

DELEGATIONS OF AUTHORITY EXERCISED
For the Period 1 January 2016 to 30 June 2016



CEO	Chief Executive Officer
GM	General Manager
CM	Compliance Manager
FM	Finance Manager
CEM	Customer Engagement Manager
LLC	Local Laws Coordinator
EHC	Environmental Health Coordinator
SLLO	Senior Local Laws Officer
LFM	Leisure & Facilities
PC	Procurement Coordinator

DIRECT DELEGATIONS FROM COUNCIL			
PROVISION	THING DELEGATED	DELEGATE	COMMENTS
s.186(1)	duty to give notice and invite proposals where intend to enter into contract in excess of \$150,000 for contracts in relation to goods and services and \$200,000 for contracts in relation to works	GM, FM, PC	<ol style="list-style-type: none"> 1. Caroline Springs Stadium extension and Regional Tennis Centre - 16/009 2. Construction of the Bridge Road Regional Play space – 16/028 3. Melton Town Centre Streetscape Development stage 2 – 160/030 4. Black spot Program – Boundary Road and Sinclair Road – 16/026 5. Contract 16/012 – Abey Road Bridge Construction to Bitu-mill (civil) Pty Ltd \$4,191,021.78 (ex. GST) 6. Contract 16/009 – Caroline Springs Stadium Extension and Regional Tennis Centre max. Vale \$750,000 7. Contract No. 16/034 Taylors Hill West Community Hub, Sports Pavilion, Field (s) of Play, Carparks & landscaping. 8. Contract 16/033 – Mount Carberry Sportsground Lighting Project 9. Contract 16/030 – Melton Town Centre Streetscape



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	DELEGATE	
		DELEGATE
		COMMENTS
		REDEVELOPMENT
		10. Contract 16/009 – Caroline Springs Stadium Extension and Regional Tennis Facility 11. Contract 16/028 – Bridge Road Regional Play Space 12. Abey Road Bridge Construction 13. Contract 16/027 – Management of the Melton Waves Leisure Centre. GM Community Services to negotiate contract variation savings with contractor
s.190	Power to lease land where there is no requirement to give Public Notice under s.223	GM
s.224(1)	Power to appoint authorised officer	GM
		Four Officers appointed (Alan Cocks, Philip Wilson, Stephen Cook and Chandana Liyanage).

CEO DELEGATIONS		
PROVISION	THING DELEGATED	COMMENTS
		DELEGATE
		COMMENTS

DOMESTIC ANIMALS ACT 1994		
PROVISION	THING DELEGATED	COMMENTS
		DELEGATE
		COMMENTS
s.41A(1)	Power to declare a dog to be a menacing dog	CM, LLC, SLLO NIL
s.41A(3)	Power to revoke a declaration made under s.41A(1)	CM, LLC, SLLO NIL
s.34(1)	Power to declare a dog dangerous	CM, LLC One dog declared



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PUBLIC HEALTH AND WELLBEING ACT 2008 (effective 1 Jan 2010)			
PROVISION	THING DELEGATED	DELEGATE	COMMENTS
s.29(1)	duty to appoint environmental health officer	CEO	Two Officers appointed (Gizem Biter and Michael Shelly)
LAND ACT 1958			
PROVISION	THING DELEGATED	DELEGATE	COMMENTS
s.349	Power to agree to closure of road on land vested in the Crown	CEM	
SPORT AND RECREATION ACT 1972			
PROVISION	THING DELEGATED	DELEGATE	COMMENTS
s.14(3)	Function of receiving funds for works for provision of sport and recreation	GM, LFM, LSC	