



# MINUTES

## EARLY YEARS PARTNERSHIP COMMITTEE

Held on 16 June 2016 at 10.00am in Melton Community Hall, Meeting Room 4

**Present:**

- Natalie Bakai, Principal, Kororoit Creek Primary School
- Leigh Cruickshank, Coordinator Early Years Partnerships, MCC
- Bev Shaw, Maternal and Child Health Coordinator, MCC
- Vicky Matthews, Manager Families and Children, MCC
- Sophie Ramsey, Councillor, City of Melton
- Lara Carli, Councillor, City of Melton
- Fiona Norman, Early Childhood Performance and Planning Advisor DET, SWV Region Brimbank/Melton
- Peta Brincat, Community
- Paul Schwartz, Principal, Wedge Park Primary School
- Melissa Sappupo, Manager Community Health and Health Promotion, DJHS
- Michael Scholtes, Manager Libraries, MCC
- Sarah O'Kelly, Executive Officer Partnerships and Early Years, BPA
- Helen Cooney, CEO, Caroline Chisholm Society
- Nida Kazmi, Family Support Practitioner, Caroline Chisholm Society
- Penelope Lyne, Residential Nursing Unit Manager, Tweddle Child and Family Health Service
- Carly Middleton, Operations Manager, TRY Childrens Services
- Colleen Turner, Western Region Coordinator, VICSEG New Futures
- Caddi Johnson, Project Coordinator, Better Outcomes, Brighter Futures DJHS
- Sharon Allison, Director, Goodstart Early Learning
- Cherie Salmon, Children and Families Program Officer, NWPHN
- Jenny Robinson, Principal, Kurunjang Primary School
- Lesley Murray, Community Participation Team Leader, DHHS BMA
- Kate M'Kernin, Team Leader, Catholic Care
- Julie Barber, Customer and Service Delivery Manager, Scope
- Lynne Sutton, Provision and Planning Manager, SWV Region DET (guest)
- Cathy Nolan, AEDC Project Manager, DET (guest)
- Megan Harper, GIS mapping, DET (guest)

**Chairperson:** Natalie Bakai, Principal, Kororoit Creek Primary School

### 1. Welcome

N Bakai welcomed all attendees. L Murray raised awareness for the Committee to acknowledge the Traditional Owners of the land on which we are meeting and N Bakai stated that the Committee will make this acknowledgement for future meetings.

### 2. Apologies

Leigh McCallum, General Manager Operations ECMS



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Serena Lasslett, OSHS Coordinator, YMCA Taylors Hill  
 Narelle Cahill, Centre Director, YMCA Taylors Hill  
 Debbie Davern, Area Manager, Goodstart Early Learning  
 Jenny Ensabella, Lead Practitioner Children and Parenting Support Service, Salvation Army

### 3. Declaration of interests and/or conflict of interests

Nil.

### 4. Confirmation of minutes of previous meeting

#### Motion

H Cooney /B Shaw

That the Committee adopt the minutes of the Early Years Partnership Committee meeting held on 21 April 2016.

### 5. Business Arising

L Cruickshank will email the link to the 'Near Me' function on the Melton City Council website for the Committee to for their information.

### 6. General Business

#### 6.1 School Boundaries

Speaker, Lynne Sutton, Provision and Planning Manager, SWV Region DET

- L Sutton provided copies and website link of the Placement Policy, explaining that the policy identifies that every child has the right to go to their government school, or another, subject to provision. L Sutton explained that no child can be refused from their designated neighbourhood school and that enrolment criteria should be impartial and non-discriminatory.
- Kurunjang Primary School designated neighbourhood area maps were used as an example to demonstrate this policy with copies provided for the Committee.
- L.Sutton provided copies of demographic forecast data which is collected on all schools for monitoring and an example of a school plan and its relevant appropriate capacity. L.Sutton identified the need for schools to include a map of designated areas to be available on each schools webpage.

#### Action

L Cruickshank to send the Placement Policy to Committee. L Cruickshank to collate questions raised by the Committee and forward to L Sutton via F Norman for response.

#### 6.2 Australian Early Development Census

Speaker, Cathie Nolan, AEDC Project Manager, DET

- The AEDC measures domains of early childhood development. These domains are closely linked to the predictors of good adult health, education and social outcomes.
- C Nolan presented a power point presentation on national emerging trends by domain and developmental vulnerability. Report available on AEDC webpage <https://www.aedc.gov.au/resources/detail/2015-aedc-national-report>



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- C Nolan asked Committee to consider any changes in their region and how this might impact vulnerability in their community.
- Weblink provided for 'Fair Society Healthy Lives'  
[www.instituteofhealthequity.org/projects/fair-society-healthy-lives-the-marmot-review](http://www.instituteofhealthequity.org/projects/fair-society-healthy-lives-the-marmot-review)
- Megan Harper presented 'Visualising the evidence mapping series 2015', demonstrating use of the tool to analyse different layers of data.

### 6.3 Early Years Partnership Committee Plan

Speaker, Leigh Cruickshank, Coordinator Early Years Partnerships, Melton City Council

Early Years Partnership Committee Annual Operational Plan for July 2016 – June 2018

- Executive Committee have created a framework which was distributed with the agenda and requested feedback from the Committee.

#### Action

L Cruickshank to finalise and distribute the Early Years Partnership Committee Operational Plan to Committee.

### 6.4 Provision of responsive services to CALD communities – continuing the conversation

Speaker, Leigh Cruickshank, Coordinator Early Years Partnerships, Melton City Council

- L Cruickshank requested feedback from the Committee regarding the next steps to be taken to progress the work completed to date.

#### Action

L Cruickshank to email Committee for feedback re progression of the Provision of responsive services to CALD communities.

## 7. Other Business

- C Turner discussed funding arrangement granted for bi cultural workers.
- M Sappupo explained a Melton consortium led by Djerriwarrh Health Services were successful in attaining a major state funded Koolin Balit grant with a project aim to improve health outcomes for Aboriginal children.
- F Norman advised that the revised Victorian Early Years Learning and Development Framework (VEYLDF) was launched on 27 May 2016.  
<http://www.education.vic.gov.au/childhood/providers/edcare/pages/veyladf.aspx?Redirect=1>

## 8. Next Meeting

The next meeting is to be held on 18 August 2016, commencing at 10am in Civic Room 2.

## 9. Close of Business

The meeting closed at 12.00pm.