



MINUTES

COMMUNITY LEARNING BOARD

Held on 8 February 2018 at 2.00pm in Pyke & Grant Room, Melton Library & Learning Hub

Present: Cr Kathy Majdlik, Councillor, City of Melton
 Kelvin Tori, CEO, Melton City Council
 Matthew Wilson, Manager Community Planning, Melton City Council
 Troy Watson, Manager Libraries, Melton City Council
 Bruce Marshall, Coordinator Economic Development & Tourism, Melton City Council
 Sally Edwards, Lifelong Learning Officer, Melton City Council
 Colleen Bergin, CEO, YouthNow
 Jane Sultana, Secretary, U3A
 Jackson Docherty, Director Business Growth, Victoria Polytechnic
 Dr Michael Gruis, Assistant Principal, Lakeview Senior Secondary College
 Deirdre Hardy, EO, BMLLEN
 Trish Heffernan, EO, Djerrivarrh Community & Education Services
 Tylar Gillespie, Engagement and Marketing Admin Officer, Melton City Council
 Karen Jones, Engagement and Marketing Admin Officer, Melton City Council
 (Minute Taker)

Chairperson: Cr Kathy Majdlik, City of Melton

1. Welcome

Cr K Majdlik welcomed members and opened the meeting.

2. Apologies

Leigh Ball, Coordinator Early Years Partnership, Melton City Council
 Colleen Turner, Coordinator, VICSEG New Futures
 Pam Madej, EO, Melton South Community Centre
 Mark Corrie, CEO, Western BACE

3. Declaration of interests and/or conflict of interests

Nil.

4. Confirmation of minutes of previous meeting

Motion

T Heffernan / J Sultana

To confirm the minutes of the previous meeting held 26 October 2017.

5. Business Arising

5.1 2018 Community Learning Board Projects

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The updated project lists has been emailed out to members with the names of members participating in each project working group (PWG). Sally asked for members to confirm they were okay with the current PWG placements. All agreed.

6. General Business**6.1 Melton Learning Directory (S Edwards)**

To date Melton Learning has been successful. With the following results:

- Since 1 December there have been 6574 visitors with 4000 of those being unique visits.
- Each person visiting the page averaged 8 minutes per page.
- 50% were organically searched.
- Majority are accessing Melton Learning outside of customer service hours.
- Neighbourhood houses have reported a great result since Melton Learning has been live with most programs booking out prior to the term starting.
- The City of Philadelphia have made contact and requested more information on the site.

Information sheets on how to access and use Melton Learning were handed out to members.

6.2 Regional Updates**a. Learn West (S Edwards)**

Learn West have agreed in principle to support a function or event in the west. There have been no further details provided on what this event may look like.

The Victorian Government has officially declared 2018 the year of lifelong learning. Adult Learning Australia have developed a logo and the Community Learning Board has the opportunity to co brand events with this logo.

The Board agreed to co-brand any LearnWest event that Melton participates in.

6.3 2018 Meeting Schedule**a. Community Learning Board meeting schedule (S Edwards)**

Members were provided with the schedule for all Community Learning Board meetings for 2018 and invites have been sent out.

If there are any concerns with the dates please email S Edwards.

b. Project Meeting Schedule (S Edwards)

The first meetings for the project working groups have been emailed out. Further meetings will be defined in the first meeting of each group.

If there are any concerns please email S Edwards.

7. Other Business**7.1 Melbourne Lifelong Learning Events Update (S Edwards)**



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On 28 November the Lifelong Learning in Australia workshop was hosted by Melton City Council in partnership with Adult Learning Australia, EU Centre at RMIT University and the Australian Learning Communities Network. The first event was a business breakfast held at RMIT followed by a workshop at the Western BACE.

50 Practitioners were in attendance at the workshop with nearly 90% of participants rating the workshop as very good or excellent. The workshop report was handed out to members and will be attached to the minutes detailing the outcomes of the workshop. Due to the success of the workshop the group suggested a similar event in the near future in collaboration with Learn West.

Action: Sally to attach the Lifelong Learning Workshop report to the minutes.

7.2 Matthew Wilson, Manager Community Planning, Melton City Council

M Wilson provided details on the \$4M build of the Melton Central Community Hub. There will be a focus on migrant and refugee learning however tenant resources have not been finalised. Djerriwarrh Community and Education services will play a big part in the project and there will be a big focus on community collaboration.

Further to this there has been a submission for a further \$2M for a stage 2 for the project.

7.3 Bruce Marshall, Coordinator Economic Development & Tourism, Melton City Council

B Marshall advised Lendlease has the contract for the Atherstone rail development. Lendlease will need to offer apprenticeships as part of the development, this will be a good opportunity for the community to gain employment. Bruce is holding a breakfast on Friday, 23 February to bring stakeholders together. Bruce will share the invitation with members.

7.4 Jackson Docherty, Director Business Growth, Victoria Polytechnic

J Docherty provided information on the Sunshine and Werribee campus and how pathways will connect Sunshine with Werribee.

7.5 Colleen Bergin, CEO, YouthNow

C Bergin advised a lot of trades people are not able to get work due to franchises hiring skilled laborers and undercutting.

Colleen is eager to start on the project working groups and thinks they will provide a good opportunity to ensure the community's voice is heard and a positive impact achieved.

7.5 Troy Watson, Manager Libraries, Melton City Council

T Watson advised Arts now sits within the libraries structure. Recently a mural has been added in the Melton Town Centre as part of the 'Summer of Street Art'. Libraries is working to include a learning aspect to arts and have workshops with artists and 4 young people are working with a lead artist to create a mural in the laneway in High Street.

The Melton History Project is out for comment, the group is hoping to have the book complete by June.

The adult literacy reader has been created and presented to the State Library.

*MINUTES***7.6 Dr Michael Gruis, Assistant Principal, Lakeview Senior Secondary College**

M Gruis advised Springside West has reduced pressure on secondary schools in the east of the municipality.

A full time psychologist has been employed due to the increase in student numbers at the school.

Students are trying to find work placements one day a week, however there is a high demand on few places.

7.7 Melton Learning Articles

S Edwards asked members to email any articles that are learning related to be included on Melton Learning.

7.8 Board Membership

As there have been resignations and changes to the Board, Sally asked if there should be a recruitment process to the Board in 2018 based on the Terms of Reference, or if we should wait until the current Community Learning Plan period expires.

The group confirmed no changes were to be made until the new learning plan is in place.

7.9 Thanks

Cr K Majdlik thanked Cr S Ramsey for her long standing support on the Community Learning Board.

Cr K Majdlik thanked Taylar Gillespie for her support in taking the minutes for the Community Learning Board.

8. Close of Business 3.10pm

Next meeting 19 April 2018, Melton Library and Learning Hub, Cameron and Richards Room.