



MINUTES

MAYORAL CHARITY FUND COMMITTEE

held on Wednesday 23 August, 2016 at 2.00pm at Taylors Hill Youth Community Centre, 121 Calder Park Drive, Taylors Hill

Present: Cr. Kathy Majdlik, Mayor
Cr. Renata Cugliari, Deputy Mayor
Mr. Peter Bean, GM Corporate Services
Mr. Luke Shannon, GM Planning Services
Mr. Dan Hogan, Manager, Customer Engagement

Chairperson: Cr. Kathy Majdlik, Mayor

1. Welcome

The Mayor opened proceedings.

2. Apologies

Nil.

3. Declaration of interests and/or conflict of interests

Cr. Majdlik declared an interest in community applicant, Busyfeet Melton, in that an immediate family member has previously attended their class.

4. Confirmation of minutes of previous meeting

Minutes were not available at time of meeting.

5. Business Arising

Nil

6. General Business

6.1 Project update

DH outlined the progress of the planning schedule and promotional program to date.

6.2 Business engagement

A donation of \$8,000 was pledged by Westwaters Hotel & Entertainment Complex in Caroline Springs. Funding was conditional on recipients being community groups within the immediate Caroline Springs area.

Action

Recipients of Westwater funding will be selected as per the standard funding application assessment process, but only once the Council contribution of \$20,000 has been consumed and recognising the requirement for recipients to be within or adjacent to Caroline Springs.

Action

Should any additional business donation be received prior to the cheque presentation ceremony, that amount will be accepted and added to the total available. Recipients will be selected as per the standard funding application assessment process, unless funding otherwise conditional.

6.3 Promotional collateral

Print advertisements, newspaper articles and digital promotion of the fund were tabled for information purposes.

6.4 Cheque presentation event

Discussion was held as to the format and logistics of the event.

6.5 Funding application assessment

Committee members independently evaluated community group applications for immediate or later lodgement, for funding of up to \$2,000 based on the following criteria:

1. The application responds to community need;
2. The funds will have demonstrated benefit for the community;
3. The application demonstrates a priority concern for funding support from Council;
4. The applicant has capacity to oversee use of funds.

Action

Committee member scoring of community group applications to be submitted to DH for consolidation. The final result is to be sent to members for notification.

7. Other Business

Nil

8. Next Meeting

The next meeting is to be held as advised if necessary.

9. Close of Business

The meeting closed at 4.20pm.