



# MINUTES

## Melton Transport Community Reference Group

Held on 27 February 2018 at 6:30pm in Civic Room 2, Melton Civic Centre

**Present:**

**Councillors**

Bob Turner (BT)  
Sophie Ramsey (SR)  
Kathy Majdlik (KM)

**Council Staff**

Laura-Jo Mellan (LJM), Manager City Design, Strategy and Environment  
Charles Cornish (CC), Manager Engineering Services  
Dan Hogan (DH), Manager Engagement and Advocacy  
Matthew Milbourne (MM), Senior Strategic Planner

**Community Representatives**

David O'Connor (DO)  
Raj Arora (RA)  
Vinea Fuimaono (VF)  
Adut Dharurai (AD)  
Alan Perry (AP)  
Ian Matthews (IM)  
Lawrence Geyer (LG)  
Madeleine Connor (MC)

**Chairperson:** Bob Turner, Councillor (Mayor)

**Minute Taker:** Matthew Milbourne, Senior Strategic Planner

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**1. Welcome**

**2. Apologies**

Frederic Blevin (FB), Community Representative  
Jennifer Perena (JP), Community Representative

**3. Declaration of interests and/or conflict of interests**

There were no declarations of interest, or declarations of a conflict of interest.

DO requested clarification on whether community representatives can continue to advocate for improvements to the transport system in their area.

MM clarified that there is a conflict if the advocacy was being conducted using the title of a community representative on the Melton Transport Community Reference Group (MTCRG) and the community campaign was not an agreed campaign of the MTCRG.

MM indicated that community representatives can continue to advocate for improvements to the transport system on the behalf of their local community.

#### 4. General Business

##### 4.1 Overview of the purpose of the Melton Transport Community Reference Group

MM provided an overview on the purpose of the Melton Transport Community Reference Group (MTCRG).

- The MCTRG was formed as a result of one of the actions in *Moving Melton* – Council’s Integrated Transport Strategy, which was adopted by Council in 2015
- The purpose of the MCTRG is to:
  - Assist Council in prioritising actions in *Moving Melton*
  - Assist Council to develop and promote advocacy campaigns to the State and Federal Governments for improvements to the transport system
- The MTCRG will have a city wide focus that is focussed on making significant changes to the transport system in the City of Melton, rather than local issues

##### 4.2 Introductions

The councillors introduced themselves, followed by introductions by Council staff and community representatives.

Community representatives in their introductions covered the following matters:

- Who they were
- Information on community groups that they are involved in
- Information on why they were interested in joining the MTCRG
- Information on what they thought were the major problems with transport in the City of Melton

The community representatives identified problems with walking and cycling infrastructure, public transport infrastructure, and road infrastructure that were generally in line with the problems identified in the transport system in *Moving Melton*.

##### 4.3 Summary of *Moving Melton* – Council’s Integrated Transport Strategy, and the City of Melton Advocacy Priorities

MM handed out three documents to the community representatives:

- *Moving Melton* – Council’s Integrated Transport Strategy
- *City of Melton Advocacy Priorities*
- *Urban Growth Plan of the City of Melton*, which illustrates the planned growth of the City of Melton

A copy of the presentation is attached. MM provided an overview of *Moving Melton*, and DH provided an overview of the City of Melton’s current advocacy priorities.

An electronic copy of the *City of Melton Advocacy Priorities* will be provided to the MTCRG after the launch of the booklet.

DO enquired whether the MTCRG should limit the community campaigns to the items identified in the *City of Melton’s Advocacy Priorities* booklet. DH replied that the *Advocacy Priorities* are those identified by Council, and will inform the discussions between Councillors and Council Officers with the State and Federal Governments.



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MM indicated that it is important for the MTCRG to go through the actions in *Moving Melton* in detail and determine whether there are other matters that the community representatives would like to campaign on. If the MTCRG examine the actions in *Moving Melton* and determine that the community campaigns should be based on the *City of Melton's Advocacy Priorities* that would be fine. It is important for the community representatives in the MTCRG to form their own views on what the community campaigns should be about.

DO enquired whether Council would be willing to resource community workshops to educate the community or devise community campaigns. LJM confirmed that Council officers are willing to work with community representatives to devise community campaigns, and resources could be provided to facilitate this.

#### 4.4 Meeting Dates for the Melton Transport Community Reference Group

It was agreed that there would be discussion held to confirm the dates, frequency and times of future meetings. Options will be emailed to the MCTRG members.

MM noted that the topics for discussion at future meetings will include:

- Which organisation manages different parts of the transport system in the City of Melton.
- Information on how Council manages the local transport network.
- Receive information on what groups are advocating for change to the transport system located in the City of Melton.
- Examine the actions in *Moving Melton*.
- Determine what actions in *Moving Melton* should be prioritised.
- Identify community campaigns to influence change.

#### Action

MM to explore with the MTCRG the preferred dates, frequency and times of future meetings.

#### 5. Close of Business

The meeting closed at 8:20pm.