74,143
Staff Numbers	FTE	FTE	FTE	FTE	FTE
Total Staff Numbers (FTE)	600.0	617.0	625.0	635.0	648.0

2019/20 Capital Budget

Capital Works Area	2019/20 Approved Budget	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
		\$	\$	\$	\$	\$	\$	\$	\$
Property									
Land									
13035 - PR34 Shogaki Dve - Ferris Rd to Mount Cottrell Rd	1,350,000	1,350,000				1,350,000			
03908 - PSP-Public Open Space Compensation	261,223	261,223				261,223			
03904 - PSP Council Funded Portion Wk/Land	1,082,593	1,082,593							1,082,593
Total Land Purchases	2,693,816	2,693,816				1,611,223			1,082,593
0605 - Buildings									
13071 - Bridge Road Sports Precinct Oval 2 Design	60,000			60,000					60,000
13068 - Eynesbury Station Early Learning Centre	1,200,000	1,200,000							1,200,000
13067 - Cobblebank Indoor Stadium	3,000,000	3,000,000				3,000,000			
13047 - Burnside Reserve Informal Training Space	50,000	50,000							50,000
08906 - Melton Central Community Hub (White House)	315,000	315,000							315,000
08901 - PR51 Melton Central Community Centre (Whitehouse)	4,000,000	4,000,000							4,000,000
08885 - Aintree Community Hub	1,282,850	1,282,850				887,850	395,000		
08775 - PR100 Fraser Rise Community Centre	300,000	300,000							300,000
08770 - CapEx Program - Building Component Renewals	1,780,000		1,780,000						1,780,000
08475 - Plumpton Aquatic & Leisure Centre	3,000,000	3,000,000							3,000,000
08021 - Caroline Springs Community Facility	1,005,375				1,005,375				1,005,375
07035 - PR48 Female Change Room Upgrade	200,000			200,000					200,000
06821 - Kunjjang Tennis Courts	674,684		674,684			674,684			
06801 - Diggers Rest Preschool Centre Extension	967,492				967,492		175,000		792,492
05409 - Brookside Community Centre	450,000		450,000						450,000
03575 - Melton Recycling Facility Improvements	500,000				500,000				500,000
Total Buildings	18,785,401	13,147,850	2,904,684	280,000	2,472,867	4,562,534	570,000		13,652,867
Total Property	21,479,217	15,841,666	2,904,684	280,000	2,472,867	6,173,757	570,000		14,735,460
Plant and Equipment									
Vehicles Cost									
01605 - Plant Purchases/Replacement	1,664,000	1,664,000						1,664,000	
Vehicles - Capital Cost	1,664,000	1,664,000						1,664,000	
Furniture									
01510 - Furniture & Equipment	157,000	77,000	80,000						157,000
Furniture	157,000	157,000							157,000
IT Equipment									
02033 - Annual Computer Replacement Project	535,000			535,000					535,000
IT Equipment	535,000			535,000					535,000
Library Books									
02311 - Premier's Reading Challenge	23,000	23,000					23,000		
02305 - Library Collection	450,000			450,000					450,000
Library Books	473,000	23,000		450,000			23,000		450,000
Total Plant and Equipment	2,829,000	1,844,000		985,000			23,000	1,664,000	1,142,000
Infrastructure									
Roads									
13078 - Brooklyn Road Signalised Pedestrian Crossing	800,000			800,000					800,000
13077 - Boundary Road - Mt. Cottrell to The Mall	1,000,000				1,000,000				1,000,000
13033 - Ferris Rd Hollingsworth Dr Signalised Intersection	947,087			947,087					947,087
13030 - PR53 City Vista Court	604,351			604,351		238,116			366,235
13026 - Taylors Rd and Westwood Dr Intersection	2,500,000			2,500,000					2,500,000
13023 - PR86 Taneltons Road Widening	1,097,087				1,097,087				1,097,087
13022 - Bulmans Road Urbanisation	500,000			500,000		500,000			
13020 - Taylors Rd (West Botanical Dr to West City Vista)	867,718			867,718		867,718			
08846 - Caroline Springs Blvd Intersection Rockbank Middle	1,894,174	1,894,174							1,894,174
08825 - Bus Stop Works Program	45,000			45,000					45,000
08815 - Burnside Heights Recreation Reserve-Car park	220,000			220,000					220,000
08756 - Road Rehabilitation Program	4,572,293		4,572,293				1,008,734		3,563,559
08737 - Streetscape Improvements	809,381		809,381				554,600		254,781
08729 - Roadside Hazard/Safety Improvements Program	170,000			170,000					170,000
03732 - Major Traffic Management Upgrade Program	640,000			640,000					640,000
03723 - PR51 Road Safety Around Schools	100,000			100,000					100,000
03721 - Traffic Management Devices Program	300,000			300,000					300,000
03250 - PR30 Kerb & Channel Rehabilitation	115,000		115,000						115,000
03196 - PR183 Westwood Drive Bridge	400,000	400,000							400,000
03170 - PR54 Annual Resurfacing Periodic Reseals	963,350		963,350						963,350
03124 - PR59 New Footpaths Construction Program	205,256		205,256						205,256
03110 - Shared/Bicycle Paths Construction Program	473,544			473,544					473,544
Total Roads	19,224,241	2,294,174	6,665,280	8,167,700	2,097,087	1,605,834	1,563,334		16,055,073

Capital Works Area	2019/20 Approved Budget	Asset Expenditure Types				Summary of Funding Sources			
Drainage									
08726 - PR73 Drainage Infrastructure program	150,000			150,000					150,000
03252 - PR81 WSUD (Water Sensitive Urban Design Program)	60,000			60,000		30,000			30,000
Total Drainage	210,000			210,000		30,000			180,000
Bridges									
08831 - PR31 Bridge Rehabilitation Program	123,000			123,000					123,000
Total Bridges	123,000			123,000					123,000
Recreation						4,000,000			-4,000,000
13099 - Toolom Vale Playground Update	30,000		30,000						30,000
13098 - Melton South Community Centre Veranda	48,300			48,300					48,300
13084 - Boronia Drive Reserve - Sportsfield Lighting	50,000			50,000					50,000
13082 - Diggers Rest Community Pavilion and Oval No. 02	150,000	150,000				150,000			
13080 - Park Signage Program	50,000			50,000					50,000
13079 - Boxing of Playground Softfall Areas	40,000		40,000						40,000
13065 - Stan Payne Reserve Play Space	350,000			350,000					350,000
13064 - PR76 Marlo Drive reserve development	360,000	360,000							360,000
13059 - Caroline Springs Town Centre Sports Precinct Comm	355,000			355,000					355,000
13057 - PR80 Arbour Boulevard Reserve Play Space	315,000	315,000							315,000
13025 - Eynesbury Recreation Reserve AOS - Stage 1 and Sta	4,500,000	4,500,000				3,788,656	711,344		
13016 - Caroline Springs Leisure Centre & Tennis Complex	45,000	45,000							45,000
12001 - Satellite City United Soccer Club	10,000			10,000					10,000
10001 - Sports Pavilion Kitchen Upgrade Program	50,000			50,000					50,000
08904 - PR42 Allenby Road Reserve Upgrade	39,640	39,640							39,640
08903 - PR35 Hannah Watts Park Upgrade	25,000	25,000							25,000
08872 - PR88 Macpherson Park Redevelopment	7,024,637			7,024,637					7,024,637
08763 - PR101 City Vista Sports Facility (THW)	898,252	898,252							898,252
08727 - PR32 Tennis Court Upgrade	150,000		150,000						150,000
08713 - Netball Court Upgrade	209,057		209,057						209,057
08710 - PR43 Cricket Net Refurbishment Program	100,000		100,000						100,000
08703 - Sydenham Hillside CC Improvements	38,500				38,500				38,500
08693 - Kununjang Community Pavilion Extension	25,000	25,000							25,000
08599 - Blackwood Drive Recreation Reserve	55,000			55,000					55,000
08470 - Melton Waves	13,800			13,800					13,800
08415 - Cricket Facilities Improvement Program	60,000			60,000					60,000
08371 - Reserve Shelter Shade Program	80,000			80,000					80,000
07221 - Morlon Homestead Play Space	265,000	265,000							265,000
05142 - Hillside Recreation Pavilion	15,000			15,000					15,000
04547 - Licensed Playspace Upgrade Program	100,000			100,000					100,000
Total Recreation	15,452,186	6,622,892	529,057	8,281,737	38,500	3,938,656	4,711,344		6,802,186
Other Assets									
13083 - Silverdale Estate - Sound Walls	100,000			100,000					100,000
13081 - Bealys Road Final Seal	171,423			171,423					171,423
13076 - PR89 Solar Retrofit Program	200,000	200,000							200,000
13008 - PR9 Street Lighting Improvement Program	154,000			154,000					154,000
07117 - Installation of New Open Space Fencing	100,000			100,000					100,000
07026 - CapEx Program - New Enrg Mngmt Infrastructure	70,000			70,000					70,000
05165 - Playground Replacement Program	150,000		150,000						150,000
Total Other Assets	945,423	200,000	150,000	595,423					945,423
FootPaths & Cycleways									
03140 - Footpaths Maintenance/Replacement	1,093,886		1,093,886						1,093,886
Total FootPaths & Cycleways	1,093,886	1,093,886							1,093,886
Renewal Capital Expenditure									
07033 - CapEx Program - Refurbishment Public Conveniences	160,000		160,000						160,000
06017 - Irrigation System Renewal Program	200,000		200,000						200,000
06014 - Soft Fall/ Soft Path Maintenance	25,000		25,000						25,000
06006 - Parks Playgrounds and Furniture	200,000		200,000						200,000
06003 - Parks & Open Space Structural Renewal	260,000		260,000						260,000
05167 - Sportsgrounds Furniture Renewal Program	50,000		50,000						50,000
Total Renewal Capital Expenditure	895,000		895,000						895,000
Public Art Projects									
13000 - Public Art Installation	100,000	100,000					40,000		60,000
07826 - Public Art Rehabilitation Program	75,000		75,000						75,000
Total Public Art Projects	175,000	100,000	75,000				40,000		135,000
Total Infrastructure	38,118,736	10,310,952	8,314,337	17,357,860	2,135,587	5,544,490	6,304,678	40,000	26,229,568
Total Capital works	62,426,953	27,996,618	11,219,021	18,602,860	4,608,454	11,718,247	6,897,678	1,704,000	42,107,028
Council Works Operating/Maintenance	1,599,047					634,748			1,178,739

2020/2021 Capital Works Plan

Capital Works Area	Budgets 2020/21	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
		\$	\$	\$	\$	\$	\$	\$	\$
Property									
0605 - Buildings									
13089 - Bridge Road Recreation Reserve-Community Pavilion	100,000	100,000				100,000			-
13088 - Melton Community Pavilion	220,000	220,000							220,000
13086 - Cobblebank Community Pavilion and Grandstand	1,500,000	1,500,000							1,500,000
13068 - Eynesbury Station Early Learning Centre	1,973,639	1,973,639							1,973,639
13067 - Cobblebank Indoor Stadium	16,850,000	16,850,000				16,850,000			-
08770 - CapEx Program - Building Component Renewals	1,835,052		1,835,052						1,835,052
07035 - PR48 Female Change Room Upgrade	570,156			570,156					570,156
06601 - Diggers Rest Preschool Centre Extension	25,000				25,000				25,000
03575 - Melton Recycling Facility Improvements	6,912,503				6,912,503				6,912,503
Total Buildings	29,986,350	20,843,639	1,835,052	570,156	6,937,503	16,950,000	-	-	13,036,350
Total Property	29,986,350	20,843,639	1,835,052	570,156	6,937,503	16,950,000	-	-	13,036,350
Plant and Equipment									
Vehicles Cost									
01605 - Plant Purchases/Replacement	1,715,464	1,715,464						1,715,464	
Vehicles - Capital Cost	1,715,464	1,715,464	-	-	-	-	-	1,715,464	-
Furniture									
01510 - Furniture & Equipment	161,856	161,856							161,856
Furniture	161,856	161,856	-	-	-	-	-	-	161,856
IT Equipment									
02033 - Annual Computer Replacement Project	400,000			400,000					400,000
IT Equipment	400,000	-	-	400,000	-	-	-	-	400,000
Library Books									
02311 - Premier's Reading Challenge	23,711	23,711					23,711		0
02305 - Library Collection	463,918			463,918					463,918
Library Books	487,629	23,711	-	463,918	-	-	23,711	-	463,918
Total Plant and Equipment	2,764,949	1,901,031	-	863,918	-	-	23,711	1,715,464	1,025,774
Infrastructure									
Roads									
13078 - Brooklyn Road Signalised Pedestrian Crossing	1,610,048			1,610,048					1,610,048
13077 - Boundary Road - Mt Cottrell to The Mall	3,905,713				3,905,713	461,922			3,443,791
13070 - Blackhill Rd (Stage 2)	625,078	625,078							625,078
13035 - PR34 Shogaki Drv - Ferris Rd to Mount Cottrell Rd	3,300,000	3,300,000					3,300,000		0
13022 - Bulmans Road Urbanisation	5,354,619			5,354,619		652,000	1,048,000		3,654,619
13020 - Taylors Rd (West Botanical Dr to West City Vista)	6,728,107			6,728,107		5,524,000			1,204,107
08895 - Todern Pedestrian Rail Underpass 1	96,268	96,268				96,268			0
08890 - Hurm Drive Duplication (Stage 2)	200,000	200,000							200,000
08842 - Exford Rd & Greigs Rd Intersection	568,252	568,252				568,252			0
08825 - Bus Stop Works Program	46,392			46,392					46,392
08756 - Road Rehabilitation Program	3,138,905		3,138,905				1,008,734		2,130,171
08737 - Streetscape Improvements	3,380,000		3,380,000						3,380,000
08729 - Roadside Hazard/Safety Improvements Program	175,258			175,258					175,258
03732 - Major Traffic Management Upgrade Program	659,794			659,794					659,794
03723 - PR51 Road Safety Around Schools	103,093			103,093					103,093
03721 - Traffic Management Devices Program	309,278			309,278					309,278
03250 - PR30 Kerb & Channel Rehabilitation	118,557		118,557						118,557
03124 - PR59 New Footpaths Construction Program	278,351		278,351						278,351
03110 - Shared/Bicycle Paths Construction Program	515,464			515,464					515,464
Total Roads	31,113,177	4,789,598	6,915,813	15,502,053	3,905,713	7,302,442	5,356,734	-	18,454,001
Drainage									
08726 - PR73 Drainage Infrastructure program	154,639			154,639					154,639
03252 - PR81 WSUD (Water Sensitive Urban Design Program)	164,949			164,949			30,928		134,021
Total Drainage	319,588	-	-	319,588	-	-	30,928	-	288,660
Bridges									
08831 - PR31 Bridge Rehabilitation Program	126,804			126,804					126,804
Total Bridges	126,804	-	-	126,804	-	-	-	-	126,804
Recreation									
13096 - Cricket Pitch Replacement Program	51,546	51,546							51,546
13089 - Bridge Road Recreation Reserve-Community Pavilion	70,000	70,000				70,000			0
13087 - Cobblebank Oval and POS and AOS	1,500,000	1,500,000				650,000			850,000
13082 - Diggers Rest Community Pavilion and Oval No. 02	1,500,000	1,500,000				1,500,000			0

2020/2021 Capital Works Plan

Capital Works Area	Budgets 2020/21	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
		\$	\$	\$	\$	\$	\$	\$	\$
13080 - Park Signage Program	51,546			51,546					51,546
13079 - Boxing of Playground Soft fall Areas	41,237		41,237						41,237
13065 - Stan Payne Reserve Play Space	20,000			20,000					20,000
13064 - PR76 Mario Drive reserve development	20,000	20,000							20,000
13059 - Caroline Springs Town Centre Sports Precinct Comm	25,000			25,000					25,000
13057 - PR80 Arbour Boulevard Reserve Play Space	20,000	20,000							20,000
13025 - Eynesbury Recreation Reserve AOS - Stage 1 and Stage 2	711,344	711,344				711,344			0
13016 - Caroline Springs Leisure Centre & Tennis Complex	45,000	45,000							45,000
10001 - Sports Pavilion Kitchen Upgrade Program	77,320			77,320					77,320
08903 - PR35 Hannah Watts Park Upgrade	20,000	20,000							20,000
08872 - PR98 Macpherson Park Redevelopment	40,000			40,000					40,000
08829 - Ball Protection Fencing Program	46,392	46,392							46,392
08790 - Passive Reserve Development Program	540,000	540,000							540,000
08727 - PR32 Tennis Court Upgrade	226,804		226,804						226,804
08713 - Netball Court Upgrade	226,804		226,804						226,804
08710 - PR43 Cricket Net Refurbishment Program	103,093		103,093						103,093
08693 - Kurunjang Community Pavilion Extension	25,000	25,000							25,000
08415 - Cricket Facilities Improvement Program	61,856			61,856					61,856
08371 - Reserve Shelter Shade Program	154,639			154,639					154,639
07221 - Morton Homestead Play Space	20,000	20,000							20,000
04547 - Licensed Play space Upgrade Program	100,000			100,000					100,000
Total Recreation	5,697,581	4,569,282	597,938	530,361	-	2,931,344	-	-	2,766,237
Other Assets									
13083 - Silverdale Estate - Sound Walls	1,723,699			1,723,699					1,723,699
13076 - PR89 Solar Retrofit Program	1,230,000	1,230,000				200,000			1,030,000
13008 - PR9 Street Lighting Improvement Program	158,763			158,763					158,763
07117 - Installation of New Open Space Fencing	103,093			103,093					103,093
07026 - New Emergency Mgmt. Infrastructure	72,165			72,165					72,165
	154,639		154,639						154,639
Total Other Assets	3,442,359	1,230,000	154,639	2,057,728	-	-	200,000	-	3,242,359
Footpaths & Cycle ways									
03140 - Footpaths Maintenance/Replacement	1,190,722		1,190,722						1,190,722
Total Footpaths & Cycle ways	1,190,722	-	1,190,722	-	-	-	-	-	1,190,722
		0							
Renewal Capital Expenditure									
07033 - CapEx Program - Refurbishment Public Conveniences	164,948		164,948						164,948
06017 - Irrigation System Renewal Program	206,186		206,186						206,186
06014 - Soft Fall/ Soft Path Maintenance	25,773		25,773						25,773
06006 - Parks Playgrounds and Furniture	206,185		206,185						206,185
06003 - Parks & Open Space Structural Renewal	268,041		268,041						268,041
05167 - Sportsgrounds Furniture Renewal Program	51,546		51,546						51,546
Total Renewal Capital Expenditure	922,679	-	922,679	-	-	-	-	-	922,679
Public Art Projects									
13000 - Public Art Installation	61,856	61,856						40,000	21,856
07826 - Public Art Rehabilitation Program	77,320		77,320						77,320
Total Public Art Projects	139,176	61,856	77,320	-	-	-	-	40,000	99,176
Total Infrastructure	42,952,086	10,650,736	9,859,111	18,536,526	3,905,713	10,233,786	5,587,662	40,000	27,090,638
Total Capital works	75,703,385	33,195,406	11,694,163	19,970,600	10,843,216	27,183,786	5,611,373	1,755,464	41,152,762

2021/22 Capital Works Plan

Capital Works Area	Total Budgets 2021/22	Asset Expenditure Types				Summary of Funding Sources			
		New \$	Renewal \$	Upgrade \$	Expansion \$	Developer Contributions \$	Grant Funding \$	Reserve Funding \$	Council Funding \$
Property									
0605 - Buildings									
13067 - Cobblebank Indoor Stadium	4,276,168	4,276,168							4,276,168
13003 - Toolern Multipurpose Community Centre Hub 3	300,000	300,000				300,000			-
08770 - CapEx Program - Building Component Renewals	1,891,806		1,891,806						1,891,806
06601 - Diggers Rest Preschool Centre Extension	25,000				25,000				25,000
Total Buildings	6,492,974	4,576,168	1,891,806	-	25,000	300,000	-	-	6,192,974
Total Property	6,492,974	4,576,168	1,891,806	-	25,000	300,000	-	-	6,192,974
Plant and Equipment									
Vehicles Cost									
01605 - Plant Purchases/Replacement	1,768,520	1,768,520						1,768,520	0
Vehicles - Capital Cost	1,768,520	1,768,520	-	-	-	-	-	1,768,520	-
Furniture									
01510 - Furniture & Equipment	166,862	166,862							166,862
Furniture	166,862	166,862	-	-	-	-	-	-	166,862
IT Equipment									
02033 - Annual Computer Replacement Project	412,371			412,371					412,371
IT Equipment	412,371	-	-	412,371	-	-	-	-	412,371
Library Books									
02311 - Premier's Reading Challenge	24,444	24,444					24,444		0
02305 - Library Collection	478,265			478,265					478,265
Library Books	502,709	24,444	-	478,265	-	-	24,444	-	478,265
Total Plant and Equipment	2,850,462	1,959,826	-	890,636	-	-	24,444	1,768,520	1,057,498
Infrastructure									
Roads									
13073 - Melton Valley Drive	50,000	50,000							50,000
13072 - Westwood Drive and Kelly Avenue	50,000	50,000				50,000			0
13063 - Diggers Rest - Traffic Signals at Rail Crossing	757,670	757,670							757,670
13062 - Creamery Road	1,136,505	1,136,505				1,200,000			-63,495
13061 - Burtons Road	326,745	326,745							326,745
13060 - Mechanics Road	265,184	265,184							265,184
08895 - Toolern Pedestrian Rail Underpass 1	820,568	820,568					866,412		-45,844
08890 - Hume Drive Duplication (Stage 2)	4,261,892	4,261,892							4,261,892
08825 - Bus Stop Works Program	47,827			47,827					47,827
08756 - Road Rehabilitation Program	3,204,787		3,204,787				1,008,734		2,196,053
08737 - Streetscape Improvements	80,000		80,000						80,000
08729 - Roadside Hazard/Safety Improvements Program	180,678			180,678					180,678
03732 - Major Traffic Management Upgrade Program	680,200			680,200					680,200
03723 - PR51 Road Safety Around Schools	106,281			106,281					106,281
03721 - Traffic Management Devices Program	318,844			318,844					318,844
03250 - PR30 Kerb & Channel Rehabilitation	122,223		122,223						122,223
03124 - PR59 New Footpaths Construction Program	286,959		286,959						286,959
03110 - Shared/Bicycle Paths Construction Program	531,406			531,406					531,406
Total Roads	13,227,769	7,668,564	3,693,969	1,865,236	-	2,116,412	1,008,734	-	10,102,623
Drainage									
08726 - PR73 Drainage Infrastructure program	159,422			159,422					159,422
03252 - PR81 WSUD (Water Sensitive Urban Design Program)	138,166			138,166					138,166
Total Drainage	297,588	-	-	297,588	-	-	-	-	297,588
Bridges									
13074 - Sindlers Road Bridge	500,000	500,000				500,000			0
08831 - PR31 Bridge Rehabilitation Program	130,726			130,726					130,726
Total Bridges	630,726	500,000	-	130,726	-	500,000	-	-	130,726
Recreation									
13096 - Cricket Pitch Replacement Program	53,141	53,141							53,141
13089 - Bridge Road Recreation Reserve-Community Pavilion	4,375,649	4,375,649				1,350,000			3,025,649
13082 - Diggers Rest Community Pavilion and Oval No. 02	3,040,831	3,040,831				411,831	2,629,000		0
13080 - Park Signage Program	53,141			53,141					53,141
13079 - Boxing of Playground Soft fall Areas	42,512		42,512						42,512
13065 - Stan Payne Reserve Play Space	25,000			25,000					25,000
13064 - PR76 Mario Drive reserve development	20,000		20,000						20,000
13059 - Caroline Springs Town Centre Sports Precinct Comm	25,000			25,000					25,000

2021/22 Capital Works Plan

Capital Works Area	Total Budgets 2021/22	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Developer Contributions	Grant Funding	Reserve Funding	Council Funding
		\$	\$	\$	\$	\$	\$	\$	\$
13057 - PR80 Arbour Boulevard Reserve Play Space	20,000	20,000							20,000
10001 - Sports Pavilion Kitchen Upgrade Program	79,711			79,711					79,711
08829 - Ball Protection Fencing Program	47,827	47,827							47,827
08790 - Passive Reserve Development Program	556,701	556,701							556,701
08727 - PR32 Tennis Court Upgrade	233,819		233,819						233,819
08713 - Netball Court Upgrade	233,819		233,819						233,819
08710 - PR43 Cricket Net Refurbishment Program	106,281		106,281						106,281
08415 - Cricket Facilities Improvement Program	63,769			63,769					63,769
08371 - Reserve Shelter Shade Program	159,422			159,422					159,422
07221 - Morton Homestead Play Space	20,000	20,000							20,000
04547 - Licensed Play space Upgrade Program	100,000			100,000					100,000
Total Recreation	9,256,623	8,134,149	616,431	506,043	-	1,761,831	2,629,000	-	4,865,792
Other Assets									
13008 - PR9 Street Lighting Improvement Program	163,673			163,673					163,673
07117 - Installation of New Open Space Fencing	106,281			106,281					106,281
07026 - CapEx Program - New Emg Mgmt. Infrastructure	74,397			74,397					74,397
05165 - Playground Replacement Program	159,422		159,422						159,422
Total Other Assets	503,773	-	159,422	344,351	-	-	-	-	503,773
Footpaths & Cycle ways									
13097 - Diggers Rest Footpaths	170,000	170,000							170,000
03140 - Footpaths Maintenance/Replacement	1,227,548		1,227,548						1,227,548
Total Footpaths & Cycle ways	1,397,548	170,000	1,227,548	-	-	-	-	-	1,397,548
Renewal Capital Expenditure									
07033 - CapEx Program - Refurbishment Public Conveniences	170,050		170,050						170,050
06017 - Irrigation System Renewal Program	212,562		212,562						212,562
06014 - Soft Fall/ Soft Path Maintenance	26,570		26,570						26,570
06006 - Parks Playgrounds and Furniture	212,563		212,563						212,563
06003 - Parks & Open Space Structural Renewal	276,331		276,331						276,331
05167 - Sportsgrounds Furniture Renewal Program	53,141		53,141						53,141
Total Renewal Capital Expenditure	951,217	-	951,217	-	-	-	-	-	951,217
Public Art Projects									
13000 - Public Art Installation	63,769	63,769							63,769
07826 - Public Art Rehabilitation Program	79,711		79,711						79,711
Total Public Art Projects	143,480	63,769	79,711	-	-	-	-	-	143,480
Total Infrastructure	26,408,724	16,536,482	6,728,298	3,143,944	-	4,378,243	3,637,734	-	18,392,747
Total Capital works	35,752,160	23,072,476	8,620,104	4,034,680	25,000	4,678,243	3,662,178	1,768,520	25,643,219

2022-2023 Capital Works Plan

Capital Works Area	Total Budgets 2022/23	Asset Expenditure Types				Summary of Funding Sources			
		New \$	Renewal \$	Upgrade \$	Expansion \$	Developer Contributions \$	Grant Funding \$	Reserve Funding \$	Council Funding \$
Property									
0005 - Buildings									
13088 - Melton Community Pavilion	3,300,000	3,300,000							3,300,000
13087 - Cobblebank Indoor Stadium	75,000	75,000							75,000
13003 - Toolern Multipurpose Community Centre Hub 3	5,780,000	5,780,000				2,042,000	2,758,000		980,000
08770 - CapEx Program - Building Component Renewals	1,950,315		1,950,315						1,950,315
08475 - Plumpton Aquatic & Leisure Centre	2,000,000	2,000,000				2,000,000			-
Total Buildings	13,105,315	11,155,000	1,950,315			4,042,000	2,758,000		6,305,315
Total Property	13,105,315	11,155,000	1,950,315			4,042,000	2,758,000		6,305,315
Plant and Equipment									
Vehicles Cost									
01605 - Plant Purchases/Replacement	1,823,216	1,823,216						1,823,216	0
Vehicles - Capital Cost	1,823,216	1,823,216						1,823,216	-
Furniture									
01510 - Furniture & Equipment	172,023	172,023							172,023
Furniture	172,023	172,023							172,023
IT Equipment									
02033 - Annual Computer Replacement Project	425,125			425,125					425,125
IT Equipment	425,125			425,125					425,125
Library Books									
02311 - Premier's Reading Challenge	25,200	25,200					25,200		0
02305 - Library Collection	493,057			493,057					493,057
Library Books	518,257	25,200		493,057			25,200		493,057
Total Plant and Equipment	2,938,621	2,020,439		918,182			25,200	1,823,216	1,090,205
Infrastructure									
Roads									
13092 - Station Road & Barries Road Intersection	1,200,000	1,200,000							1,200,000
13091 - Taylors Road & Plumpton Road Intersection	2,700,000	2,700,000				2,700,000			0
13073 - Melton Valley Drive	900,000	900,000							900,000
13072 - Westwood Drive and Kelly Avenue	3,000,000	3,000,000				320,000			2,680,000
13035 - PR34 Sheppards Dr - Ferris Rd to Mount Cottrell Rd	1,252,063	1,252,063				1,252,063			0
08825 - Bus Stop Works Program	49,306			49,306					49,306
08756 - Road Rehabilitation Program	3,303,904		3,303,904				1,008,734		2,295,170
08737 - Streetscape Improvements	3,092,784		3,092,784						3,092,784
08729 - Roadside Hazard/Safety Improvements Program	186,266			186,266					186,266
03732 - Major Traffic Management Upgrade Program	701,237			701,237					701,237
03723 - PR51 Road Safety Around Schools	109,568			109,568					109,568
03721 - Traffic Management Devices Program	328,705			328,705					328,705
03250 - PR30 Kerb & Channel Rehabilitation	126,004		126,004						126,004
03124 - PR59 New Footpaths Construction Program	295,834		295,834						295,834
03110 - Shared/Bicycle Paths Construction Program	547,841			547,841					547,841
Total Roads	17,793,512	9,052,063	6,818,526	1,922,923		4,272,063	1,008,734		12,512,715
Drainage									
08726 - PR73 Drainage Infrastructure program	164,352			164,352					164,352
03252 - PR81 WSUD (Water Sensitive Urban Design Program)	142,439			142,439					142,439
Total Drainage	306,791			306,791					306,791
Bridges									
13074 - Sinclair Road Bridge	6,500,000	6,500,000				6,500,000			0
08831 - PR31 Bridge Rehabilitation Program	134,769			134,769					134,769
Total Bridges	6,634,769	6,500,000		134,769		6,500,000			134,769
Recreation									
13096 - Cricket Pitch Replacement Program	54,784	54,784							54,784
13093 - Mt. Atkinson Children's & Community Centre	340,000	340,000							340,000
13089 - Bridge Road Recreation Reserve-Community Pavilion	2,050,519	2,050,519							2,050,519
13080 - Park Signage Program	54,784			54,784					54,784
13079 - Boxing of Playground Soft fall Areas	43,827		43,827						43,827
10001 - Sports Pavilion Kitchen Upgrade Program	82,176			82,176					82,176
08872 - PR38 Macpherson Park Redevelopment	6,000,000			6,000,000					6,000,000
08829 - Ball Protection Fencing Program	49,306	49,306							49,306
08790 - Passive Reserve Development Program	520,000	520,000							520,000
08727 - PR32 Tennis Court Upgrade	241,050		241,050						241,050
08713 - Netball Court Upgrade	241,050		241,050						241,050
08710 - PR43 Cricket Net Refurbishment Program	109,568		109,568						109,568
08415 - Cricket Facilities Improvement Program	65,741			65,741					65,741
08371 - Reserve Shelter Shade Program	164,352			164,352					164,352
04547 - Licensed Play space Upgrade Program	100,000			100,000					100,000
Total Recreation	10,117,157	3,014,609	635,495	6,467,053					10,117,157

2022-2023 Capital Works Plan

Capital Works Area	Total Budgets 2022/23	Asset Expenditure Types				Summary of Funding Sources			
		New \$	Renewal \$	Upgrade \$	Expansion \$	Developer Contributions \$	Grant Funding \$	Reserve Funding \$	Council Funding \$
Other Assets									
13008 - PR9 Street Lighting Improvement Program	168,735			168,735					168,735
07117 - Installation of New Open Space Fencing	109,568								109,568
07026 - CapEx Program - New Emrg Mgmt. Infrastructure	76,698			76,698					76,698
05165 - Playground Replacement Program	164,352		164,352						164,352
Total Other Assets	519,353		164,352	355,001					519,353
Footpaths & Cycle ways									
03140 - Footpaths Maintenance/Replacement	1,265,513		1,265,513						1,265,513
Total Footpaths & Cycle ways	1,265,513		1,265,513						1,265,513
Renewal Capital Expenditure									
07033 - CapEx Program - Refurbishment Public Conveniences	175,309		175,309						175,309
06017 - Irrigation System Renewal Program	219,137		219,137						219,137
06014 - Soft Fall Soft Path Maintenance	27,392		27,392						27,392
06006 - Parks Playgrounds and Furniture	219,136		219,136						219,136
06003 - Parks & Open Spaces Structural Renewal	284,877		284,877						284,877
05167 - Sportgrounds Furniture Renewal Program	54,784		54,784						54,784
Total Renewal Capital Expenditure	980,635		980,635						980,635
Public Art Projects									
13000 - Public Art Installation	65,741	65,741							65,741
07826 - Public Art Rehabilitation Program	82,176		82,176						82,176
Total Public Art Projects	147,917	65,741	82,176						147,917
Total Infrastructure	37,765,647	18,632,413	9,946,697	9,186,537		10,772,063	1,008,734		25,984,850
Total Capital works	53,809,583	31,807,852	11,897,012	10,104,719		14,814,063	3,791,934	1,823,216	33,380,370

2. Summary of Planned Human Resources Expenditure

Summary of Planned Human Resources Expenditure Year Ended 30th June	Forecast 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Executive					
Permanent full time	1,790	1,859	1,957	2,064	2,178
Permanent part time					
Total	1,790	1,859	1,957	2,064	2,178
Corporate Services					
Permanent full time	8,979	12,151	12,789	13,822	14,583
Permanent part time	1,788	824	867	915	965
Total	10,767	12,975	13,656	14,737	15,548
Planning and Development					
Permanent full time	16,248	18,134	19,398	20,465	21,590
Permanent part time	2,821	1,783	1,877	1,980	2,089
Total	19,069	19,917	21,275	22,445	23,679
Community Development					
Permanent full time	14,697	16,810	17,693	18,666	20,042
Permanent part time	9,492	8,901	9,368	9,884	10,427
Total	24,189	25,711	27,061	28,549	30,469
Total Casuals and Other	2,021	1,916	2,042	2,153	2,269
Total Staff Expenditure	57,836	62,378	65,990	69,948	74,143

Summary of Staff Numbers Full Time Equivalents Year Ended 30th June	Forecast 2018/19 \$'000	Strategic Resource Plan Projections			
		Budget 2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Executive					
Permanent full time	13	13	13	13	13
Permanent part time					
Total	13	13	13	13	13
Corporate Services					
Permanent full time	98	100	102	104	106
Permanent part time	14	14	14	15	15
Total	112	114	116	119	121
Planning and Development					
Permanent full time	80	88	90	91	92
Permanent part time	79	79	81	82	84
Total	159	167	171	173	176
Community Development					
Permanent full time	42	44	43	44	45
Permanent part time	148	149	149	149	149
Total	190	193	192	193	194
Total Casuals and Other	126	130	133	137	144
Total Staff Expenditure	600	617	625	635	648

End of Report